



**Rutherfordton**  
A MINTED ORIGINAL

# Fiscal Year 2023 Town Budget



Approved by Town Council  
June 8, 2022

**"Service Forged at the Highest Standard"**



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**Town Council of the Town of Rutherfordton**

**Rutherford County, North Carolina**

**Ordinance No. 25-22**

**AN ORDINANCE OF THE TOWN OF RUTHERFORDTON ADOPTING THE MUNICIPAL  
BUDGET FOR FISCAL YEAR 2023**

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**BE IT ORDAINED** by the Town Council of the Town of Rutherfordton, does ordain as follows:

**Section 1:** It is estimated that the following revenues will be available in the General Fund for the Fiscal Year beginning July 1, 2022 and ending June 30, 2023.

Ad Valorem Taxes	\$2,816,523
Sales Tax	\$990,000
Grants & Investments	\$98,833
Utility Franchise Fees	\$375,000
Sales & Services	\$323,511
Fund Balance	\$37,600
State Shared Revenues	\$69,300
Miscellaneous	\$17,000
<b>Total</b>	<b>\$4,727,767</b>

**Section 2:** The following amounts are hereby appropriated in the General Fund for the operation of the Town government and its activities for the Fiscal Year beginning July 1<sup>st</sup> 2022, and ending June 30<sup>th</sup> 2023, in accordance with the chart of accounts heretofore established for the Town.

Administration	\$574,187
Police	\$1,373,927
Fire	\$1,087,431
Public Works	\$1,072,083
Recreation	\$171,250
Community Development	\$207,471
Library	\$241,418
<b>Total</b>	<b>\$4,727,767</b>

**Section 3:** It is estimated that the following revenues will be available in the Sewer Fund for the Fiscal Year Beginning July 1<sup>st</sup> 2022 and ending June 30<sup>th</sup> 2023:

Charges for Utilities	\$1,188,000
Other Charges	\$15,500
Fund Balance	\$236,125

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<b>Total</b>	<b>\$1,439,625</b>
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**Section 4:** The following amounts are hereby appropriated in the Sewer Fund for the operation of the sewer utilities for the Fiscal Year beginning July 1<sup>st</sup> 2022 and ending June 30<sup>th</sup> 2023, in accordance with the chart of accounts heretofore established for this Town.

Operations	\$838,648
Capital Investment	\$205,875
Personnel	\$225,226
Debt Service	\$169,876

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<b>Total</b>	<b>\$1,439,625</b>
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**Section 5:** It is estimated that the following revenues will be available in the Powell Bill Fund for the Fiscal Year Beginning July 1<sup>st</sup> 2022 and ending June 30<sup>th</sup> 2023:

Powell Bill Distribution	\$132,000
Investments	\$1,000

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<b>Total</b>	<b>\$133,000</b>
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**Section 6:** The following amounts are hereby appropriated in the Powell Bill Fund for the maintenance of Town streets for the Fiscal Year beginning July 1<sup>st</sup> 2022 and ending June 30<sup>th</sup> 2023, in accordance with the chart of accounts heretofore established for this Town.

Powell Bill Operations	\$133,000
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<b>Total</b>	<b>\$133,000</b>
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**Section 6:** The operating funds encumbered on the financial records of June 30<sup>th</sup> 2022 are hereby re-appropriated into this budget.

**Section 7:** There is hereby levied a tax at the rate of fifty-nine cents (\$.59) per one hundred (\$100) valuation of property as listed for taxes as of January 1<sup>st</sup> 2022, for the purpose of raising the revenue listed as "Ad Valorem Taxes" in the General Fund in Section 1 of this ordinance. There is hereby further levied an additional tax at the rate of thirteen cents (\$0.13) per one hundred dollars (\$100) of valuation of property as listed for taxes as of January 1, 2022 within the boundaries of the Rutherfordton Municipal Service District. (Boundaries are kept on File in the Office of the Town Clerk)

**Section 8:** The corresponding FY 2022-2023-Schedule of Fees is approved with the adoption of this Annual Budget Ordinance. The FY 2023 Schedule of Fees is attached as Attachment A to this Ordinance.

**Section 9:** The corresponding FY 2023-2027 Capital Improvement Plan for the General Fund & Sewer Fund is approved with the adoption of this Annual Budget Ordinance. The FY 2023 Capital Improvement Plan is attached as Attachment B to this Ordinance.

**Section 10:** The corresponding FY 2022-2023 Employee Salary and Classification Report is approved with the adoption of this Annual Budget Ordinance. The FY 2023 Employee Salary and Classification Report is attached as Attachment C to this Ordinance

**Section 11:** The Town Manager is hereby authorized to transfer appropriations as contained herein under the following conditions:

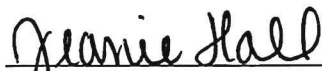
- A. He may transfer amounts between line-item expenditures and between departments without limitation as believed to be necessary and prudent. He must make an official report on such transfers at the next regular meeting of the governing board
- B. He may transfer amounts up to \$10,000 between functional areas including contingency appropriations, within the same fund. He must make an official report on such transfers at the next regular meeting of the governing board
- C. He may not transfer any amounts between funds, except as approved by the Governing Board in the Annual Budget Ordinance as amended.

**Section 12:** Copies of the Annual Budget ordinance shall be furnished to the Town Clerk, to the Governing Board and to the Town Manager and Finance Director to be kept on file by them for the direction in the disbursement of funds.

**INTRODUCED** at the regular meeting of the Town Council of the Town of Rutherfordton on May 4, 2022.

**ADOPTED** this 8th day of June, 2022 by the Town Council of the Town of Rutherfordton, North Carolina.

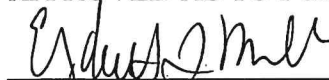
ATTEST:

  
Jeannie Hall, Town Clerk



  
MAYOR Jimmy Dancy

APPROVED AS TO FORM:

  
Elizabeth T. Miller, Town Attorney





## Town Manager's FY 23 Budget Message

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**To: The Honorable Mayor Dancy  
Members of the Rutherfordton Town Council  
Citizens of Rutherfordton**

**From: Doug Barrick, Town Manager  
Re: Transmittal of the FY 2023 Rutherfordton Manager's Recommended Budget**

**Date: May 5, 2022**

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The Town's operating budget represents more than the allocation of funds to the Town's operations, it sets the tone for the goals, visions, and priorities of our community. This budget outlines the proactive ways the Town Council is working to improve our community by aligning the priorities of the 2021 Action Plan to the funding resources of the annual budgeting process. Further, this budget represents our community's commitment to creating & maintain partnerships, hiring and retaining the best team, investing in capital, improving operational efficiencies, and setting clear community-based goals. The past year has brought forth new and complex issues for the Town to deal with including record-setting inflation, high consumer price indexes, and an ever-changing labor market. The prior budget included projects like Ruffton Roots, the Urban Redevelopment Commission, seeking funding for Fire Station #2, and commitment to Long-range utility operations that have begun to set a framework for a more robust Rutherfordton. As we embark on a new budget, we are continually seeking new ways for the Town to serve, grow, and establish long-term viability as the gold standard in local government for our region. This budget aims to continue looking at enterprise functions of the Town towards ensuring programs like sewer operations, trash, and recycling services are supported 100% through user fees by those using the services. Further, the budget sets a direction for our staff to ensure that we are recruiting, retaining, and properly compensating the team that serves this Town each day. In the current regional market, this has become increasingly difficult and this budget represents a major step to ensuring that each team member is compensated at or above the regional market rate for their contributions to making Rutherfordton a great place to live, work, and play.

The proposed budget has been prepared under the North Carolina General Statutes, and as such is balanced. This budget follows the Town Council's directives to provide excellent and cost-effective services while providing long-term financial stability. The Manager's Recommended General Fund Budget totals \$4,727,767 which represents an effective increase of 11.34% from

## Town Manager's FY 23 Budget Message

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the prior unamended budget. This change represents an increase in operations of near 7% commensurate with inflation and 13% in personnel for both compensation and benefits. We have seen a rise in sales tax, electric sales tax, and property tax over the last year to help with these rising costs, however, an adjustment to the tax rate in line with inflation of \$.05 will be required to maintain Town operations. We are also proposing to increase the curbside collection fee from its current monthly rate of \$7.80 to \$10.80 as part of a 5-year plan to seek full cost recovery in this operation. This proposal increases the tax rate from \$.54 to \$.59 of \$100 of valuation.

### Goals for Fiscal Year 2023

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To align Town operations with Town Council directives, the Town Manager and Department Heads submitted detailed goals for the coming year. Together these goals represent critical success factors for each department, as the Town strives to deliver continued excellent, cost-effective services to the citizens of this community. These goals are driven by the 2021 Action Plan which begins with feedback from our community to drive programs and services based on the needs and desires of the community.

Specific initiatives funded in the FY 2023 Manager's Recommended Budget while controlling costs include:

- ✓ Completing a Housing Study and Redevelopment Plan
- ✓ Supporting the growth of the Community Garden
- ✓ Beginning the construction of Fire Station #2
- ✓ Improve citizen outreach and communication
- ✓ Phase 1 of the Norris Recreation Complex
- ✓ Increasing library programming
- ✓ Increasing community outreach with the R.I.D.E.S. program
- ✓ Implementing a comprehensive preventative maintenance program for the Sewer Utility Fund
- ✓ Investing in Town Buildings including the Fire Station & Town Hall to look at space needs and renovations to these buildings



### General Fund Revenue Highlights

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The FY 2023 Manager's Recommended Budget proposes a tax rate at \$0.59 per \$100 of assessed valuation. Ad valorem taxes remain the Town's largest revenue source, providing more than 60% of the Town's annual operating budget. This large percentage has provided the needed stability to ensure essential core services of the Town remain strong, as service is the core mission of our public safety and public services. As the COVID-19 crisis has caused major disruptions in all aspects of the world economy, it has also had large ripple effects on our local government operations. As we now tackle the impacts of a shrinking labor market and high month after month inflation.

