

**Subject: Ordinance #1526 – Adopting
 City of Ruston 2020 Budget**

Dept. Origin: Mayor’s Office
Prepared by: Jennifer Robertson
For Agenda of: December 17, 2019
Exhibits: Ordinance #1526

Proposed Council Action:

This is on for a Public Hearing and Second Reading. Hold the public hearing then adopt Ordinance #1526.

Initial & Date

Concurred by Mayor: _____
Approved by City Planner: _____
Approved as to form by City Atty: JSR/12-5-19
Approved by Finance Director: _____
Approved by Department Head: _____

INFORMATION / BACKGROUND

In accordance with State law,¹ the Mayor of the City of Ruston completed and placed on file with the City Clerk-Treasurer a proposed budget and estimate of the amount of monies required to meet the public expenses, interest, reserve funds, and expense of government of the city of Ruston for the fiscal year ending December 31, 2020. The Council is required to adopt its budget ordinance prior to January 1, 2020.²

The City Council Budget consideration schedule for Fiscal Year 2020 is as follows:

| | |
|---|-------------------|
| Mayor’s Budget Message to Council: | November 19, 2019 |
| Council discussion of revenue sources: | November 19, 2019 |
| Public Hearing on Revenue Sources | November 26, 2019 |
| Adoption of Tax Levy Ordinance No. 1527 | November 26, 2019 |
| Budget Discussion #1: | November 19, 2019 |
| Budget Discussion #2: | November 26, 2019 |
| Budget Discussion #3: | December 3, 2019 |
| → Budget Discussion #4: | December 17, 2019 |
| → Public Hearing on Proposed Budget: | December 17, 2019 |
| → Adoption of Final Annual Budget for 2020: | December 17, 2019 |

The City Clerk has fully complied with state law³ by publishing notice of the availability of the budget for public review, and publishing notice of the required public hearings on the City’s proposed tax levy and budget (December 17th).

¹ RCW 35A.33.052.

² RCW 35A.33.075.

³ RCW 35A.33.060 and RCW 84.55.120.

The Final Budget's beginning balance of \$4,616,717.66 plus taxes, license fees, service charges, fine, forfeitures and other revenues totaling \$4,742,077.01, plus inter-fund transfer(s) of \$471446.66 are combined in the Final Budget for total expenditures and ending balances amount of \$9,785,991.33.

The totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined are set forth below:

| Fund Name | Resources | Uses |
|-------------------------------------|---------------------|---------------------|
| Fund 001 – General Fund | \$ 1,942,392 | \$ 1,942,392 |
| Fund 005 – Surplus Real Estate | \$ 1,321,432 | \$ 1,321,432 |
| 051-060 – Developer Tracking | \$ 28,447 | \$ 28,447 |
| Fund 101 – City Street Fund | \$ 478,400 | \$ 478,400 |
| Fund 102 – Equipment Reserve | \$ 12,250 | |
| Fund 105 – Street Reserve | \$ 108,100 | \$ 108,100 |
| Fund 301 – Capital Construction | \$ 454,200 | \$ 422,200 |
| Fund 401 - Electric Utility | \$ 1,352,300 | \$ 1,352,300 |
| Fund 402 – Electric Utility Reserve | \$ 418,000 | \$ 418,000 |
| Fund 403 – Sewer Utility | \$ 1,891,000 | \$ 1,891,000 |
| Fund 404 – Sewer Reserve | \$ 398,000 | \$ 398,000 |
| Fund 405 – Garbage Utility | \$ 350,800 | \$ 350,800 |
| Fund 406 – Garbage Utility Reserve | \$ 89,000 | \$ 89,000 |
| Fund 407 – Storm Sewer Utility | \$ 287,000 | \$ 287,000 |
| Fund 410 – Sewer Capital Projects | \$ 204,000 | \$ 204,000 |
| Fund 622 – WR Rust Playfield | \$ 46,921 | \$ 46,921 |
| Fund 623 – Electric Meter Deposits | \$ 117,800 | \$ 117,800 |
| Fund 624 – School Building | \$ 330,200 | \$ 330,200 |
| Total | \$ 9,830,242 | \$ 9,785,992 |

Tonight you will hold the Public Hearing which must take place prior to adoption. The City is required to pass the budget before the end of this calendar year.

