

**CITY OF RUSTON  
REGULAR COUNCIL MEETING  
TUESDAY, January 5, 2016**

**MEETING CALLED TO ORDER**

At 7:01 PM Mayor Hopkins called the Regular Council Meeting to order. Councilmembers present were: Jim Hedrick, Jane Hunt, Lyle Hardin, Deb Kristovich and Lynn Syler. Following the flag salute, Mayor Hopkins called for approval of the agenda. Councilmember Hedrick moved to approve the agenda, with a second from Councilmember Hunt passed 5-0.

**MINUTES**

Councilmember Hedrick moved to approve the minutes for the Regular Council meeting of December 15, 2015. Councilmember Hunt moved to amend minutes for December 15, 2015 to excuse Councilmember Hunt, with a second from Councilmember Hardin, minutes for December 15, 2015 as amended, passed 5-0.

**STAFF REPORT –**

City Engineer – Jerry Morrisette provided an update on the TIB Winnifred Street project and planned to meet with the contractor to go over a punch list and walk through of the work completed on Friday, January 8, 2016 at 1PM. Mayor Hopkins provided a status update on the retaining wall failure on 51<sup>st</sup> Street. The City paid for emergency repair of the retaining wall to prevent further collapse in the street. Mayor Hopkins also authorized a survey by the City Engineer's office and it was established it is not the City's property. Mayor Hopkins thanked the City Engineer's office for their quick response along with their help with the storm drain repair on Baltimore Street. The City Engineer's office is investigating who constructed the storm drain at that location. The Pearl Street Project is now on hold until 2017. Councilmember Hardin was encouraged by the punch list and the meeting to be held with the contractor and wanted to be sure stripping was discussed. Councilmember Hardin also noted his concern for the safety of residents who walk on 51<sup>st</sup> Street and would like a bypass in place as soon as possible.

**GENERAL PUBLIC COMMENTS** – No Public Comments at this time.

**BUSINESS**

- 1. Ordinance 1481** – Amendment of Chapter 12.05 RMC International Property Maintenance Code (1<sup>st</sup> reading). In January 2015, the City Council created the Office of the Hearing Examiner by adoption of Ordinance No. 1450 which is codified as Chapter 1.20 of the Ruston Municipal Code ("RMC"). During the period between August and December of 2015, the City Council adopted multiple ordinances to implement the hearing examiner system. It was recently discovered that Chapter 12.05 of the Ruston Municipal Code also needed to be updated for its appeal procedures to be consistent with the use of a hearing examiner and enforcement through the general Code Enforcement Chapter 12.40 RMC. This update involves the following revisions:

**RMC 12.05.050 Violations.** This replaces a reference to the Building Code Advisory Council with the reference to the Hearing Examiner. The City has no Building Code Advisory Board at this time and the appellate body designated by Chapter 12.40 RMC is the hearing examiner. Changes from "town" to "city" are also made.

**RMC 12.05.070 Unsafe structures and equipment.** This section addresses unsafe structures and discusses procedures for Notices to Vacate. Because the City also uses Notices to Abate and Notices of Violation, the language is expanded to include these other types of Notices.

**RMC 12.05.090 Means of Appeal.** In this section the detailed appeals procedures which provides appellate authority to the "City Building Code Advisory Board" are deleted and replaced with a cross-reference to the Title 12 Enforcement Chapter 12.40 RMC. This update will make the appeals procedures under the Construction Codes Title 12 internally consistent. This update also fixes an issue with Chapter 12.05 which already cross-reference Chapter 12.40 RMC as the enforcement mechanism yet continued to contain an appeals procedure that differed from Chapter 12.40 RMC. In order to ensure this consistency amendment takes effect promptly, waiver of First Reading is requested with Second Reading and Adoption occurring on January 5, 2016. Councilmember Hedrick moved to waive first reading and move to second reading, with a second from Councilmember Hunt, passed 5-0. Councilmember Hedrick moved to approve Ordinance 1481, with a second from Councilmember Hunt, passed 5-0.

**CLAIMS/PAYROLL** – Councilmember Hedrick moved to approve Claims and Payroll, with a second from Councilmember Hunt, passed 5-0.

**MAYOR'S TIME** – Catholic Community Services delivered their first lease payment. Mayor Hopkins reached out to Point Ruston because their lease expires at the end of March 2016 and received confirmation from Mike Cohen that Point Ruston would like to enter into another lease for a minimum of 5 years with another 5year option. Mayor Hopkins noted the importance of striping the north lot as parking becomes a premium and the need for additional handicap parking. Council asked Mayor Hopkins to meet with Tacoma regarding City of Tacoma Interlocal Agreement, had it scheduled but had to cancel. Mayor Hopkins planned to meet next week and will report back to Council.

