

**CITY OF RUSTON
REGULAR COUNCIL MEETING
TUESDAY, October 18, 2016**

MEETING CALLED TO ORDER

At 7:01PM Mayor Hopkins called the Regular Council Meeting to order. Councilmembers present were: Jim Hedrick, Jane Hunt, Lyle Hardin and Lynn Syler. Councilmember Kristovich was excused. Following the flag salute, Mayor Hopkins called for approval of the agenda. Councilmember Hedrick moved to approve the Agenda of October 18, 2016 with a second from Councilmember Hunt, passed 4-0.

MINUTES

Councilmember Hedrick moved to approve the minutes for the Regular Council meeting of October 4, 2016, with a second from Councilmember Hunt, passed 4-0.

STAFF REPORT –

Ruston Police – Chief Celis – See attached.
Ruston Fire – Chief Torbet – See attached.

GENERAL PUBLIC COMMENTS –

Karen King – Lyle Hardin is Ms. King's representative on Council at the mountain at the end of Winnifred. Ms. King would like to schedule a time and a place so the community can meet with Council to talk about options with Metropolitan Park and find solutions to propose.

Beth Torbet – Had two items to address. Ms. Torbet wanted to open discussion and request the City purchase twelve round tables at the price of \$2500 for the Mary Joyce Community Center. Ms. Torbet also wanted the City to stripe the angle parking on 51st Street.

Jenni Denison – Agreed with Ms. Torbet about the angle parking on 51st. It is difficult to see especially now that it gets dark earlier. Ms. Denison would like the City to re-stripe the angle parking on 51st.

BUSINESS

Ruston Point Defiance Business District – Joseph Atkinson, President of the Ruston Point Defiance Business District provided an update on the 2016 Sunday Farmers Market. The Business District is planning to put together a Vendor Advisor Board to review and plan the 2017 Farmers Market. The Business District will be looking for smaller grant opportunities to support the Farmers Market. The current business owner, at 5037 N Pearl, hosted the 2016 Farmers Market and is interested in holding the Farmers Market again in 2017.

ORD 1489 – Property Tax Levy 2017 (1st reading). As part of the budget process, Ruston will consider a budget and the revenue sources for City operations and capital expenses. As part of that process, the City is required to hold a public hearing on this topic. The public hearing and the budget and revenue sources is currently scheduled to coincide with Second Reading on November 15, 2016. Ruston is required to adopt its property tax levy in November of each year by ordinance and transmit a certified copy of the ordinance to Pierce County Assessor-Treasurer and to the Pierce County Council no later than November 30th. A Levy Certification must also be transmitted with the Ordinance. Adoption of this Ordinance should be scheduled on the agenda for after the public hearing on the budget and revenue during the meeting on November 15, 2016. Although this levy ordinance increases the property taxes levied by Ruston by the maximum amount allowed by law (one percent plus new construction, etc.), due to refunds during 2016, the increased amount will be less than was collected in 2016. The total estimated 2017 levy amount is \$450,521.55, which includes additional property tax estimated from new construction (\$28,110.08) and the estimated additional revenue from the increase in state-assessed property (\$0.00). In 2016, the City collected \$450,944.07.

RES 639 – AWC-RMSA Interlocal Agreement. The Association of Washington Cities Risk Management Services Agency (AWC-RMSA) offers pooled self-insurance providing cost stability and the potential for long term savings. The City of Ruston has been a member of AWC-RMSA for several years and desires to continue its membership. The City last authorized execution of an Interlocal Agreement with AWC-RMSA by adoption of Resolution #591 on October 21, 2014. Since that time the Agreement has been updated. AWC-RMSA sent the updated agreement to Ruston. To remain a member of AWC-RMSA, the City is required to authorize the updated Agreement by resolution on or before November 1, 2016. The attached Resolution #639 does just that. The updated Agreement was signed by AWC-RMSA on September 14, 2016 and will become effective on January 1, 2017. Authorizing the updated Agreement will ensure compliance with the standards for management and operations of a joint self-insured program under WAC 200-100-030. Each member of the AWC-RMSA is required to adopt and provide to AWC-RMSA a Resolution approving membership and signature of the Interlocal Agreement between the entity and AWC-RMSA on or before November 1, 2016.

The changes from the prior agreement to the new agreement include the following:

- Updated or more complete definitions,
- Housekeeping amendments (like correcting the office address for AWC),
- Reducing the percentage of membership to vote to terminate a member's participation in the agency from 75 percent to 66 percent,
- Allowing future adoption of bylaws, policies and procedures, and
- Allowing amendment of the Agreement by a majority of all Members (previously required 75 percent vote) and require ratification by resolution of each member.

Councilmember Hedrick moved to approve Resolution 639, with a second from Councilmember Hunt, passed 4-0.

CITY OF RUSTON
Regular Council Minutes
October 18, 2016

CLAIMS/PAYROLL – Councilmember Hedrick moved to approve Payroll, with a second from Councilmember Hunt, passed 4-0.