The economic outlook at the time of this year's budget process is largely unknown with some signs of positive growth. The Federal Reserve Bank of Richmond noted North Carolina's wages and salaries in NC grew 11.9% year over year for the third quarter of 2021, outpacing national

## Town Manager's FY 23 Budget Message

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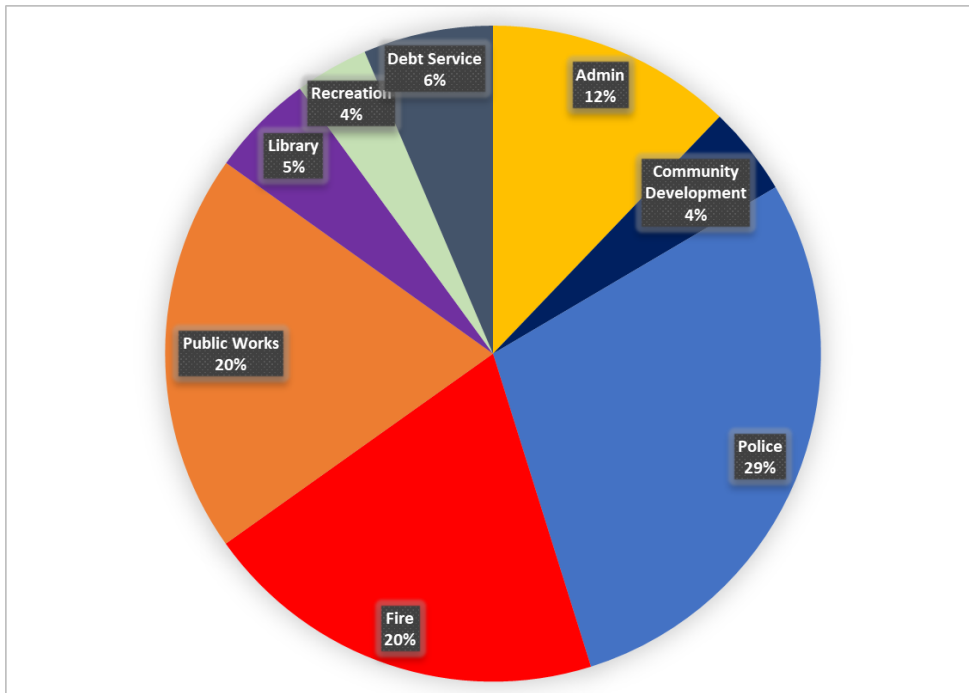
growth of 9.4%. The growth of real personal income in NC for this quarter is noted at 2.9%, outpacing a national average of 0.9%. However, this is compounded by inflation which has greatly affected consumers across the country in recent months. The February 2022 Consumer Price Index Summary indicated an increase of 7.9% over the previous year. Each of these factors plays into Town operations and plays a part in the need for this recommendation to increase the tax rate to help cover rising costs.

We are also very optimistic about new construction and investments inside the Town. Projects like a housing subdivision on John Smith Rd, the final buildings at Park Crossing, the new access road in the Business Park, the beginning of the HWY 221 project & smaller infill housing projects Downtown are signs of continued growth for the community. We have also benefited this year with the implementation of the new Rutherfordton Development Ordinance and associated Zoning Map that aims to drive development along with existing infrastructure and to allow the Town to maximize its potential moving forward. Moreover, projects like the Hwy 221 Bypass and the New Sewer line to RS Middle School will now open up new areas for the Town to grow into the Future.

### General Fund Expenditure Highlights

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To deliver services to the Community, the Town relies solely on the shoulders of the Town Staff. These employees have a strong commitment to customer service and professionalism while truly embodying our mission “Service Forged at the Highest Standard”. This budget recommends a cost of living increase of a minimum of 7% for all full-time staff, updating part-time salaries, and updating the salary grades. This budget also continues to equalize the benefits for employees by setting 401K contributions at 5% for all employees to match the 5% for law enforcement personnel. We will add 0.5% of the contribution to employees' 401k contributions, bringing the rate for general employees to 5%. The Town is also focused on increasing professional development through new managerial and teamwork training incorporating all staff. The chart below shows the breakdown of expenditures by the department for the coming year.



## **Town Manager's FY 23 Budget Message**

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As we move into Fiscal Year 2023 we will begin to see new projects come to life like Fire Station #2, Norris Recreation Complex Phase 1, 2<sup>nd</sup> Street Park, and updates to Town Facilities like the Clubhouse and Library. We will also begin to see plans develop around the urban redevelopment area. Moreover, staff has been very aggressive in the current environment to secure outside grant funding for projects. Current funding applications for grants total an additional \$3,150,000 that are still in consideration this spring. This does not include the Town's most recent application to the US Department of Transportation for a RAISE grant for \$20,400,000. In partnership with NCDOT and the Town of Spindale, this grant would allow us to holistically transform the Charlotte Road and East Main Street corridor connecting our two communities. Other pending grant applications would include funding for the Norris Recreation Complex Phase One, sewer infrastructure projects at the wastewater treatment plant, electric vehicle charging stations, support for the Ruff' ton Roots expansion, improvements at 2nd Street and Main Street for the first phase of streetscape enhancements, and equipment upgrades for Rutherfordton Fire and Rescue department.

The Town has managed debt carefully and will look to use some small debt packages to take advantage of the low cost of lending to achieve the purchase of some much-needed rolling stock in the Fire & Public Works departments. Beyond these debt packages, our capital will be pay-as-you-go and limiting debt to short terms. This practice will allow the Town to invest in capital projects from the Capital Improvement Plan. This plan takes a holistic approach to evaluating the future needs of the Town and allows us to budget costs over a five-year plan, rather than on a year-to-year basis. As we move forward this plan will help drive the growth of our community and to provide the much-needed planning for larger projects.

This budget also continues the effort to create a more viable resource to cover the costs of curbside collection services like trash, recycling, and yard waste. Currently, the Town charges \$7.80 a month per residence for the use of these services. This is the second year of a five-year plan to incrementally increase the curbside collection rate to gain cost recovery for this service. This year's increase raises the rate to \$10.80, and will continue the incremental growth in this rate over the next three years. In doing so, these services will become user funded and free up much-needed capital for long-term investment into the remaining Town needs.

Overall, the past year has allowed the Town to think creatively and to look for more efficiencies, and ensure we are providing excellent core services and quality of life. We are committed to working with the Town Council and citizens to ensure that our community is providing the gold standard in service. This budget is a direct reflection of these commitments and specifically those team members that serve this community. For the past 7 years, we have strived to create a unique local government that embraces teamwork through the motto of "1 Town 1 Team". A reflection of each member and department working together to improve our community. As we find ourselves in a position to keep and retain team members this year's compensation adjustment allows Rutherfordton to stay highly competitive and to both attract and retain staff.

### **Sewer Fund**

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As outlined in prior budgets the Town has worked to actively plan for future growth while ensuring that the activities of this fund are fully covered under the rate structure. Large strides have been made in the fund to replace equipment, invest in technology and grow the customer base. Over the past few years, we have been able to keep rates stable based on large customer

## Town Manager's FY 23 Budget Message

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usage and operational cost savings. This year the Town was targeted under the States new "Distressed Utility" list which looks at a range of variables including cost recovery and funding of depreciation. The Town has worked hard on cost recovery but will need to adjust rates with the budget and future budgets to adequately fund the depreciation of our system. This year's rate increase begins a phased-in approach over the next 5 years to more adequately fund depreciation and investments into the system. The Town will also be implementing a more comprehensive approach to capital planning for this fund in the coming year as we deploy a systemwide asset management plan. This plan, coupled with a commitment to begin replacing aging collection lines and the pending upgrades at our waste treatment plant, will set the Town up for long-term viability. The proposed new rate for a customer using 5,000 gallons of wastewater moves from the current rate of \$43.28 to \$51.31 an increase of \$8.03 a month. This is still below the statewide median of \$55 for wastewater systems that operate without a water system. This rate takes into consideration all of the factors mentioned above and aligns with the 2021 Action Plan goal of ensuring that town assets are proactively maintained. Moreover, it is a commitment to invest in our aging system and secure long-term financial viability for this utility.

These new rates achieve a path for funding depreciation, adding much-needed staffing to manage and replace infrastructure and address ongoing capital needs. The Town looks to ensure all aspects of the system are proactively managed and funded by user fees these rates. This is coupled with a commitment to actively replace and maintain the collections system with in-house forces and equipment. Over the past budgets, new equipment and staffing have allowed for the team to continually replace the aging infrastructure and these new rates enhance that commitment.

In this budget, we have also increased our efforts to secure state and federal funding for the needed repairs and upgrades to the Wastewater Treatment Plant. These planned repairs will address the headworks, the repairs needed in treatment Basin #1, bring Basin #2 into service, and address needed motor repairs and process improvements. This \$1.2 million project was originally planned to be funded by the system's fund balance but the opportunity for outside funding will preserve this balance. Other notable projects for the fund in Fiscal Year 2023 include the completion of the RS Central Sewer Line Project, replacement of various pumps, vehicles, equipment, and wet well coatings for 2 pump stations. The next large project will be the replacement of the John Smith Road Pump Station a project perfectly slated for the next round of Federal and State infrastructure dollars this fall. This budget funds the needed engineering to make this a shovel-ready project for funding. While the placement of the system on the Viable Utility listing has placed extra focus on the financial management of the utility it has also opened up funding resources to assist with critical needs and to allow rates to remain affordable even with increases.

The Fiscal Year 2023 is a pivotal year for our operations and will shift the long-term viability of the Town's Utility system. Setting goals for more proactive maintenance, long-term financial sustainability, and environmental protection allow our utility to be a regional leader in quality service while providing cost-effective sewer service to the Town. Audited statements from this budget will secure viability to be removed from the States Viable Utility Reserve watch list.

## Town Manager's FY 23 Budget Message

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### Conclusion

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The Town of Rutherfordton remains in strong financial shape and stays committed to ensuring long-term success. This budget represents the most comprehensive annually updated financial guide for the services provided to the citizens of Rutherfordton. However, the budget process does not conclude with the approval of this document. It is not placed on a shelf and merely opened once a year during the budget season. The Budget is a constantly evolving document that is examined throughout the year and carefully managed by the Town staff. In addition, the budget serves as a gateway to keep the citizens informed. Town Management recognizes and thanks to the Staff, Department Heads, Town Council, and citizens who participated in the budget process and look forward to another successful year for the Town of Rutherfordton.

Respectfully submitted,

Doug Barrick  
Town Manager

Sonya Outling  
Finance Director



## **RUTHERFORDTON, NORTH CAROLINA: A BRIEF HISTORY BY TOWN HISTORIAN ROBIN S. LATTIMORE**

The Town of Rutherfordton was formed in 1787 to serve as the seat of government for Rutherford County. Both the County and the Town are the namesakes of General Griffith Rutherford, a popular western North Carolina politician and general during the Revolutionary War period. Rutherfordton replaced the small village of Gilbert Town (once located 3 miles north) which served first as the county seat of old Tryon County during the Colonial period and continued to serve in that capacity when Rutherford County was formed in 1779. Because the move from Gilbert Town to Rutherfordton caused no interruption in the official business of the county or the local court, Rutherfordton holds the distinction of being home to the oldest continuing body of government in western North Carolina.

During the American Revolution the corps of Patriots known as the Overmountain Men marched through present-day Rutherfordton on their way to the Battle of Kings Mountain. The Patriots defeated British troops under the command of Maj. Patrick Ferguson on October 7, 1780.

