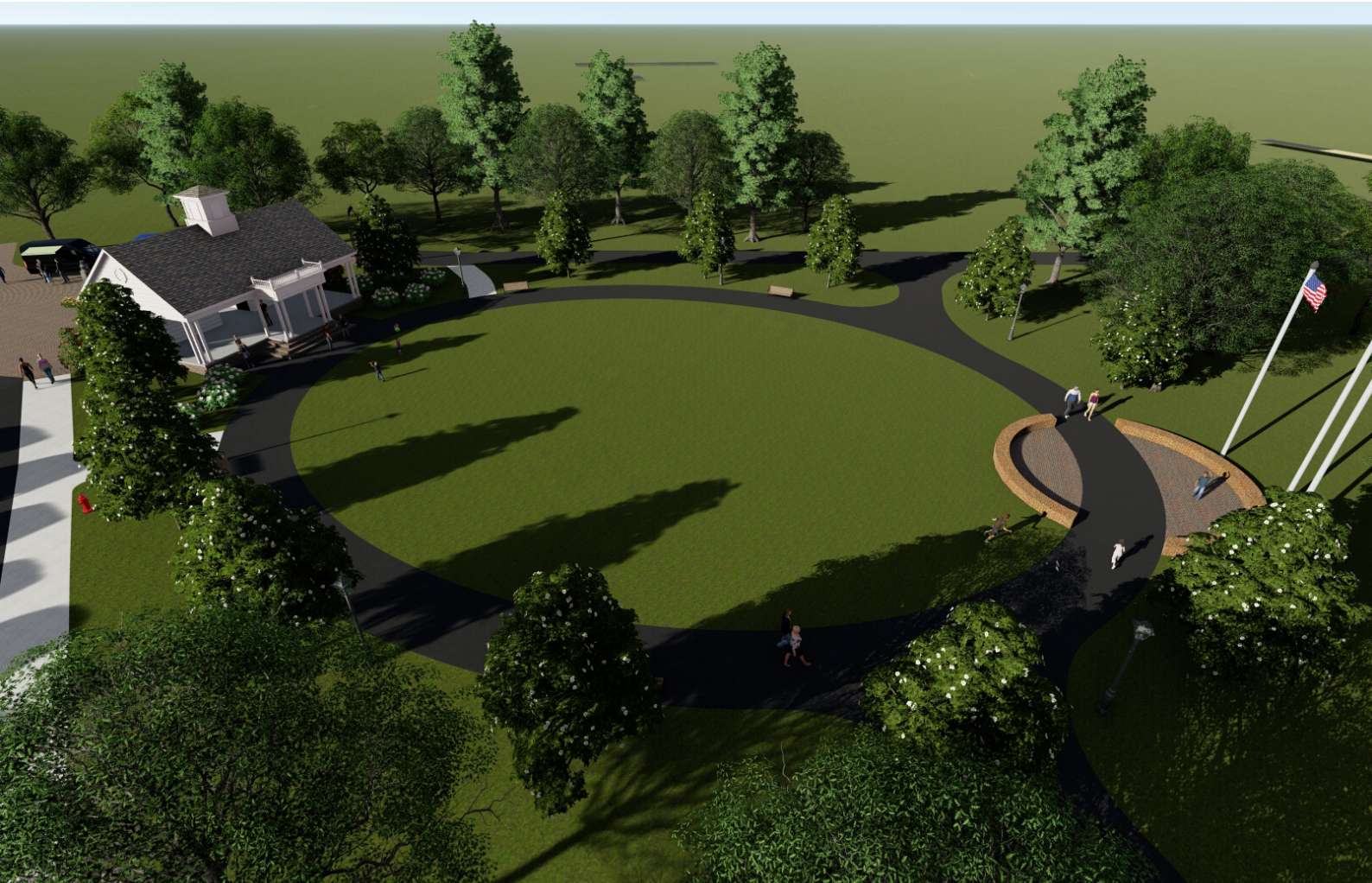




**Rutherfordton**  
A MINTED ORIGINAL

SERVICE FORGED AT THE  
HIGHEST STANDARD



# **MANAGER'S RECOMMENDED BUDGET FOR FISCAL YEAR 2021**

Presented to Town Council - May 6, 2020



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For the Budget Year Ending June 30, 2021

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# Town Council of the Town of Rutherfordton

## Rutherford County, North Carolina

### Ordinance No. 10-20

#### AN ORDINANCE OF THE TOWN OF RUTHERFORDTON ADOPTING THE MUNICIPAL BUDGET FOR FISCAL YEAR 2021

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**BE IT ORDAINED** by the Town Council of the Town of Rutherfordton, does ordain as follows:

**Section 1:** It is estimated that the following revenues will be available in the General Fund for the Fiscal Year beginning July 1, 2020 and ending June 30, 2021.

Ad Valorem Taxes	\$2,455,556
Sales Tax	\$660,100
Grants & Investments	\$16,000
Utility Franchise Fees	\$354,375
Sales & Services	\$194,055
Fund Balance	\$30,000
State Shared Revenues	\$52,500
Miscellaneous	\$15,000
<b>Total</b>	<b>\$3,777,586</b>

**Section 2:** The following amounts are hereby appropriated in the General Fund for the operation of the Town government and its activities for the Fiscal Year beginning July 1<sup>st</sup> 2020, and ending June 30<sup>th</sup> 2021, in accordance with the chart of accounts heretofore established for the Town.

Administration	\$513,522
Police	\$1,053,595
Fire	\$937,342
Public Works	\$822,136
Recreation	\$116,950
Community Development	\$187,225
Library	\$146,815
<b>Total</b>	<b>\$3,777,586</b>

**Section 3:** It is estimated that the following revenues will be available in the Sewer Fund for the Fiscal Year Beginning July 1<sup>st</sup> 2020 and ending June 30<sup>th</sup> 2021:

Charges for Utilities	\$924,977
Other Charges	\$17,900
Fund Balance	\$10,000
<hr/>	
<b>Total</b>	<b>\$952,877</b>

**Section 4:** The following amounts are hereby appropriated in the Sewer Fund for the operation of the sewer utilities for the Fiscal Year beginning July 1<sup>st</sup> 2020 and ending June 30<sup>th</sup> 2021, in accordance with the chart of accounts heretofore established for this Town.

Operations	\$599,617
Capital Investment	\$62,500
Personnel	\$158,520
Debt Service	\$132,240
<hr/>	
<b>Total</b>	<b>\$952,877</b>

**Section 5:** It is estimated that the following revenues will be available in the Powell Bill Fund for the Fiscal Year Beginning July 1<sup>st</sup> 2020 and ending June 30<sup>th</sup> 2021:

Powell Bill Distribution	\$108,500
<hr/>	
<b>Total</b>	<b>\$108,500</b>

**Section 6:** The following amounts are hereby appropriated in the Powell Bill Fund for the maintenance of Town streets for the Fiscal Year beginning July 1<sup>st</sup> 2020 and ending June 30<sup>th</sup> 2021, in accordance with the chart of accounts heretofore established for this Town.

Powell Bill Operations	\$108,500
<hr/>	
<b>Total</b>	<b>\$108,500</b>

**Section 6:** The operating funds encumbered on the financial records of June 30<sup>th</sup> 2020 are hereby re-appropriated into this budget.

**Section 7:** There is hereby levied a tax at the rate of fifty four cents (\$.54) per one hundred (\$100) valuation of property as listed for taxes as of January 1<sup>st</sup> 2020, for the purpose of raising the revenue listed as “Ad Valorem Taxes” in the General Fund in Section 1 of this ordinance. There is hereby further levied an additional tax at the rate of thirteen cents (\$.13) per one hundred dollars (\$100) of valuation of property as listed for taxes as of January 1, 2020 within the boundaries of the Rutherfordton Municipal Service District. (Boundaries are kept on File in the Office of the Town Clerk)

**Section 8:** The corresponding FY 2020-2021-Schedule of Fees is approved with the adoption of this Annual Budget Ordinance. The FY 2021 Schedule of Fees is attached as Attachment A to this Ordinance.

**Section 9:** The corresponding FY 2021-2025 Capital Improvement Plan for the General Fund & Sewer Fund is approved with the adoption of this Annual Budget Ordinance. The FY 2021 Capital Improvement Plan is attached as Attachment B to this Ordinance.

**Section 10:** The corresponding FY 2020-2021 Employee Salary and Classification Report is approved with the adoption of this Annual Budget Ordinance. The FY 2021 Employee Salary and Classification Report is attached as Attachment C to this Ordinance

**Section 11:** The Town Manager is hereby authorized to transfer appropriations as contained herein under the following conditions:

- A. He may transfer amounts between line-item expenditures and between departments without limitation as believed to be necessary and prudent. He must make an official report on such transfers at the next regular meeting of the governing board
- B. He may transfer amounts up to \$5,000 between functional areas including contingency appropriations, within the same fund. He must make an official report on such transfers at the next regular meeting of the governing board
- C. He may not transfer any amounts between funds, except as approved by the Governing Board in the Annual Budget Ordinance as amended.

**Section 12:** Copies of the Annual Budget ordinance shall be furnished to the Town Clerk, to the Governing Board and to the Town Manager and Finance Director to be kept on file by them for the direction in the disbursement of funds.

**INTRODUCED** at the regular meeting of the Town Council of the Town of Rutherfordton on May 6, 2020.

**ADOPTED** this 3<sup>rd</sup> day of June, 2020 by the Town Council of the Town of Rutherfordton, North Carolina.

ATTEST:

\_\_\_\_\_  
Mara Short, Town Clerk

APPROVED AS TO FORM:

\_\_\_\_\_  
Beth Miller, Town Attorney



\_\_\_\_\_  
MAYOR Jimmy Dancy



# Rutherfordton

## A MINTED ORIGINAL

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**[www.myrutherfordton.com](http://www.myrutherfordton.com)**

JOIN US AT THESE GREAT COMMUNITY EVENTS

**FABFEST – 1<sup>st</sup> Saturday of May**

**HILLTOP FALL FESTIVAL - 1st Saturday in October**

**TRICK or TREAT on MAIN – October 31<sup>st</sup> of Each Year**

**SALUTE TO VETERANS – 2<sup>nd</sup> Saturday of November**

**CHRISTMAS PARADE – 1<sup>st</sup> Saturday of December**

**TOWN COUNCIL MEETINGS- 1<sup>st</sup> Wednesday of Each Month  
@ 5:30pm**



## **Town Manager's FY 21 Budget Message**

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**To: The Honorable Mayor Dancy  
Members of the Rutherfordton Town Council  
Citizens of Rutherfordton**

**From: Doug Barrick, Town Manager**

**Re: Transmittal of the FY 2020 Rutherfordton Manager's Recommended Budget**

**Date: May 6, 2020 Updated May 29, 2020**

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The Town operating budget represents more than the allocation of funds to the Town's operations, it sets the tone for the goals, visions and priorities of our community. Over the course of the past 5 years the Town has made proactive steps to invest in ways to improve our community. Creating partnerships, investing in capital, improving efficiencies and setting clear goals. The Town has also made strides to wisely save funds in its reserves to ease the burden of fiscal impacts. In recent months however we have seen a sharp decline in the economy due to COVID-19. Major revenue streams have seen decreases and are forecasted to take double digit declines. This reverses a trend of steady growth averaging 2% year over year for the past 4 years. This drastic turn will impact the Town's budget in Fiscal 2021 but will not hamper our core services. The Town has made drastic business moves to ensure our long-term stability. These measures include reducing staff, reducing capital spending, cutting operations in service correct areas, and strengthening our remaining team. The Town is also carrying forward on projects that improve our long term position and that are fully funded, projects like Kiwanis Park, sewer service to the RS Middle School, updating the Comprehensive Plan and Unified Development Ordinance and the Purple Martin Greenway.

The proposed budget has been prepared in accordance with the North Carolina General Statutes, and as such is balanced. This budget follows the Town Council directives to provide excellent and cost-effective services while providing long-term financial stability. The Manager's Recommended General Fund Budget totals \$3,777,586 which represents an effective decrease of 8.32% from the Fiscal Year 2020 amended budget. The decrease is comprised of a 18% reduction in sales tax revenue, 1.5% reduction in property taxes (mainly comprised of personal property), & 12.5% reduction in electricity taxes. These sharp declines represent \$268,000 in lost revenue to the town alone. We also expect other revenue sources to either decline or remain flat as the national economy enters a recession. This proposal keeps the tax rate at \$.54 of \$100 of valuation.

## Town Manager's FY 21 Budget Message

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### Goals for Fiscal Year 2021

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In order to align Town operations with Town Council directives, the Town Manager and Department Heads submitted detailed goals for the coming year. Together these goals represent critical success factors for each department, as the Town strives to deliver continued excellent, cost-effective services to the Citizens of this community.

Specific initiatives funded in the FY 2021 Manager's Recommended Budget while controlling costs include:

- ✓ Continue support of the Purple Martin Greenway & sidewalk rehabilitation
- ✓ Begin the construction of Kiwanis Park
- ✓ Celebrate the 100<sup>th</sup> Year Anniversary of the Norris Library in 2021
- ✓ Launch a new Town website
- ✓ Improve citizen outreach and communication
- ✓ Holistically update the long-range Comprehensive Master Plan
- ✓ Completely rework the Unified Development Ordinance
- ✓ Develop Pre-Fire Plans for large residential structures including long driveway water supply.
- ✓ Develop a more comprehensive preventative maintenance program for all Town assets
- ✓ Begin an online book discussion group for preteens/teens and their parents through the library Facebook page.
- ✓ Begin implementation of Phase 2 of the Business Park using grant funding
- ✓ Seek resolution on the master plan on the Golf Course
- ✓ Begin Pre-Treatment Program to include education about new sewer policy and Fats, Oils & Grease



### General Fund Revenue Highlights

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The FY 2021 Manager's Recommended Budget proposes a tax rate at \$0.54 per \$100 of assessed valuation. Ad valorem taxes remain the Town's largest revenue source, providing more than 63% of the Town's annual operating budget. This large percentage has provided the needed stability to ensure essential core services of the Town remain strong. Services at our core mission of public safety and public services. The Covid crisis has caused major disruptions in all aspects of the world economy which has large ripple effects on our local government operations. As we plan for these reductions in the first and second quarter of the fiscal year, we do expect to begin to see a rebound in the 3<sup>rd</sup> and 4<sup>th</sup> quarters after the national elections.