MAYOR’S TIME – Mayor Hopkins and City Planner Rob White delivered to and met with Metro Parks to discuss multiple issues. Mayor Hopkins is hopeful to hear back from Metro Parks by the end of the week or the beginning of next week. City Planner Rob White will continue to attend Metro Park meetings and will keep the City apprised. Mayor Hopkins thanked Councilmember Hedrick for his work with the Department of Ecology.

COUNCIL TIME –

Councilmember Hedrick – The State of Washington appropriated \$400,000 two years ago to the Department of Ecology for the remediation of the Ruston Way Tunnel. The money has not been expended and the City is working on an interagency agreement to use these funds to remove soil from the triangle property, place this soil into the Ruston Way Tunnel and seal it. Any available funds would be used to support the Winnifred Street project. Councilmember Hedrick has communicated with Tacoma Metro Parks about the triangle property and has voiced his dismay of how there was a plan in place and have now made changes to that plan. Our voices have been heard.

Councilmember Hunt – The Metro Parks presented a gorgeous plan last year and it has now been taken down from their website. Councilmember Hunt would like to invite Metro Parks to come to a City of Ruston to bring a new presentation for the public to hear. Sheri Forch, a long-time resident, passed away on Wednesday night and a memorial will be held in her honor at Ruston City Hall on Saturday.

Councilmember Hardin – Wanted to thank everyone that have communicated ideas regarding the Metro Parks issues. Ginger Kryger is not letting anything drop even while on vacation in Hawaii. Continue to communicate to Metro Parks as has been done.

Councilmember Kristovich – Excused.

Councilmember Syler – Nothing at this time.

MEETING AJOURNED -

At 7:32PM Councilmember Hedrick moved to adjourn, with a second from Councilmember Hunt, passed 4-0.

ATTEST:

Mayor Bruce Hopkins

Judy Grams



**Chief's Report
Ruston Police Department
Tuesday October 18, 2016**

Chief of Police:

During the month of September the Police Department responded to 149 calls for service in the City of Ruston. This does not include calls for service outside the city limits. Two calls of note were a burglary to a residence on Stack Hill where an unsecure carport was entered and property was stolen. We are awaiting fingerprint analysis in this case. The other was a theft of a Kayak and rack from the Point Ruston Condos. Suspect identification was made and an arrangement on Offerup was made to purchase the kayak rack back. The suspect arrived and was arrested with the victims rack and he ultimately confessed to stealing it and the kayak. He led us to the kayak in Olympia and it was recovered and returned to the owner.

Other Personnel Issues:

The officer we were doing a background investigation on called and withdrew from the process. We are back to looking for another full time officer.

Civil Service Commission:

The civil service had certified a list of five candidates. Currently only one of those candidates remains.

Equipment:

The police department has negotiated the purchase of a police vehicle from the City of Federal Way and it should be ready for the fleet in a few weeks. We will surplus one of the vehicles we currently have.

Training:

Officers have participated in online FEMA training courses such as Active Shooter and cyber security.

Please contact me by phone (253) 761-0272 or by email victor.celis@cityofruston.net if you have any questions or concerns regarding this month's report.

Submitted By:
Victor M. Celis
Chief of Police
10/18/16



Ruston Fire Department | 5117 North Winnifred | Ruston, WA 98407

Ruston Fire Department Monthly Review for September 2016

Tuesday, October 18, 2016

Presented by Chief Torbet

Total Incidents: 4 (4 Medical Aid)

Total Volunteer Hours: Total 1861 Hours August 66 Hours

Membership Roster (out of 25): 21 (14 FF, 7 Officers)

Recent Membership Changes: Added Andrew Tarbaux, Brandon Tiley and Kalene Brittian

State of the Business:

- Member of Ruston Fire Department took part in the 911 Ceremony
- Our recruit enrolled in the Browns Point Fire Academy was forced to drop out due to time restraints, however we will be honoring our commitment to send equipment to the training
- We would like to welcome our three new recruits. Brandon Tiley is Fire Fighter 1 & 2 cetified. Kalene Brittian is currently enrolled in EMT classes. We will be working with Andrew Taraux to bring him to 1403 compliance
- Recurring CPR training is offered quarterly for the Ruston community. Over 165 people have been **CPR certified** since the training has been offered. Although we didn't meet our goal of 100% CPR certification for the city, we continue to provide training as needed. As always, community members may enroll at City Hall or by emailing rustonfire@rustonwa.org.
- **Fire Station tours** are provided to the public when resources are available. Please contact rustonfire@rustonwa.org for further information.

Ruston Fire Department's Master Business Objectives for August 2016

| OBJECTIVE | START DATE | TARGET COMPLETION | COMPLETE % | ACTION OWNERS |
|--------------|------------|-------------------|------------|------------------|
| Recruitment | 8/2016 | <i>ongoing</i> | 21 of 25 | WHERRETT/SHERMAN |
| CPR Training | 8/2016 | <i>ongoing</i> | 100% | ANDERSON |
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