During the Civil War, Rutherfordton was ransacked by Union soldiers. In the final days of the conflict, in April 1865, U.S. General George Stoneman sent troops into Rutherfordton to quell rebel uprising and pro-Confederate sentiment and to gather much needed supplies for his troops. During the event, known as Stoneman's Raid, at least three buildings here were destroyed by fire. The office of *The Rutherford Enquirer* was burned to the ground as was the telegraph office and a livery stable. The post office was ransacked, and several private homes were commandeered for military use. Following the war, Rutherfordton was occupied for 11 months by federal troops and placed under martial law because of civil unrest.

Cleghorn Creek in Rutherfordton was the location of an iron foundry which manufactured ball shot ammunition for the Confederate Army. Also, oral tradition says that wagon wheels and frames were manufactured along the creek here for use by the Confederacy. A member of the Congress of the Confederate States of America (CSA), Judge G.W. Logan, is buried in the Rutherfordton City Cemetery. In addition, Confederate Brigadier-General Collette Leventhorpe was an antebellum resident of Rutherfordton and returned to live in the town for a time in the 1870s.

In the 1830s and 1840s, Rutherfordton was home to a successful private mint which produced more than \$2.25 million dollars in gold coinage. The mint, founded by Christopher Bechtler, Sr. in 1831, is credited with producing the nation's first \$1 gold coin. The Bechtler family also manufactured fine jewelry, watches, clocks and candlesticks. The family is equally noted as gunsmiths, for their production of long guns and pistols.

Rutherfordton is home to the only remaining cluster of antebellum houses and public structures in the southern foothills of North Carolina. St. John's Church, located on North Main Street was completed in 1849 and consecrated in 1851. It is considered to be the finest example of ecclesiastical Greek-Revival architecture in western North Carolina. Also on Main Street is the stately Greek-Revival mansion known as "Holly Hill," constructed about 1832 for the James Miller Family. A home built for the Bechtler family in the 1830s survives on Sixth Street, and the Gothic-Revival Rucker-Eaves home (1858-1870), is located nearby on North Washington Street. Other antebellum structures include a home built by Harvey D. Carrier in 1835 which survives on North Main Street, and a private residence, historically known as the Bynum House, on the southwest corner of Sixth and North Washington Streets.

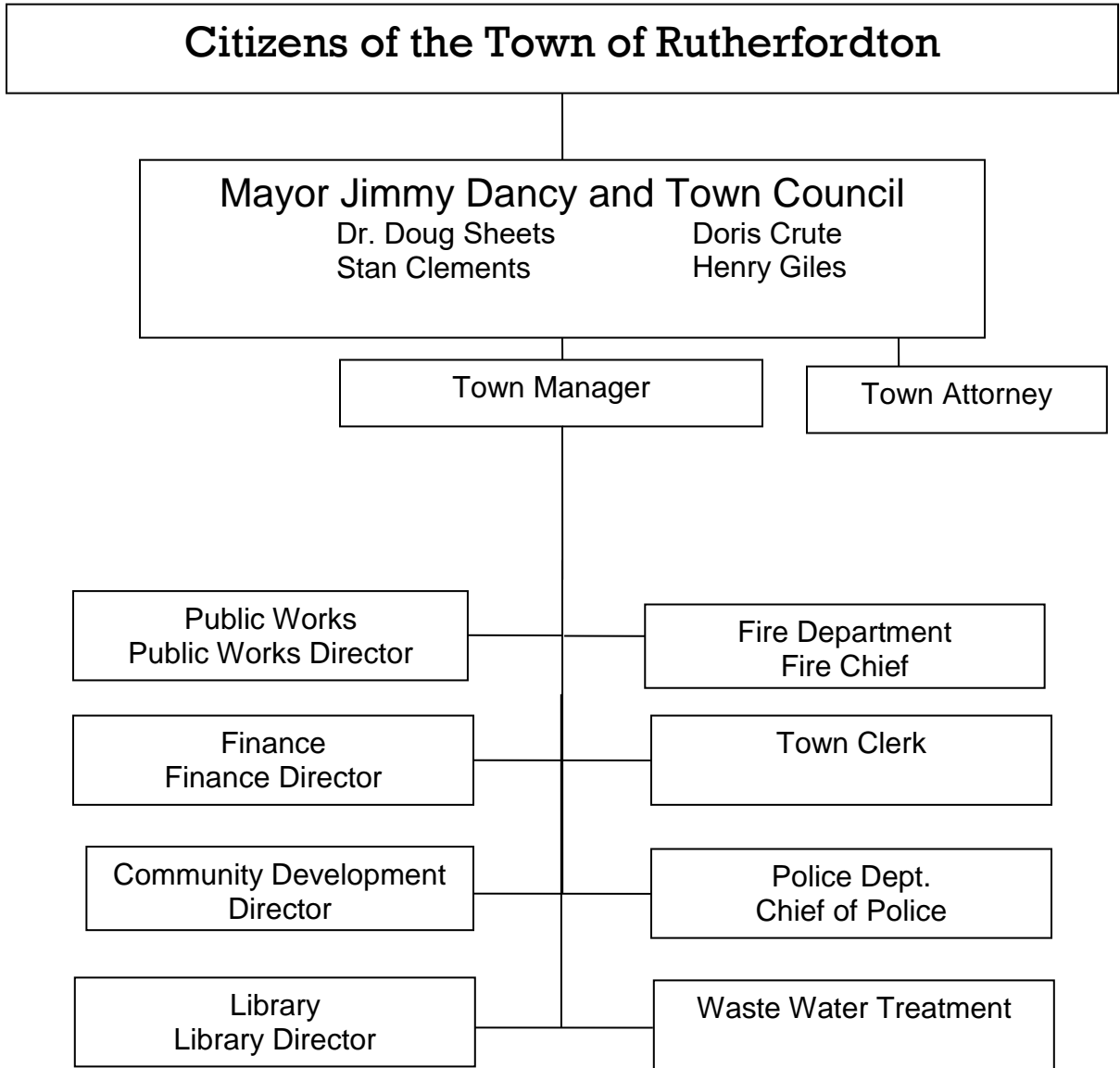
In 1995, much of downtown Rutherfordton was listed on the National Register of Historic Places, including more than 45 commercial and public structures. In addition, six other properties in town are listed independently on the National Register, including: St. John's Church (1849), the Carrier Houses (1835, 1879), the Rutherford County Court House (1926), St. Luke's Chapel at Rutherford Hospital (1907), and the original Rutherfordton-Spindale Central High School building (1925), now R-S Middle School.

Today, Rutherfordton is home to approximately 4,200 residents. The downtown commercial district is alive with a variety of traditional and specialty shops and businesses that complement the eclectic mix of the town's citizenry. The downtown historic district and immediate residential neighborhoods encompass more than 150 public, commercial, religious and residential buildings and homes, most dating from the late 19th or early 20th centuries, that display a wealth of architectural styles and historic periods.



# Town of Rutherfordton Organizational Chart

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# Citizen's Budget Guide

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State law defines an annual budget as “a proposed *plan* for raising and spending money for specified programs, functions, activities or objectives during a fiscal year.”

While this definition may seem simple, budgets usually contain a considerable amount of detailed information. The fact remains, however, that a budget exists as the single most comprehensive annually updated financial guide for the services provided to the citizens of a community.

Understanding how a budget is created and adopted and recognizing the key components of the budget document itself is paramount to a citizen's understanding of the local government's goals and objectives. The purpose of this guide is to provide you, the citizen, with that information.

## MUNICIPAL BUDGETS IN NORTH CAROLINA

The Town of Rutherfordton, like all local governments throughout North Carolina, prepares, adopts, and administers its budget in accordance with the Local Government Budget and Fiscal Control Act (LGBFCA).

This Act establishes responsibilities in the adoption of the budget and most importantly, requires that the budget be *balanced*. In other words, the estimated revenues must equal the proposed spending.

North Carolina local governments operate under a July 1 - June 30 fiscal year. A budget must be adopted by June 30<sup>th</sup> of each year, or interim provisions must occur.

The spending for the coming year is authorized through the Town Council adoption of a *budget ordinance*. This action authorizes the spending, assures that the budget is balanced, levies the property tax for that budget year, and formally authorizes an annual fee schedule. Under North Carolina law, local property taxes may not be changed at any point in the year once adopted without input from the State government.

By law, each year, a public hearing is held by the Town Council to receive comments from citizens and taxpayers on the recommended budget. That hearing is usually held after the Town Manager formally presents his recommended budget to the governing body. Throughout the budget review period, copies of the recommended budget are kept on file for public review in the Town Finance Officer's office and with the Town Clerk as well as made available on the Town's website.

This document contains a wealth of information regarding the Town and its fiscal priorities for the year. The Manager's Budget Message outlines in narrative form the Town's mission for the year and how necessary funding levels have changed from the previous year. The remaining sections outline in detail the amounts of revenues and expenditures anticipated for the following year.

Town staff also maintains a five-year capital plan, which expresses a long-term vision of the Town's priorities and funding requirements necessitated by those needs as outlined by the Town Council.

**We urge you to take the time to review this budget.**

**If you have questions, please call:**

**Doug Barrick, Town Manager**

**Or**

**Sonya Outling, Finance Director**

**At**

**828-287-3520**

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## **BUDGET FORMAT**

The accounts of the Town of Rutherfordton are organized on the basis of funds of which each is considered a separate accounting entity. Government resources are allocated in individual funds based upon the purposes for which they are to be spent and the means by which spending activities are controlled. This segregation of revenues and costs allows close monitoring of attributable accounts to provide insurability that certain funds are self-supporting and that revenues which are required by law for specific purposes are identifiable. The Town of Rutherfordton's Operating Budget consists of three primary funds: General Fund, Utility Enterprise (Sewer) Fund and a Powell Bill Fund.

<b>Fund Type</b>	<b>Fund Description &amp; Functional Areas</b>
General Fund	Town Council, Administration, Library, Police, Fire, Public Works, Parks and Recreation, Community Development, Transfers, and Debt Service, are all funded through the General Fund.
Sewer Fund	All waste water operations, maintenance, and capital improvements are funded through this fund which is also known as an "Enterprise Fund". The Fund is under a contract with United Water for collections and treatment operations, and a contract with Broad River Water Authority for billing, while the Town of Rutherfordton handles all maintenance and system expansion.
Powell Bill Fund	By NC Statute, the Town uses a separate annually budgeted special revenue fund to account for state distributions of the gasoline tax and any expenses deemed eligible by the State to be paid from such revenues.

## REVENUES

Revenues are shown by sources and by funds. Revenue projections can be made more accurately when revenues are segregated by source and controlled accordingly.