FISCAL CONSIDERATION

Approval of this Ordinance will adopt the 2020 Budget and establish the appropriations necessary to authorize expenditures for each of the City's funds as detailed in Ordinance #1526 and the attachment thereto.

RECOMMENDATION / MOTION

Hold a public hearing and adopt Ordinance No. 1526.

Hold the public hearing:

MOTION 1: I move to open the public hearing on the 2020 Budget.

[Take testimony.]

MOTION 2: I move to close the public hearing.

If the Budget is not adopted on December 17th, then a special meeting will be needed before the end of December in order to adopt the budget.

To adopt the budget, the Budget Ordinance should be placed before the Council and amendment votes taken in turn.

Adopting the Budget:

MAIN MOTION: I move to adopt Ordinance #1526 adopting the City of Ruston annual budget for the fiscal year ending December 31, 2020, setting forth the estimated revenues and appropriations.

Once this is on the floor for discussion, then any amendments would be in order:

AMENDING MOTIONS: I move to amend Ordinance #1526 to [appropriate an additional] or [reduce the appropriation by] \$[dollar amount] to the [name of fund] for the purpose of [state purpose].

Each amendment is voted on in the order proposed. Once all amendments are finished, then the Main Motion is voted on. The Chair calls the question with "All in favor of adopting Ordinance #1526 as amended, please indicate by saying aye," etc.

ORDINANCE NO. 1526

**AN ORDINANCE OF THE CITY OF RUSTON,
WASHINGTON ADOPTING THE CITY OF RUSTON
ANNUAL BUDGET FOR THE FISCAL YEAR ENDING
DECEMBER 31, 2020, SETTING FORTH THE ESTIMATED
REVENUES AND APPROPRIATIONS, AND
ESTABLISHING AN EFFECTIVE DATE.**

WHEREAS, in accordance with RCW 35A.33.052, the Mayor of the City of Ruston has completed and placed on file with the City Clerk-Treasurer a proposed budget and estimate of the amount of monies required to meet the public expenses, interest, reserve funds, and expense of government of the city of Ruston for the fiscal year ending December 31, 2020; and

WHEREAS, in accordance with RCW 35A.33.060 and RCW 84.55.120, the City Clerk timely published notice of the availability of the budget for public review and notice of the required public hearing on the City’s proposed tax levy and the required public hearing on the City’s proposed budget; and

WHEREAS, the public hearing for the City’s tax levy was held on December 3, 2019; and

WHEREAS, the public hearing for the City’s budget was held on December 3, 2019; and

WHEREAS, the City Council held the following meetings on the City Budget:

| | |
|---|-------------------|
| Mayor’s Budget Message to Council: | November 19, 2019 |
| Council discussion of revenue sources: | November 19, 2019 |
| Public Hearing on Revenue Sources | November 26, 2019 |
| Adoption of Tax Levy Ordinance No. 1527 | November 26, 2019 |
| Public Hearing on Proposed Budget: | December 17, 2019 |
| Budget Discussion #1: | November 19, 2019 |
| Budget Discussion #2: | November 26, 2019 |
| Budget Discussion #3: | December 3, 2019 |
| Budget Discussion #4: | December 17, 2019 |
| Adoption of Final Annual Budget for 2020: | December 17, 2019 |

WHEREAS, the proposed budget does not exceed the limit of taxation allowed by law to be levied on real property within the City of Ruston for the purposes set forth in the budget, and the estimated expenditures set forth in said budget are necessary to carry on the government and sufficient to meet the various needs of the City of Ruston during 2020; and

WHEREAS, the Final Budget's beginning balance of \$4,616,717.66 plus taxes, license fees, service charges, fine, forfeitures and other revenues totaling \$4,742,077.01, plus inter-fund transfer(s) of \$471446.66 are combined in the Final Budget for a total expenditures and ending balances amount of \$9,785,991.33; and

WHEREAS, in accordance with RCW 35A.33.075, following the conclusion of the hearing, and prior to the beginning of the fiscal year, the City Council has made any such adjustments and changes as it deems necessary or proper and after determining the allowance in each item, department, classification and fund; and

WHEREAS, in accordance with RCW 35A.33.075, this Ordinance sets forth in summary form the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined; and

WHEREAS, on December 3, 2019, the City Council held a public hearing on the tax levy; and

WHEREAS, on December 3, 2019, the City Council adopted the tax levy ordinance (Ordinance No. 1527); and