Overall, the Town has seen changes in our revenue streams; however, through careful planning and ensuring a diverse tax base the Town will successfully navigate these fluctuations. Our strong fund balance has also ensured a stable tax rate as the Town has leaned on its savings to ensure stability for our Citizens and Businesses. This saving strategy will both strengthen our

## Town Manager's FY 21 Budget Message

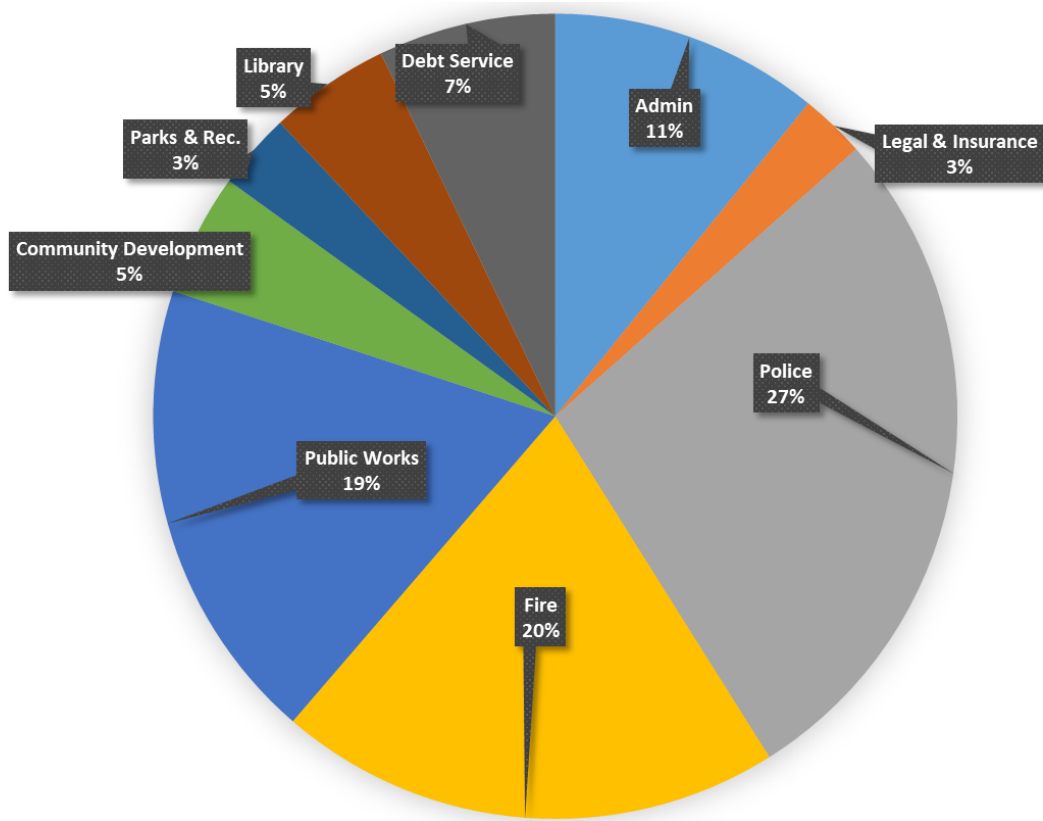
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fiscal position & reduce fluctuation in the tax rate. Over the course of the next 3-4 months the impacts of the current economy will reveal itself to the Town and we are committed to ensuring that the operations of the Town continue at the most cost effective means possible. The future volatility of revenue will require a focused approach to monitoring those impacted income lines to ensure that our forecasts hold true throughout the year.

### General Fund Expenditure Highlights

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In order to deliver services to the Community, the Town relies solely on the shoulders of the Town Staff. These employees have a strong commitment to customer service and professionalism they truly embody our mission “Service Forged at the Highest Standard”. This budget does look to implement the findings of our salary survey. This survey compared our team functions to those of 10 regional towns and comparable positions to ensure our team is compensated at the same level as our peers. This exercise ensures that we can retain and recruit a workforce that is set to deliver high quality services. This survey recommends a cost of living increase of 1.5% for all full-time staff to bring staff into the correct salary ranges for each new salary grade. This budget also continues an effort to equalize the benefits for employees and adds an additional 0.5% of contribution to employees 401k contributions, bringing the rate for general employees to 4.0%. This effort aims to set 401k contributions at 5% across the board to match the state required 5% for law enforcement personnel. The Town is also focused on increasing professional development through new managerial and teamwork training incorporating all staff. The chart below shows the breakdown of expenditures by the department for the coming year.



*FY21 Expenditures by Dept*

## **Town Manager's FY 21 Budget Message**

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We are also blessed to have funding in place to move ahead with the much-anticipated Kiwanis Park project. This 5-acre park will be an anchor recreational asset to our community and the Purple Martin Greenway. We also plan to complete the original vision of the greenway to officially connect Kiwanis Park to Crestview Park. In all other areas we have remained true to our lean operations and have identified cost-saving measures and evaluated each department for operation efficiencies, with an overall reduction of 2%.

The Town has managed debt carefully and will look to restructure debt this year to hopefully save on interest payments. This budget does not have any new debt. For the most part, our capital will be pay as you go and limiting debt to short terms. This practice will allow the Town to invest in capital projects from the Capital Improvement Plan. This plan takes a holistic approach to evaluating future needs of the Town and allows us to budget costs over a five-year plan, rather than on a year to year basis. Major projects that are also driving our decision-making process are the pending US 221 project and other large capital items highlighted in the Capital Improvement Plan. This budget sets up a strategy to account for these pending major capital purchases without fluctuations. However, this year we have deferred all capital spending. We do plan to work with the Town Council as the year progresses to monitor these needs as the economy and revenues rebound.

Overall, this current crisis has allowed the Town to think creatively and to look for more efficiencies and ensure we are providing excellent core services and quality of life. This budget more than any before, will require close monitoring to ensure the forecasts materialize. The forecasts have been difficult given the global disruptions and full unknown of the impact that this virus will have. We are committed to working with the Town Council and citizens to ensure that our operations remain viable. The exciting part of this crisis and budget is the funding for the Comprehensive Master Plan to help set a community driven vision for our community for the next 20 years. This plan will then be followed up with a full rewrite of the Unified Development Ordinance to ensure that our visions match the development of the community. These proactive steps along with our commitment to housing and economic development will provide a stronger resolve for the Town in the coming years.

### **Sewer Fund**

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Town Council has taken a proactive approach in past few years to make this fund self-sufficient and to invest in the system's future. As such, the fund now operates solely in the black and has allowed the fund to expand its service area to expanding Tryon International Equestrian Center and adding new lines to the north of the service area to serve the new RS Middle School Campus. Projects like these and the additional new residential units at Park Crossing will allow the Town to hold rates and to provide additional capital investment into our system. The sewer fund has seen growth in the base, and this budget will seek to grow the service area of the system.

No rate increases are proposed at this time; however, this does not negate future needs to adjust this rate. This year the Town will be taking more proactive steps to outline a plan that will address aging sewer infrastructure and recommend replacement of lines within the oldest parts of the system along with anticipated costs of these projects. This also comes at a time that we

## **Town Manager's FY 21 Budget Message**

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continually address operational increases associated from State regulations, system maintenance and operations of the treatment facility. The need for future rate increases will directly relate to the overall growth of the system and pressure to reinvest in aging infrastructure as outlined and should be expected in FY 22.

In the coming year, the sewer fund will be resurfacing the roads at the treatment plant & continuing to add SCADA at the treatment plant.

### **Conclusion**

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The Town of Rutherfordton remains in strong financial shape and stays committed to ensuring long-term success. The Town will continue to look for ways to cut expenses and explore new revenue streams while keeping the costs to citizens and businesses as low as possible. This budget represents the most comprehensive annually updated financial guide for the services provided to the citizens of Rutherfordton. However, the budget process does not conclude with the approval of this document. It is not placed on a shelf and merely opened once a year during the budget season. The Budget is a constantly evolving document that is examined throughout the year and carefully managed by the Town staff. The budget serves as a gateway to keep the citizens informed. Town Management recognizes and thanks to the Staff, Department Heads, Town Council, and citizens who participated in the budget process and looks forward to another successful year for the Town of Rutherfordton. This commitment is even more pronounced this year as staff will be closely working to monitor these forecasted impacts of the economic issues surrounding the covid crisis.

Respectfully submitted,

Doug Barrick  
Town Manager

Sonya Outling  
Finance Director

## **RUTHERFORDTON, NORTH CAROLINA: A BRIEF HISTORY BY TOWN HISTORIAN ROBIN S. LATTIMORE**

The Town of Rutherfordton was formed in 1787 to serve as the seat of government for Rutherford County. Both the County and the Town are the namesakes of General Griffith Rutherford, a popular western North Carolina politician and general during the Revolutionary War period. Rutherfordton replaced the small village of Gilbert Town (once located 3 miles north) which served first as the county seat of old Tryon County during the Colonial period and continued to serve in that capacity when Rutherford County was formed in 1779. Because the move from Gilbert Town to Rutherfordton caused no interruption in the official business of the county or the local court, Rutherfordton holds the distinction of being home to the oldest continuing body of government in western North Carolina.

During the American Revolution the corps of Patriots known as the OverMountain Men marched through present-day Rutherfordton on their way to the Battle of Kings Mountain. The Patriots defeated British troops under the command of Maj. Patrick Ferguson on October 7, 1780.

During the Civil War, Rutherfordton was ransacked by Union soldiers. In the final days of the conflict, in April 1865, U.S. General George Stoneman sent troops into Rutherfordton to quell rebel uprising and pro-Confederate sentiment and to gather much needed supplies for his troops. During the event, known as Stoneman's Raid, at least three buildings here were destroyed by fire. The office of *The Rutherford Enquirer* was burned to the ground as was the telegraph office and a livery stable. The post office was ransacked, and several private homes were commandeered for military use. Following the war, Rutherfordton was occupied for 11 months by federal troops and placed under martial law because of civil unrest.

Cleghorn Creek in Rutherfordton was the location of an iron foundry which manufactured ball shot ammunition for the Confederate Army. Also, oral tradition says that wagon wheels and frames were manufactured along the creek here for use by the Confederacy. A member of the Congress of the Confederate States of America (CSA), Judge G.W. Logan, is buried in the Rutherfordton City Cemetery. In addition, Confederate Brigadier-General Collette Leventhorpe was an antebellum resident of Rutherfordton and returned to live in the town for a time in the 1870s.

In the 1830s and 1840s, Rutherfordton was home to a successful private mint which produced more than \$2.25 million dollars in gold coinage. The mint, founded by Christopher Bechtler, Sr. in 1831, is credited with producing the nation's first \$1 gold coin. The Bechtler family also manufactured fine jewelry, watches, clocks and candlesticks. The family is equally noted as gunsmiths, for their production of long guns and pistols.

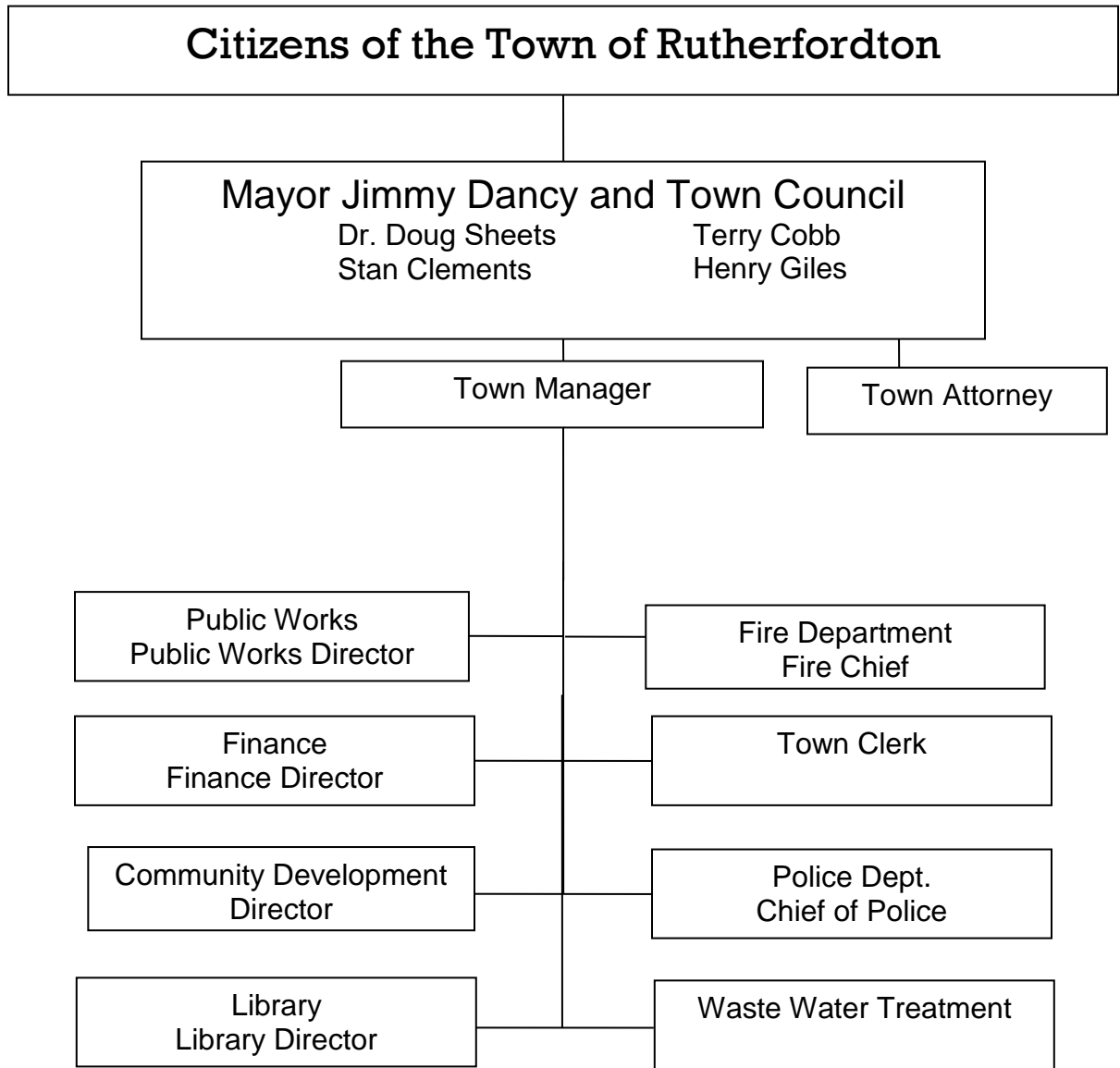
Rutherfordton is home to the only remaining cluster of antebellum houses and public structures in the southern foothills of North Carolina. St. John's Church, located on North Main Street was completed in 1849 and consecrated in 1851. It is considered to be the finest example of ecclesiastical Greek-Revival architecture in western North Carolina. Also on Main Street is the stately Greek-Revival mansion known as "Holly Hill," constructed about 1832 for the James Miller Family. A home built for the Bechtler family in the 1830s survives on Sixth Street, and the Gothic-Revival Rucker-Eaves home (1858-1870), is located nearby on North Washington Street. Other antebellum structures include a home built by Harvey D. Carrier in 1835 which survives on North Main Street, and a private residence, historically known as the Bynum House, on the southwest corner of Sixth and North Washington Streets.

