

**CITY OF RUSTON  
REGULAR COUNCIL MEETING  
Tuesday, July 16, 2019**

**MEETING CALLED TO ORDER**

At 7:00PM Mayor Hopkins called the Regular Council Meeting to order. Councilmembers present were Jim Hedrick, Lyle Hardin, Lynn Syler and Bradley Huson. Councilmember Deb Kristovich was excused. Following the flag salute, Mayor Hopkins called for approval of the agenda. Councilmember Hedrick moved approve the agenda, with a second from Councilmember Hardin, passed 4-0.

**MINUTES**

Councilmember Hedrick moved to approve the minutes for the Regular Council meeting of July 2, 2019, with a second from Councilmember Hardin, passed 4-0.

**STAFF REPORT –**

Ruston Police – Lt. Ashcraft – see attached.

Ruston Fire – Assistant Chief Allen – see attached.

**GENERAL PUBLIC COMMENTS –**

Doug Hammond - Apologized for missing the July 2, 2019 meeting. Mr. Hammond had two questions to bring before Council. The first question was related to the parking garage at Point Ruston and if the Mayor had met with the Pierce County Assessor on a resolution regarding the property tax issue at Point Ruston? The second question was related to recycling of glass. Would the City consider a central depository of glass and once or twice a month take the glass to a glass recycle center in Tacoma? Commencement residents would be willing to help.

**BUSINESS –**

**Ruston-Point Defiance Business District** – Nothing at this time.

**RES 702-A – Amendment of City of Ruston 2020-2025 (6Year TIP)** – City Planner, Rob White provided an overview. On June 18, 2019 the City Council held a public hearing on the adoption of the City's 6-Year Transportation Improvement Plan (TIP). Following the public hearing, Council adopted the TIP by passage of Resolution No. 702. Shortly after the passage of Resolution No. 702, the City staff met with a grant representative of the Washington State Transportation Improvement Board (TIB) to discuss the condition of Ruston's transportation network and to help prioritize potential projects which would allow the city to both maintain existing streets as well as make progress in its Complete Streets efforts to improve pedestrian safety. As a result of this meeting, it was suggested by TIB that an amended 6-Year TIP should be presented to Council for approval so that its projects may be considered in the upcoming TIB grant application cycle in August. Staff agreed with this suggestion as it would put Ruston in a better position to compete for grant funding this cycle.

Staff brought this subject to the Council on July 2<sup>nd</sup>. In order to amend the TIP, the Council needed to adopt an amended version of the TIP. Resolution No. 702-A amended Resolution No. 702. Councilmember Hedrick moved to approve Resolution 702-A, with a second from Councilmember Hardin, passed 4-0.

**PAYROLL** – Councilmember Hedrick moved to approve Payroll, with a second from Councilmember Hardin, passed 4-0.

**MAYOR'S TIME** – Pierce County Assessor's Office will be available to discuss the parking garage any time after July 16<sup>th</sup>. Mayor Hopkins asked Councilmember Hedrick and Councilmember Hardin to confirm dates they would be available to attend. Mayor Hopkins addressed the topic of glass recycle. It was a great idea but was not certain where the City would deposit the glass. Mayor Hopkins presented a handout to Council which reflected Ruston's current garbage rates and how the City's rates compared to what other municipalities are charging. Mayor Hopkins noted Ruston has been considerably less and would be seeking Council discussion on an increase of the City's garbage rates. Recycle and yard waste rates will be presented as separate line items. Mayor Hopkins provided a snapshot of the current garbage fund. City of Tacoma is attempting to back charge the City of Ruston \$44,000 for yard waste, going back three years. City of Tacoma increased their rates but had not notified the City of Ruston. City Attorney Robertson was working with the Tacoma's attorney on this issue. Ruston is now taking yard waste to a new location at no cost to the City. Mayor Hopkins noted there would not be a Council meeting on August 3, 2019 in observance of National Night out. Mayor Hopkins thanked Councilmember Hardin for his technology support. Mayor Hopkins announced an advertisement to post the City Clerk Treasurer position. It could take time to find a replacement and wanted ample time to find someone prior to the City Clerk's retirement in December 2020.