The major revenues by source are as follows:

- **Ad Valorem Taxes** Also known as property taxes, these include the collection of current year as well as prior year levies and potentially interest and penalties on delinquent taxes. Property subject to ad valorem taxes include real property, vehicles, business personal property (equipment, lease upgrades, and fixtures), and certain personal property such as watercraft (boats and jet skis). Property owners are required to list property annually with the Rutherford County Tax Assessor's Office. Some nonprofit organizations, such as religious groups may not be subject to such property taxes; additional information regarding exemptions may be obtained from the Rutherford County Tax Assessor's Office.
- **Sales Tax** NC General Statutes allow the Town to receive revenue from additional Federal, state, and local agencies which may be used for any general fund expenditure. Included in this are the Sales Tax Refunds the Town of Rutherfordton receives annually. Due to the fact that Local Governments are exempt from paying sales tax on products, this revenue category also includes all sales tax refunds the Town receives to reimburse for sales tax paid by the Town.
- **Grants & Investments** This revenue type consists of interest earned on Town held investments as well as all grant proceeds from state, federal, or other organizations that are disbursed to Rutherfordton. Examples include federal public safety grants, PARTF state parks and recreation grants, and interest earned on investments.
- **Utility Franchise Fees** Much like Sales Tax, this revenue is a distribution from the state that is received quarterly and is allowed to be expended for any general fund expenditure.
- **Sales & Services** Revenue received from the sale of property or other merchandise, as well as monies received from the Town's administering of services comprises this category of revenue. Examples include sale of surplus equipment, curbside collection monthly fees and parking ticket fees.

- **Appropriated Fund Balance** Fund balance is the amount available to appropriate from the previous year-end revenues exceeding budgeted expenditures or prior year revenues exceeding expenditures. As with investment earnings, certain restricted revenues are indicated separately from the overall general fund appropriated fund balance.
- **State Shared Revenues** As stated with Sales Tax, and true for Utility Franchise Fees, NC General Statutes allow the Town to receive revenue from additional Federal, state, and local agencies which may be used for any general fund expenditure. This revenue category includes other distributions the Town of Rutherfordton receives including the Beer and Wine Tax.
- **Miscellaneous** Miscellaneous revenues include nonrecurring and minor revenue sources.

## EXPENDITURES

Expenditures are shown in the budget classified by funds from which they are paid, by departments spending the money, by the functions for which the expenditures are made and by the object of expenditures which provides greater detail for controlling expenditures. Funds are appropriated at adequate levels in order to maintain or improve the quality and the level of service that has been provided historically.

The major expenditures by function are shown as follows:

- Administration
- Police
- Fire
- Public Works
- Recreation
- Community Development
- Library
- Debt Service
- The Town's Enterprise operation of the Sewer Utility Enterprise Fund is maintained in its own fund and department.
- The Town also uses a separate annually budgeted special revenue fund to account for state distributions of gasoline tax called the Powell Bill Fund.

The major expenditure functions are summarized below:

- **Administration** This function includes expenditures associated with the Town Council, Town Manager,

Finance, Human Resources as well as other Administrative Tasks.

- **Police**

This function includes all expenditures associated with the Police Department and its employees including payroll and supplies.
- **Fire**

This function includes all expenditures associated with the Fire Department and its employees including payroll and supplies.
- **Public Works**

This function includes all expenditures associated with the Public Works Department and its employees including payroll, supplies and costs associated with the collection of trash and recycle materials.
- **Recreation**

This function includes expenditures associated with the maintenance and operation of all Town owned parks and rental facilities.
- **Community Development**

This function includes expenditures associated with the Town of Rutherfordton's community planning, economic development, as well as the managing and implementation of town festivals.
- **Library**

This function includes expenditures associated with the maintenance and operation of the Town Library.
- **Debt Service**

This function includes the payment of both principal and debt of all town issued general fund debt.

# Rutherfordton

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## CALENDAR OF EVENTS

### **FabFest**

*First Saturday of May*

### **Food Art & Brew**

*Fridays Through the Summer  
Follow @FoodArtandBrew*

### **Movies in the Park @ Kiwains Park**

*Fridays through the summer check @MyRutherfordton*

### **Hilltop Fall Festival**

*First Saturday in October*

### **Trick or Treat on Main**

*October 31st*

### **Salute to Rutherford County Veterans**

*2nd Saturday in November @ ICC*

### **Christmas Parade & Tree Lighting**

*First Saturday in December*



@MyRutherfordton

**TOWN COUNCIL MEETINGS- 1<sup>st</sup> Wednesday of Each Month @ 5:30 pm**

**[www.Rutherfordton.net](http://www.Rutherfordton.net)**

## FY 23 GENERAL FUND SUMMARY

Administration Expenses 10-4100				Public Works Expenses 10-5600			
	Mgr. Recommended Budget FY22	Percent Change from FY23 FY22 to FY23		Mgr. Recommended Budget FY22	Percent Change from FY23 FY22 to FY23		
Personnel	\$281,086	\$314,367	11.84%	Personnel	\$559,125	\$614,739	9.95%
Operating	\$253,819	\$259,820	2.36%	Operating	\$297,150	\$316,800	6.61%
Capital	\$0	\$0	0.00%	Capital	\$0	\$0	0.00%
Debt Service	\$0	\$0	0.00%	Debt Service	\$112,076	\$140,544	25.40%
Total:	\$534,905	\$574,187	7.34%	Total:	\$968,351	\$1,072,083	10.71%
Community Development Expenses 10-4300				Library Expenses 10-6100			
	Mgr. Recommended Budget FY22	Percent Change from FY23 FY22 to FY23		Mgr. Recommended Budget FY22	Percent Change from FY23 FY22 to FY23		
Personnel	\$62,632	\$69,221	10.52%	Personnel	\$120,904	\$192,917	59.56%
Operating	\$133,525	\$138,250	3.54%	Operating	\$37,850	\$34,500	-8.85%
Capital	\$0	\$0	0.00%	Capital	\$4,000	\$14,000	0.00%
Debt Service	\$0	\$0	0.00%	Debt Service	\$0	\$0	0.00%
Total:	\$196,157	\$207,471	5.77%	Total:	\$162,754	\$241,417	48.33%
Police Expenses 10-5100				Recreation Expenses 10-6200			
	Mgr. Recommended Budget FY22	Percent Change from FY23 FY22 to FY23		Mgr. Recommended Budget FY22	Percent Change from FY23 FY22 to FY23		
Personnel	\$1,002,859	\$1,161,719	15.84%	Personnel	\$0	\$0	0.00%
Operating	\$139,888	\$157,643	12.69%	Operating	\$149,450	\$166,750	11.58%
Capital	\$6,500	\$34,500	430.77%	Capital	\$20,666	\$4,500	-78.23%
Debt Service	\$26,479	\$20,065	-24.22%	Debt Service	\$0	\$0	0.00%
Total:	\$1,175,726	\$1,373,927	16.86%	Total:	\$170,116	\$171,250	0.67%
Fire Expenses 10-5300				General Fund Expense Totals			
	Mgr. Recommended Budget FY22	Percent Change from FY23 FY22 to FY23		Mgr. Recommended Budget FY22	Percent Change from FY23 FY22 to FY23		
Personnel	\$694,555	\$741,922	6.82%	Personnel	\$2,721,161	\$3,094,886	13.73%
Operating	\$182,250	\$203,550	11.69%	Operating	\$1,193,932	\$1,277,313	6.98%
Capital	\$0	\$0	0.00%	Capital	\$31,166	\$53,000	70.06%
Debt Service	\$161,351	\$141,959	-12.02%	Debt Service	\$299,906	\$302,568	0.89%
Total:	\$1,038,156	\$1,087,431	4.75%	Total:	\$4,246,165	\$4,727,767	11.34%

