

**CITY OF RUSTON
REGULAR COUNCIL MEETING**

Tuesday, October 4, 2022

The City Council of the City of Ruston met on this date via In Person

MEETING CALLED TO ORDER

At 7:00PM Mayor Hopkins called the regular Council Meeting to order. Councilmembers present were Councilmember Hedrick, Councilmember Kristovich, Councilmember Huson and Councilmember Jensen. Councilmember Syler was excused. Following the flag salute, Councilmember Hedrick moved to approve the agenda, with a second from Councilmember Kristovich, passed 4-0.

MINUTES - Councilmember Hedrick moved to approve the minutes for the Regular Council meeting of September 20, 2022, with a second from Councilmember Kristovich passed 4-0.

STAFF REPORT – Nothing at this time.

GENERAL PUBLIC COMMENTS –

Talia Thepvongsa – Was not opposed to Resolution 759, however wanted to confirm there would be opportunity for public feedback. After reading through the document Ms. Thepvongsa disagreed with the current population noted at 1059 with an estimation of 1500 by 2024, stating these numbers were based on residential properties. Ms. Thepvongsa recommended the City include the Master Plan Development with commercial properties such as Silver Cloud Hotel which would drastically increase the City’s population. Ms. Thepvongsa noted that she has lived in the City of Ruston for over a year and moved to Ruston because she was priced out of her past neighborhood. Ms. Thepvongsa noted there were opportunities for racial diversity and equity in Ruston, as she comes from a mixed family, loved living in Ruston and appreciated the opportunity to make comments.

Maryanne Bell – Expressed kudos to the grant writer and the grant awarded to Ruston. Ms. Bell hoped the discussions on Resolution 759 would include the differences between middle housing and affordable housing, the role that ADU’s would have, and what the City could do to incent Ruston residents and make it more affordable for families. As ADU’s were Ms. Bell particular interest she spoke to the red tape surrounding an ADU application and the process requiring a conditional use permit, a rezoning review and a hearing review. Ms. Bell hoped that middle housing and affordable housing would be spread equally. Ms. Bell question, from a policy standpoint, was the City encouraging non- residents, who own property in Ruston, to increase their stock of middle housing.

Emily Wood – Petitioned City Council in offering community engagement opportunities now that we enter into the darker time of the year.

Ms. Wood recommended community events such as garage sales or a city clean up, noting that if the event were sanctioned by the City, it would bring more citizen engagement. Ms. Wood thanked the Council for their consideration.

BUSINESS –

South Sound 911 – Presentation: Executive Director Deborah Grady and Board of Directors Chair Julie Door – See attached.

RES 758 – On-Call Engineering Services Agreement David Evans and Associates – Ruston operates its own electrical power utility system. For approximately the past 10 years, the key engineering personnel serving Ruston Power has been Clint Thayer who serves as the City’s Electrical Engineer. Last year the City issued an SOQ for electrical engineering services and selected Select Power Systems LLC which was at that time Mr. Thayer’s employer. Mr. Thayer since left Select Power Systems, LLC and joined David Evans and Associates, Inc. Select Power Systems therefore lacked the personnel with adequate experience and knowledge to continue to manage Ruston Power and provide electrical engineering services to the City. As a result, the City gave notice to Select Power Systems terminating its agreement. On August 16, 2022, the City Council awarded an emergency contract to David Evans & Associates (Mr. Thayer’s current employer) under Resolution No. 754 so that the City would not be without an electrical engineer during the construction season. That contract was to remain in place until the City completed the SOQ process as required by Washington law. In conformance with Chapter 39.80 RCW, the City published a Request for Statement of Qualifications for On-Call Electrical Engineering Services and Optional Civil Engineering Services (“SOQ”) in its official newspaper on August 2, 2022 with a closing date of September 15, 2022. This SOQ was made in accordance with State law which specifies a process for hiring engineers or architects as consultants.

1. General Process for Hiring Engineers or Architects.

In order for the City to hire an architectural or engineering consultant, special bidding requirements are required. The City is required to publish an announcement when it is seeking of professional architectural or engineering services. Chapter 39.80 RCW requires that a city publish its need for architectural or engineering services in advance, concisely stating the general scope and nature of the project or work for which services are required. Compliance with this requirement may be accomplished by either: (1) publishing an announcement each time the service is needed; or (2) announcing generally to the public the city's projected requirements for any category or type of engineering or architectural service. Once the SOQ materials are received, Ruston evaluates the qualifications and performance data it has on file along with the information submitted regarding a proposed project.