**COUNCIL TIME** –

**Councilmember Hedrick** - Thanked the City Clerk for her public service. Councilmember Hedrick noted Pierce County Assessor was not even close to getting a resolution on Point Ruston's three years outstanding property taxes. Councilmember Hedrick would be happy to meet with Doug Hammond and the Commencement to discuss ways to recycle glass. Councilmember Hedrick thanked the Ruston Police and Fire Departments for all their support at the 4<sup>th</sup> of July bicycle parade.

**Councilmember Hardin** – Requested clarification on the proposal of garbage rates and when it would take effect. Mayor Hopkins will bring a proposal and further discussion before Council at the second Council meeting in August. Councilmember Hardin noted his availability to attend a meeting with the Pierce County Assessor's office, any day the week of July 15<sup>th</sup>.

**Councilmember Kristovich** – Excused.

**Councilmember Syler** – Asked if the City would consider garbage, recycle and yard waste pick up every other week instead of every week.

**Councilmember Huson** – Nothing at this time.

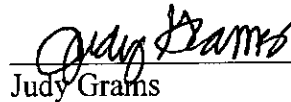
**MEETING AJOURNED -**

At 7:40PM Councilmember Hedrick moved to adjourn, with a second from Councilmember Hardin, passed 4-0.



\_\_\_\_\_  
Mayor Bruce Hopkins

ATTEST:



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Judy Grams



**Chief's Report  
Ruston Police Department  
Tuesday, July 16, 2019**

**Chief of Police:**

During the month of June 2019, the Police Department responded to 193 calls for service. We have 2 priority investigations of a sensitive nature, but neither involve future potential harm for our residents.

- The Police Department received no complaints from residents during the Taste of Tacoma event. Conversely, Tacoma residents to our west have been highly critical of the event, especially toward Metropolitan Parks. One car just west of our city limits was vandalized by gunfire. We attribute the differences to the 4 roving officers we dedicated to pro-active patrol.
- This afternoon, officers from Ruston and Tacoma arrested Jared Windsor for burglary and assault a block south of our city limits. Windsor, a suspect in many of our city's property crimes, has been arrested and/or escorted out of Ruston several times in the past and the Department hopes this incident will keep him incarcerated for a longer period than normal.

Prepared by Nestor Bautista



## Ruston Fire Department Monthly Review for June 2019

Tuesday, July 16, 2019

Presented by Assistant Chief Bruce Allen

**Total Incidents: 7** (2 Fire/ Service, 5 Medical Aid)

**Total Volunteer Hours: Total 5693 Hours June 767 Hours**

**Membership Roster 20 (out of 25):** (16 FF, 4 Officers)

**Recent Membership Changes: None**

### State of the Business:

- We have 4 potential members in the pipeline
- Member Kevin Fowler has completed EMT training and is awaiting state approval
- E33 is at Hughes Fire Equipment. They are waiting on a design to change the way the pump operates.
- All fire tools are fully operational
- Recurring CPR training is offered quarterly for the Ruston community. Over 195 people have been CPR certified since the training has been offered. Although we didn't meet our goal of 100% CPR certification for the city, we continue to provide training as needed. As always, community members may enroll at City Hall or by emailing [rustonfire@rustonwa.org](mailto:rustonfire@rustonwa.org).
- **Fire Station tours** are provided to the public when resources are available. Please contact [rustonfire@rustonwa.org](mailto:rustonfire@rustonwa.org) for further information.
- Fire Academy at Browns Point starting July 31, we will have 5 students attending.
- We are continuing to clean out and upgrade the Engine bay.
- We recycled \$426.00 of old "Brass", retired and obsolete fittings that we had stored.