In 1995, much of downtown Rutherfordton was listed on the National Register of Historic Places, including more than 45 commercial and public structures. In addition, six other properties in town are listed independently on the National Register, including: St. John's Church (1849), the Carrier Houses (1835, 1879), the Rutherford County Court House (1926), St. Luke's Chapel at Rutherford Hospital (1907), and the original Rutherfordton-Spindale Central High School building (1925), now R-S Middle School.

Today, Rutherfordton is home to approximately 4,200 residents. The downtown commercial district is alive with a variety of traditional and specialty shops and businesses that complement the eclectic mix of the town's citizenry. The downtown historic district and immediate residential neighborhoods encompass more than 150 public, commercial, religious and residential buildings and homes, most dating from the late 19th or early 20th centuries, that display a wealth of architectural styles and historic periods.

# Town of Rutherfordton Organizational Chart

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# Citizen's Budget Guide

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State law defines an annual budget as “a proposed *plan* for raising and spending money for specified programs, functions, activities or objectives during a fiscal year.”

While this definition may seem simple, budgets usually contain a considerable amount of detailed information. The fact remains, however, that a budget exists as the single most comprehensive annually updated financial guide for the services provided to the citizens of a community.

Understanding how a budget is created and adopted and recognizing the key components of the budget document itself is paramount to a citizen's understanding of the local government's goals and objectives. The purpose of this guide is to provide you, the citizen, with that information.

## MUNICIPAL BUDGETS IN NORTH CAROLINA

The Town of Rutherfordton, like all local governments throughout North Carolina, prepares, adopts, and administers its budget in accordance with the Local Government Budget and Fiscal Control Act (LGBFCA).

This Act establishes responsibilities in the adoption of the budget and most importantly, requires that the budget be *balanced*. In other words, the estimated revenues must equal the proposed spending.

North Carolina local governments operate under a July 1 - June 30 fiscal year. A budget must be adopted by June 30<sup>th</sup> of each year, or interim provisions must occur.

The spending for the coming year is authorized through the Town Council adoption of a *budget ordinance*. This action authorizes the spending, assures that the budget is balanced, levies the property tax for that budget year, and formally authorizes an annual fee schedule. Under North Carolina law, local property taxes may not be changed at any point in the year once adopted without input from the State government.

By law, each year, a public hearing is held by the Town Council to receive comments from citizens and taxpayers on the recommended budget. That hearing is usually held after the Town Manager formally presents his recommended budget to the governing body. Throughout the budget review period, copies of the recommended budget are kept on file for public review in the Town Finance Officer's office and with the Town Clerk as well as made available on the Town's website.

This document contains a wealth of information regarding the Town and its fiscal priorities for the year. The Manager's Budget Message outlines in narrative form the Town's mission for the year and how necessary funding levels have changed from the previous year. The remaining sections outline in detail the amounts of revenues and expenditures anticipated for the following year.

Town staff also maintains a five-year capital plan, which expresses a long-term vision of the Town's priorities and funding requirements necessitated by those needs as outlined by the Town Council.

**We urge you to take the time to review this budget.**

**If you have questions, please call:**

**Doug Barrick, Town Manager  
Or  
Sonya Outling, Finance Director  
At  
828-287-3520**

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## **BUDGET FORMAT**

The accounts of the Town of Rutherfordton are organized on the basis of funds of which each is considered a separate accounting entity. Government resources are allocated in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. This segregation of revenues and costs allows close monitoring of attributable accounts to provide insurability that certain funds are self-supporting and that revenues which are required by law for specific purposes are identifiable. The Town of Rutherfordton's Operating Budget consists of three primary funds: General Fund, Utility Enterprise (Sewer) Fund and a Powell Bill Fund.

<b>Fund Type</b>	<b>Fund Description &amp; Functional Areas</b>
General Fund	Town Council, Administration, Library, Police, Fire, Public Works, Parks and Recreation, Community Development, Transfers, and Debt Service, are all funded through the General Fund.
Sewer Fund	All waste water operations, maintenance, and capital improvements are funded through this fund which is also known as an "Enterprise Fund". The Fund is under a contract with United Water for collections and treatment operations, and a contract with Broad River Water Authority for billing, while the Town of Rutherfordton handles all maintenance and system expansion.
Powell Bill Fund	By NC Statute, the Town uses a separate annually budgeted special revenue fund to account for state distributions of the gasoline tax and any expenses deemed eligible by the State to be paid from such revenues.

## REVENUES

Revenues are shown by sources and by funds. Revenue projections can be made more accurately when revenues are segregated by source and controlled accordingly.

The major revenues by source are as follows:

- **Ad Valorem Taxes** Also known as property taxes, these include the collection of current year as well as prior year levies and potentially interest and penalties on delinquent taxes. Property subject to ad valorem taxes include real property, vehicles, business personal property (equipment, lease upgrades, and fixtures), and certain personal property such as watercraft (boats and jet skis). Property owners are required to list property annually with the Rutherford County Tax Assessor's Office. Some nonprofit organizations, such as religious groups may not be subject to such property taxes; additional information regarding exemptions may be obtained from the Rutherford County Tax Assessor's Office.
- **Sales Tax** NC General Statutes allow the Town to receive revenue from additional Federal, state, and local agencies which may be used for any general fund expenditure. Included in this are the Sales Tax Refunds the Town of Rutherfordton receives annually. Due to the fact that Local Governments are exempt from paying sales tax on products, this revenue category also includes all sales tax refunds the Town receives to reimburse for sales tax paid by the Town.
- **Grants & Investments** This revenue type consists of interest earned on Town held investments as well as all grant proceeds from state, federal, or other organizations that are disbursed to Rutherfordton. Examples include federal public safety grants, PARTF state parks and recreation grants, and interest earned on investments.
- **Utility Franchise Fees** Much like Sales Tax, this revenue is a distribution from the state that is received quarterly and is allowed to be expended for any general fund expenditure.
- **Sales & Services** Revenue received from the sale of property or other merchandise, as well as monies received from the Town's administering of services comprises this category of revenue. Examples include sale of surplus equipment, curbside collection monthly fees and parking ticket fees.

- **Appropriated Fund Balance** Fund balance is the amount available to appropriate from the previous year-end revenues exceeding budgeted expenditures or prior year revenues exceeding expenditures. As with investment earnings, certain restricted revenues are indicated separately from the overall general fund appropriated fund balance.
- **State Shared Revenues** As stated with Sales Tax, and true for Utility Franchise Fees, NC General Statutes allow the Town to receive revenue from additional Federal, state, and local agencies which may be used for any general fund expenditure. This revenue category includes other distributions the Town of Rutherfordton receives including the Beer and Wine Tax.
- **Miscellaneous** Miscellaneous revenues include nonrecurring and minor revenue sources.

## EXPENDITURES

Expenditures are shown in the budget classified by funds from which they are paid, by departments spending the money, by the functions for which the expenditures are made and by the object of expenditures which provides greater detail for controlling expenditures. Funds are appropriated at adequate levels in order to maintain or improve the quality and the level of service that has been provided historically.

The major expenditures by function are shown as follows:

- Administration
- Police
- Fire
- Public Works
- Recreation
- Community Development
- Library
- Debt Service
- The Town's Enterprise operation of the Sewer Utility Enterprise Fund is maintained in its own fund and department.
- The Town also uses a separate annually budgeted special revenue fund to account for state distributions of gasoline tax called the Powell Bill Fund.

The major expenditure functions are summarized below:

- **Administration** This function includes expenditures associated with the Town Council, Town Manager,

Finance, Human Resources as well as other Administrative Tasks.

- **Police**

This function includes all expenditures associated with the Police Department and its employees including payroll and supplies.
- **Fire**

This function includes all expenditures associated with the Fire Department and its employees including payroll and supplies.
- **Public Works**

This function includes all expenditures associated with the Public Works Department and its employees including payroll, supplies and costs associated with the collection of trash and recycle materials.
- **Recreation**

This function includes expenditures associated with the maintenance and operation of all Town owned parks and rental facilities.
- **Community Development**

This function includes expenditures associated with the Town of Rutherfordton's community planning, economic development, as well as the managing and implementation of town festivals.
- **Library**

This function includes expenditures associated with the maintenance and operation of the Town Library.
- **Debt Service**

This function includes the payment of both principal and debt of all town issued general fund debt.



## FY 21 GENERAL FUND SUMMARY

Administration Expenses 10-4100				Public Works Expenses 10-5600			
	Mgr. Recommended Budget FY20	Percent Change from FY21 FY20 to FY21			Mgr. Recommended Budget FY20	Percent Change from FY21 FY20 to FY21	
Personnel	\$248,419	\$264,028	6.28%	Personnel	\$597,029	\$432,982	-27.48%
Operating	\$247,969	\$249,494	0.61%	Operating	\$271,180	\$281,150	3.68%
Capital	\$30,000	\$0	-100.00%	Capital	\$0	\$0	0.00%
Debt Service	\$0	\$0	0.00%	Debt Service	\$163,041	\$108,004	-33.76%
<b>Total:</b>	<b>\$526,388</b>	<b>\$513,522</b>	<b>-2.44%</b>	<b>Total:</b>	<b>\$1,031,250</b>	<b>\$822,136</b>	<b>-20.28%</b>
Community Development Expenses 10-4300				Library Expenses 10-6100			
	Mgr. Recommended Budget FY20	Percent Change from FY21 FY20 to FY21			Mgr. Recommended Budget FY20	Percent Change from FY21 FY20 to FY21	
Personnel	\$56,588	\$10,000	-82.33%	Personnel	\$168,408	\$115,564	-31.38%
Operating	\$131,475	\$99,225	-24.53%	Operating	\$31,475	\$31,251	-0.71%
Capital	\$0	\$78,000	100.00%	Capital	\$0	\$0	0.00%
Debt Service	\$1,500	\$0	0.00%	Debt Service	\$0	\$0	0.00%
<b>Total:</b>	<b>\$189,563</b>	<b>\$187,225</b>	<b>-1.23%</b>	<b>Total:</b>	<b>\$199,883</b>	<b>\$146,815</b>	<b>-26.55%</b>
Police Expenses 10-5100				Recreation Expenses 10-6200			
	Mgr. Recommended Budget FY20	Percent Change from FY21 FY20 to FY21			Mgr. Recommended Budget FY20	Percent Change from FY21 FY20 to FY21	
Personnel	\$920,630	\$917,707	-0.32%	Personnel	\$0	\$0	0.00%
Operating	\$115,895	\$129,388	11.64%	Operating	\$123,624	\$116,950	-5.40%
Capital	\$45,000	\$6,500	-85.56%	Capital	\$91,400	\$0	-100.00%
Debt Service	\$0	\$0	0.00%	Debt Service	\$0	\$0	0.00%
<b>Total:</b>	<b>\$1,081,525</b>	<b>\$1,053,595</b>	<b>-2.58%</b>	<b>Total:</b>	<b>\$215,024</b>	<b>\$116,950</b>	<b>-45.61%</b>
Fire Expenses 10-5300				General Fund Expense Totals			
	Mgr. Recommended Budget FY20	Percent Change from FY21 FY20 to FY21			Mgr. Recommended Budget FY20	Percent Change from FY21 FY20 to FY21	
Personnel	\$551,708	\$611,290	10.80%	Personnel	\$2,542,782	\$2,351,572	-7.52%
Operating	\$160,430	\$161,681	0.78%	Operating	\$1,082,048	\$1,069,139	-1.19%
Capital	\$4,000	\$0	-100.00%	Capital	\$170,400	\$84,500	-50.41%
Debt Service	\$160,782	\$164,371	2.23%	Debt Service	\$325,323	\$272,375	-16.28%
<b>Total:</b>	<b>\$876,920</b>	<b>\$937,342</b>	<b>6.89%</b>	<b>Total:</b>	<b>\$4,120,553</b>	<b>\$3,777,586</b>	<b>-8.32%</b>

