

**Subject: Ordinance #1554 – Adopting  
 City of Ruston 2022 Budget**

**Dept. Origin: Mayor’s Office**  
**Prepared by: Jennifer Robertson**  
**For Agenda of: December 7, 2021**  
**Exhibits: Ordinance #1554**

**Proposed Council Action:**

This is on for a Second Reading. This Ordinance may be passed on December 7<sup>th</sup> or may be brought back for 3<sup>rd</sup> Reading and Action on December 21, 2021.

Initial & Date

**Concurred by Mayor:** \_\_\_\_\_  
**Approved by City Planner:** \_\_\_\_\_  
**Approved as to form by City Atty:** JSR/11-24-21  
**Approved by Finance Director:** \_\_\_\_\_  
**Approved by Department Head:** \_\_\_\_\_

**INFORMATION / BACKGROUND**

In accordance with State law,<sup>1</sup> the Mayor of the City of Ruston completed and placed on file with the City Clerk-Treasurer a proposed budget and estimate of the amounts of monies required to meet the public expenses, interest, reserve funds, and expense of government of the city of Ruston for the fiscal year ending December 31, 2022. The Council is required to adopt its budget ordinance prior to January 1, 2022.<sup>2</sup>

The City Council Budget consideration schedule for Fiscal Year 2021 is as follows:

Mayor’s Budget Message to Council:	November 2, 2021
Council discussion of revenue sources:	November 2, 2021
Public Hearing on Revenue Sources	November 16, 2021
Adoption of Tax Levy Ordinance No. 1552	November 16, 2021
Public Hearing on Proposed Budget:	November 16, 2021
Budget Discussion #1:	November 2, 2021
Budget Discussion #2:	November 16, 2021
Budget Discussion #3:	December 7, 2021
Adoption of Final Annual Budget for 2022:	December 7 or 21, 2021

Prior to budget adoption, the City Clerk will have fully complied with state law<sup>3</sup> by publishing notice of the availability of the budget for public review and publishing notice of the required public hearings on the City’s proposed tax levy and budget.

<sup>1</sup> RCW 35A.33.052.

<sup>2</sup> RCW 35A.33.075.

<sup>3</sup> RCW 35A.33.060 and RCW 84.55.120.

The Final Budget's beginning balance is \$3,473,000.00 plus taxes, license fees, service charges, fine, forfeitures and other revenues totaling \$4,495,897.00, including inter-fund transfer(s) of \$419,000.00 are combined in the Final Budget for total expenditures and ending balances amount of \$4,714,383.00. The Ending Balance is projected as \$3,254,514.00.

The totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined are set forth below:

Fund Name	Resources	Uses	2022 Interfund Transfers In	2022 Interfund
Fund 001 – General Fund	\$ 1,879,347	\$ 2,029,684		
Fund 0005 – Surplus Fund	\$ 17,000	\$		
Fund 050 – Point Ruston Development	\$	\$ 14,000		
Fund 101 – City Street Fund	\$ 289,400	\$ 256,700		
Fund 301 – Capital Construction	\$ 40,000	\$ 101,000		
Fund 401 - Electric Utility	\$ 1,234,300	\$ 999,037		\$ 100,000
Fund 402 – Electric Utility Reserve	\$	\$ 375,000	\$ 100,000	
Fund 403 – Sewer Utility	\$ 675,500	\$ 594,050		\$ 207,000
Fund 404 – Sewer Reserve	\$	\$	\$ 25,000	\$ 112,000
Fund 407 – Storm Sewer Utility	\$ 57,000	\$ 56,053		
Fund 410 – Sewer Capital Projects	\$ 182,000	\$ 181,215	\$ 294,000	
Fund 411 – Electric Meter Deposit Fund	\$ 18,000	\$ 12,000		
Fund 622 – WR Rust Playfield	\$ 14,000	\$ 9,378		
Fund 624 – School Building Fund	\$ 89,000	\$ 86,066		
Fund 634 – Custodial Pass through Fund	\$ 350	\$ 20		
<b>Total</b>	<b>\$ 4,495,897</b>	<b>\$ 4,714,383</b>	<b>\$ 419,000</b>	<b>\$ 419,000</b>

The required Public Hearing was held on November 16, 2021. The City is required to pass the budget before the end of this calendar year.