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**General Fund Revenues**

**10-**

Account Code	FY 20 Budget	FY 20 Actual	FY 21 Budget	FY 21 Actual	FY 22 Budget	FY 23 Recommendation	FY 23 vs FY 22	Budget Change
10-3100-1100 Taxes - Current Year	\$1,953,172	\$1,870,432	\$1,876,632	\$1,901,362	\$1,986,073	\$2,162,194	\$176,121	9%
10-3100-1110 Prior Years Taxes	\$30,000	\$38,856	\$30,000	\$35,727	\$30,000	\$30,000	\$0	0%
10-3100-1120 Vehicle Tax	\$143,000	\$150,624	\$144,342	\$177,411	\$120,000	\$202,000	\$82,000	68%
10-3100-1130 Municipal Tax District	\$14,000	\$13,055	\$12,582	\$11,804	\$11,912	\$11,820	-\$92	-1%
10-3100-1140 Gross Receipts	\$1,500	\$1,307	\$1,500	\$1,421	\$1,500	\$1,500	\$0	0%
10-3100-1200 Fire District Taxes	\$365,870	\$370,596	\$380,000	\$382,458	\$380,647	\$398,309	\$17,662	5%
10-3100-1600 Tax Refunds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-3100-1800 Tax Penalties & Interest	\$12,000	\$13,912	\$12,000	\$13,885	\$12,000	\$12,000	\$0	0%
10-3100-1900 Tax Discounts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-3231-0000 Sale And Use Tax	\$805,000	\$810,299	\$660,100	\$981,289	\$850,814	\$990,000	\$139,186	16%
10-3260-0000 Privilege License Tax	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-3312-0000 Alcoholic Beverage Tax	\$18,500	\$18,271	\$18,500	\$17,847	\$18,500	\$18,500	\$0	0%
10-3324-0000 Electricity & Natural Gas Tax	\$405,000	\$380,850	\$354,375	\$343,951	\$380,000	\$375,000	-\$5,000	-1%
10-3329-0000 Solid Waste Tax Disbursement	\$2,500	\$3,152	\$2,500	\$3,084	\$2,500	\$2,800	\$300	12%
10-3416-0000 Court Fees	\$2,500	\$1,158	\$2,500	\$945	\$2,500	\$2,500	\$0	0%
10-3430-0000 Zoning Fees	\$250	\$1,140	\$250	\$1,845	\$250	\$750	\$500	200%
10-3431-0000 Fire Protection - Ruth	\$27,756	\$34,707	\$35,810	\$32,386	\$36,500	\$49,241	\$12,741	35%
10-3431-3300 Police-Illegal Substance Tax	\$500	\$343	\$500	\$1,566	\$500	\$500	\$0	0%
10-3432-0000 Police Reports	\$100	\$111	\$100	\$95	\$100	\$100	\$0	0%
10-3433-0000 Recycling Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-3434-0000 Staff - Contracted Services	\$3,500	\$1,872	\$3,500	\$559	\$3,500	\$3,500	\$0	0%
10-3471-0000 Solid Waste User Fee	\$89,500	\$100,694	\$85,025	\$103,226	\$120,000	\$167,500	\$47,500	40%
Residential Curbside Collection Fee	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-3474-0000 Cemetery Revenue	\$1,500	\$1,526	\$1,500	\$6,120	\$1,500	\$1,500	\$0	0%
10-3480-0000 Parking Violation Fees	\$1,500	\$360	\$1,500	\$305	\$1,500	\$1,500	\$0	0%
10-3830-0000 Installment Purchase Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-3831-0000 Interest Earned - Investments	\$15,000	\$19,489	\$15,000	\$1,237	\$15,000	\$2,500	-\$12,500	-83%
10-3831-1000 Interest Earned - Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-3832-0000 Cable TV Franchise	\$4,500	\$16,345	\$5,000	\$19,437	\$5,000	\$12,500	\$7,500	150%
10-3835-0000 Sales Tax Refund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-3836-0000 Gas Tax Refund	\$12,000	\$6,239	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-3837-0000 ABC Revenue	\$26,500	\$37,949	\$26,500	\$39,830	\$26,500	\$35,000	\$8,500	32%
10-3837-0000 ABC Education Revenue			\$0	\$0	\$0	\$3,000	\$3,000	#DIV/0!
10-3838-0000 ABC Officer Revenue	\$19,520	\$19,518	\$19,520	\$19,537	\$19,520	\$19,520	\$0	0%
10-3839-0000 Misc Revenue	\$12,500	\$128,547	\$15,000	\$222,077	\$15,000	\$17,000	\$2,000	13%
10-3840-1000 Donation-Vet Day Event	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-3840-2000 Community Garden Revenue			\$0	\$4,538	\$0	\$0	\$0	#DIV/0!
10-3842-0000 Grants	\$1,000	\$83,240	\$1,000	\$53,691	\$1,000	\$93,333	\$92,333	9233%
10-3983-0000 W Jones Bldg Rent	\$15,500	\$15,310	\$15,500	\$18,624	\$15,500	\$17,050	\$1,550	10%
10-3984-0000 Sale Of Fixed Assets	\$21,500	\$37,018	\$10,000	\$47,589	\$10,000	\$31,500	\$21,500	215%
10-3985-0000 Trash/Recycling Bins	\$250	\$0	\$250		\$250	\$250	\$0	0%
10-3987-0000 Clubhouse Revenue	\$15,000	\$16,392	\$15,000	\$16,450	\$15,000	\$15,000	\$0	0%
10-3988-0000 Transfer Rec Trust Fund	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-3989-0000 Crestview Park Rental	\$1,500	\$1,270	\$1,600	\$1,656	\$1,600	\$1,800	\$200	13%
10-3989-1000 Merchandise	\$0	\$200	\$0	\$59	\$5,000	\$5,000	\$0	0%
10-3989-2000 Bechtler House Revenue				\$13,385	\$5,000	\$5,000	\$0	0%
10-3989-3000 Kiwanis Park Rental				\$410	\$1,500	\$500	-\$1,000	-67%
10-3991-0000 Fund Balance Appropriated	\$0	\$0	\$30,000	\$0	\$150,000	\$37,600	-\$112,400	-75%
<b>Total General Fund Revenues:</b>	<b>\$4,022,418</b>	<b>\$4,194,781</b>	<b>\$3,777,586</b>	<b>\$4,475,807</b>	<b>\$4,246,166</b>	<b>\$4,727,767</b>	<b>\$481,601</b>	<b>11.34%</b>

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# Administration

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The Administration Dept. in this budget covers the operational areas of the Town Council, Town Attorney & Town Administration.

This Dept. has 3 Full Time Positions: Town Manager, Town Clerk, and Finance Director

## Rutherfordton Town Council

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The Town Council serves as the board of directors for the Town of Rutherfordton and adopts ordinances, rules, and regulations as may be necessary or appropriate to protect the health, life, or property, or to preserve or promote the comfort, convenience, security, better government, or general welfare of the Town and its residents and merchants.

### Town Council Core Values:

- ✓ Effective local, regional and state partnerships
- ✓ Excellent and cost effective services
- ✓ Long term financial stability
- ✓ Planned growth and economic development
- ✓ Fiscal accountability
- ✓ Leisure and cultural activities
- ✓ Environmentally sensible practices
- ✓ Citizen Involvement

### Town Mission Statement:

“Service Forged at the Highest Standard”

## Town Administration Description

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The Town Manager who serves as the Chief Administrative Officer for the Town handles the administrative operations of the Town of Rutherfordton. The Town Manager directs the implementation of policy directives by the Town Council and oversees all other departments and functions. Administration functions include budgeting and finance, tax collections, sewer billing, contract administration, information technology, project management, legal services, human resources, and customer service. The Town seeks to guarantee long-term financial stability while maintaining an organizational environment that fosters professionalism, efficiency, and a strong commitment to customer service.

### Goals & Objectives

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- Find solution for growing Town Hall and Police needs
- Move forward with Fire Station #2
- Marketing & Seeking funds for Phase II of the Business Park
- Work with Rutherford County and Pangaea on Broadband
- Increasing Efforts in Housing & Community Redevelopment

## Administration Expenditures

Account	FY20 Budget	FY20 Actual	FY 21 Budget	FY 21 Actual	FY 22 Budget	FY 23 Dept Recommendation	FY23 vs. FY 22	Budget Change
10-4100-1010 Council Member Services	\$11,500	\$10,500	\$11,000	\$11,400	\$11,000	\$12,320	\$1,320	12%
10-4100-1020 Council Expense	\$5,000	\$4,958	\$6,000	\$6,138	\$6,000	\$6,000	\$0	0%
10-4100-1150 Professional Services	\$52,025	\$67,811	\$61,700	\$77,591	\$57,700	\$63,500	\$5,800	10%
10-4100-1160 Legal Services	\$25,000	\$21,752	\$25,000	\$34,108	\$25,000	\$28,000	\$3,000	12%
10-4100-1210 Salaries	\$193,239	\$198,698	\$202,946	\$207,989	\$214,275	\$230,721	\$16,446	8%
10-4100-1235 401k	\$6,763	\$6,731	\$8,118	\$7,957	\$9,642	\$11,540	\$1,898	20%
10-4100-1240 NC Retire	\$17,295	\$17,465	\$20,782	\$20,654	\$24,492	\$28,102	\$3,610	15%
10-4100-1250 FICA	\$14,976	\$15,129	\$15,728	\$16,008	\$16,606	\$17,881	\$1,275	8%
10-4100-1260 Dental	\$1,188	\$744	\$1,152	\$768	\$1,116	\$1,080	-\$36	-3%
10-4100-1270 Life	\$475	\$475	\$475	\$475	\$475	\$475	\$0	0%
10-4100-1280 BCBS	\$14,000	\$13,812	\$14,320	\$13,733	\$13,944	\$23,991	\$10,047	72%
10-4100-1290 Unemployment Insurance	\$483	\$12	\$507	\$26	\$536	\$577	\$41	8%
10-4100-1800 Fringe Benefits				\$0	\$0	\$0	\$0	#DIV/0!
10-4100-1810 Med Benefits Claims				\$0	\$0	\$0	\$0	#DIV/0!
10-4100-2000 Election Expense	\$3,000	\$2,548	\$0	\$0	\$3,500	\$0	-\$3,500	-100%
10-4100-2990 Department Supplies	\$5,500	\$5,803	\$5,500	\$7,712	\$6,000	\$6,500	\$500	8%
10-4100-3000 Wellness	\$16,500	\$14,190	\$14,000	\$16,356	\$14,000	\$14,000	\$0	0%
10-4100-3110 Travel & Training	\$6,500	\$3,711	\$3,000	\$4,335	\$3,000	\$3,000	\$0	0%
10-4100-3250 EE Postage	\$0	\$3	\$0	\$12	\$0	\$0	\$0	#DIV/0!
10-4100-3310 Utilities	\$10,750	\$11,714	\$10,750	\$12,602	\$10,850	\$12,000	\$1,150	11%
10-4100-3510 Building & Grounds	\$6,325	\$15,467	\$5,000	\$6,817	\$5,000	\$5,000	\$0	0%
10-4100-3520 Equipment Service & Maint	\$7,000	\$7,551	\$7,000	\$10,640	\$7,000	\$7,000	\$0	0%
10-4100-3540 Equipment Repair/ Replacement	\$1,200	\$1,448	\$1,200	\$1,160	\$1,200	\$1,500	\$300	25%
10-4100-4400 Notices & Ads	\$1,000	\$867	\$1,000	\$812	\$1,000	\$1,000	\$0	0%
10-4100-4500 Insurance & Bonds	\$74,750	\$72,738	\$75,000	\$74,003	\$75,000	\$76,500	\$1,500	2%
10-4100-4570 Special Events	\$1,000	\$159	\$1,000	\$988	\$1,000	\$1,000	\$0	0%
10-4100-4640 Grants & Incentives	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-4100-4700 Tax Expenses	\$8,000	\$6,943	\$8,000	\$7,195	\$8,000	\$8,000	\$0	0%
10-4100-4910 Dues & Subscriptions	\$6,000	\$6,073	\$6,000	\$6,564	\$6,000	\$5,000	-\$1,000	-17%
10-4100-4950 Zoning/Ordinance Updates	\$2,500	\$195	\$2,500	\$1,585	\$2,500	\$2,000	-\$500	-20%
10-4100-4990 Miscellaneous	\$4,419	\$9,353	\$5,844	\$6,105	\$10,069	\$7,500	-\$2,569	-26%
10-4100-5000 Zoning Expense	\$0	\$0	\$0	\$1,415	\$0	\$0	\$0	#DIV/0!
10-4100-5500 Capital Outlay	\$0	\$0	\$0	\$6,537	\$0	\$0	\$0	#DIV/0!
10-4100-5560 Installment Purchase	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-4100-9990 Capital Reserve	\$30,000	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
<b>4100 ADMINISTRATION TOTALS</b>	<b>\$526,388</b>	<b>\$516,848</b>	<b>\$513,522</b>	<b>\$561,686</b>	<b>\$534,905</b>	<b>\$574,187</b>	<b>\$39,282</b>	<b>7%</b>

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# Community Development Department

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- Community Development Department is responsible for preparing and administering plans and programs related to residential & commercial development, quality of life, strong neighborhoods, sustainability of the environment, efficient public facilities and services, diverse community festivals and programs, and effective utilization of the area's land resources. This is achieved in partnership with Rutherford Town Rising & the NC Main Street Program. Community Development is also home to the Redevelopment Commission and Ruffton Roots Community Garden.
- This Dept. has 1 Full Time Position reporting to the Town Manager & one part time contract employee that reports to the Community Development Director for Ruffton Roots operations:
  - Community Development Director
  - Community Garden Coordinator

## Mission Statement

---

Community Development leads in preserving the unique character of the Town of Rutherfordton while developing and enriching assets which promote economic vitality, sense of community, and quality of life.