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## General Fund Revenues

10-

Account Code	FY 18 Budget	FY 18 Actual	FY 19 Budget	FY 19 Actual	FY 20 Budget	FY 21 Recommendation	FY 21 vs FY 20	Budget Change
10-3100-1100 Taxes - Current Year	\$1,846,843	\$1,717,262	\$1,851,980	\$1,703,269	\$1,953,172	\$1,873,421	-\$79,751	-4%
10-3100-1110 Prior Years Taxes	\$25,000	\$49,618	\$28,000	\$37,791	\$30,000	\$30,000	\$0	0%
10-3100-1120 Vehicle Tax	\$162,493	\$151,582	\$151,433	\$158,036	\$143,000	\$144,342	\$1,342	1%
10-3100-1130 Municipal Tax District	\$12,194	\$14,081	\$11,708	\$11,317	\$14,000	\$12,582	-\$1,418	-12%
10-3100-1140 Gross Receipts	\$1,250	\$1,615	\$1,250	\$2,043	\$1,500	\$1,500	\$0	0%
10-3100-1200 Fire District Taxes	\$282,718	\$276,194	\$286,718	\$296,568	\$365,870	\$380,000	\$14,130	5%
10-3100-1600 Tax Refunds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-3100-1800 Tax Penalties & Interest	\$12,000	\$14,176	\$12,200	\$13,487	\$12,000	\$12,000	\$0	0%
10-3100-1900 Tax Discounts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-3231-0000 Sale And Use Tax	\$754,000	\$826,181	\$772,250	\$870,757	\$805,000	\$644,000	-\$161,000	-21%
10-3260-0000 Privilege License Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-3312-0000 Alcoholic Beverage Tax	\$18,546	\$390	\$18,326	\$480	\$18,500	\$18,500	\$0	0%
10-3324-0000 Electricity & Natural Gas Tax	\$392,000	\$395,757	\$403,500	\$396,201	\$405,000	\$354,375	-\$50,625	-13%
10-3329-0000 Solid Waste Tax Disbursement	\$2,500	\$2,847	\$2,550	\$2,918	\$2,500	\$2,500	\$0	0%
10-3416-0000 Court Fees	\$1,000	\$1,167	\$2,500	\$1,392	\$2,500	\$2,500	\$0	0%
10-3430-0000 Zoning Fees	\$200	\$170	\$200	\$550	\$250	\$250	\$0	0%
10-3431-0000 Fire Protection - Ruth	\$24,804	\$27,169	\$20,399	\$24,924	\$27,756	\$35,810	\$8,054	39%
10-3431-3300 Police-Illegal Substance Tax	\$500	\$948	\$500	\$260	\$500	\$500	\$0	0%
10-3432-0000 Police Reports	\$100	\$122	\$100	\$100	\$100	\$100	\$0	0%
10-3433-0000 Recycling Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-3434-0000 Staff - Contracted Services	\$3,000	\$2,603	\$2,750	\$3,671	\$3,500	\$3,500	\$0	0%
10-3471-0000 Solid Waste User Fee	\$22,750	\$30,098	\$23,450	\$95,861	\$89,500	\$80,550	-\$8,950	-38%
Residential Curbside Collection Fee	\$0	\$0	\$87,000	\$0	\$0	\$0	\$0	0%
10-3474-0000 Cemetery Revenue	\$500	\$1,076	\$1,500	\$2,152	\$1,500	\$1,500	\$0	0%
10-3480-0000 Parking Violation Fees	\$2,000	\$1,300	\$1,500	\$1,073	\$1,500	\$1,500	\$0	0%
10-3830-0000 Installment Purchase Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-3831-0000 Interest Earned - Investments	\$6,500	\$22,470	\$8,250	\$33,491	\$15,000	\$15,000	\$0	0%
10-3831-1000 Interest Earned - Taxes	\$300	\$0	\$300	\$0	\$0	\$0	\$0	0%
10-3832-0000 Cable TV Franchise	\$4,000	\$6,383	\$4,000	\$7,841	\$4,500	\$5,000	\$500	13%
10-3835-0000 Sales Tax Refund	\$0	\$0	\$0	-\$3	\$0	\$0	\$0	0%
10-3836-0000 Gas Tax Refund	\$0	\$0	\$0	\$0	\$12,000	\$0	-\$12,000	0%
10-3837-0000 ABC Revenue	\$23,500	\$47,008	\$26,500	\$49,263	\$26,500	\$26,500	\$0	0%
10-3838-0000 ABC Officer Revenue	\$19,520	\$19,518	\$19,520	\$19,518	\$19,520	\$19,520	\$0	0%
10-3839-0000 Misc Revenue	\$8,064	\$22,243	\$64,044	\$95,695	\$12,500	\$15,000	\$2,500	4%
10-3840-1000 Donation-Vet Day Event	\$0	\$300	\$500	\$0	\$0	\$0	\$0	0%
10-3842-0000 Grants	\$1,000	\$13,157	\$1,000	\$55,477	\$1,000	\$1,000	\$0	0%
10-3983-0000 W Jones Bldg Rent	\$6,000	\$17,355	\$10,500	\$20,105	\$15,500	\$15,500	\$0	0%
10-3984-0000 Sale Of Fixed Assets	\$30,000	\$132,352	\$18,000	\$38,757	\$21,500	\$10,000	-\$11,500	-64%
10-3985-0000 Trash/Recycling Bins	\$250	\$242	\$250	\$15	\$250	\$250	\$0	0%
10-3987-0000 Clubhouse Revenue	\$13,000	\$19,972	\$15,000	\$18,072	\$15,000	\$15,000	\$0	0%
10-3988-0000 Transfer Rec Trust Fund	\$0	\$9,000	\$0	\$0	\$0	\$0	\$0	0%
10-3989-0000 Crestview Park Rental	\$1,500	\$1,940	\$1,500	\$2,028	\$1,500	\$1,600	\$100	7%
10-3989-1000 Main St Park Rental	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-3991-0000 Fund Balance Appropriated	\$54,000	\$0	\$90,000	\$0	\$0	\$30,000	\$30,000	33%
<b>Total General Fund Revenues:</b>	<b>\$3,734,032</b>	<b>\$3,826,295</b>	<b>\$3,939,178</b>	<b>\$3,963,107</b>	<b>\$4,022,418</b>	<b>\$3,753,800</b>	<b>-\$268,618</b>	<b>-7%</b>

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# Administration

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The Administration Dept. in this budget covers the operational areas of the Town Council, Town Attorney & Town Administration.

This Dept. has 3 Full Time Positions: Town Manager, Town Clerk, and Finance Director

## Rutherfordton Town Council

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The Town Council serves as the board of directors for the Town of Rutherfordton and adopts ordinances, rules, and regulations as may be necessary or appropriate to protect the health, life, or property, or to preserve or promote the comfort, convenience, security, better government, or general welfare of the Town and its residents and merchants.

### Town Council Core Values:

- |  |                                      |
|--|--------------------------------------|
| ✓ Effective local, regional and state partnerships | ✓ Environmentally sensible practices |
| ✓ Excellent and cost effective services            | ✓ Citizen Involvement                |
| ✓ Long term financial stability                    |                                      |
| ✓ Planned growth and economic development          |                                      |
| ✓ Fiscal accountability                            |                                      |
| ✓ Leisure and cultural activities                  |                                      |

### Town Mission Statement:

“Service Forged at the Highest Standard”

## Town Administration Description

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The Town Manager who serves as the Chief Administrative Officer for the Town handles the administrative operations of the Town of Rutherfordton. The Town Manager directs the implementation of policy directives by the Town Council and oversees all other departments and functions. Administration functions include budgeting and finance, tax collections, sewer billing, contract administration, information technology, project management, legal services, human resources, and customer service. The Town seeks to guarantee long-term financial stability while maintaining an organizational environment that fosters professionalism, efficiency, and a strong commitment to customer service.

### Goals & Objectives

- Increase staff development and training opportunities
- Launch a new Town website
- Evaluate partnerships that help expand Town services & achieve Council goals

### Performance Measures

- Cost of Living
- Digital Town Hall Effectiveness
- Budget Variance
- Turnover Rate

## Administration Expenditures

Account	FY 18 Budget	FY 18 Actual	FY 19 Budget	FY19 Actual	FY20 Budget	FY 21 Dept Recommendation	FY21 vs. FY 20	Budget Change
10-4100-1010 Council Member Services	\$10,500	\$10,096	\$11,500	\$10,500	\$11,500	\$11,000	-\$500	-4%
10-4100-1020 Council Expense	\$5,000	\$4,364	\$5,000	\$4,856	\$5,000	\$6,000	\$1,000	20%
10-4100-1150 Professional Services	\$52,500	\$53,851	\$50,750	\$73,340	\$52,025	\$61,700	\$9,675	19%
10-4100-1160 Legal Services	\$28,500	\$31,076	\$25,000	\$25,751	\$25,000	\$25,000	\$0	0%
10-4100-1210 Salaries	\$189,942	\$188,696	\$195,702	\$193,118	\$193,239	\$202,946	\$9,707	5%
10-4100-1235 401k	\$4,629	\$4,546	\$5,785	\$4,867	\$6,763	\$8,118	\$1,355	20%
10-4100-1240 NC Retire	\$13,663	\$13,596	\$14,944	\$14,779	\$17,295	\$20,782	\$3,487	20%
10-4100-1250 FICA	\$14,815	\$14,382	\$15,265	\$14,816	\$14,976	\$15,728	\$752	5%
10-4100-1260 Dental	\$1,044	\$693	\$1,152	\$640	\$1,188	\$1,152	-\$36	-3%
10-4100-1270 Life	\$494	\$400	\$423	\$434	\$475	\$475	\$0	0%
10-4100-1280 BCBS	\$12,384	\$10,711	\$13,563	\$13,441	\$14,000	\$14,320	\$320	2%
10-4100-1290 Unemployment Insurance	\$475	\$0	\$482	-\$83	\$483	\$507	\$24	5%
10-4100-2000 Election Expense	\$3,000	\$2,948	\$0	\$28	\$3,000	\$0	-\$3,000	-100%
10-4100-2990 Department Supplies	\$5,000	\$5,543	\$5,000	\$4,870	\$5,500	\$5,500	\$0	0%
10-4100-3000 Wellness	\$16,500	\$16,004	\$16,500	\$15,627	\$16,500	\$14,000	-\$2,500	-15%
10-4100-3110 Travel & Training	\$7,000	\$6,911	\$6,500	\$6,104	\$6,500	\$3,000	-\$3,500	-54%
10-4100-3250 EE Postage	\$250	\$22	\$50	\$79	\$0	\$0	\$0	0%
10-4100-3310 Utilities	\$13,500	\$14,137	\$10,250	\$12,418	\$10,750	\$10,750	\$0	0%
10-4100-3510 Building & Grounds	\$6,500	\$7,287	\$5,500	\$5,379	\$6,325	\$5,000	-\$1,325	-21%
10-4100-3520 Equipment Service & Maint	\$7,000	\$7,698	\$7,000	\$7,107	\$7,000	\$7,000	\$0	0%
10-4100-3540 Equipment Repair/ Replacement	\$1,200	\$854	\$1,200	\$1,206	\$1,200	\$1,200	\$0	0%
10-4100-4400 Notices & Ads	\$1,200	\$1,139	\$1,000	\$286	\$1,000	\$1,000	\$0	0%
10-4100-4500 Insurance & Bonds	\$77,000	\$75,852	\$77,000	\$70,033	\$74,750	\$75,000	\$250	0%
10-4100-4570 Special Events	\$1,500	\$3,400	\$1,000	\$986	\$1,000	\$1,000	\$0	0%
10-4100-4640 Grants & Incentives	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-4100-4700 Tax Expenses	\$8,000	\$444	\$8,000	\$6,596	\$8,000	\$8,000	\$0	0%
10-4100-4910 Dues & Subscriptions	\$7,500	\$6,805	\$6,000	\$5,756	\$6,000	\$6,000	\$0	0%
10-4100-4950 Zoning/Ordinance Updates	\$2,500	\$1,856	\$2,500	\$3,008	\$2,500	\$2,500	\$0	0%
10-4100-4990 Miscellaneous	\$5,000	\$4,965	\$5,000	\$7,190	\$4,419	\$5,844	\$1,425	32%
10-4100-5000 Zoning Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-4100-5500 Capital Outlay	\$45,000	\$44,760	\$81,191	\$74,284	\$0	\$0	\$0	0%
10-4100-5560 Installment Purchase	\$0	\$0	\$0	\$161	\$0	\$0	\$0	0%
10-4100-9990 Capital Reserve	\$0	\$0	\$0	\$0	\$30,000	\$0	-\$30,000	-100%
<b>4100 ADMINISTRATION TOTALS</b>	<b>\$541,596</b>	<b>\$533,038</b>	<b>\$573,257</b>	<b>\$577,577</b>	<b>\$526,388</b>	<b>\$513,522</b>	<b>-\$12,866</b>	<b>-2%</b>

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# Community Development Department

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- Community Development Department is responsible for preparing and administering plans and programs related to residential & commercial development, quality of life, strong neighborhoods, sustainability of the environment, efficient public facilities and services, diverse community festivals and programs, and effective utilization of the area's land resources. This is achieved in partnership with Rutherford Town Rising & the NC Main Street Program.
- This Dept. has 1 Full Time Position reporting to the Town Manager:
  - Community Development Director \*  
\*Filled in FY 21 by our Lead for NC Fellow

## Mission Statement

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Community Development leads in preserving the unique character of the Town of Rutherfordton while developing and enriching assets which promote economic vitality, sense of community, and quality of life.

### Community Development Services

Recruit & Promote Development  
Development Plan Review  
Engage the Business Community  
Land Development Code Maintenance  
Planning Board Support Staff  
Execute the NC Main Street Program

### Rutherford Town Rising (RTR) Services

Festival & Events  
Business Support  
Promotion of Downtown  
Partnerships that improve business activity and quality of life

## FY 2021 Goals and Objectives

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- Develop and publish a Welcome Guide for new Residents
- Update and circulate a New Business recruitment Packet
- Work to Develop Master Plan of Phase II of the Business Park

## Performance Measures

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- Downtown Occupancy Rate
- Net new investments in the Town
  - Jobs & Tax Values
- Permit Clearance Rate

### Community Development Expenditures

Account	FY 18 Budget	FY 18 Actual	FY 19 Budget	FY19 Actual	FY20 Budget	FY 21 Dept Recommendation	FY21 vs. FY 20	Budget Change
10-4300-1150 Professional Services	\$24,000	\$25,249	\$45,417	\$46,651	\$9,900	\$9,900	\$0	0%
10-4300-1151 Contracted Services	\$20,000	\$20,045	\$8,500	\$7,970	\$11,400	\$11,400	\$0	0%
10-4300-1210 Salaries					\$41,345	\$10,000	-\$31,345	-76%
10-4300-1235 401K					\$1,447	\$0	-\$1,447	-100%
10-4300-1240 NC Retire					\$3,700	\$0	-\$3,700	-100%
10-4300-1250 FICA					\$3,204	\$0	-\$3,204	-100%
10-4300-1260 Dental					\$396	\$0	-\$396	-100%
10-4300-1270 Life					\$158	\$0	-\$158	-100%
10-4300-1280 BCBS					\$6,235	\$0	-\$6,235	-100%
10-4300-1290 Unemployment Insurance					\$103	\$0	-\$103	-100%
10-4300-1800 Fringe Benefits					\$0	\$0	\$0	0%
10-4300-2990 Department Supplies	\$500	\$394	\$500	\$427	\$500	\$500	\$0	0%
10-4300-3000 Wellness	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-4300-3110 Travel & Training	\$750	\$0	\$750	\$811	\$2,200	\$750	-\$1,450	-66%
10-4300-3250 Postage	\$50	\$0	\$0	\$0	\$100	\$100	\$0	0%
10-4300-3310 Utilities	\$10,000	\$11,778	\$10,000	\$9,115	\$10,000	\$10,000	\$0	0%
10-4300-3520 Equipment Service & Maintena	\$250	\$141	\$250	\$0	\$250	\$250	\$0	0%
10-4300-3540 Equipment Repair/Replaceme	\$500	\$0	\$500	\$195	\$7,000	\$3,500	-\$3,500	-50%
10-4300-3900 Historical Preservation	\$4,500	\$4,200	\$1,000	\$1,037	\$1,000	\$5,200	\$4,200	420%
10-4300-4260 Woodrow Jones Bldg. Expen	\$4,000	\$2,628	\$3,000	\$2,752	\$3,625	\$3,625	\$0	0%
10-4300-4500 Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-4300-4900 Christmas Decorations	\$4,000	\$1,537	\$4,000	\$3,987	\$4,000	\$0	-\$4,000	-100%
10-4300-4910 Dues & Subscriptions	\$0	\$0	\$0		\$0	\$0	\$0	0%
10-4300-4920 Christmas Lights Expense	\$14,000	\$11,949	\$12,200	\$13,935	\$13,000	\$13,000	\$0	0%
10-4300-4990 Misc	\$14,001	\$24,537	\$20,000	\$19,198	\$10,000	\$8,000	-\$2,000	-20%
10-4300-5000 Zoning	\$1,500	\$1,500	\$5,500	\$3,954	\$1,500	\$1,500	\$0	0%
10-4300-5100 Neighborhood Stabalization	\$15,000	\$13,417	\$10,000	\$7,576	\$6,000	\$5,000	-\$1,000	-17%
10-4300-5500 Capital Outlay	\$0	\$0	\$27,500	\$26,952	\$0	\$28,000	\$28,000	0%
10-4300-5560 Installment Purchase Pymt	\$0	\$0	\$0	\$0	\$1,500	\$0	-\$1,500	-100%
10-4300-5800 Capital-W. Jones Bldg.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-4300-5990 Master Plan Capital & Improv	\$0	\$0	\$0	\$0	\$0	\$50,000	\$50,000	100%
10-4300-6010 Promotions	\$4,000	\$4,114	\$4,000	\$3,548	\$4,000	\$3,000	-\$1,000	-25%
10-4300-6020 Hilltop	\$8,500	\$9,338	\$8,500	\$7,701	\$8,500	\$8,500	\$0	0%
10-4300-6030 FABfest	\$8,000	\$7,848	\$8,000	\$7,980	\$3,000	\$5,000	\$2,000	67%
10-4300-6040 FUNC	\$3,000	\$2,741	\$3,000	\$2,976	\$3,000	\$0	-\$3,000	-100%
10-4300-6200 Design	\$0	\$0	\$6,000	\$7,455	\$6,000	\$4,000	-\$2,000	-33%
10-4300-6400 Economic Development	\$0	\$20	\$2,500	\$2,493	\$23,000	\$3,000	-\$20,000	-87%
10-4300-6410 Step-non REDD Funded	\$6,800	\$6,765	\$3,500	\$3,459	\$3,500	\$3,000	-\$500	-14%
<b>4300 COMMUNITY DEVELOPMENT TOTALS</b>	<b>\$143,351</b>	<b>\$148,200</b>	<b>\$184,617</b>	<b>\$180,169</b>	<b>\$189,563.00</b>	<b>\$187,225</b>	<b>-\$2,338</b>	<b>-1%</b>



# Police Department

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- The Police Department has 14 full-time sworn positions, five volunteer reserve-sworn positions and one part-time clerical position that assists the public with police and non-police issues. The Department provides traditional and non-traditional police services to the residents, visitors, and those employed in the Town. Officers are trained to a general working level in different areas of law enforcement, and in more specialized and advanced areas as well, allowing Officers to properly handle incidents and calls for service without referring citizens to outside agencies. Five of the fourteen members possess Advanced Law Enforcement Certification and three hold Intermediate Certification through the NC Criminal Justice Education and Training Standards Commission. Two Officers are certified as Haz-Mat Technicians and one as Haz-Mat Operations Level Responder.