**FISCAL CONSIDERATION**

Approval of this Ordinance will adopt the 2022 Budget and establish the appropriations necessary to authorize expenditures for each of the City's funds as detailed in Ordinance #1554 and the attachment thereto.

**RECOMMENDATION / MOTION**

This is on for the Second Reading. If desired, the budget ordinance may be passed on December 7<sup>th</sup>. If it is not passed on December 7<sup>th</sup>, it will need to be passed on December 21<sup>st</sup>.

MOTION: I move to adopt Ordinance No. 1554, adopting the City of Ruston annual budget for the fiscal year ending December 31, 2022, setting forth the estimated revenues and appropriations, and establishing an effective date.

**ORDINANCE NO. 1554**

**AN ORDINANCE OF THE CITY OF RUSTON,  
WASHINGTON ADOPTING THE CITY OF RUSTON  
ANNUAL BUDGET FOR THE FISCAL YEAR ENDING  
DECEMBER 31, 2022, SETTING FORTH THE ESTIMATED  
REVENUES AND APPROPRIATIONS, AND  
ESTABLISHING AN EFFECTIVE DATE.**

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WHEREAS, in accordance with RCW 35A.33.052, the Mayor of the City of Ruston has completed and placed on file with the City Clerk-Treasurer a proposed budget and estimate of the amount of monies required to meet the public expenses, interest, reserve funds, and expense of government of the city of Ruston for the fiscal year ending December 31, 2022; and

WHEREAS, in accordance with RCW 35A.33.060 and RCW 84.55.120, the City Clerk timely published notice of the availability of the budget for public review and notice of the required public hearing on the City's proposed tax levy and the required public hearing on the City's proposed budget; and

WHEREAS, the public hearing for the City's tax levy was held on November 16, 2021; and

WHEREAS, the public hearing for the City's budget was held on November 16, 2021; and

WHEREAS, the City Council held the following meetings on the City Budget:

Mayor's Budget Message to Council:	November 2, 2021
Council discussion of revenue sources:	November 2, 2021
Public Hearing on Revenue Sources	November 16, 2021
Adoption of Tax Levy Ordinance No. 1552	November 16, 2021
Public Hearing on Proposed Budget:	November 16, 2021
Budget Discussion #1:	November 2, 2021
Budget Discussion #2:	November 16, 2021
Budget Discussion #3:	December 7, 2021
Adoption of Final Annual Budget for 2022:	December __, 2021

WHEREAS, the proposed budget does not exceed the limit of taxation allowed by law to be levied on real property within the City of Ruston for the purposes set forth in the budget, and the estimated expenditures set forth in said budget are necessary to carry on the government and sufficient to meet the various needs of the City of Ruston during 2022; and

WHEREAS, the Final Budget's beginning balance of \$3,473,000.00 plus taxes, license fees, service charges, fine, forfeitures and other revenues totaling \$4,495,897.00, including inter-fund transfer(s) of \$419,000.00 are combined in the Final Budget for a total expenditures of \$4,714,383.00 and ending balances in the amount of \$3,254,514.00; and

WHEREAS, in accordance with RCW 35A.33.075, following the conclusion of the hearing, and prior to the beginning of the fiscal year, the City Council has made any such adjustments and changes as it deems necessary or proper and after determining the allowance in each item, department, classification and fund; and

WHEREAS, in accordance with RCW 35A.33.075, this Ordinance sets forth in summary form the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined; and

WHEREAS, on November 16, 2021, the City Council held first reading of this Ordinance; and

WHEREAS, on November 16, 2021, the City Council held a public hearing on the tax levy; and

WHEREAS, on November 16, 2021, the City Council adopted the tax levy ordinance (Ordinance No. 1552); and