### Community Development

Support & Guide the Redevelopment Commission  
Development Plan Review  
Engage the Business Community  
Land Development Code Maintenance  
Planning Board Support Staff

### Rutherford Town Rising (RTR)

Execute the NC Main Street Program  
Business Support  
Promotion of Downtown  
Partnerships that improve business activity and quality of life

## FY 2023 Goals and Objectives

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- Complete housing inventory analysis of the Urban Redevelopment Areas and craft the Redevelopment Plan
- Establish a Revolving Loan Fund
- Host Community Events
- Expand the outreach and mission of Ruff'ton Roots Community Garden
- Seek ways to expand Housing Options in Town.

### Community Development Expenditures

Account	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY 23 Dept Recommendation	FY23 vs. FY 22	Budget Change
10-4300-1150 Professional Services	\$9,900	\$9,592	\$9,900	\$9,976	\$9,900	\$5,000	-\$4,900	-49%
10-4300-1151 Contracted Services	\$11,400	\$14,070	\$11,400	\$10,864	\$11,400	\$14,400	\$3,000	26%
10-4300-1210 Salaries	\$41,345	\$20,280	\$10,000	\$29,226	\$44,484	\$48,495	\$4,011	9%
10-4300-1235 401K	\$1,447	\$710	\$0	\$0	\$2,002	\$2,425	\$423	21%
10-4300-1240 NC Retire	\$3,700	\$1,828	\$0	\$0	\$5,085	\$5,907	\$822	16%
10-4300-1250 FICA	\$3,204	\$1,551	\$0	\$2,115	\$3,448	\$3,758	\$310	9%
10-4300-1260 Dental	\$396	\$217	\$0	\$0	\$372	\$360	-\$12	-3%
10-4300-1270 Life	\$158	\$79	\$0	\$0	\$158	\$158	\$0	0%
10-4300-1280 BCBS	\$6,235	\$3,412	\$0	\$0	\$6,972	\$7,997	\$1,025	15%
10-4300-1290 Unemployment Insurance	\$103	\$4	\$0	\$0	\$111	\$121	\$10	9%
10-4300-1800 Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-4300-2990 Department Supplies	\$500	\$706	\$500	\$698	\$2,500	\$1,500	-\$1,000	-40%
10-4300-3000 Wellness	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-4300-3110 Travel & Training	\$2,200	\$2,134	\$750	\$306	\$750	\$3,250	\$2,500	333%
10-4300-3250 Postage	\$100	\$0	\$100	\$0	\$100	\$100	\$0	0%
10-4300-3310 Utilities	\$10,000	\$13,038	\$10,000	\$12,856	\$10,000	\$10,000	\$0	0%
10-4300-3520 Equipment Service & Maintenance	\$250	\$349	\$250	\$552	\$250	\$250	\$0	0%
10-4300-3540 Equipment Repair/Replacement	\$7,000	\$4,608	\$3,500	\$3,358	\$2,500	\$2,500	\$0	0%
10-4300-3900 Historical Preservation	\$1,000	\$251	\$5,200	\$5,128	\$1,000	\$1,000	\$0	0%
10-4300-4000 Bechtler House Expense				\$11,245	\$25,000	\$20,000	-\$5,000	-20%
10-4300-4260 Woodrow Jones Bldg. Expenses	\$3,625	\$4,121	\$3,625	\$2,855	\$3,625	\$4,500	\$875	24%
10-4300-4500 Insurance	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-4300-4900 Christmas Decorations	\$4,000	\$11,741	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-4300-4910 Dues & Subscriptions	\$0	\$416	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-4300-4920 Christmas Lights Expense	\$13,000	\$13,331	\$13,000	\$13,179	\$13,000	\$12,000	-\$1,000	-8%
10-4300-4990 Misc	\$10,000	\$10,532	\$8,000	\$9,318	\$8,500	\$8,500	\$0	0%
10-4300-5000 Zoning	\$1,500	\$1,164	\$1,500	\$1,218	\$1,500	\$3,000	\$1,500	100%
10-4300-5100 Neighborhood Stabilization	\$6,000	\$4,385	\$5,000	\$4,944	\$10,000	\$10,000	\$0	0%
10-4300-5200 Urban Redevelopment Area						\$0	\$0	#DIV/0!
10-4300-5500 Capital Outlay	\$0	\$0	\$28,000	\$27,987	\$0	\$0	\$0	#DIV/0!
10-4300-5560 Installment Purchase Pymt	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-4300-5800 Capital-W. Jones Bldg.	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-4300-5990 Master Plan Capital & Improvement	\$0	\$26,120	\$50,000	\$94,000	\$0	\$0	\$0	#DIV/0!
10-4300-6010 Promotions	\$4,000	\$3,733	\$3,000	\$3,662	\$3,000	\$3,000	\$0	0%
10-4300-6020 Hilltop	\$8,500	\$8,470	\$8,500	\$8,167	\$8,500	\$8,500	\$0	0%
10-4300-6030 FABfest	\$3,000	\$1,571	\$5,000	\$5,163	\$5,000	\$6,000	\$1,000	20%
10-4300-6040 Community Grants	\$3,000	\$3,066	\$0	\$12,251	\$0	\$0	\$0	#DIV/0!
10-4300-6050 Parade & Events						\$5,750	\$5,750	#DIV/0!
10-4300-6200 Design	\$6,000	\$5,199	\$4,000	\$3,693	\$4,000	\$4,000	\$0	0%
10-4300-6300 Merchandise						\$5,000	\$1,000	20%
10-4300-6400 Economic Development	\$23,000	\$2,150	\$3,000	\$2,943	\$3,000	\$4,000	\$1,000	33%
10-4300-6410 Community Garden Expense	\$3,500	\$3,377	\$3,000	\$10,282	\$5,000	\$5,000	\$0	0%
<b>4300 COMMUNITY DEVELOPMENT TOTAL</b>	<b>\$189,563.00</b>	<b>\$172,203</b>	<b>\$187,225</b>	<b>\$285,988</b>	<b>\$196,157</b>	<b>\$207,471</b>	<b>\$11,314</b>	<b>6%</b>

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# Police Department

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- The Police Department has 15 full-time sworn positions, five volunteer reserve-sworn positions and one part-time clerical position that assists the public with police and non-police issues. The Department provides traditional and non-traditional police services to the residents, visitors, and those employed in the Town. Officers are trained to a general working level in different areas of law enforcement, and in more specialized and advanced areas as well, allowing Officers to properly handle incidents and calls for service without referring citizens to outside agencies. Five of the fourteen members possess Advanced Law Enforcement Certification and three hold Intermediate Certification through the NC Criminal Justice Education and Training Standards Commission. Two Officers are certified as Haz-Mat Technicians and one as Haz-Mat Operations Level Responder.

## Mission Statement

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The mission of the Rutherfordton Police department is to be a community-oriented Law Enforcement Agency that enables and empowers its Police Officers to function as community workers. Organizing and working alongside residents to help them Prevent, Resist and Eliminate criminal and other disorder in their neighborhoods. Furthermore, to be a Law Enforcement Agency with Officers adhering always to our Constitution and the Rules of Law.

## FY 2023 Goals and Objectives

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- ✓ Continue to assess and improve safety plans in our public areas, making sure that we meet current best practices in our response.
- ✓ Enhance the Marketing strategies for recruitment, & develop officer retention strategies for longevity and training.
- ✓ Starting community relations with the R.I.D.E.S. Program

### Police Expenditures

Account	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY 23 Dept	FY23 vs. FY	Budget
						Recommendation	22	Change
10-5100-1210 Salaries	\$652,850	\$742,058	\$649,511	\$654,746	\$705,923	\$820,097	\$114,174	16%
10-5100-1220 Overtime	\$6,500	\$6,221	\$6,500	\$5,799	\$6,500	\$6,500	\$0	0%
10-5100-1235 401k	\$32,642	\$32,600	\$31,540	\$30,396	\$34,477	\$38,745	\$4,268	12%
10-5100-1240 NC Retire	\$63,096	\$63,992	\$70,407	\$68,370	\$84,994	\$103,310	\$18,316	22%
10-5100-1250 FICA	\$50,596	\$56,194	\$50,337	\$50,703	\$54,709	\$61,400	\$6,691	12%
10-5100-1260 Dental	\$5,940	\$5,674	\$5,376	\$5,440	\$5,580	\$5,400	-\$180	-3%
10-5100-1270 Life	\$2,376	\$2,350	\$2,218	\$2,323	\$2,376	\$2,376	\$0	0%
10-5100-1280 BCBS	\$104,998	\$103,008	\$100,242	\$99,812	\$104,576	\$119,954	\$15,378	15%
10-5100-1290 Unemployment Insurance	\$1,632	\$58	\$1,577	\$140	\$1,724	\$1,937	\$213	12%
10-5100-1310 Special Separation Allowance	\$0	\$3,265	\$21,218	\$21,222	\$21,218	\$21,218	\$0	0%
10-5100-1800 Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-5100-1810 Medical Claims	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-5100-2120 Uniforms	\$9,700	\$9,745	\$8,500	\$7,778	\$9,000	\$9,500	\$500	6%
10-5100-2510 Gas	\$31,000	\$23,606	\$25,000	\$29,182	\$23,000	\$32,000	\$9,000	39%
10-5100-2520 Tires				\$0	\$4,000	\$4,500	\$500	13%
10-5100-2990 Department Supplies	\$5,000	\$4,399	\$5,000	\$3,558	\$5,000	\$5,250	\$250	5%
10-5100-3000 Wellness	\$3,500	\$1,840	\$3,000	\$3,077	\$3,000	\$4,500	\$1,500	50%
10-5100-3110 Travel & Training	\$7,000	\$4,172	\$9,500	\$5,828	\$9,000	\$9,000	\$0	0%
10-5100-3220 Community Policing	\$2,575	\$2,921	\$2,050	\$8,051	\$2,150	\$3,000	\$850	40%
10-5100-3230 ABC Education				\$0		\$3,000	\$3,000	#DIV/0!
10-5100-3250 Postage	\$400	\$131	\$400	\$343	\$400	\$375	-\$25	-6%
10-5100-3310 Utilities	\$11,120	\$10,324	\$11,120	\$11,834	\$11,120	\$12,000	\$880	8%
10-5100-3510 Firing Range Expense	\$4,000	\$940	\$2,000	\$2,000	\$3,000	\$3,500	\$500	17%
10-5100-3520 Equipment Service & Maintenan	\$9,000	\$6,352	\$9,000	\$8,760	\$9,000	\$10,000	\$1,000	11%
10-5100-3530 Vehicle Service, Repair & Oil	\$13,500	\$17,367	\$13,500	\$15,125	\$14,500	\$16,000	\$1,500	10%
10-5100-3540 Equipment Repair/Replacement	\$12,300	\$10,292	\$12,300	\$28,394	\$21,200	\$19,500	-\$1,700	-8%
10-5100-4400 Notices & Ads	\$200	\$51	\$200	\$93	\$200	\$200	\$0	0%
10-5100-4520 Reserve Compensation	\$2,000	\$555	\$2,000	\$1,410	\$2,000	\$2,000	\$0	0%
10-5100-4600 Reserve Equipment	\$1,750	\$0	\$1,750	\$1,404	\$1,750	\$1,750	\$0	0%
10-5100-4640 Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-5100-4650 K-9 Unit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-5100-4750 Animal Control	\$1,000	\$120	\$1,000	\$160	\$1,000	\$1,000	\$0	0%
10-5100-4800 Confidential Funds	\$1,500	\$480	\$1,500	\$250	\$1,000	\$1,000	\$0	0%
10-5100-4910 Dues & Subscriptions	\$350	\$150	\$350	\$250	\$350	\$350	\$0	0%
10-5100-5500 Capital Outlay	\$45,000	\$45,766	\$6,500	\$24,279	\$6,500	\$34,500	\$28,000	431%
10-5100-5560 Installment Payment	\$0	\$0	\$0	\$0	\$26,479	\$20,065	-\$6,414	-24%
<b>5100 POLICE TOTALS</b>	<b>\$1,081,525</b>	<b>\$1,154,632</b>	<b>\$1,053,596</b>	<b>\$1,090,727</b>	<b>\$1,175,726</b>	<b>\$1,373,927</b>	<b>\$198,201</b>	<b>17%</b>

