

**Subject: Ordinance #1515 – Adopting
 City of Ruston 2019 Budget**

Dept. Origin: Mayor’s Office
Prepared by: Jennifer Robertson
For Agenda of: December 4, 2018
Exhibits: Ordinance #1515

Proposed Council Action:

This is on for a Public Hearing and for Second Reading. It is anticipated that this will be set on For Third Reading and Action on December 18, 2018.

Initial & Date

Concurred by Mayor: _____
Approved by City Planner: _____
Approved as to form by City Atty: JSR/11-28-18
Approved by Finance Director: _____
Approved by Department Head: _____

INFORMATION / BACKGROUND

In accordance with State law,¹ the Mayor of the City of Ruston completed and placed on file with the City Clerk-Treasurer a proposed budget and estimate of the amount of monies required to meet the public expenses, interest, reserve funds, and expense of government of the city of Ruston for the fiscal year ending December 31, 2019. The Council is required to adopt its budget ordinance prior to January 1, 2019²

The City Council Budget consideration schedule for Fiscal Year 2019 is as follows:

Mayor’s Budget Message to Council:	November 20, 2018
Council discussion of revenue sources:	October 15 & November 6, 2018
Public Hearing on Proposed Budget:	December 4, 2018
Public Hearing on Revenue Sources:	November 6, 2018
Budget Discussion #1:	November 20, 2018
Budget Discussion #2:	December 4, 2018
Budget Discussion #3:	December 18, 2018
Adoption of Tax Levy:	November 6, 2018
Adoption of Final Annual Budget for 2018:	December 18, 2018

Prior to budget adoption, the City Clerk will have fully complied with state law³ by publishing notice of the availability of the budget for public review and publishing notice of the required public hearings on the City’s proposed tax levy (November 6th) and budget (December 4th).

¹ RCW 35A.33.052.

² RCW 35A.33.075.

³ RCW 35A.33.060 and RCW 84.55.120.

The Final Budget's beginning balance is \$4,268,653 plus taxes, license fees, service charges, fine, forfeitures and other revenues totaling \$3,877,322. Adding the inter-fund transfer(s) of \$500,000 are combined in the Final Budget for a total expenditures and ending balances amount of \$8,645,975.

The totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined are set forth below:

Fund Name	Resources	Uses
Fund 001 – General Fund	\$1,761,690	\$1,761,690
Fund 005 – Surplus Real Estate	\$1,550,864	\$1,550,864
Fund 101 – City Street Fund	\$478,400	\$478,400
Fund 102 – Equipment Reserve	\$0	\$0
Fund 105 – Street Reserve	\$108,000	\$108,000
Fund 110 – Winnifred Street	\$1,000	\$1,000
Fund 301 – Capital Construction	\$426,400	\$426,400
Fund 401 - Electric Utility	\$967,800	\$967,800
Fund 402 – Electric Utility Reserve	\$270,000	\$270,000
Fund 403 – Sewer Utility	\$1,460,000	\$1,460,000
Fund 404 – Sewer Reserve	\$373,000	\$373,000
Fund 405 – Garbage Utility	\$367,800	\$367,800
Fund 406 – Garbage Utility Reserve	\$67,000	\$67,000
Fund 407 – Storm Sewer Utility	\$258,000	\$258,000
Fund 410 – Sewer Capital Projects	\$182,000	\$182,000
Fund 622 – WR Rust Playfield	\$37,921	\$37,921
Fund 623 – Electric Meter Deposits	\$117,800	\$117,800
Fund 624 – School Building	\$218,200	\$218,200
Total	\$8,645,975	\$8,645,975

The Public Hearing is on for December 4, 2018. The Council needs to open the public hearing, take testimony and close the public hearing. Following the public hearing, the Council may provide input on the budget. It is anticipated that this Ordinance will return to Council on

December 18, 2018 for Third Reading and Action. The City is required to pass the budget before the end of this calendar year.

FISCAL CONSIDERATION

Approval of this Ordinance adopts the 2019 Budget and establishes the appropriations necessary to authorize expenditures for each of the City's funds as detailed in Ordinance #1515 and the attachment thereto.

RECOMMENDATION / MOTION

This is on for the required Public Hearing and Section Reading. The Council needs to open the public hearing, take testimony and close the public hearing. Following the public hearing, the Council should deliberate on the budget, discuss any proposed amendments and provide direction to staff about any proposed changes. This matter will return for Third Reading and Action on December 18th.