Following the evaluation, the city invites one or more firms to meet with its officials to discuss the project and the relative benefits of various methods of providing the desired services. The city then selects the firm “most highly qualified” to provide the required services from among those firms. The price or cost of the service may not be considered by the city when determining which firm is the most highly qualified. After the most qualified firm has been chosen, the city negotiates a contract with that firm for the services at a price that it determines is fair and reasonable, considering the estimated value of the services to be rendered, as well as the scope and complexity of the project.

2. Selection of David Evans & Associates as the City Electrical Engineer is recommended.

Ruston received one response to the published SOQ. The Mayor has determined that David Evans & Associates (“DEA”) is the “most qualified.” The proposed contract is similar to the contract as had been in place previously with the prior City Electrical Engineer and similar to the emergency contract that the City has with DEA. A copy of the response to the SOQ is attached. The contract is for the firm to provide on-call professional electrical engineering services with an option to also obtain civil engineering and other services to the City. The maximum contract amount is an amount not to exceed \$100,000 (one hundred thousand dollars) in any calendar year with the hourly rates set forth in Exhibit A. The contract commences immediately and expires on December 31, 2026. The contracts with JWM&A and with SCJ Alliance will both remain in place. DEA will provide all electrical engineering services and the contract will allow the City to use DEA for other work on an on-call, as-needed basis. By having three on-call engineering firms, the City is in a better position to respond to applications and projects more quickly and can choose which firm is best for a particular task. The contract requires that the firm provide to the City evidence, in the form of a Certificate of Insurance showing the contract limits set forth on page 4, before beginning work. The maximum contract price is \$100,000 per calendar year through the end of 2026. Councilmember Hedrick moved to approve Resolution 758, with a second from Councilmember Kristovich passed 4-0.

RES 759 – Commerce Grant for Missing Middle Housing – The Washington State Department of Commerce has approved a grant to the City of Ruston in the amount of \$60,000 for payment of a portion of professional services needed to assist the City in developing actions needed to evaluate the adoption of middle housing types on thirty percent (30%) or more of lots that, before this work, only allowed single family development. For the purposes of this grant program, “middle housing types” include duplexes, triplexes, fourplexes, five-plexes, six-plexes, townhouses, courtyard apartments, cottage housing, and stacked flats. Grant recipients must use the grant funding for costs to conduct at least three of the following activities:

1. Analyzing comprehensive plan policies and municipal code to determine the extent of amendments required to meet the goal of authorizing middle housing types on at least 30 percent of lots currently zoned as single family residential;
2. Preparing informational material for the public;
3. Conducting outreach, including with the assistance of community-based organizations, to inform and solicit feedback from a representative group of renters and owner-occupied households in residential neighborhoods, and from for-profit and nonprofit residential developers;
4. Drafting proposed amendments to zoning ordinances for consideration by the city planning commission and city council;
5. Holding city planning commission public hearings;
6. Publicizing and presenting the city planning commission's recommendations to the city council; and
7. Holding city council public hearings on the planning commission's recommendations.

The budget as established by Commerce for this work is as follows:

Grant Objective	Commerce Funds
Deliverable 1A – Public Engagement Plan	\$2,500
Deliverable 1B – Public Engagement Results	\$15,000
Deliverable 2A – Racial Equity Analysis Report	\$20,000
Deliverable 2B – Proposed Policies to Address Displacement	\$2,500
Deliverable 3 – Middle Housing Recommended Policies Staff Report	\$20,000
Total:	\$60,000

The funds would be available for work conducted between July 1, 2022 and June 17, 2023, with the final invoice due from the City no later than June 17, 2023. This work will be an important part of the City’s comprehensive plan update that is due for completion in 2024. That is because the Growth Management Act is requiring an increased level of data and policy to be developed around housing types and housing policy. This work will also assist the City in planning for expected growth. In accordance with the Pierce County adopted growth targets, Ruston is expected to grow from 1,055 to 1,508 in population by 2044. This will require an addition 169 housing units to be added within Ruston during that time period to house the increased population. The jobs in Ruston are expected to grow in number from 532 to 603 jobs during this same period.