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# Fire Department

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- The Town allows for 30 positions. The current staff is ten full-time with two personnel at all times and three additional personnel Monday – Friday 8am -5pm, two part-time certified firefighters and 12 volunteers. Full time staff increased in 2017 by one position through funding from a SAFER grant that funds 4 years' salary & benefits for our recruitment and retention officer. Staff was increased to 10 in 2019 via an increase in rural district fees.

## Mission Statement

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The mission of the Rutherfordton Fire Department is to protect life and property from fire and other emergencies through incident response, public education, and code enforcement. It's the departments endeavor to deliver the highest level of care, to our residents. As a customer driven organization, it is our mission and number one priority to deliver the best possible service to our customers.

## FY 2023 Goals and Objectives

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- ✓ Begin Fire Station updates - paint, flooring, living quarters, turnout gear racks.
- ✓ Utilize additional part time staffing for increases service in high volume times
- ✓ Station #2 Construction
- ✓ Upgrading Equipment
  - Apparatus Planning
    - Ordered a Mini Pumper



### Fire Expenditures

Account	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY 23 Dept Recommendation	FY23 vs. FY 22	Budget Change
10-5300-1150 Contractual Services	\$10,000	\$9,392	\$8,000	\$6,981	\$9,000	\$9,500	\$500	6%
10-5300-1210 Salaries	\$395,730	\$409,000	\$430,508	\$447,803	\$495,150	\$506,545	\$11,395	2%
10-5300-1220 Overtime	\$9,500	\$10,877	\$9,750	\$2,609	\$9,500	\$5,500	-\$4,000	-42%
10-5300-1235 401k	\$13,178	\$13,763	\$16,740	\$16,542	\$21,427	\$25,327	\$3,900	18%
10-5300-1240 NC Retire	\$33,701	\$35,417	\$42,855	\$43,131	\$54,424	\$61,697	\$7,273	13%
10-5300-1250 FICA	\$30,669	\$31,590	\$33,364	\$34,811	\$37,987	\$39,257	\$1,270	3%
10-5300-1260 Dental	\$3,564	\$3,122	\$3,840	\$3,871	\$3,720	\$3,600	-\$120	-3%
10-5300-1270 Life	\$1,426	\$1,398	\$1,584	\$1,518	\$1,584	\$1,584	\$0	0%
10-5300-1280 BCBS	\$62,999	\$61,236	\$71,602	\$66,347	\$69,718	\$79,969	\$10,251	15%
10-5300-1290 Unemployment Insurance	\$941	\$39	\$1,046	\$88	\$1,046	\$1,266	\$220	21%
10-5300-1800 Fringe Benefit	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-5300-1810 Med Benefit Claims	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-5300-2000 Zoning Expense	\$5,300	\$3,595	\$4,800	\$4,961	\$4,500	\$3,500	-\$1,000	-22%
10-5300-2120 Uniforms	\$4,000	\$2,801	\$5,250	\$4,715	\$7,500	\$7,500	\$0	0%
10-5300-2510 Gas, Oil	\$9,000	\$7,788	\$9,000	\$11,849	\$8,000	\$12,000	\$4,000	50%
10-5300-2520 Tires				\$0	\$2,500	\$3,000	\$500	20%
10-5300-2990 Department Supplies	\$8,000	\$9,151	\$8,000	\$12,002	\$9,000	\$10,000	\$1,000	11%
10-5300-3000 Wellness	\$4,800	\$5,849	\$5,000	\$6,367	\$6,500	\$7,500	\$1,000	15%
10-5300-3110 Travel & Training	\$5,500	\$7,195	\$5,500	\$4,830	\$6,000	\$9,000	\$3,000	50%
10-5300-3111 Explorer Program	\$1,500	\$1,110	\$1,500	\$792	\$1,500	\$2,000	\$500	33%
10-5300-3112 Fire Prevention	\$6,500	\$5,411	\$6,000	\$5,326	\$6,000	\$6,000	\$0	0%
10-5300-3250 Postage	\$150	\$98	\$150	\$36	\$150	\$150	\$0	0%
10-5300-3310 Utilities	\$15,000	\$14,229	\$15,000	\$12,196	\$15,000	\$17,500	\$2,500	17%
10-5300-3510 Building & Grounds	\$4,150	\$3,931	\$4,150	\$10,260	\$4,500	\$5,500	\$1,000	22%
10-5300-3530 Vehicle Service & Repair	\$15,000	\$40,434	\$15,000	\$7,806	\$15,000	\$15,000	\$0	0%
10-5300-3540 Equipment Repair/Replacement	\$20,530	\$22,982	\$22,500	\$24,972	\$26,000	\$30,000	\$4,000	15%
10-5300-4500 VFIS Insurance	\$29,500	\$30,888	\$30,000	\$32,287	\$34,000	\$36,000	\$2,000	6%
10-5300-4520 Volunteer Stipend	\$15,000	\$11,406	\$15,000	\$11,735	\$20,000	\$20,000	\$0	0%
10-5300-4530 Part-Time Compensation				\$0		\$17,176	\$17,176	#DIV/0!
10-5300-4550 Volunteer Insurance & Retire	\$5,000	\$3,134	\$5,000	\$5,512	\$5,000	\$6,600	\$1,600	32%
10-5300-4570 Banquets	\$1,000	\$1,000	\$1,200	\$170	\$1,500	\$2,000	\$500	33%
10-5300-4910 Dues & Subscriptions	\$500	\$701	\$631	\$291	\$600	\$800	\$200	33%
10-5300-5500 Capital Outlay	\$4,000	\$4,000	\$0	\$48,729	\$0	\$0	\$0	#DIV/0!
10-5300-5560 Installment Purchase	\$160,782	\$156,350	\$164,371	\$164,371	\$161,351	\$141,959	-\$19,392	-12%
<b>5300 FIRE TOTALS</b>	<b>\$876,920</b>	<b>\$907,887</b>	<b>\$937,341</b>	<b>\$992,909</b>	<b>\$1,038,157</b>	<b>\$1,087,431</b>	<b>\$49,274</b>	<b>5%</b>

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# Public Works Department

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- Public Works has 10 full-time employee and 3 part time employee
  - Under the supervision of the Public Works Director the Sewer Fund additionally has 4 full time employees.
  
- The department is responsible for refuse collection, recycling, yard debris, grass-clippings and leaf pick up within the town limits. Employees of this department maintain all street signs, sidewalks, curbs, right of ways, parks, facilities, Clubhouse, grounds, town buildings, waste water treatment plant, sewer lines, pump stations, manholes, street storm drains and the Rutherfordton cemetery.

## Mission Statement

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The mission of the Public Works Department of the Town of Rutherfordton is to maintain the public property of the Town, including street right-of-ways, public easements, and other public property in a manner that is aesthetically pleasing and functional for all of our citizens. Furthermore to maintain all vehicles and equipment of the Town and functions as the maintenance arm of the sewer department.

## FY 2023 Goals and Objectives

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- ✓ Begin sidewalk improvement program
- ✓ Develop a more comprehensive preventative maintenance program for town fleet
- ✓ Further support of Keep Rutherford Beautiful programs