## Mission Statement

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The mission of the Rutherfordton Police department is to be a community-oriented Law Enforcement Agency that enables and empowers its Police Officers to function as community workers. Organizing and working alongside residents to help them Prevent, Resist and Eliminate criminal and other disorder in their neighborhoods. Furthermore, to be a Law Enforcement Agency with Officers adhering always to our Constitution and the Rules of Law.

## FY 2021 Goals and Objectives

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- ✓ Develop and implement a safety response plan for the greenway
- ✓ Continue to assess and improve safety plans in our public areas, making sure that we meet current best practices in our response.
- ✓ Enhance the Marketing strategies for recruitment, due to shrinking number of potential candidates.
- ✓ Pursue grant opportunities, due to increasing availability.

## Performance Measures

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- Calls dispatched per Sworn Officer
- Cost Per Call
- Police Officer Attrition Rate
- Percentage of Cases Solved

## Police Expenditures

Account	FY 18 Budget	FY 18 Actual	FY 19 Budget	FY19 Actual	FY20 Budget	FY 21 Dept Recommendation	FY21 vs. FY 20	Budget Change
10-5100-1210 Salaries	\$632,078	\$630,818	\$639,655	\$650,100	\$652,850	\$649,511	-\$3,339	-1%
10-5100-1220 Overtime	\$9,500	\$5,444	\$8,500	\$4,044	\$6,500	\$6,500	\$0	0%
10-5100-1235 401k	\$31,604	\$31,346	\$31,983	\$31,836	\$32,642	\$31,540	-\$1,102	-3%
10-5100-1240 NC Retire	\$46,647	\$51,760	\$54,143	\$55,046	\$63,096	\$70,407	\$7,311	12%
10-5100-1250 FICA	\$49,302	\$48,639	\$49,893	\$49,297	\$50,596	\$50,337	-\$259	-1%
10-5100-1260 Dental	\$5,220	\$5,171	\$5,760	\$5,338	\$5,940	\$5,376	-\$564	-9%
10-5100-1270 Life	\$2,468	\$2,025	\$2,115	\$2,200	\$2,376	\$2,218	-\$158	-7%
10-5100-1280 BCBS	\$92,880	\$99,408	\$101,725	\$106,714	\$104,998	\$100,242	-\$4,756	-5%
10-5100-1290 Unemployment Insurance	\$1,580	\$630	\$1,599	\$0	\$1,632	\$1,577	-\$55	-3%
10-5100-1310 Special Separation Allowance	\$11,025	\$10,560	\$1,100	\$1,267	\$0	\$21,218	\$21,218	100%
10-5100-1800 Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-5100-1810 Medical Claims	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-5100-2120 Uniforms	\$8,500	\$8,562	\$8,500	\$5,613	\$9,700	\$8,500	-\$1,200	-12%
10-5100-2510 Gas, Oil, Tires	\$32,500	\$27,953	\$30,000	\$29,835	\$31,000	\$25,000	-\$6,000	-19%
10-5100-2990 Department Supplies	\$5,000	\$4,667	\$5,000	\$4,849	\$5,000	\$5,000	\$0	0%
10-5100-3000 Wellness	\$3,500	\$1,827	\$3,500	\$1,757	\$3,500	\$3,000	-\$500	-14%
10-5100-3110 Travel & Training	\$8,500	\$4,398	\$7,000	\$5,440	\$7,000	\$9,500	\$2,500	36%
10-5100-3220 Community Policing	\$250	\$88	\$1,000	\$238	\$2,575	\$2,050	-\$525	-20%
10-5100-3250 Postage	\$400	\$54	\$400	\$362	\$400	\$400	\$0	0%
10-5100-3310 Utilities	\$8,518	\$9,046	\$12,268	\$11,329	\$11,120	\$11,120	\$0	0%
10-5100-3510 Firing Range Expense	\$5,500	\$4,814	\$4,000	\$3,776	\$4,000	\$2,000	-\$2,000	-50%
10-5100-3520 Equipment Service & Maintenanc	\$9,000	\$6,576	\$9,000	\$8,313	\$9,000	\$9,000	\$0	0%
10-5100-3530 Vehicle Service & Repair	\$16,000	\$11,125	\$13,500	\$13,775	\$13,500	\$13,500	\$0	0%
10-5100-3540 Equipment Repair/Replacement	\$12,300	\$10,885	\$12,300	\$8,299	\$12,300	\$12,300	\$0	0%
10-5100-4400 Notices & Ads	\$200	\$224	\$200	\$0	\$200	\$200	\$0	0%
10-5100-4520 Reserve Compensation	\$5,040	\$1,000	\$4,000	\$105	\$2,000	\$2,000	\$0	0%
10-5100-4600 Reserve Equipment	\$1,750	\$1,559	\$1,750	\$1,068	\$1,750	\$1,750	\$0	0%
10-5100-4640 Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-5100-4650 K-9 Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-5100-4750 Animal Control	\$1,000	\$675	\$1,000	\$175	\$1,000	\$1,000	\$0	0%
10-5100-4800 Confidential Funds	\$1,500	\$1,177	\$1,500	\$0	\$1,500	\$1,500	\$0	0%
10-5100-4910 Dues & Subscriptions	\$600	\$195	\$350	\$370	\$350	\$350	\$0	0%
10-5100-5500 Capital Outlay	\$55,000	\$53,089	\$87,500	\$93,371	\$45,000	\$6,500	-\$38,500	-86%
10-5100-5560 Installment Payment	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
<b>5100 POLICE TOTALS</b>	<b>\$1,057,362</b>	<b>\$1,033,714</b>	<b>\$1,099,242</b>	<b>\$1,094,518</b>	<b>\$1,081,525</b>	<b>\$1,053,595</b>	<b>-\$27,930</b>	<b>-3%</b>

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# Fire Department

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- The Town allows for 30 positions. The current staff is ten full-time with two personnel at all times and three additional personnel Monday – Friday 8am -5pm, two part-time certified firefighters and 12 volunteers. Full time staff increased in 2017 by one position through funding from a SAFER grant that funds 4 years' salary & benefits for our recruitment and retention officer. Staff was increased to 10 in 2019 via an increase in rural district fees.

## Mission Statement

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The mission of the Rutherfordton Fire Department is to protect life and property from fire and other emergencies through incident response, public education, and code enforcement. It's the departments endeavor to deliver the highest level of care, to our residents. As a customer driven organization, it is our mission and number one priority to deliver the best possible service to our customers.

## FY 2021 Goals and Objectives

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- ✓ Begin Community Fire Prevention Training Program - CPR/Fire Extinguisher Training hosted at the Fire Station.
- ✓ Develop Safety Academy utilizing Risk Watch program for middle school-age kids.
- ✓ Begin Fire Station updates - paint, flooring, living quarters, turnout gear racks.
- ✓ Develop Pre-Fire Plans for large residential structures including long driveway water supply.

## Performance Measures

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- Firefighter responses per call
- Response times to structure fires
- Number of fire inspections
- Percentage of fires contained to room

## Fire Expenditures

Account	FY 18 Budget	FY 18 Actual	FY 19 Budget	FY19 Actual	FY20 Budget	FY 21 Dept Recommendation	FY21 vs. FY 20	Budget Change
10-5300-1150 Contractual Services	\$9,000	\$8,359	\$10,000	\$6,764	\$10,000	\$8,000	-\$2,000	-20%
10-5300-1210 Salaries	\$322,447	\$351,662	\$362,111	\$358,856	\$395,730	\$430,508	\$34,778	9%
10-5300-1220 Overtime	\$12,000	\$7,498	\$12,000	\$11,167	\$9,500	\$9,750	\$250	3%
10-5300-1235 401k	\$8,061	\$9,013	\$9,963	\$10,505	\$13,178	\$16,740	\$3,562	27%
10-5300-1240 NC Retire	\$23,797	\$25,571	\$25,739	\$27,317	\$33,701	\$42,855	\$9,154	27%
10-5300-1250 FICA	\$25,151	\$27,627	\$25,905	\$28,548	\$30,669	\$33,364	\$2,695	9%
10-5300-1260 Dental	\$2,784	\$2,951	\$3,072	\$2,917	\$3,564	\$3,840	\$276	8%
10-5300-1270 Life	\$1,316	\$1,120	\$1,128	\$1,155	\$1,426	\$1,584	\$158	11%
10-5300-1280 BCBS	\$49,536	\$45,383	\$54,253	\$53,581	\$62,999	\$71,602	\$8,603	14%
10-5300-1290 Unemployment Insurance	\$806	\$0	\$830	\$0	\$941	\$1,046	\$105	11%
10-5300-1800 Fringe Benefit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-5300-1810 Med Benefit Claims	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-5300-2000 Zoning Expense	\$5,500	\$2,642	\$5,500	\$3,581	\$5,300	\$4,800	-\$500	-9%
10-5300-2120 Uniforms	\$3,000	\$2,985	\$4,000	\$1,492	\$4,000	\$5,250	\$1,250	31%
10-5300-2510 Gas, Oil, Tires	\$9,000	\$8,312	\$9,000	\$9,394	\$9,000	\$9,000	\$0	0%
10-5300-2990 Department Supplies	\$7,300	\$7,056	\$8,000	\$6,857	\$8,000	\$8,000	\$0	0%
10-5300-3000 Wellness	\$4,500	\$4,690	\$4,800	\$4,540	\$4,800	\$5,000	\$200	4%
10-5300-3110 Travel & Training	\$5,500	\$2,595	\$5,500	\$2,338	\$5,500	\$5,500	\$0	0%
10-5300-3111 Explorer Program	\$1,500	\$913	\$1,500	\$759	\$1,500	\$1,500	\$0	0%
10-5300-3112 Fire Prevention	\$4,000	\$2,721	\$4,000	\$3,718	\$6,500	\$6,000	-\$500	-8%
10-5300-3250 Postage	\$150	\$45	\$150	\$89	\$150	\$150	\$0	0%
10-5300-3310 Utilities	\$15,000	\$14,123	\$15,000	\$14,760	\$15,000	\$15,000	\$0	0%
10-5300-3510 Building & Grounds	\$3,000	\$2,326	\$3,000	\$2,240	\$4,150	\$4,150	\$0	0%
10-5300-3530 Vehicle Service & Repair	\$15,000	\$11,145	\$15,000	\$15,444	\$15,000	\$15,000	\$0	0%
10-5300-3540 Equipment Repair/Replacement	\$15,000	\$15,052	\$21,243	\$16,045	\$20,530	\$22,500	\$1,970	10%
10-5300-4500 VFIS Insurance	\$26,000	\$26,524	\$28,000	\$25,932	\$29,500	\$30,000	\$500	2%
10-5300-4520 Volunteer Compensation	\$15,000	\$5,222	\$15,000	\$14,995	\$15,000	\$15,000	\$0	0%
10-5300-4550 Volunteer Insurance & Retire	\$5,000	\$4,028	\$5,000	\$4,285	\$5,000	\$5,000	\$0	0%
10-5300-4570 Banquets	\$1,000	\$1,047	\$1,000	\$780	\$1,000	\$1,200	\$200	20%
10-5300-4910 Dues & Subscriptions	\$1,000	\$644	\$500	\$580	\$500	\$631	\$131	26%
10-5300-5500 Capital Outlay	\$253,100	\$249,484	\$20,000	\$22,383	\$4,000	\$0	-\$4,000	-100%
10-5300-5560 Installment Purchase	\$56,530	\$56,530	\$56,529	\$56,530	\$160,782	\$164,371	\$3,589	2%
<b>5300 FIRE TOTALS</b>	<b>\$900,978</b>	<b>\$897,267</b>	<b>\$727,723</b>	<b>\$707,552</b>	<b>\$876,920</b>	<b>\$937,342</b>	<b>\$60,422</b>	<b>7%</b>

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# Public Works Department

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- Public Works has twelve full-time employees.
- The department is responsible for refuse collection, recycling, yard debris, grass-clippings and leaf pick up within the town limits. Employees of this department maintain all street signs, sidewalks, curbs, right of ways, parks, facilities, Clubhouse, grounds, town buildings, waste water treatment plant, sewer lines, pump stations, manholes, street storm drains and the Rutherfordton cemetery.

## Mission Statement

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The mission of the Public Works Department of the Town of Rutherfordton is to maintain the public property of the Town, including street right-of-ways, public easements, and other public property in a manner that is aesthetically pleasing and functional for all of our citizens. Furthermore to maintain all vehicles and equipment of the Town and functions as the maintenance arm of the sewer department.