The Grant Agreement was attached to Resolution No. 759 as Exhibit “1”. The City is authorized by State law to accept “any gift or grant for any public purpose and may carry out any conditions of such gift or grant when not in conflict with state or federal law.” Updating the City’s zoning regulations which is required by the State falls squarely within the City’s authority for use of grant funds. This grant award should be included in the City’s 2023 Budget and drawn from in 2023; if drawn from in 2022, a budget amendment may be needed. Therefore, unless draws are expected in 2022, the 2022 Budget will not need to be amended to accept this grant. To accept the grant, the City Council needs to formally accept the funds (by ordinance or resolution) and authorize the Mayor to execute the Grant Agreement. Resolution No. 759 accomplishes these tasks. This grant provides \$60,000 for professional services to develop actions needed to evaluate the adoption of middle housing types on thirty percent (30%) or more of lots that, before this work, only allowed single family development. During discussion Councilmember Hedrick noted he would vote for Ordinance 759 and was in support in housing stock and affordable housing which are important in keeping diversity within the Ruston community. Councilmember Hedrick shared he did not support the way the state mandated multi family housing and certain percentages within the City. Councilmember Hedrick noted that is what zoning was for and believed the state had the wrong approach and look forward to further discussions related to Resolution 759. Councilmember Huson noted that professional services would be reviewed by the Ruston Planning Commission and then they would bring their recommendations forward to Council for further review. Mayor Hopkins shared that the grant would fund the Comprehensive Plan update, which Resolution 759 would be part of. The City has already gotten a head start and ADU’s will be part of the Comp Plan update. Mayor Hopkins referred everyone to the City of Ruston September 2022 newsletter which notes all Planning Commission meetings, in the coming months, and encouraged residents to attend to have their comments heard. Councilmember Jensen noted Resolution 759 was to accept the grant which would be used to pay for the time it would take to do the research. Councilmember Hedrick moved to approve Resolution 759, with a second from Councilmember Kristovich passed 4-0.

CLAIMS/PAYROLL – Councilmember Hedrick moved to approve Claims for October 4, 2022 and Payroll for October 5, 2022, with a second from Councilmember Kristovich passed 4-0.

MAYOR’S TIME – Mayor Hopkins shared that it was budget time again and asked each department head to be conservative in their projected budget assessments. With the development stalled the forecast was not what was hoped. The budget was planned to go before Council at the next council meeting for discussion. Mayor Hopkins noted that the Comprehensive Plan update would be a big endeavor, covering multiple initiatives, and encouraged the public to attend upcoming Planning Commission meetings to have their comments heard. Mayor Hopkins met with EPA to learn that EPA will be presenting a Point Ruston remediation update on Tuesday, October 25, 2022, at the Mary Joyce Community Center. Mayor Hopkins has been very vocal on how the EPA has treated the City of Ruston and its citizens. EPA extended the City of Ruston an

opportunity to seek EPA grants, which would be earmarked for several initiatives, such as the widening of 51st Street to provide better accommodation to pedestrian traffic. There has also been dialog regarding the remediated areas next to Rust Park and what that property could be used for. Some ideas being explored are an expansion of Rust Park, to build a trail, or to construct a building which would house the City's maintenance department coming off of Baltimore Street. The hope is to get federal money to right some of the wrongs the City feels have occurred. One of the wrongs would be to move the mound of dirt at the end of Baltimore Street, at what once was the cooling pond, to a more suitable location. There is dirt from Lot 15 which is the newly asphalted lot, located at the Point Ruston development, and this dirt will need to be properly moved. Mayor Hopkins wanted to recognize the Ruston Police department for going beyond the call of duty in helping a gentleman, from Roy, who went out fishing for the day. When he brought his boat back in, the gentleman found his truck and trailer stolen. The gentleman contacted the Tacoma Police but did not get a quick response. Ruston Police found the trailer, which was disconnected from the truck, in Ruston and made contact with the owner, who was sitting at the boat ramp. The gentleman called a friend who brought his truck out and they were able to get the boat and trailer home.

Councilmember Hedrick – Nothing at this time.

Councilmember Kristovich – Nothing at this time.

Councilmember Syler – Excused.

Councilmember Huson – Had questions and concerns that were police related and contacted Ruston Police Chief Nestor Bautista about them. Chief Bautista scheduled a ride along with Councilmember Huson to discuss his concerns. Councilmember Huson was grateful that Chief Bautista made the time and thanked the Chief for his time.

Councilmember Jensen – Wanted to highlight the City Newsletter and the Mayors Corner which is always informative. Councilmember Jensen was pleased to know there was funding to support the research for middle housing and recognized the Planning Commission for the time they will spend studying this initiative. Councilmember Jensen encourage citizens to attend the Planning Commission meetings and have their voices heard.

MEETING AJOURNED – At 7:53PM Councilmember Hedrick moved to adjourn, with a second from Councilmember Kristovich, passed 4-0.

