

**CITY OF RUSTON
REGULAR COUNCIL MEETING
Tuesday, December 17, 2019**

MEETING CALLED TO ORDER

At 7:01PM Mayor Hopkins called the regular Council Meeting to order. Councilmembers present were Councilmember Hedrick, Councilmember Hardin, Councilmember Holland and Councilmember Syler. Councilmember Huson was excused. Following the flag salute, Mayor Hopkins called for approval of the agenda. Councilmember Hedrick moved to approve the agenda, with a second from Councilmember Hardin the agenda passed 4-0.

MINUTES

Councilmember Hedrick moved to approve the minutes for the Regular Council meeting of December 3, 2019, with a second from Councilmember Hardin, passed 4-0.

STAFF REPORT –

Ruston Police – Chief Bautista – See attached.

Ruston Fire – Chief Allen – See attached.

GENERAL PUBLIC COMMENTS –

Angelino Guron – Mr. Guron lives behind the Chevron gas station and his car has been hit several times by drunk drivers. Mr. Guron could not understand why the City would allow the opening of a second bar within Ruston. Mayor Hopkins noted this area is zoned commercial and recommended that Mr. Guron reach out to the Ruston Police department, Chief Bautista, or call the non-emergency Police number for help no matter what hour of the day.

Bill Blankenship – Mr. Blankenship was the first homeowner on Stack Hill. Stack Hill has had a homeowner's association which was transferred from Loren Cohen to the owners. Mr. Blankenship was named President of the Stack Hill Homeowners Association, with Alix Chung, Vice President and Secretary and Craig Christensen, Treasurer. The Association held its first annual meeting on Sunday, December 15, 2019. Mr. Blankenship was working through a number of lingering issues and was seeking information on two interior roads. Mayor Hopkins recommended that Mr. Blankenship send an email to both him and Ruston City Planner Rob White for a response.

BUSINESS –

ORD 1526 – Public Hearing – FY2020 Budget – Councilmember Hedrick moved to open public hearing on Ordinance 1526, with a second from Councilmember Hardin, passed 4-0. Angelino Guron questioned the allocation and the prioritization of the of the annual budget. Mayor Hopkins explained the allocation was spread across public safety, administration, and the various budget areas, such as public utilities, electric, garbage and various other funds. Public safety was the number one priority. Funds for police and fire are sixty-five percent of the City's budget. Councilmember Hedrick moved to close public hearing on Ordinance 1526, with a second from Councilmember Harding, passed 4-0.

ORD 1526 – Budget FY2020 (2nd reading) - In accordance with State law, the Mayor of the City of Ruston completed and placed on file with the City Clerk-Treasurer a proposed budget and estimate of the amount of monies required to meet the public expenses, interest, reserve funds, and expense of government of the city of Ruston for the fiscal year ending December 31, 2020. The Council is required to adopt its budget ordinance prior to January 1, 2020. The City Council Budget consideration schedule for Fiscal Year 2020 is as follows:

Mayor’s Budget Message to Council:	November 19, 2019
Council discussion of revenue sources:	November 19, 2019
Public Hearing on Revenue Sources	November 26, 2019
Adoption of Tax Levy Ordinance No. 1527	November 26, 2019
Budget Discussion #1:	November 19, 2019
Budget Discussion #2:	November 26, 2019
Budget Discussion #3:	December 03, 2019
Budget Discussion #4:	December 17, 2019
Public Hearing on Proposed Budget:	December 17, 2019
Adoption of Final Annual Budget for 2020:	December 17, 2019

The City Clerk has fully complied with state law by publishing notice of the availability of the budget for public review, and publishing notice of the required public hearings on the City’s proposed tax levy and budget (December 17th). The Final Budget’s beginning balance of \$4,616,717.66 plus taxes, license fees, service charges, fine, forfeitures and other revenues totaling \$4,742,077.01, plus inter-fund transfer(s) of \$471446.66 are combined in the Final Budget for total expenditures and ending balances amount of \$9,785,991.33. The totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined are set forth below:

Fund Name	Resources	Uses
Fund 001 – General Fund	\$ 1,942,392	\$ 1,942,392
Fund 005 – Surplus Real Estate	\$ 1,321,432	\$ 1,321,432
051-060 – Developer Tracking	\$ 28,447	\$ 28,447
Fund 101 – City Street Fund	\$ 478,400	\$ 478,400
Fund 102 – Equipment Reserve	\$ 12,250	
Fund 105 – Street Reserve	\$ 108,100	\$ 108,100
Fund 301 – Capital Construction	\$ 454,200	\$ 422,200
Fund 401 - Electric Utility	\$ 1,352,300	\$ 1,352,300