### Ruston Fire Department's Master Business Objectives for May 2019

OBJECTIVE	START DATE	TARGET COMPLETION	COMPLETE %	ACTION OWNERS
Recruitment	5/2019	<i>ongoing</i>	20 of 25	B. ALLEN
CPR Training	5/2019	<i>ongoing</i>	100%	S. ANDERSON
Fire Training	5/2019	<i>ongoing</i>	100%	C. WILDER

## 2019 BUDGET POSITION

City Of Ruston  
MCA# #: 0624

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405 Garbage Utility Fund

01/01/2019 To: 12/31/2019

	Amt Budgeted	Revenues	Remaining	
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**350 Fines & Forfeitures**

359 90 00 45 Penalties/Late Fees	800.00	336.65	463.35	57.9%
<b>350 Fines &amp; Forfeitures</b>	<b>800.00</b>	<b>336.65</b>	<b>463.35</b>	<b>57.9%</b>

**360 Misc Revenues**

361 11 00 45 Investment Interest	0.00	0.00	0.00	100.0%
369 91 00 06 Miscellaneous Revenues	0.00	0.00	0.00	100.0%
<b>360 Misc Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.0%</b>

**380 Non Revenues**

381 10 00 05 Interfund Loan From 005	0.00	0.00	0.00	100.0%
<b>380 Non Revenues</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.0%</b>

**397 Interfund Transfers**

397 00 00 45 Transfer In From Garbage Reserve Sub-fund	0.00	0.00	0.00	100.0%
<b>397 Interfund Transfers</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.0%</b>

**001 Excise Tax Calculation**

**340 Charges For Services**

343 70 00 00 Garbage Services	217,000.00	114,543.66	102,456.34	47.2%
343 70 00 01 Recycling Income	0.00	0.00	0.00	100.0%
<b>340 Charges For Services</b>	<b>217,000.00</b>	<b>114,543.66</b>	<b>102,456.34</b>	<b>47.2%</b>

<b>001 Excise Tax Calculation</b>	<b>217,000.00</b>	<b>114,543.66</b>	<b>102,456.34</b>	<b>47.2%</b>
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<b>Fund Revenues:</b>	<b>217,800.00</b>	<b>114,880.31</b>	<b>102,919.69</b>	<b>47.3%</b>
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	Amt Budgeted	Expenditures	Remaining	
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**514 Finance**

514 23 41 06 Accounting - Professional Services	3,500.00	3,613.45	(113.45)	0.0%
<b>514 Finance</b>	<b>3,500.00</b>	<b>3,613.45</b>	<b>(113.45)</b>	<b>0.0%</b>

**515 Legal Services**

515 10 41 45 Legal Services	0.00	0.00	0.00	100.0%
<b>515 Legal Services</b>	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>	<b>100.0%</b>

**537 Garbage & Solid Waste Utilities**

537 10 10 01 Utility Billing Clerk Wages	8,000.00	3,837.58	4,162.42	52.0%
537 10 10 04 Mayor Wages	2,000.00	875.00	1,125.00	56.3%