## FY 2021 Goals and Objectives

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- ✓ Complete the Purple Martin to Kiwanis Park
- ✓ Install a crosswalk on Main Street
- ✓ Begin sidewalk improvement program
- ✓ Develop a more comprehensive preventative maintenance program for town fleet
- ✓ Develop a safety program for the new facility

## Performance Measures

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- Recycling tons per 1,000 population
- Leaf collection tons per household
- Refuse cost per ton collected
- Miles of road per 1,000 population

Public Works Expenditures								
Account	FY 18 Budget	FY 18 Actual	FY 19 Budget	FY19 Actual	FY20 Budget	FY 21 Dept Recommendation	FY21 vs. FY 20	Budget Change
10-5600-1210 Salaries	\$432,934	\$447,979	\$410,535	\$409,827	\$413,763	\$298,389	-\$115,374	-28%
10-5600-1220 Overtime	\$7,000	\$2,485	\$7,000	\$5,501	\$8,000	\$7,500	-\$500	-6%
10-5600-1230 Trustee Expense	\$1,960	\$379	\$0	\$0	\$0	\$0	\$0	0%
10-5600-1235 401k	\$10,823	\$10,259	\$12,316	\$12,281	\$14,482	\$11,776	-\$2,706	-19%
10-5600-1240 NC retire	\$31,951	\$32,348	\$31,816	\$32,347	\$37,032	\$30,145	-\$6,887	-19%
10-5600-1250 FICA	\$33,769	\$33,062	\$32,022	\$30,575	\$32,067	\$22,815	-\$9,252	-29%
10-5600-1260 Dental	\$4,524	\$4,780	\$4,608	\$3,965	\$4,752	\$3,072	-\$1,680	-35%
10-5600-1270 Life	\$1,974	\$1,761	\$1,692	\$1,741	\$1,901	\$1,267	-\$634	-33%
10-5600-1280 BCBS	\$80,496	\$73,645	\$81,380	\$69,868	\$83,998	\$57,281	-\$26,717	-32%
10-5600-1290 Unemployment Insurance	\$1,082	\$1,000	\$1,026	\$0	\$1,034	\$736	-\$298	-29%
10-5600-1800 Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-5600-1810 Med Benefit Claims	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-5600-2120 Uniforms	\$9,620	\$9,213	\$9,000	\$7,409	\$9,000	\$8,000	-\$1,000	-11%
10-5600-2510 Gas, Oil	\$32,500	\$40,761	\$37,000	\$43,626	\$34,000	\$34,000	\$0	0%
10-5600-2520 Tires					\$9,000	\$9,000	\$0	0%
10-5600-2700 Trash Cans / Recycle Bins	\$5,000	\$3,300	\$5,000	\$582	\$5,000	\$4,600	-\$400	-8%
10-5600-2990 Department Supplies	\$8,500	\$7,562	\$8,500	\$8,604	\$8,500	\$8,500	\$0	0%
10-5600-3000 Wellness	\$0	\$0	\$0		\$0	\$0	\$0	0%
10-5600-3110 Travel & Training	\$2,500	\$1,094	\$1,500	\$1,341	\$1,500	\$1,500	\$0	0%
10-5600-3250 Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-5600-3310 Utilities	\$9,000	\$13,567	\$9,000	\$9,058	\$9,000	\$11,000	\$2,000	22%
10-5600-3510 Building & Grounds	\$2,500	\$2,550	\$2,500	\$2,848	\$2,500	\$2,500	\$0	0%
10-5600-3520 Equipment Service & Repair	\$8,000	\$7,975	\$8,000	\$8,052	\$8,000	\$10,000	\$2,000	25%
10-5600-3530 Vehicle Service & Repair	\$16,000	\$16,648	\$14,000	\$15,927	\$16,000	\$16,000	\$0	0%
10-5600-3540 Equipment Repair/Replacement	\$8,000	\$8,025	\$8,000	\$7,309	\$8,000	\$9,000	\$1,000	13%
10-5600-3550 Safety Equipment	\$3,500	\$3,448	\$3,500	\$3,143	\$3,500	\$4,000	\$500	14%
10-5600-3600 Street Lights	\$58,000	\$66,866	\$58,000	\$59,592	\$60,000	\$60,000	\$0	0%
10-5600-3970 Engineering	\$7,500	\$7,435	\$38,227	\$32,032	\$5,000	\$5,000	\$0	0%
10-5600-3980 Signage	\$5,500	\$5,519	\$6,000	\$5,469	\$6,000	\$5,500	-\$500	-8%
10-5600-3990 Parking Lot Maintenance	\$3,500	\$1,275	\$2,000	\$6,989	\$2,000	\$2,000	\$0	0%
10-5600-4400 Notices & Ads	\$500	\$0	\$50	\$1,125	\$50	\$50	\$0	0%
10-5600-4570 Banquets	\$1,500	\$1,470	\$1,500	\$1,274	\$2,130	\$1,500	-\$630	-30%
10-5600-5500 Capital Outlay	\$20,000	\$22,629	\$0	\$0	\$0	\$0	\$0	0%
10-5600-5560 Installment Payment	\$107,577	\$97,958	\$160,806	\$160,806	\$163,041	\$108,004	-\$55,037	-34%
10-5600-6000 Cemetery Maintenance	\$2,500	\$1,503	\$2,000	\$606	\$2,000	\$1,500	-\$500	-25%
10-5600-8000 Landfill Fees	\$68,000	\$82,232	\$100,400	\$95,212	\$75,000	\$85,000	\$10,000	13%
10-5600-8500 Recycle Education	\$5,000	\$4,539	\$5,000	\$149	\$5,000	\$2,500	-\$2,500	-50%
<b>5600 PUBLIC WORKS TOTALS</b>	<b>\$991,210</b>	<b>\$1,013,267</b>	<b>\$1,062,379</b>	<b>\$1,037,258</b>	<b>\$1,031,250</b>	<b>\$822,136</b>	<b>-\$209,114</b>	<b>-20%</b>

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# Library

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- The library has 2 full-time employees.
- Norris Library maintains a collection of reading, reference, and audio-visual materials for use of the general public. Patrons are provided assistance in researching of information. Some training in the basic use of the Internet is also provided. Federal and State income tax forms are provided for the public. Children's programs are the strongest aspect of Norris Library's services. In summer, the library participates in a reading program for children. There is also a story hour. During the school year, children from day care centers as well as school groups come to the library for story reading and for an introductory lesson on how to use the library. Preschool story time is held weekly at the library. Students with school assignments depend on the library for materials; as well as wireless connection for the MacBooks provided to the students by Rutherford County Schools.

## Description

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The Rutherfordton Norris Library is operated and funded by the Town of Rutherfordton with the help of the Norris Library Foundation. Its mission is to provide wealth's of information to the Towns citizens and visitors, and provide a safe and enjoyable environment for individuals to study and/or perform research.

## FY 2021 Goals and Objectives

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- ✓ Implement the transition to the NC Cardinal Library catalog system
- ✓ Begin an online book discussion group for preteens/teens and their parents through the library Facebook page.
- ✓ Rework hours of operation

## Performance Measures

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- Circulation per patron.
- Circulation per capita.
- Program attendance

### Library Expenditures

Account	FY 18 Budget	FY 18 Actual	FY 19 Budget	FY19 Actual	FY20 Budget	FY 21 Dept Recommendation	FY21 vs. FY 20	Budget Change
10-6100-1150 Professional Services (Master Plan)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-6100-1210 Salaries	\$116,223	\$116,095	\$117,348	\$119,794	\$121,505	\$81,936	-\$39,569	-33%
10-6100-1235 401k	\$2,832	\$2,754	\$3,450	\$3,545	\$4,085	\$3,277	-\$808	-20%
10-6100-1240 NC Retire	\$8,360	\$8,753	\$8,912	\$9,343	\$10,446	\$8,390	-\$2,056	-20%
10-6100-1250 FICA	\$9,065	\$8,624	\$8,969	\$8,894	\$9,417	\$6,350	-\$3,067	-33%
10-6100-1260 Dental	\$1,044	\$1,089	\$1,152	\$1,098	\$1,188	\$768	-\$420	-35%
10-6100-1270 Life	\$494	\$338	\$423	\$320	\$475	\$317	-\$158	-33%
10-6100-1280 BCBS	\$18,576	\$25,760	\$20,345	\$20,112	\$21,000	\$14,320	-\$6,680	-32%
10-6100-1290 Unemployment Insurance	\$291	\$0	\$287	\$0	\$292	\$205	-\$87	-30%
10-6100-1800 Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-6100-2990 Department Supplies	\$5,000	\$4,273	\$4,500	\$2,779	\$4,500	\$4,500	\$0	0%
10-6100-3000 Wellness	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-6100-3010 Book Expense	\$6,000	\$5,110	\$5,500	\$4,757	\$5,500	\$5,000	-\$500	-9%
10-6100-3110 Travel & Training	\$350	\$0	\$350	\$0	\$350	\$800	\$450	129%
10-6100-3310 Utilities	\$6,500	\$5,992	\$6,500	\$5,301	\$6,500	\$6,500	\$0	0%
10-6100-3510 Building & Grounds	\$2,000	\$1,761	\$2,000	\$3,495	\$3,125	\$2,951	-\$174	-6%
10-6100-3520 Equipment Service & Maintenance	\$6,000	\$6,387	\$6,500	\$4,454	\$6,500	\$6,500	\$0	0%
10-6100-3530 Programming	\$2,000	\$1,306	\$1,500	\$1,255	\$2,000	\$2,000	\$0	0%
10-6100-3540 Equipment Repair/Replacement	\$3,000	\$1,268	\$3,000	\$299	\$3,000	\$3,000	\$0	0%
10-6100-4570 Banquets	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-6100-5500 Capital Outlay	\$15,500	\$15,315	\$0	\$0	\$0	\$0	\$0	0%
10-6100-5560 Installment Purchase	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
<b>6100 LIBRARY TOTALS</b>	<b>\$203,235</b>	<b>\$204,825</b>	<b>\$190,736</b>	<b>\$185,445</b>	<b>\$199,883</b>	<b>\$146,815</b>	<b>-\$53,068</b>	<b>-27%</b>



# Recreation Department

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- There are no staff positions in the recreation budget. The facilities are being maintained by the Public Works Department and some special interest groups. Little League, the Golf Club, Clubhouse Committee and the Kiwanis Club, are providing programs and direction for those facilities.
- Facilities include 2nd Street Park, Main Street Park, the Clubhouse, Community Hall in the Woodrow Jones Building, Crestview Park, Purple Martin Greenway, the Golf Course and Kiwanis Park. Included in the recreation budget are the Town entrances.
- The Recreation Committee is involved in the long-term plans for recreation.

## Mission

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The Recreation department's mission is to provide great parks, natural areas, and recreational experiences.

## FY 2021 Goals and Objectives

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- ✓ Improve the safety and usability of all parks and rentable facilities owned by the Town.
- ✓ Continue the expansion of the Purple Martin Greenway
- ✓ Begin construction of the Kiwanis Park
- ✓ Plan for the future use and operations of the Golf Course Property

## Performance Measures

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- Miles of Trails per 1,000 population
- Acreage of parks per 1,000 population
- Shelter & Facility Rental Rate



## Recreation Expenditures

Account	FY 18 Actual	FY 19 Budget	FY19 Actual	FY20 Budget	FY 21 Dept Recommendation	FY21 vs. FY 20	Budget Change
10-6200-2990 Department Supplies	\$1,443	\$2,000	\$1,323	\$2,000	\$2,000	\$0	0%
10-6200-3110 Travel & Training	\$388	\$500	\$0	\$500	\$500	\$0	0%
10-6200-3310 Utilities	\$26,031	\$24,500	\$24,727	\$27,500	\$27,500	\$0	0%
10-6200-3510 Building & Grounds	\$2,071	\$2,500	\$2,499	\$2,500	\$2,500	\$0	0%
10-6200-3560 Crestview Maintenance	\$13,273	\$17,519	\$19,594	\$12,500	\$10,000	-\$2,500	-20%
10-6200-3580 Second Street Park	\$671	\$1,000	\$386	\$1,000	\$1,000	\$0	0%
10-6200-3585 Kiwanis Park Maintenance	\$12,350	\$0	\$0	\$4,000	\$5,000	\$1,000	25%
10-6200-3590 Town Entrances	\$6,463	\$7,000	\$4,710	\$7,000	\$6,000	-\$1,000	-14%
10-6200-4640 Grants	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-6200-4990 Miscellaneous	-\$6,970	\$250	\$205	\$250	\$250	\$0	0%
10-6200-5000 Clubhouse Utilities & Cleaning	\$17,781	\$16,500	\$19,436	\$18,000	\$15,000	-\$3,000	-17%
10-6200-5100 Clubhouse Maintenance	\$1,622	\$2,500	\$1,897	\$5,174	\$4,000	-\$1,174	-23%
10-6200-5500 Capital Outlay	\$5,000	\$79,500	-\$692	\$91,400	\$0	-\$91,400	-100%
10-6200-5600 Golf Course Capital Improve	\$4,000	\$0	\$0	\$0	\$0	\$0	0%
10-6200-6950 Appearance Commission	\$0	\$0	\$0	\$0	\$0	\$0	0%
10-6200-6970 Little League Field	\$1,929	\$2,000	\$0	\$2,000	\$2,000	\$0	0%
10-6200-6990 Golf Course	\$18,043	\$20,000	\$14,459	\$20,000	\$20,000	\$0	0%
10-6200-7010 Greenways & Trails	\$25,745	\$20,000	\$19,948	\$20,000	\$20,000	\$0	0%
10-6200-9930 Clubhouse Reserve	\$0	\$1,200	\$1,000	\$1,200	\$1,200	\$0	0%
<b>6200 RECREATION TOTALS</b>	<b>\$129,840</b>	<b>\$196,969</b>	<b>\$109,492</b>	<b>\$215,024</b>	<b>\$116,950</b>	<b>-\$98,074</b>	<b>-46%</b>

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# Debt Service

## Description

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Debt Service expenditures serve to make payments on the principal and interest on various financing instruments the Town utilizes to purchase capital assets including land and equipment, and construct capital improvements such as new buildings or facilities.

## Long-Term Debt Payment Summary

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### ○ General Fund

- On September 12, 2012, the Town executed an installment purchase agreement in the amount of \$509,981 for the purchase of a fire truck. This agreement bears interest at 2.08% and calls for monthly principal and interest payments of \$4,711 beginning in October of 2012 through September of 2022.
- On October 16, 2015, the Town executed a lease agreement in the amount of \$425,000 for the purchase of a Grapple Arm Truck, Automated Trash Truck, ½ ton pickup truck, & a police suv. This agreement bears 1.5756% interest and calls for 10 payments of \$44,363.16 paid semiannually beginning May 2016 through November 2020.
- On December 19, 2018, the Town executed a lease agreement in the amount of \$485,000 for the purchase of a fire rescue pumper. The agreement bears 3.13% interest and calls for 10 payments of principal of \$48,500 and varying interest paid semiannually in July & January of each year with the first payment in July or 2019 and the final payment in January of 2024.