ATTEST:

Mayor Bruce Hopkins

Judy Grams



SOUTH SOUND 911 OVERVIEW

RUSTON CITY COUNCIL

OCTOBER 4, 2022



SOUTH SOUND 911
YOUR CONNECTION TO POLICE, FIRE AND MEDICAL AID

A high-angle, wide shot of a large, modern call center or office space. The room is filled with rows of workstations, each equipped with multiple computer monitors and ergonomic chairs. Employees are visible at their desks, some looking at their screens. The space is well-lit, with large windows and a high ceiling featuring a complex steel truss structure. The overall atmosphere is professional and busy.

WHO WE ARE

SOUTH SOUND 911

- **PUBLIC SAFETY ANSWERING POINT (PSAP)**
 - Police, fire, and medical
 - Serving 38 agencies in Pierce County
- **911 PROGRAM OFFICE**
- **RECORDS AND TECHNICAL SERVICES**

SOUTH SOUND 911



OUR JOURNEY

SOUTH SOUND 911 HISTORY

2010

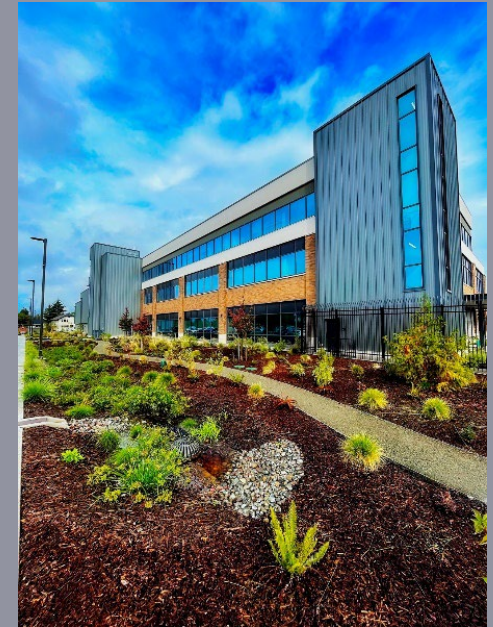
- Six 911 Centers

2011

- Proposition 1

2012-2021

- Law Enforcement Support Agency (LESA) became South Sound 911
- Strategic study conducted
 - Call processing
 - Governance
 - Radio systems
- Facility completed at 3580 Pacific Ave.



-VISION REALIZED!



BOARD OF DIRECTORS



Julie Door, Board Chair
City of Puyallup Councilmember



Derek Young, Board Vice-Chair
Pierce County Councilmember

BOARD OF DIRECTORS



Michael Brandstetter
City of Lakewood Councilmember



Kathy Hayden
City of Sumner Mayor



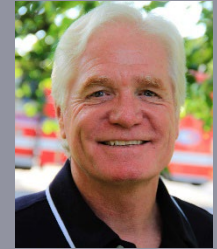
Sarah Rumbaugh
City of Tacoma Councilmember



Joe Bushnell
City of Tacoma Councilmember



Matt Holm
CPF&R Commissioner



Pat McElligott
EPF&R Commissioner



Bruce Dammeier
Pierce County Executive



Pat Hulcey
City of Fife Councilmember



Dan Rankin
WPF&R Commissioner

BOARD OF DIRECTORS

Board members are elected officials with representation that is reflective of the agency's customer base. Seats on the board are allocated among South Sound 911's member agencies based on the relative size of the most recently approved annual Communications Assessments payable by member agencies. Board members are appointed for three-year terms and there are no term limits.

Responsibilities of the Board of Directors include:

- Confirm appointment of executive director
- Approve contracts over \$50,000
- Ratify collective bargaining agreements
- Adopt annual budget (including cost allocation formula)
- Authorize capital projects
- Direct policy and strategic objectives

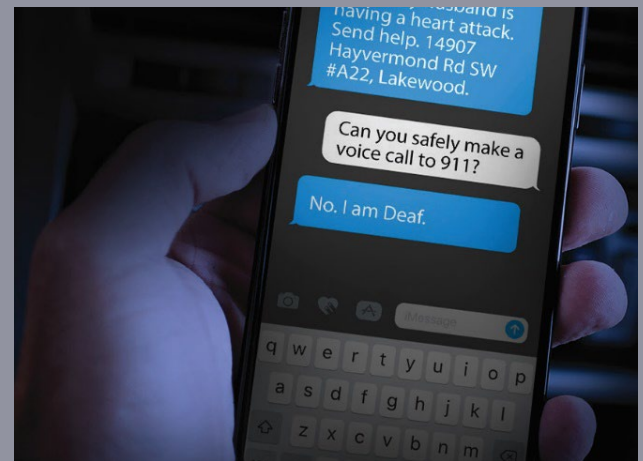
A high-angle, wide shot of a large, modern call center or operations center. The room is filled with rows of workstations, each equipped with multiple computer monitors and ergonomic chairs. Employees are visible at their desks, some looking at screens. The ceiling is high with a complex network of steel beams and large windows. The overall atmosphere is professional and busy. The text is overlaid in the center of the image.