WHEREAS, on December 3, 2019, the City Council held first reading of this budget ordinance (Ordinance No. 1526); and

WHEREAS, on December 17, 2019, the City Council held a public hearing on this Ordinance and second reading; and

WHEREAS, on December 17, 2017, the City Council adopted this Ordinance during its regular meeting at the second reading; **NOW, THEREFORE**

THE CITY COUNCIL OF THE CITY OF RUSTON DOES HEREBY ORDAIN AS FOLLOWS:

Section 1. The Annual budget for the City of Ruston, Washington, for the year ending December 31, 2020, is hereby ADOPTED in its final form as shown on the attached Final Budget document, which is attached to this Ordinance No. 1526 as Exhibit “A” and incorporated herein by this reference.

Section 2. In accordance with RCW 35A.33.075, the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined are set forth below:

| Fund Name | Resources | Uses |
|-------------------------------------|--------------|--------------|
| Fund 001 – General Fund | \$ 1,942,392 | \$ 1,942,392 |
| Fund 005 – Surplus Real Estate | \$ 1,321,432 | \$ 1,321,432 |
| 051-060 – Developer Tracking | \$ 28,447 | \$ 28,447 |
| Fund 101 – City Street Fund | \$ 478,400 | \$ 478,400 |
| Fund 102 – Equipment Reserve | \$ 12,250 | |
| Fund 105 – Street Reserve | \$ 108,100 | \$ 108,100 |
| Fund 301 – Capital Construction | \$ 454,200 | \$ 422,200 |
| Fund 401 - Electric Utility | \$ 1,352,300 | \$ 1,352,300 |
| Fund 402 – Electric Utility Reserve | \$ 418,000 | \$ 418,000 |
| Fund 403 – Sewer Utility | \$ 1,891,000 | \$ 1,891,000 |
| Fund 404 – Sewer Reserve | \$ 398,000 | \$ 398,000 |

| | | |
|------------------------------------|--------------|--------------|
| Fund 405 – Garbage Utility | \$ 350,800 | \$ 350,800 |
| Fund 406 – Garbage Utility Reserve | \$ 89,000 | \$ 89,000 |
| Fund 407 – Storm Sewer Utility | \$ 287,000 | \$ 287,000 |
| Fund 410 – Sewer Capital Projects | \$ 204,000 | \$ 204,000 |
| Fund 622 – WR Rust Playfield | \$ 46,921 | \$ 46,921 |
| Fund 623 – Electric Meter Deposits | \$ 117,800 | \$ 117,800 |
| Fund 624 – School Building | \$ 330,200 | \$ 330,200 |
| Total | \$ 9,830,242 | \$ 9,785,992 |

Section 3. Clerk to Keep Budget on File. Three copies of the Annual Budget adopted herein shall be kept on file in the Office of the City Clerk-Treasurer.

Section 4. Clerk to Transmit Budget. The City Clerk-Treasurer is hereby directed to transmit one certified copy of the Annual Budget which is adopted herein to the State Auditor’s Office, and a second copy to the Association of Washington Cities.

Section 5. Severability. If any section, sentence, clause or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence, clause or phrase of this Ordinance.

Section 6. Publication. This Ordinance shall be published by an approved summary consisting of the title.

Section 7. Effective Date. This Ordinance shall be effective five days after publication as provided by law.

ADOPTED by the City Council of the City of Ruston and attested by the City Clerk in authentication of such passage on this 17th day of December, 2019.

APPROVED by the Mayor this 17th day of December, 2019.

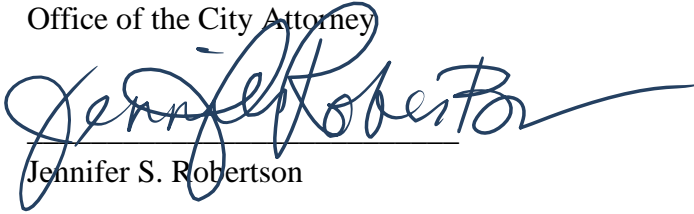
Bruce Hopkins, Mayor

ATTEST/AUTHENTICATED:

Judy Grams, City Clerk

APPROVED AS TO FORM:

Office of the City Attorney



Jennifer S. Robertson

FILED WITH THE CITY CLERK: _____

PASSED BY THE CITY COUNCIL: _____

PUBLISHED: _____

EFFECTIVE DATE: _____

ORDINANCE NO: 1526