### ○ Sewer Fund

- On June 12, 2006, the Town executed a promissory note in the amount of \$591,952 with the State of North Carolina for a loan from the North Carolina Water Pollution Control Revolving Fund to finance the retrofit of the wastewater treatment plant. This note bears interest at 2.195% and calls for semi-annual payments of interest and annual payments of principal in May of each year beginning in May 2009 through May 2026.
- On June 28, 2018 the Town executed a promissory note in the amount of \$146,807 for the construction of the Charlotte Road Pump Station Removal project. The note bears 0% interest and calls for annual payments of \$7,340.35 beginning May of 2019 and ending in May of 2038.
- On June 13, 2018 the Town executed a promissory note in amount of \$1,800,000 for the construction of a new public works facility. Debt is proposed at 20 years with BB&T at 4.48% Interest. Debt Service is proposed to be allocated at 44% to the General Fund and 56% supported by the Sewer Fund, since this dept handles services from both funds. Principal & Interest payments begin December 2018 and end in June of 2038.

### ✓ Proposed Debt

- The Town is looking at a potential sewer line project to serve the northern area of Town.

## Town Debt Payments

Department	Loan Description	Loan Total Principal Amount	Loan Total Interest Amount	Loan Total	FY 21 Payments
Admin					
				\$0	
				\$0	
	Department Total:	\$0	\$0	\$0	\$0
Community Development				\$0	
				\$0	
				\$0	
	Department Total:	\$0	\$0	\$0	\$0
Police					
				\$0	
				\$0	
	Department Total:	\$0	\$0	\$0	\$0
Fire	Fire Truck - \$509,981 - Sept 2012 2.08% -10 Years	\$331,041	\$22,271	\$353,312	\$56,530
	Fire Truck - \$485,000 - Nov 2019 3.13% - 5 years	\$485,000		\$485,000	\$107,841
	Department Total:	\$816,041	\$22,271	\$838,312	\$164,371
Public Works	Service Trucks - \$425,000 - Oct 2015 1.57% - 5 years	\$425,000	\$18,632	\$443,632	\$37,574
	Public Works Relocation - \$1.8mil - Jun 2018 4.48% - 20yr (44%)	\$792,000	\$363,686	\$1,155,686	\$70,430
	Department Total:	\$1,217,000	\$382,318	\$1,599,318	\$108,004
Library				\$0	
				\$0	
				\$0	
	Department Total:	\$0	\$0	\$0	\$0
Parks & Rec.				\$0	
				\$0	
				\$0	
	Department Total:	\$0	\$0	\$0	\$0
Sewer	Charlotte Road Gravity Sewer	\$146,807	\$0	\$146,807	\$7,341
	Retrofit of wastewater plant	\$304,009			\$35,260
	Public Works Relocation - \$1.8mil - Jun 2018 4.48% - 20yr (56%)	\$1,008,000	\$462,874	\$1,470,874	\$89,639
	Department Total:	\$1,458,816	\$462,874	\$1,617,681	\$132,240

**Town Total: \$404,615**

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## Powell Bill Fund

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- This fund has no employees and is solely for the purpose of tracking the revenues and expenditures of monies used for street and sidewalk construction, maintenance and repair as allocated by the State of North Carolina derived from gasoline tax.

## Description

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Street improvements for the Town of Rutherfordton are funded primarily through a state-shared gasoline tax known as “Powell Bill” funds. The Town utilizes these funds to maintain our street resurfacing program, construct new streets, repair existing sidewalks, and improve existing streets and sidewalks.

## FY 2021 Work Program

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- ✓ Replace aged and broken sidewalks throughout the Town
- ✓ Proactively monitor the Town street system for issues
- ✓ Begin the implementation of the Pedestrian plan to add sidewalks and improve the walkability of the Town.

## Major Capital

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- No Major Capital Items in FY 21

## Powell Bill Fund Revenues

Account Code	Account Name	FY 18 Actual	FY 19 Budget	FY 19 Actual	FY20 Budget	FY 21 Mgr. Recommended
90-3451-0000	Powell Bill Revenue	\$134,960	\$134,500	\$133,078	\$132,500	<b>\$106,000</b>
90-3831-0000	Powell Bill Interest-Investments	\$1,362	\$0	\$5,143	\$2,850	<b>\$2,500</b>
90-3991-0000	Powell Bill Fund Balance	\$0	\$0	\$0	\$0	<b>\$0</b>
<b>Total Powell Bill Revenues:</b>		<b>\$136,322</b>	<b>\$134,500</b>	<b>\$138,221</b>	<b>\$135,350</b>	<b>\$108,500</b>

## Powell Bill Expenditures

Account Code		FY 18 Actual	FY 19 Budget	FY 19 Actual	FY20 Budget	FY 21 Mgr. Recommended
90-5000-3970	Street Maintenance	\$148,735	\$79,500	\$57,196	\$40,350	<b>\$80,500</b>
90-5000-3971	Sidewalk Maintenance	\$16,329	\$25,000	\$12,988	\$40,000	<b>\$16,000</b>
90-5000-3972	Greenways	\$33,766	\$30,000	\$30,191	\$30,000	<b>\$12,000</b>
90-5000-5500	Capital Outlay	\$28,800	\$0	\$0	\$25,000	<b>\$0</b>
<b>90-5000 Powell Bill Totals:</b>		<b>\$227,630</b>	<b>\$134,500</b>	<b>\$100,375</b>	<b>\$135,350</b>	<b>\$108,500</b>

**Rutherfordton**  
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# Sewer Enterprise Fund

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- The Sewer Fund has 3 employees: full time employee as well as two contracted employees for the operation of the Town's sewer system.

## Description

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The Town of Rutherfordton operates a Sewer Enterprise Fund. The Town provides all collection, system maintenance and expansion.

## FY 2021 Goals and Objectives

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- ✓ Begin Pre-Treatment Program to include education about new sewer policy and Fats, Oils & Grease
- ✓ Install the second phase of SCADA at the Wastewater Treatment Plant
- ✓ Begin an evaluation process of the oldest part of the collection system for planned phased replacement and rehab work

## Performance Measures

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- Reportable spills per system mileage.
- Average Daily Treatment as a percent of capacity.
- Total system operations cost per 1,000 gallons treated

FY 21 SEWER FUND SUMMARY						
Sewer Expenses 60-7135				Overall Sewer Summary		
	Mgr. Recommended Budget FY20	Percent Change from FY21	Percent Change from FY20 to FY21			
Personnel	\$128,988	\$158,520	22.90%	FY 21 Revenues	\$952,877	
Operating	\$641,839	\$599,617	-6.58%	FY 21 Expenses	\$952,877	
Capital	\$102,656	\$62,500	-39.12%	Difference	\$0	
Debt Service	\$138,077	\$132,240	-4.23%			
Total:	\$1,011,560	\$952,877	-5.80%			

Sewer Fund Revenues						
Account	FY 19 Budget	FY 19 Actual	FY 20 Budget	FY 21 Mgr. Recommendation	FY20 vs. FY 19	Budget Change
60-3380-0000 Violation Fines	\$0	\$0	\$0	\$0	\$0	0%
60-3710-5200 Taps & Connections Fees	\$1,000	\$0	\$4,000	\$4,000	\$0	0%
60-3713-5100 Sewer Use Fees	\$973,660	\$944,280	\$973,660	\$924,977	-\$48,683	-5%
60-3713-5120 Late Payment Fees	\$6,000	\$0	\$6,000	\$6,000	\$0	0%
60-3830-0000 Installment Purchase Proceeds	\$0	\$0	\$0		\$0	0%
60-3831-0000 Interest Income	\$1,900	\$5,790	\$1,900	\$1,900	\$0	0%
60-3839-0000 Miscellaneous Revenue	\$1,700	\$62,274	\$6,000	\$6,000	\$0	0%
60-3842-0000 Grant Revenue	\$0	\$0	\$0		\$0	0%
60-3984-0000 Transfer In Sewer Cap Reserv	\$0	\$0	\$0		\$0	0%
60-3991-0000 Fund Balance Appropriated	\$0	\$0	\$20,000	\$10,000	-\$10,000	-100%
<b>60 SEWER FUND TOTALS</b>	<b>\$984,260</b>	<b>\$1,012,344</b>	<b>\$1,011,560</b>	<b>\$952,877</b>	<b>-\$58,683</b>	<b>-6%</b>

Sewer Fund Expenditures						
Account	FY 19 Budget	FY19 Actual	FY20 Budget	FY 21 Dept Recommendation	FY21 vs. FY 20	Budget Change
60-7135-1150 Professional Services	\$31,500	\$34,879	\$34,000	\$30,000	-\$4,000	-12%
60-7135-1210 Salaries	\$78,448	\$72,414	\$95,027	\$108,470	\$13,443	14%
60-7135-1220 Overtime	\$2,800	\$1,845	\$2,800	\$2,800	\$0	0%
60-7135-1235 401k	\$1,872	\$1,936	\$2,394	\$4,339	\$1,945	81%
60-7135-1240 NC Retire	\$4,836	\$5,949	\$6,122	\$11,107	\$4,985	81%
60-7135-1250 FICA	\$6,119	\$5,600	\$7,365	\$8,406	\$1,041	14%
60-7135-1251 Reim General Fund Salaries					\$0	0%
60-7135-1260 Dental	\$768	\$336	\$792	\$1,152	\$360	45%
60-7135-1270 Life	\$282	\$226	\$317	\$475	\$158	50%
60-7135-1280 BCBS	\$13,563	\$13,408	\$14,000	\$21,498	\$7,498	54%
60-7135-1290 Unemployment Insurance	\$156	\$0	\$171	\$271	\$100	59%
60-7135-2510 Gas, Oil, Tires	\$7,000	\$8,172	\$10,000	\$7,000	-\$3,000	-30%
60-7135-2990 Department Supplies	\$3,000	\$2,607	\$3,000	\$3,000	\$0	0%
60-7135-3100 Plant Chemicals	\$47,000	\$38,993	\$47,000	\$37,000	-\$10,000	-21%
60-7135-3110 Travel & Training	\$2,500	\$2,166	\$2,500	\$2,500	\$0	0%
60-7135-3310 Utilities	\$94,000	\$101,759	\$97,000	\$92,000	-\$5,000	-5%
60-7135-3350 Billing & Collection Costs	\$15,000	\$16,594	\$16,500	\$16,500	\$0	0%
60-7135-3370 Bad Accounts	\$0	\$0	\$0	\$0	\$0	0%
60-7135-3390 Refunds	\$0	\$0	\$0	\$0	\$0	0%
60-7135-3400 Sludge Disposal	\$40,000	\$31,724	\$40,000	\$40,000	\$0	0%
60-7135-3450 Testing/Monitoring	\$3,000	\$3,608	\$9,000	\$9,000	\$0	0%
60-7135-3500 Administrative Fees	\$230,000	\$229,975	\$237,500	\$237,500	\$0	0%
60-7135-3530 Line Maintenance & Repair	\$58,000	\$57,062	\$59,089	\$60,000	\$911	2%
60-7135-3531 Plant Maintenance & Repair	\$38,266	\$27,209	\$38,500	\$38,367	-\$133	0%
60-7135-3540 Sewer Equip Repair / Replace	\$5,000	\$4,740	\$5,000	\$5,000	\$0	0%
60-7135-4500 Insurance	\$4,750	\$4,740	\$8,750	\$8,750	\$0	0%
60-7135-4640 Grants	\$62,275	\$0	\$20,000	\$0	-\$20,000	-100%
60-7135-4920 Depreciation Expense	\$0	\$338,017	\$0	\$0	\$0	0%
60-7135-4990 Miscellaneous	\$5,000	\$67,066	\$6,000	\$5,000	-\$1,000	-17%
60-7135-5000 Capital Project Interest	\$0	\$0	\$0	\$0	\$0	0%
60-7135-5010 Vehicle & Equipment Maint	\$8,000	\$6,432	\$8,000	\$8,000	\$0	0%
60-7135-5100 Capital Project Principal	\$0	\$0	\$0		\$0	0%
60-7135-5500 Capital Outlay	\$122,000	\$82,215	\$102,656	\$62,500	-\$40,156	-39%
60-7135-5520 Capital Reserve Sewer	\$0	\$0	\$0		\$0	0%
60-7135-5560 Debt Service	\$141,400	\$13,735	\$138,077	\$132,240	-\$5,837	-4%
60-7135-5600 Intrafund Transfers	\$0	\$0	\$0		\$0	0%
60-7135-9000 Capital Project Expense	\$0	\$0	\$0		\$0	0%
60-7135-9930 For Future Appropriations	\$20,000	\$20,639	\$0		\$0	0%
<b>60-7135 Sewer Totals</b>	<b>\$1,046,535</b>	<b>\$1,194,045</b>	<b>\$1,011,560</b>	<b>\$952,877</b>	<b>-\$58,683</b>	<b>-6%</b>

## Rate Schedule For FY 2020-2021

### Attachment A: FY 21 Budget Ordinance

Updated May 2020

#### Clubhouse Rental Fees

Resident	Weekends and Holidays	\$200	*\$25 Daily Discount for multi-day rentals for residents only
Resident	Monday - Thursday	\$115	
Resident	Cash Desposit (Per Rental)	\$150	
Non-Resident	Weekends and Holidays	\$250	
Non-Resident	Monday - Thursday	\$115	
Non-Resident	Cash Desposit (Per Rental)	\$200	
Police Officer fee if alcohol is on the premises		\$32 / hr.	

#### Woodrow Jones Community Hall

Weekends and Holidays	\$50
Monday - Thursday	\$35

#### Crestview Park Facilities

Ball Fields	Daytime	\$10/hr
	Nighttime (After 6pm)	\$20/hr
Crestview Picnic Area		\$10/Hr

#### Cemetery Fees:

Plot	\$450
Deed	\$150
Record	\$26

If a multiplot purchase, no additional costs for the deed and its recording.

#### Solid Waste Fees

##### Garbage Collection:

##### Residential \*\*

1 can picked up once per week	<b>\$5.00 per month</b>
Each additional weekly can pickup	<b>\$8.10 per month</b>

##### Commercial & Other Non-Residential Customers

2 cans picked up once per week	Covered by property taxes*
Each additional weekly can pickup	<b>\$8.10 per month</b>
Commercial - Twice weekly pick up	<b>\$8.10 per month</b>

##### Recycle Collection

##### Residential

Currently subsidized by property taxes (2 bins max)	Covered by property taxes*
Non-subsidizing customers	<b>\$8.10 per bin per month</b>

##### Commercial\*\* & Other Non-Residential Customers

Currently subsidized by property taxes	Covered by property taxes*
Non-subsidizing customers	<b>\$8.10 per bin per month</b>

\* If a customer does not subsidize collection through property taxes, the fee is charged beginning with the first can or bin.