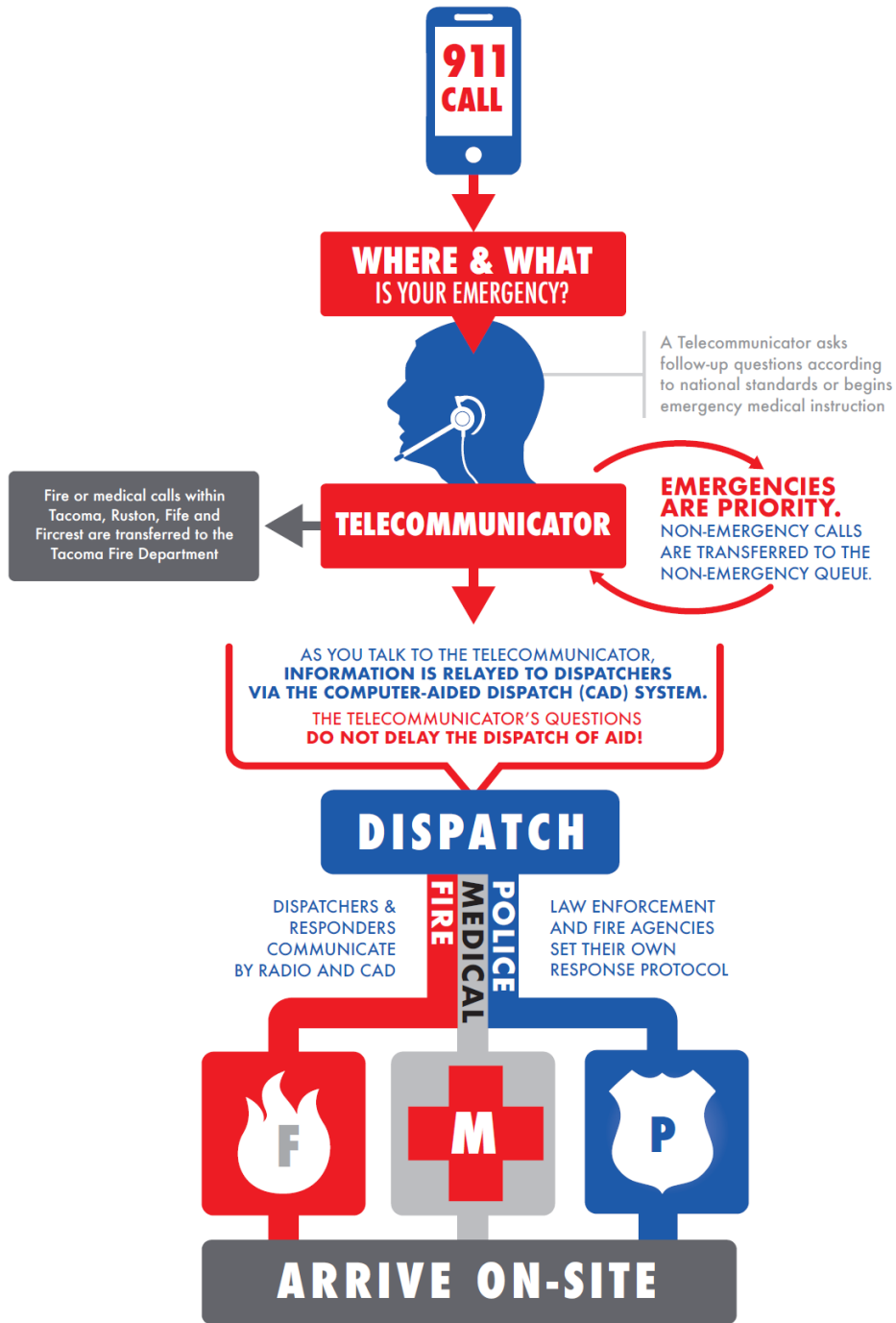
WHAT WE DO

Operations & Support Services

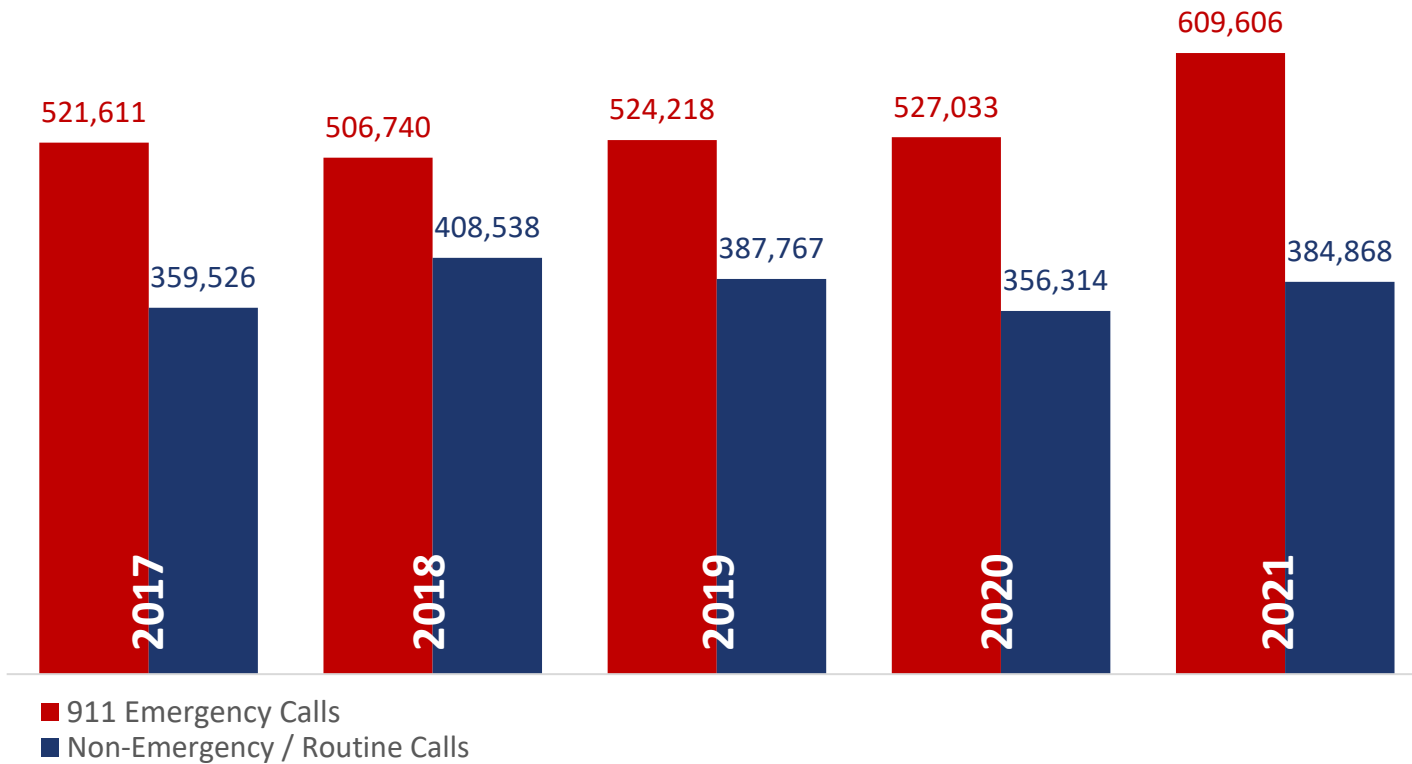
OPERATIONS

- 911 and non-emergency call processing
 - Text-to-911
- Primary radio dispatch – police, fire, and medical
 - Protocols set by partner agencies
- Secondary radio – data dispatch
- Communication Center telephone reports





SOUTH SOUND 911 – CALL TAKING & DISPATCH



SUPPORT SERVICES

- Records Department
 - Public counter
 - Law enforcement records
- Technical Services