Fund 402 – Electric Utility Reserve	\$ 418,000	\$ 418,000
Fund 403 – Sewer Utility	\$ 1,891,000	\$ 1,891,000
Fund 404 – Sewer Reserve	\$ 398,000	\$ 398,000
Fund 405 – Garbage Utility	\$ 350,800	\$ 350,800
Fund 406 – Garbage Utility Reserve	\$ 89,000	\$ 89,000
Fund 407 – Storm Sewer Utility	\$ 287,000	\$ 287,000
Fund 410 – Sewer Capital Projects	\$ 204,000	\$ 204,000
Fund 622 – WR Rust Playfield	\$ 46,921	\$ 46,921
Fund 623 – Electric Meter Deposits	\$ 117,800	\$ 117,800
Fund 624 – School Building	\$ 330,200	\$ 330,200
Total	\$ 9,830,242	\$ 9,785,992

Hedrick moved to approve Ordinance 1526, with a second from Councilmember Hardin, passed 4-0.

CLAIMS/PAYROLL – Councilmember Hedrick moved to approve Claims and Payroll, with a second from Councilmember Hardin, passed 4-0

MAYOR’S TIME – Mayor Hopkins sent an email to Councilmembers letting them know he was floating the idea of purchasing the Totem Yacht Club property. The City was interested in acquiring this property along with negotiating a land swap with Burlington Northern Railroad, exchanging City right of way for the property Burlington Northern owns within the City of Ruston. Mayor Hopkins wanted to congratulate staff in obtaining approximately \$800,000 in grants, of which \$750,000 was to help improve Ruston roads and \$50,000 was to provide reimbursement for the City’s long-range planning. The City remains focused on securing additional grant funding to improve our City’s infrastructure. Mayor Hopkins was optimistic that Point Ruston would come online sometime in September 2020 which would put the City’s budget in a much better position.

COUNCIL TIME –

Councilmember Hedrick - Looked forward to servicing another four years and wished all a happy holiday.

Councilmember Hardin – Noted the Ruston tree lighting was one of the best and that there were many who came from long distance to be part of the tree lighting.

Councilmember Hardin gave accolades to Mayor Hopkins, the Ruston Police Department and staff. Councilmember Hardin attended a holiday gathering and spoke to the Fircrest Attorney, who was a personal friend. City of Fircrest Attorney enjoyed working with Ruston staff and complimented Ruston on how smooth the process has been.

Councilmember Holland – Wished all a happy holiday.

Councilmember Syler – Nothing at this time.

Councilmember Huson – Excused.

MEETING AJOURNED – At 7:39PM Councilmember Hedrick moved to adjourn, with a second from Councilmember Hardin, passed 4-0.

Mayor Bruce Hopkins

ATTEST:

Judy Grams



**Chief's Report
Ruston Police Department
Tuesday, December 17, 2019**

During the month of December 2019, the Police Department logged 93 CAD incidents with the South Sound 911 dispatch system; this is 27 less police incidents than December 2018.

ENFORCEMENT NOTE: In November, the Ruston Police Department took a report for theft of times from a parked vehicle. It was the first theft/burglary report in our residential area since July 24th.

Budget

The Department received a Washington Traffic Safety grant in the amount of \$2050. It will fund DUI/distracted driving/motorcycle safety emphasis patrols in 2020.

Recruitment

The Department is sponsoring 2 reserve officer recruits at the upcoming Reserve Police Officer Academy at Lakewood Police Department. The recruits will pay out-of-pocket for the tuition, and upon successful completion we will purchase them body armor in-lieu of tuition reimbursement. We have chosen to reimburse at upon completion of the Academy in the event the recruit does not complete the course and the body armor is less expensive than the tuition cost.

Prepared by Nestor Bautista



Ruston Fire Department | 5117 North Winnifred | Ruston, WA 98407

Ruston Fire Department Monthly Review for November 2019

Tuesday, December 17th, 2019

Presented by Chief Bruce Allen

Total Incidents: 8 (4 Fire/ Service, 4 Medical Aid)

Total Volunteer Hours: Total 8545 Hours November 1101 Hours

Membership Roster 24 (out of 25): (20 FF, 4 Officers)

Recent Membership Changes: one new member

State of the Business:

- We now have 5 new members with their Firefighter I and 4 new EMT's
- Chief Allen just completed a class to repair our SCBA's
- We welcomed 1 new member, Kate Jones, an EMT with 4 years of experience
- Engine 33 is back in service
- All fire tools are fully operational
- We so many people interested in becoming firefighters for our community now, we have started a hiring list of potential applicants.
- We will be driving around town with SANTA this Saturday and he will be at City Hall at 1:00
- The pickup for the Food and Toy Drive is this Saturday morning, December 21

Ruston Fire Department's Master Business Objectives for November 2019

OBJECTIVE	START DATE	TARGET COMPLETION	COMPLETE	ACTION OWNERS
Recruitment	11/2019	<i>ongoing</i>	24 of 25	B. Allen
CPR Training	11/2019	<i>ongoing</i>	100%	S. Anderson
Fire Training	11/2019	<i>ongoing</i>	100%	M. Anderson