ORDINANCE NO. 1515

**AN ORDINANCE OF THE CITY OF RUSTON,
WASHINGTON ADOPTING THE CITY OF RUSTON
ANNUAL BUDGET FOR THE FISCAL YEAR ENDING
DECEMBER 31, 2019, SETTING FORTH THE ESTIMATED
REVENUES AND APPROPRIATIONS, AND
ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, in accordance with RCW 35A.33.052, the Mayor of the City of Ruston has completed and placed on file with the City Clerk-Treasurer a proposed budget and estimate of the amount of monies required to meet the public expenses, interest, reserve funds, and expense of government of the city of Ruston for the fiscal year ending December 31, 2019; and

WHEREAS, in accordance with RCW 35A.33.060 and RCW 84.55.120, the City Clerk timely published notice of the availability of the budget for public review and notice of the required public hearing on the City’s proposed tax levy and the required public hearing on the City’s proposed budget; and

WHEREAS, the public hearing for the City’s tax levy was held on November 6, 2018; and

WHEREAS, the public hearing for the City’s budget was held on December 4, 2018; and

WHEREAS, the City Council held the following meetings on the City Budget:

Mayor’s Budget Message to Council:	November 20, 2018
Council discussion of revenue sources:	October 15 & November 6, 2018
Public Hearing on Proposed Budget:	December 4, 2018
Public Hearing on Revenue Sources:	November 6, 2018
Budget Discussion #1:	November 20, 2018
Budget Discussion #2:	December 4, 2018
Budget Discussion #3:	December 18, 2018
Adoption of Tax Levy:	November 6, 2018
Adoption of Final Annual Budget for 2018:	December 18, 2018

WHEREAS, the proposed budget does not exceed the limit of taxation allowed by law to be levied on real property within the City of Ruston for the purposes set forth in the budget, and the estimated expenditures set forth in said budget are necessary to carry on the government and sufficient to meet the various needs of the City of Ruston during 2018; and

WHEREAS, the Final Budget's beginning balance of \$4,268,653 plus taxes, license fees, service charges, fine, forfeitures and other revenues totaling \$3,877,322, plus inter-fund transfer(s) of \$500,000 are combined in the Final Budget for a total expenditures and ending balances amount of \$8,645,975; and

WHEREAS, in accordance with RCW 35A.33.075, following the conclusion of the hearing, and prior to the beginning of the fiscal year, the City Council has made any such adjustments and changes as it deems necessary or proper and after determining the allowance in each item, department, classification and fund; and

WHEREAS, in accordance with RCW 35A.33.075, this Ordinance sets forth in summary form the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined; and

WHEREAS, on November 6, 2018, the City Council held a public hearing on the tax levy; and

WHEREAS, on November 6, 2018, the City Council adopted the tax levy ordinance (Ordinance No. 1513); and

WHEREAS, on November 20, 2018, the City Council held first reading of this budget ordinance (Ordinance No. 1515); and

WHEREAS, on December 4, 2018, the City Council held a public hearing on this Ordinance and second reading; and

WHEREAS, on December 18, 2018, the City Council held the third reading of this Ordinance and adopted this Ordinance during its regular meeting at the third reading; **NOW, THEREFORE**

THE CITY COUNCIL OF THE CITY OF RUSTON DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. The Annual budget for the City of Ruston, Washington, for the year ending December 31, 2019, is hereby ADOPTED in its final form as shown on the attached Final Budget document, which is attached to this Ordinance No. 1515 as Exhibit “A” and incorporated herein by this reference.

Section 2. In accordance with RCW 35A.33.075, the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined are set forth below:

Fund Name	Resources	Uses
Fund 001 – General Fund	\$1,761,690	\$1,761,690
Fund 005 – Surplus Real Estate	\$1,550,864	\$1,550,864
Fund 101 – City Street Fund	\$478,400	\$478,400
Fund 102 – Equipment Reserve	\$0	\$0
Fund 105 – Street Reserve	\$108,000	\$108,000
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Fund 622 – WR Rust Playfield	\$37,921	\$37,921
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Fund 624 – School Building	\$218,200	\$218,200
Total	\$8,645,975	\$8,645,975

Section 3. Clerk to Keep Budget on File. Three copies of the Annual Budget adopted herein shall be kept on file in the Office of the City Clerk-Treasurer.

Section 4. Clerk to Transmit Budget. The City Clerk-Treasurer is hereby directed to transmit one certified copy of the Annual Budget which is adopted herein to the State Auditor’s Office, and a second copy to the Association of Washington Cities.

Section 5. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 6. Publication. This Ordinance shall be published by an approved summary consisting of the title.

Section 7. Effective Date. This Ordinance shall be effective five days after publication as provided by law.

ADOPTED by the City Council of the City of Ruston and attested by the City Clerk in authentication of such passage on this 18th day of December, 2018.

APPROVED by the Mayor this 18th day of December, 2018.

Bruce Hopkins, Mayor

ATTEST/AUTHENTICATED:

Judy Grams, City Clerk

APPROVED AS TO FORM:
Office of the City Attorney

Jennifer S. Robertson

FILED WITH THE CITY CLERK: _____
PASSED BY THE CITY COUNCIL: _____
PUBLISHED: _____
EFFECTIVE DATE: _____
ORDINANCE NO: 1515