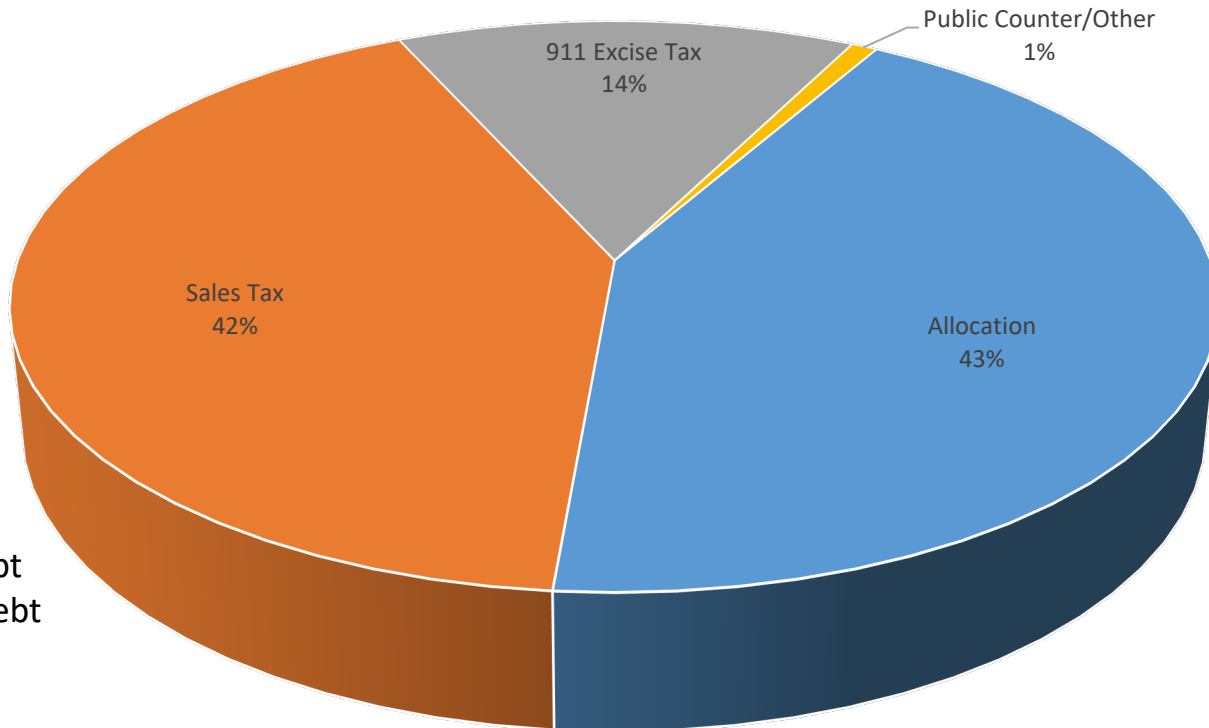




FINANCE & HUMAN RESOURCES

BUDGET & FINANCE

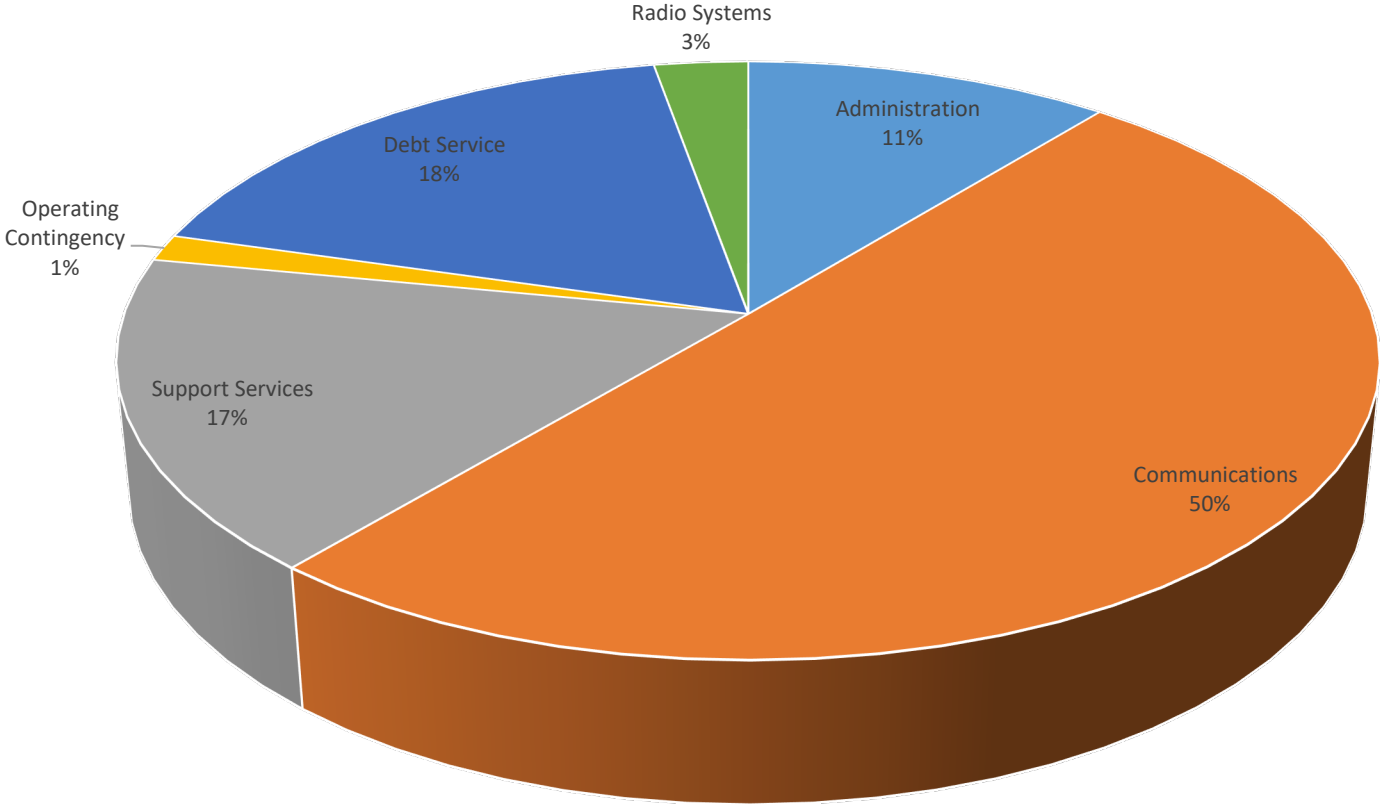
2022 Revenues by Source



- 57% - Ops
- 25% - Radio Debt
- 18% - Facility Debt

BUDGET & FINANCE

2022 Expenditures by Division



PERSONNEL & RECRUITMENT

Current Employee Count 230
Budgeted 245

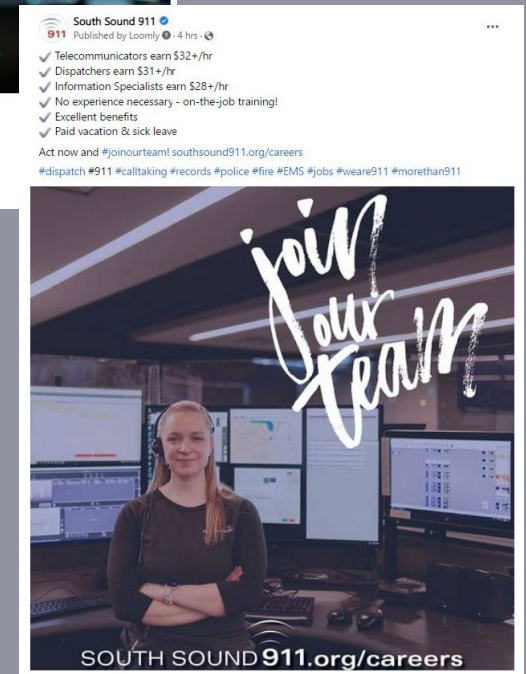
A Zoom meeting slide with a teal and white background. On the left, a woman is shown working at a computer with multiple monitors. On the right, a small video window shows a woman named Stephanie. The text on the slide reads: "UP NEXT: South Sound 911", "Laura Lakowske", "HR@SouthSound911.org", "www.southsound911.org/careers/", and "Text SS911 to 1-866-447-3911 for more info!". The Zoom logo is visible at the bottom right.

UP NEXT:
South Sound 911
Laura Lakowske
HR@SouthSound911.org
www.southsound911.org/careers/
Text SS911 to 1-866-447-3911 for more info!



COMMUNITY RELATIONS

- Social Media
 - ✓ @SouthSound911 (FB & Twitter)
 - ✓ @OfficialSouthSound911 (IG)
- Media Relations
- Website
- 911 Education
- Volunteer Program



COMMUNITY INVOLVEMENT

Community Relations Team

*Educational speaking engagements,