## 2019 BUDGET POSITION

City Of Ruston  
MCAG #: 0624

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405 Garbage Utility Fund

01/01/2019 To: 12/31/2019

Expenditures	Amt Budgeted	Expenditures	Remaining	
<b>537 Garbage &amp; Solid Waste Utilitys</b>				
537 10 20 01 Utility Billing Clerk Benefits	2,000.00	3,164.13	(1,164.13)	0.0%
537 10 20 04 Mayor Benefits	30.00	67.40	(37.40)	0.0%
537 10 51 01 Administrative Utility Charges	0.00	0.00	0.00	100.0%
537 60 47 02 Contract With Tacoma For Yard Waste	0.00	0.00	0.00	100.0%
<b>000</b>	<b>12,030.00</b>	<b>7,944.11</b>	<b>4,085.89</b>	<b>34.0%</b>
537 10 10 00 Clerk-Treasurer Wages	5,000.00	3,302.08	1,697.92	34.0%
537 10 20 00 Clerk-Treasurer Benefits	1,000.00	1,605.17	(605.17)	0.0%
537 10 42 00 Communication/Postage	1,800.00	1,722.83	77.17	4.3%
537 10 46 00 Insurance	6,800.00	7,821.40	(1,021.40)	0.0%
537 10 51 00 Auditing Services (State)	1,500.00	0.00	1,500.00	100.0%
537 10 53 00 External Taxes (Excise)	3,500.00	1,815.97	1,684.03	48.1%
537 60 47 00 Contract With Tacoma For Garbage Disposal	55,000.00	35,955.32	19,044.68	34.6%
<b>010 Administration</b>	<b>74,600.00</b>	<b>52,222.77</b>	<b>22,377.23</b>	<b>30.0%</b>
537 50 10 00 Town Maintenance Wages	24,000.00	13,380.73	10,619.27	44.2%
537 50 20 00 Town Maintenance Benefits	12,000.00	8,350.11	3,649.89	30.4%
537 50 31 00 Maintenance Supplies	3,500.00	0.00	3,500.00	100.0%
537 50 31 01 Vehicle Supplies	500.00	0.00	500.00	100.0%
537 50 32 00 Fuel Consumed	6,000.00	3,528.87	2,471.13	41.2%
537 50 35 00 Small Tools & Minor Equipment	500.00	0.00	500.00	100.0%
537 50 48 00 Repair & Maintenance	15,000.00	19,013.43	(4,013.43)	0.0%
<b>050 Maintenance</b>	<b>61,500.00</b>	<b>44,273.14</b>	<b>17,226.86</b>	<b>28.0%</b>
<b>537 Garbage &amp; Solid Waste Utilitys</b>	<b>148,130.00</b>	<b>104,440.02</b>	<b>43,689.98</b>	<b>29.5%</b>
<b>580 Non Expenditures</b>				
581 20 00 00 Garbage Truck Interfund Loan Principal	11,772.00	0.00	11,772.00	100.0%
<b>580 Non Expenditures</b>	<b>11,772.00</b>	<b>0.00</b>	<b>11,772.00</b>	<b>100.0%</b>
<b>591 Debt Service</b>				
592 37 83 00 Garbage Truck Interfund Loan Interest	2,660.00	0.00	2,660.00	100.0%
<b>591 Debt Service</b>	<b>2,660.00</b>	<b>0.00</b>	<b>2,660.00</b>	<b>100.0%</b>
<b>594 Capital Expenditures</b>				
594 37 64 07 Capital Equipment - Garbage Utility	0.00	11,519.30	(11,519.30)	0.0%
<b>594 Capital Expenditures</b>	<b>0.00</b>	<b>11,519.30</b>	<b>(11,519.30)</b>	<b>0.0%</b>
<b>597 Interfund Transfers</b>				
597 00 01 45 Transfer Out To Garbage Reserve Sub-fund	15,000.00	0.00	15,000.00	100.0%
<b>597 Interfund Transfers</b>	<b>15,000.00</b>	<b>0.00</b>	<b>15,000.00</b>	<b>100.0%</b>
<b>Fund Expenditures:</b>	<b>181,062.00</b>	<b>119,572.77</b>	<b>61,489.23</b>	<b>34.0%</b>

**2019 BUDGET POSITION**

City Of Ruston  
MCAG #: 0624

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405 Garbage Utility Fund

01/01/2019 To: 12/31/2019

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<b>Fund Excess/(Deficit):</b>	<b>36,738.00</b>	<b>(4,692.46)</b>
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**Ruston Garbage**

- 35 Gallon once per week = 140 Gallons - Current Charge \$30 = .21 per gallon
- 65 Gallon once per week = 260 Gallons - Current Charge \$55 = .21 per gallon
- 95 Gallon once per week = 380 Gallons - Current Charge \$80 = .21 per gallon

**Tacoma Garbage**

- 45 Gallon twice a month = 90 Gallons -Current Charge \$34.18 = .38 per gallon
- 60 Gallons twice a month = 120 Gallons – Current Charge \$45.58 = .38 per gallon
- 90 Gallons twice a month = 180 Gallons – Current Charge \$68.37 = .38 per gallon

**Ruston adopting Tacoma rate**

- 35 Gallon once per week = 140 Gallons @ .38 per gallon = \$ 53
- 65 Gallon once per week = 260 Gallons @ .38 per gallon = \$ 99
- 95 Gallon once per week = 380 Gallons @ .38 per gallon =\$ 144

**Tacoma Rates as of January 2019**

Container Size	Quantity	Monthly Rate
30-gallon	1	\$22.79
45-gallon	1	\$34.18
60-gallon	1	\$45.58
90-gallon	1	\$68.37