WHEREAS, on November 16, 2021, the City Council held first reading of this budget ordinance (Ordinance No. 1554); and

WHEREAS, on November 16, 2021, the City Council held a public hearing on this Ordinance; and

WHEREAS, on December 7, 2021, the City Council held second reading of this ordinance; and

WHEREAS, on December \_\_\_\_, 2021, the City Council adopted this Ordinance during its regular meeting at the \_\_\_\_\_ reading; **NOW, THEREFORE**

**THE CITY COUNCIL OF THE CITY OF RUSTON DOES HEREBY ORDAIN AS FOLLOWS:**

**Section 1.** The Annual budget for the City of Ruston, Washington, for the year ending December 31, 2022, is hereby ADOPTED in its final form as shown on the attached Final Budget document, which is attached to this Ordinance as Exhibit “A” and incorporated herein by this reference.

**Section 2.** In accordance with RCW 35A.33.075, the totals of estimated revenues and appropriations for each separate fund and the aggregate totals for all such funds combined are set forth below:

<b>Fund Name</b>	<b>Resources</b>	<b>Uses</b>	<b>2022 Interfund Transfers In</b>	<b>2022 Interfund</b>
Fund 001 – General Fund	\$ 1,879,347	\$ 2,029,684		
Fund 0005 – Surplus Fund	\$ 17,000	\$		
Fund 050 – Point Ruston Development	\$	\$ 14,000		
Fund 101 – City Street Fund	\$ 289,400	\$ 256,700		

Fund 301 – Capital Construction	\$ 40,000	\$ 101,000		
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Fund 411 – Electric Meter Deposit Fund	\$ 18,000	\$ 12,000		
Fund 622 – WR Rust Playfield	\$ 14,000	\$ 9,378		
Fund 624 – School Building Fund	\$ 89,000	\$ 86,066		
Fund 634 – Custodial Pass through Fund	\$ 350	\$ 200		
<b>Total</b>	<b>\$ 4,495,897</b>	<b>\$ 4,714,383</b>	<b>\$ 419,000</b>	<b>\$ 419,000</b>

**Section 3. Clerk to Keep Budget on File.** Three copies of the Annual Budget adopted herein shall be kept on file in the Office of the City Clerk-Treasurer.

**Section 4. Clerk to Transmit Budget.** The City Clerk-Treasurer is hereby directed to transmit one certified copy of the Annual Budget which is adopted herein to the State Auditor’s Office, and a second copy to the Association of Washington Cities.

**Section 5. Severability.** If any section, sentence, clause or phrase of this Ordinance should be held to be unconstitutional by a court of competent jurisdiction, such invalidity or unconstitutionality shall not affect the validity or constitutionality of any other section, sentence,

clause or phrase of this Ordinance.

**Section 6. Publication.** This Ordinance shall be published by an approved summary consisting of the title.

**Section 7. Effective Date.** This Ordinance shall be effective five days after publication as provided by law.

ADOPTED by the City Council of the City of Ruston and attested by the City Clerk in authentication of such passage on this \_\_\_\_ day of December, 2021.

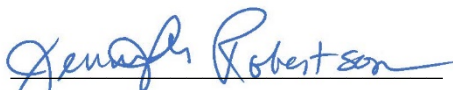
APPROVED by the Mayor this \_\_\_\_ day of December, 2021.

\_\_\_\_\_  
Bruce Hopkins, Mayor

ATTEST/AUTHENTICATED:

\_\_\_\_\_  
Judy Grams, City Clerk

APPROVED AS TO FORM:  
Office of the City Attorney

  
\_\_\_\_\_  
Jennifer S. Robertson

FILED WITH THE CITY CLERK: \_\_\_\_\_  
PASSED BY THE CITY COUNCIL: \_\_\_\_\_  
PUBLISHED: \_\_\_\_\_  
EFFECTIVE DATE: \_\_\_\_\_  
ORDINANCE NO: 1554