\*\* Each apartment is classified as a separate residence

Trash Receptacle	95 gallon	\$60
	65 gallon	\$43
Recycling Bin		\$10

Bulk Pickup Charge assessed by pickup  
Brush Pickup One free pickup per month, \$90 per truckload thereafter. Effective 9/1/08



**Copy & Public Records Fees**

Police Reports	\$2.00
Per Page	10¢
A minimum of \$10.00 per personnel hour (or the actual cost if greater), in excess of one hour, for staff time and overhead for the research, retrieval, assembling, and organizing of documents in response to a valid request for copies of public records. This charge is in addition to the basic charge for copying of documents set forth in this schedule of fees and charges.	

**Public Works Fees****Lot Cleaning**

Charge per Working Hour per man	\$25.00
Charge per Dump Truck Hour (minimum of 3 hours)	\$50.00
Charge per backhoe/bobcat hour (minimum of 3 hours)	\$50.00

**Lot Mowing**

Charge for tractor/bushhog per hour (minimum of 3 hours)	\$50.00
Charge per Employee Hour (minimum of 3 hours)	\$25.00

Bukly Item Pickup	\$50 per Truckload
Collection of White goods	\$10/each

**Signs For Insurance Reimbursement/Replacement**

STOP sign (with 2 hours cost for replacement)	\$85.00
Speed Limit Sign (24x30)	\$60.00
(18x24)	\$45.00
Dead End/No Outlet Sign	\$60.00
Street Name Sign	\$60.00
Misc. Warning Signs	\$60.00
Pole for Signs	\$45.00
Bracket for Poles	\$10.00

**Fire Department Fees**

Inspection Permit Fees	Inside Town Limits	Rutherfordton Fire District
Business/Mercantile	\$10	\$50
Residential Foster Care	\$10	\$50
Rest Home/Child Care	\$20	\$50
Assembly	\$50	\$50
Manufacturing/Institutional	\$100	\$50
Emergency Response Fee:		
Fire Engine, Police Car, or Support Apparatus	\$250.00 hour	\$250.00 hour
Personnel on Scene (per person)	\$20.00 hour	\$20.00 hour
Supplies and Materials	Cost +15%	Cost +15%

**Zoning Fees**

Rezoning Application	\$200
Copy of UDO	\$25
Variance Fee	\$100
Conditional Use Permit	\$100
Special Use Permit	\$100
Zoning Permit requiring inspection	\$25
Zoning Permit not requiring inspection	\$10

**Rutherfordton Inside Sewer Rates***Updated June 2018*

Block	Monthly Volume		Rate per 1,000 gallons
	From (gallons)	To (gallons)	
1	Base Rate (first 1000 gallons free)		\$ 14.50
2	1,001	500,000	\$ 5.40
3	500,001	1,000,000	\$ 4.70
4	1,000,001	10,000,000	\$ 3.00
5	10,000,001 and over		\$ 1.35

**Rutherfordton Outside Sewer Rates**

Block	Monthly Volume		Rate per 1,000 gallons
	From (gallons)	To (gallons)	
1	Base Rate (first 1000 gallons free)		\$ 43.50
2	1,001	500,000	\$ 16.20
3	500,001	1,000,000	\$ 14.10
4	1,000,001	10,000,000	\$ 9.00
5	10,000,001 and over		\$ 4.05

<b>Late Fee</b>	<b>\$10</b>
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Tap Fees	Inside	Outside
4" tap	\$800	As Negotiated
6" tap	\$1,000	As Negotiated
8" tap	\$1,500	As Negotiated

# FY2021 Employee Salary and Classification Report

Attachment C:

FY21 Budget Ordinance

\*Updated May 2020

Salary Grade	Classification	FLSA	Minimum	Mid-Point	Maximum
9	Temporary, Seasonal, Part-Time	N	\$15,306	\$19,133	\$22,959
10	Future Use	N	\$23,745	\$29,682	\$35,617
11	Future Use	N	\$24,932	\$31,166	\$37,399
12	Public Works Maintenance Worker	N	\$26,179	\$32,724	\$39,268
13	Landscape Maintenance Specialist	N	\$27,488	\$34,360	\$41,231
13	Public Works Technician	N	\$27,488	\$34,360	\$41,231
14	Library Assistant	N	\$28,863	\$36,077	\$43,293
14	Sanitation Equipment Operator	N	\$28,863	\$36,077	\$43,293
15	Police Records Clerk	N	\$30,305	\$37,882	\$45,458
15	Public Works Office Specialist	N	\$30,305	\$37,882	\$45,458
16	Future Use	N	\$31,820	\$39,776	\$47,730
17	Future Use	N	\$33,412	\$41,764	\$50,118
18	Fire Equipment Operator	N	\$35,082	\$43,853	\$52,623
18	Patrol Officer	N	\$35,082	\$43,853	\$52,623
19	Maintenance Mechanic	N	\$36,836	\$46,045	\$55,255
19	Police Corporal	N	\$36,836	\$46,045	\$55,255
19	Public Works Crew Leader	N	\$36,836	\$46,045	\$55,255
19	Public Works Project Manager	N	\$36,836	\$46,045	\$55,255
19	Utility Maintenance Crew Leader	N	\$36,836	\$46,045	\$55,255
20	Division Chief of Fire Prevention	N	\$38,678	\$48,347	\$58,017
20	Library Director	E	\$38,678	\$48,347	\$58,017
20	Public Works Operations Supervisor	N	\$38,678	\$48,347	\$58,017
21	Fire Captain	N	\$40,612	\$50,765	\$60,918
21	Police Sergeant	N	\$40,612	\$50,765	\$60,918
22	Assistant Fire Chief	N	\$42,642	\$53,303	\$63,963
22	Community Development Director	N	\$42,642	\$53,303	\$63,963
22	Police Master Sergeant	N	\$42,642	\$53,303	\$63,963
22	Police Investigator Sergeant	N	\$42,642	\$53,303	\$63,963
22	Town Clerk	N	\$42,642	\$53,303	\$63,963
23	Police Investigator Lieutenant	N	\$44,775	\$55,968	\$67,161
24	Division Chief of Fire Support Services	N	\$47,014	\$58,766	\$70,520
25	Police Captain	N	\$49,365	\$61,705	\$74,046
26	Future Use		\$51,832	\$64,790	\$77,748
27	Future Use		\$54,424	\$68,029	\$81,635
28	Finance Director	E	\$57,146	\$71,432	\$85,718
29	Fire Chief	E	\$60,003	\$75,002	\$90,003
29	Police Chief	E	\$60,003	\$75,002	\$90,003
29	Public Works Director	E	\$60,003	\$75,002	\$90,003
30	Future Use		\$63,002	\$78,753	\$94,504
31			\$66,153	\$82,691	\$99,228
32			\$69,461	\$86,825	\$104,190
33			\$72,933	\$91,166	\$109,400
34			\$76,580	\$95,725	\$114,870
35			\$80,408	\$100,511	\$120,613
36			\$84,430	\$105,537	\$126,644
37			\$88,651	\$110,814	\$132,976
38	Town Manager	E	\$93,084	\$116,355	\$139,624
39			\$97,737	\$122,171	\$146,606
40			\$102,625	\$128,281	\$153,936

# Demographic Statistics for Rutherfordton & Rutherford County

## Using 2016 Census Quick Facts

	Rutherfordton	Forest City	Spindale	Rutherford County
Population	4,182	7,476	4,321	67,810
Property Tax Rate	.54	.290	.683	.607
Curbside Collection Fee	\$5 Per Month	\$19.19 per Month	\$11.83 per Month	\$125 per Year
Median Household Income	\$39,792	\$26,770	\$28,481	\$35,630
Median Home Value	\$151,000	\$89,500	\$90,000	\$106,600
Home Ownership	62.3%	38.8%	59.8%	71.4%
Poverty Level	17.8%	34%	19.7%	19.9%
Square Miles	4.2	8.2	5.5	566
Population Density Per Sq Mile	990.1	918.6	726.8	120
Elevation	965	1,047	1,089	
High School Graduation Rate	87.1%	73.9%	80.1%	81.1%
Unemployment Rate	6.8%	6.8%	6.8%	6.8 %

### ***Utilities In Rutherfordton***

Water & Sewer  
High Speed Fiber Internet  
Natural Gas

### ***Unique Establishments***

Bechlter House  
KidSenses Children's Museum

### ***Education***

#### ***Public Schools***

Rutherfordton Elementary  
RS Middle School  
RS Central High School

#### ***Private/Charter Schools***

Trinity School  
Thomas Jefferson Classical Academy  
Lake Lure Classical Academy

### ***Outdoor Recreation Opportunities***

Crestview Park	Purple Martin Greenway	Kids In Parks Main St Safari
Cleghorn Golf Club	Thermal Belt Rail Trail	Broad River
Lake Lure	South Mountain State Park	Chimney Rock State Park

### **Rutherfordton Quick Facts**

- Median Age 49
- Top 5 Employers:
  - Rutherford Regional Health System
  - Trelleborg Coated Systems
  - Allied Die Casting
  - Willow Ridge Healthcare
  - Rutherford County
- Cost of Living Index: 82.2
- Average summer temperature: 70.4°F
- Average winter temperature: 48.4°F
- **NC Rural Center Small Town of the Year 2016**

# Capital Improvement Plan

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The capital improvement plan (CIP) outlines the Town's plan for achieving the goals, objectives, and service delivery levels desired by the Mayor and Town Council. The purpose of this plan is to forecast and match projected revenues and major capital needs over a five (5)-year period. Capital planning is an important management tool that strengthens the linkages between community infrastructure needs and the financial capacity of the Town. The Town defines CIP capital expenditures as any expenditure of major value that recurs irregularly, results in the acquisition of a fixed asset, and has a useful life greater than one (1) year. As a rule of thumb, items included in the CIP are those which involve the acquisition, renovation, and/or construction of a single fixed asset greater than \$10,000. The CIP is updated annually to ensure that it addresses new and changing priorities within the Town. The Plan also addresses both the General Fund and Sewer Fund needs over the next five years and for larger future projects.

The CIP addresses concerns related to debt management and the effects on the operating budget. Although it does not fund all requests made by departments, it does include priority needs of the Town and is set to maintain a high level of service for Rutherfordton citizens. If the Town realizes more revenue than projected, Town Council may wish to pursue some future projects during the upcoming fiscal year

Town Council adopts the first-year CIP project funding only. Future year projects are listed for planning purposes. The plan also allows the Town to search for all possible outside funding sources for CIP projects to help offset Town debt, including grants, private-partnerships, and intergovernmental agreements.

## Goals & Objectives

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- ☐ Eliminate hazards and risks to public health and safety
- ☐ Promote economic development
- ☐ Improve service effectiveness and efficiency
- ☐ Maintain financial stability

## FY 2021 Sewer Fund Capital Items

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- |                         |                  |
|-------------------------|------------------|
| ✓ WWTP Tank Maintenance | <b>\$ 8,500</b>  |
| ✓ WWTP SCADA            | <b>\$ 24,000</b> |
| ✓ WWTP Road Rehab       | <b>\$30,000</b>  |
| ✓                       |                  |

## FY 2021 General Fund Capital Items

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- |   |                 |
|---|-----------------|
| ✓ Police Department Body Camera Replacements  | <b>\$6,500</b>  |
| ✓ Main Street Christmas & Holiday Decorations | <b>\$28,500</b> |

**Town of Rutherfordton**

**General Fund**

**2021-2025 Capital Improvement Plan Summary**

\$ 34,500 = Committed  
\$ 401,200 = FY 21 Deffered

DEPT	DESCRIPTION	2021	2022	2023	2024	2025	Future	Total
Police	Body Camera Replacements	6,500	6,500	6,500	6,500			26,000
Fire	SafeAir	17,700						17,700
Community Development	Downtown Lights & Decorations	28,000						28,000
Administration	Capital Reserve Fund (221 Bypass Project)	30,000						30,000
Fire	Phase I of Living Quarters Rennovation	35,000						35,000
Administration	Council Room Expansion	45,000						45,000
Police	2 Cars (Patrol & Investigations)	45,500						45,500
Public Works	Trash Truck	228,000						228,000
Community Development	Woodrow Jones Windows		7,500	7,500	7,500			22,500
Police	Sidearm Replacement		12,000					12,000
Parks & Rec	Shelter for Batting Cages		27,500					27,500
Fire	Code Enforcement Vehicle		35,000					35,000
Police	Body Armor			22,000				22,000
Library	Technology Upgrades			22,875				22,875
Police	VIPER Radios			60,000				60,000
Fire	Mini Pumper			275,000				275,000
Police	Mobile Rugged Computers				30,000			30,000
Parks & Rec	Crestview Park Playground				65,000			65,000
Police	Investigations Vehicle Replacement					35,000		35,000
Parks & Rec	Pave parking lot at Tennis Court - Crestview					50,000		50,000
Administration	Software Upgrade					50,000		50,000
Police	Secure Storage & Locker Rooms					75,000		75,000
Library	Digital Homework/Meeting Room						22,000	22,000
Public Works	Leaf Truck						172,000	172,000
Fire	Fire Station #1 Renovation & Upgrades						175,000	175,000
Public Works	Refuse Truck						260,000	260,000
Parks & Rec	Purple Martin Greenway						275,000	275,000
Fire	Tanker 15 Replacement						450,000	450,000
Fire	Station #2						650,000	650,000
Administration	Town Hall						1,500,000	1,500,000
Parks & Rec	Indoor Rec Center						1,750,000	1,750,000
		<b>435,700</b>	<b>88,500</b>	<b>393,875</b>	<b>109,000</b>	<b>210,000</b>	<b>5,254,000</b>	<b>6,491,075</b>

**Town of Rutherfordton**  
**Sewer Fund**  
**2021-2025 Capital Improvement Plan Summary**

  = Committed

DEPT	DESCRIPTION	2021	2022	2023	2024	2025	Future	Total
Sewer	WWTP Tank Maintenance	8,500						
Sewer	WWTP SCADA	24,000					120,000	144,000
Sewer	WWTP Road Rehab	30,000						30,000
Sewer	Aerator Motor		7,500					7,500
Sewer	Vehicle Replacement		36,800	15,000	36,800			88,600
Sewer	Skid Steer		42,500					42,500
Sewer	Manhole/Collections System Rehab		75,418	25,750				101,168
Sewer	Spare 20 HP Motors			8,000				8,000
Sewer	Sewer Line Maint. Mower			12,000				12,000
Sewer	ByPass Valve Upgrade			35,000				35,000
Sewer	Lift Station Pump Replacements				18,500			18,500
Sewer	Excavator					80,000		
Sewer	Dump Truck & Trailer					175,000		
Sewer	Basin #2 Aerators (4)						30,000	30,000
Sewer	WWTP Aeration Basin Liner & Fencing						64,000	64,000
Sewer	Equilization Basin Motor Replacement (6)						75,000	75,000
Sewer	Influent Screen Upgrade (1.5MGD)						100,000	100,000
Sewer	Sludge Holding Tank						250,000	250,000
		62,500	162,218	95,750	55,300	255,000	639,000	1,269,768

Current to 1 MGD Projects = \$169,000  
\*FY18 Audited Fund Balance \$613,486