**COUNCIL TIME -**

**Councilmember Hedrick** – Nothing at this time.

**Councilmember Hunt** – Nothing at this time.

**Councilmember Hardin** – Nothing at this time.

**Councilmember Kristovich** – Nothing at this time.

**Councilmember Syler** – Nothing at this time.


CITY OF RUSTON  
Regular Council Minutes  
January 5, 2016

**MEETING AJOURNED -**

At 8:00 PM Councilmember Hedrick moved to adjourn, with a second from Councilmember Hunt, passed 5-0.

  
\_\_\_\_\_  
Mayor Bruce Hopkins

ATTEST:

  
\_\_\_\_\_  
Judy Grains



**Chief's Report  
Ruston Police Department  
Tuesday January 19, 2016**

**Chief of Police:**

During the month of December the Police Department responded to over 159 calls for service. Fortunately most were relatively lower in priority and there were no major incidents in the month. Things with the new CAD system seem to be getting better and SS911 is continually working out issues that arise. The police department teamed up with the fire department for the Christmas holiday and was very successful in collecting a large amount of food for the local food bank as well as a large amount of donated toys that were donated to Toys for Tots program as well as the Salvation Army. I would like to thank all of those in the community that made the food and toy drive a great success.

**Other Personnel Issues:**

As of January 1, part time officer John Roberts was reclassified as a full time officer with the department and is doing very well. I am currently working on conducting a background investigation on another potential part time officer.

**Civil Service Commission:**

The commission is working with the mayor at this time to fill the Chief of Police position full time.

**Officers were involved in:**

In December officers responded to various types of incidents such as suspicious vehicles/persons, vehicle prowls, welfare checks, disabled vehicles, public disturbances, security checks, traffic hazards, fire/medical assists, business and residential alarms, 911 hang up calls, court order violations, animal calls, disorderly subjects, DUI's, thefts, trespass complaints, citizen assists, unwanted subjects, domestic violence calls, misdemeanor warrant arrests, and numerous traffic related arrests.

Police reports were filed in almost all of these cases.

**Equipment:**

There were a couple of large repairs that needed to be made to two of our cars. I am continuing to work on the purchase of the new vehicles so that Systems for Public Safety can begin outfitting them and getting them ready for the road. As part of the SS911 contract a desktop radio was installed in the police station.

**Training:**

Due to the holiday, there was no department training or meeting in the month of December. In the upcoming month we will conduct CPR/first aid recertification with the assistance of the fire department.

Please contact me by phone (253) 761-0272 or by email [victor.celis@cityoffruston.net](mailto:victor.celis@cityoffruston.net) if you have any questions or concerns regarding this month's report.

Submitted By:  
Victor M. Celis  
Interim Police Chief  
01/19/16



## Ruston Fire Department Monthly Review for December 2015

Tuesday, January 19, 2016

Presented by Fire Chief Don Torbet

**Total Incidents: 3** (0 Fire Service, 3 Medical Aid)

**Membership Roster (out of 25): 19** (14 FF, 5 Officers)

**Recent Membership Changes:** Retired Truckey and Storer

**Total Volunteer Hours for April:** 215

### State of the Business:

- Two of our members, Nick Truckey and Curtis Storer, have accepted employment as carrier Fire Fighters. We wish them well and thank them for their contributions.
- The department's annual Food and Toy Donation Drive set records again this year. We would like to thank all who participated. Thanks to One to One Physical Therapy for so many toys donated.
- The department yearend holiday party took place on December 19. Nick Truckey was awarded Fire Fighter of the Year; A.J. Garcia EMT of the Year; and Captain Pat Piper won the Most Inspirational of the Year. Congratulations to these men for the outstanding efforts.
- **Fire Engine 339 received maintenance** to repair a leak in the heater/defroster system.
- **CPR training** is offered quarterly by Ruston Fire Department. We will continue to strive to meet or goal to train all residents in CPR. To date we have trained 159 through the classes given by our instructors. As always, community members may enroll at City Hall or by emailing [rustonfire@rustonwa.org](mailto:rustonfire@rustonwa.org).

### Ruston Fire Department's Master Business Objectives for April/May

MBO	START DATE	TARGET COMPLETION	COMPLETE %	ACTION OWNERS
Training Prop Planning	12/2015	6/1/2016	40%	TORBET/ALLEN
Recruitment	12/2015	<i>ongoing</i>	19 of 25	WHERRETT