tours, event reps, Safe Streets
partner*



South Sound 911 Cares

*Employee-driven
charitable giving*



A high-angle, wide shot of a large, modern call center. The room is filled with rows of workstations, each equipped with multiple computer monitors and ergonomic chairs. Employees are seen working at their desks. The ceiling is high with a complex network of steel beams and large windows. The overall atmosphere is professional and busy.

OUR FUTURE

THE FUTURE OF SOUTH SOUND 911

- **RECORDS MANAGEMENT SYSTEM (RMS) REPLACEMENT**
- **REGIONAL COLLABORATION FOR OUTAGES**
- **REMODEL OF 35TH STREET BACKUP FACILITY**
- **NEXT GENERATION (NG) 911**
- **988 AND CRISIS CALLS**
- **PATH TO A SINGLE RADIO SYSTEM**
 - JUNE 8, 2022 – RETREAT
 - SEPTEMBER 14, 2022 – STUDY SESSION

SOUTH SOUND 911

A high-angle, wide shot of a large, modern call center. The room is filled with rows of workstations, each equipped with multiple computer monitors and ergonomic chairs. Employees are seen working at their desks. The ceiling is high with a complex network of steel beams and large windows. The overall atmosphere is professional and busy. The text "QUESTIONS?" is overlaid in the center of the image.

QUESTIONS?