**Public Works Expenditures**

Account	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY 23 Dept Recommendation	FY23 vs. FY 22	Budget Change
10-5600-1210 Salaries	\$413,763	\$418,243	\$298,389	\$357,251	\$386,644	\$430,658	\$44,014	11%
10-5600-1220 Overtime	\$8,000	\$2,275	\$7,500	\$548	\$7,500	\$4,500	-\$3,000	-40%
10-5600-1230 Trustee Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-5600-1235 401k	\$14,482	\$14,171	\$11,776	\$12,974	\$16,697	\$19,374	\$2,677	16%
10-5600-1240 NC retire	\$37,032	\$36,716	\$30,145	\$34,822	\$42,410	\$49,265	\$6,855	16%
10-5600-1250 FICA	\$32,067	\$30,904	\$22,815	\$26,522	\$29,965	\$33,376	\$3,411	11%
10-5600-1260 Dental	\$4,752	\$4,154	\$3,072	\$3,392	\$3,720	\$3,240	-\$480	-13%
10-5600-1270 Life	\$1,901	\$1,782	\$1,267	\$1,505	\$1,544	\$1,386	-\$158	-10%
10-5600-1280 BCBS	\$83,998	\$78,268	\$57,281	\$61,169	\$69,718	\$71,972	\$2,254	3%
10-5600-1290 Unemployment Insurance	\$1,034	\$1,014	\$736	\$88	\$928	\$969	\$41	4%
10-5600-1800 Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-5600-1810 Med Benefit Claims	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-5600-2120 Uniforms	\$9,000	\$8,580	\$8,000	\$2,941	\$8,000	\$5,000	-\$3,000	-38%
10-5600-2510 Gas, Oil	\$34,000	\$34,201	\$34,000	\$27,101	\$34,000	\$42,500	\$8,500	25%
10-5600-2520 Tires	\$9,000	\$8,948	\$9,000	\$5,169	\$9,000	\$10,000	\$1,000	11%
10-5600-2700 Trash Cans / Recycle Bins	\$5,000	\$265	\$4,600	\$3,768	\$4,600	\$5,000	\$400	9%
10-5600-2990 Department Supplies	\$8,500	\$7,909	\$8,500	\$8,636	\$8,500	\$8,500	\$0	0%
10-5600-3000 Wellness	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-5600-3110 Travel & Training	\$1,500	\$1,382	\$1,500	\$1,616	\$1,500	\$1,500	\$0	0%
10-5600-3250 Postage	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-5600-3310 Utilities	\$9,000	\$10,146	\$11,000	\$12,082	\$11,000	\$15,000	\$4,000	36%
10-5600-3510 Building & Grounds	\$2,500	\$2,515	\$2,500	\$2,432	\$2,500	\$2,500	\$0	0%
10-5600-3520 Equipment Service & Repair	\$8,000	\$6,998	\$10,000	\$9,998	\$15,000	\$15,000	\$0	0%
10-5600-3530 Vehicle Service & Repair	\$16,000	\$15,632	\$16,000	\$18,319	\$16,000	\$17,600	\$1,600	10%
10-5600-3540 Equipment Repair/Replacement	\$8,000	\$7,840	\$9,000	\$9,155	\$9,000	\$9,000	\$0	0%
10-5600-3550 Safety Equipment	\$3,500	\$3,511	\$4,000	\$2,723	\$4,000	\$4,000	\$0	0%
10-5600-3600 Street Lights	\$60,000	\$58,540	\$60,000	\$65,764	\$60,000	\$62,000	\$2,000	3%
10-5600-3970 Engineering	\$5,000	\$24,193	\$5,000	\$19,007	\$5,000	\$5,000	\$0	0%
10-5600-3980 Signage	\$6,000	\$6,835	\$5,500	\$4,758	\$5,500	\$5,500	\$0	0%
10-5600-3990 Parking Lot Maintenance	\$2,000	\$1,109	\$2,000	\$20,960	\$2,000	\$2,000	\$0	0%
10-5600-4400 Notices & Ads	\$50	\$0	\$50	\$0	\$50	\$50	\$0	0%
10-5600-4570 Banquets	\$2,130	\$1,702	\$1,500	\$1,621	\$1,500	\$1,650	\$150	10%
10-5600-5500 Capital Outlay	\$0	\$0	\$0	\$44,829	\$0	\$0	\$0	#DIV/0!
10-5600-5560 Installment Payment	\$163,041	\$167,075	\$108,004	\$107,934	\$112,076	\$140,544	\$28,468	25%
10-5600-6000 Cemetery Maintenance	\$2,000	\$1,632	\$1,500	\$1,382	\$1,500	\$1,500	\$0	0%
10-5600-8000 Landfill Fees	\$75,000	\$99,842	\$85,000	\$89,721	\$95,000	\$100,000	\$5,000	5%
10-5600-8500 Recycle Education	\$5,000	\$4,390	\$2,500	\$10,391	\$3,500	\$3,500	\$0	0%
<b>5600 PUBLIC WORKS TOTALS</b>	<b>\$1,031,250</b>	<b>\$1,060,775</b>	<b>\$822,135</b>	<b>\$968,579</b>	<b>\$968,352</b>	<b>\$1,072,083</b>	<b>\$103,731</b>	<b>11%</b>



## **Library**

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- The library has 3 full-time employees and 2 part time employee.
- Norris Library maintains a collection of reading, reference, and audio-visual materials for use of the general public. Patrons are provided assistance in researching of information. Some training in the basic use of the Internet is also provided. Federal and State income tax forms are provided for the public. Children's programs are the strongest aspect of Norris Library's services. In summer, the library participates in a reading program for children. There is also a story hour. During the school year, children from day care centers as well as school groups come to the library for story reading and for an introductory lesson on how to use the library. Preschool story time is held weekly at the library. Students with school assignments depend on the library for materials; as well as wireless connection for the MacBooks provided to the students by Rutherford County Schools.

## **Description**

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The Rutherfordton Norris Library is operated and funded by the Town of Rutherfordton with the help of the Norris Library Foundation. Its mission is to provide wealth's of information to the Towns citizens and visitors, and provide a safe and enjoyable environment for individuals to study and/or perform research.

## **FY 2023 Goals and Objectives**

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- Master Planning with the Norris Library Board
- Community Gathering & Inclusion: in-house story times, in-person programs, & outreach efforts
- Building strong partnerships with local schools & Kidsenses

### Library Expenditures

Account	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY 23 Dept Recommendation	FY23 vs. FY 22	Budget Change
10-6100-1150 Professional Services (Master Plan	\$0	\$0	\$0	\$0	\$7,000	\$0	-\$7,000	-100%
10-6100-1210 Salaries	\$121,505	\$160,363	\$81,936	\$77,881	\$86,496	\$136,088	\$49,592	57%
10-6100-1235 401k	\$4,085	\$3,918	\$3,277	\$2,672	\$3,532	\$5,948	\$2,416	68%
10-6100-1240 NC Retire	\$10,446	\$10,155	\$8,390	\$6,888	\$8,972	\$14,490	\$5,518	62%
10-6100-1250 FICA	\$9,417	\$12,055	\$6,350	\$5,520	\$6,703	\$10,547	\$3,844	57%
10-6100-1260 Dental	\$1,188	\$930	\$768	\$704	\$744	\$1,080	\$336	45%
10-6100-1270 Life	\$475	\$271	\$317	\$277	\$317	\$475	\$158	50%
10-6100-1280 BCBS	\$21,000	\$17,224	\$14,320	\$12,687	\$13,944	\$23,991	\$10,047	72%
10-6100-1290 Unemployment Insurance	\$292	\$12	\$205	\$0	\$196	\$297	\$101	52%
10-6100-1800 Fringe Benefits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-6100-2990 Department Supplies	\$4,500	\$2,908	\$4,500	\$3,980	\$3,000	\$3,500	\$500	17%
10-6100-3000 Wellness	\$0	\$0	\$0	\$23	\$0	\$0	\$0	#DIV/0!
10-6100-3010 Book Expense	\$5,500	\$5,318	\$5,000	\$4,259	\$6,000	\$10,000	\$4,000	67%
10-6100-3110 Travel & Training	\$350	\$0	\$800	\$800	\$2,500	\$1,000	-\$1,500	-60%
10-6100-3310 Utilities	\$6,500	\$6,795	\$6,500	\$4,704	\$6,500	\$7,500	\$1,000	15%
10-6100-3510 Building & Grounds	\$3,125	\$6,476	\$2,951	\$2,752	\$2,950	\$3,000	\$50	2%
10-6100-3520 Equipment Service & Maintenanc	\$6,500	\$5,925	\$6,500	\$10,038	\$4,000	\$4,000	\$0	0%
10-6100-3530 Programming	\$2,000	\$619	\$2,000	\$5,473	\$2,300	\$2,500	\$200	9%
10-6100-3540 Equipment Repair/Replacement	\$3,000	\$1,368	\$3,000	\$5,149	\$2,600	\$2,000	-\$600	-23%
10-6100-4570 Outreach	\$0	\$0	\$0	\$0	\$1,000	\$1,000	\$0	0%
10-6100-5500 Capital Outlay	\$0	\$0	\$0	\$3,866	\$4,000	\$14,000	\$10,000	250%
10-6100-5560 Installment Purchase	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
<b>6100 LIBRARY TOTALS</b>	<b>\$199,883</b>	<b>\$234,335</b>	<b>\$146,814</b>	<b>\$147,673</b>	<b>\$162,754</b>	<b>\$241,417</b>	<b>\$78,663</b>	<b>48%</b>

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# Recreation Department

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- There are no staff positions in the recreation budget. The facilities are being maintained by the Public Works Department and some special interest groups. Little League, the Golf Club, Clubhouse Committee and the Kiwanis Club, are providing programs and direction for those facilities.
- Facilities include 2nd Street Park, Main Street Park, the Clubhouse, Community Hall in the Woodrow Jones Building, Crestview Park, Purple Martin Greenway, the Golf Course and Kiwanis Park. Included in the recreation budget are the Town entrances.
- The Recreation Committee is involved in the long-term plans for recreation.

## Mission

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The Recreation department's mission is to provide great parks, natural areas, and recreational experiences.

## FY 2023 Goals and Objectives

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- ✓ Improve the safety and usability of all parks and rentable facilities owned by the Town.
- ✓ Begin Phase 1 of improvements at the Norris Recreation Center
- ✓ Implement 2<sup>nd</sup> St park improvements
- ✓ Begin plans for the next phase of the Purple Martin Greenway

### Recreation Expenditures

Account	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY 23 Dept Recommendation	FY23 vs. FY 22	Budget Change
10-6200-2990 Department Supplies	\$2,000	\$1,875	\$2,000	\$1,992	\$2,000	\$3,800	\$1,800	90%
10-6200-3110 Travel & Training	\$500	\$200	\$500	\$762	\$500	\$500	\$0	0%
10-6200-3310 Utilities	\$27,500	\$21,806	\$27,500	\$21,522	\$32,500	\$33,000	\$500	2%
10-6200-3510 Building & Grounds	\$2,500	\$2,492	\$2,500	\$3,074	\$2,500	\$2,500	\$0	0%
10-6200-3560 Crestview Maintenance	\$12,500	\$13,028	\$10,000	\$10,343	\$9,000	\$10,000	\$1,000	11%
10-6200-3580 Second Street Park	\$1,000	\$1,669	\$1,000	\$1,031	\$2,500	\$2,500	\$0	0%
10-6200-3585 Kiwanis Park Maintenance	\$4,000	\$4,000	\$5,000	\$21,766	\$22,000	\$25,000	\$3,000	14%
10-6200-3590 Town Entrances	\$7,000	\$9,232	\$6,000	\$7,970	\$6,000	\$7,500	\$1,500	25%
10-6200-3595 Main Street Park					\$10,000	\$3,000	-\$7,000	-70%
10-6200-4640 Grants	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-6200-4990 Miscellaneous	\$250	\$243	\$250	\$239	\$250	\$250	\$0	0%
10-6200-5000 Clubhouse Utilities & Cleaning	\$18,000	\$19,702	\$15,000	\$14,821	\$15,000	\$17,500	\$2,500	17%
10-6200-5100 Clubhouse Maintenance	\$5,174	\$3,681	\$4,000	\$4,949	\$4,000	\$20,000	\$16,000	400%
10-6200-5500 Capital Outlay	\$91,400	\$81,433	\$0	\$25,503	\$16,166	\$4,500	-\$11,666	-72%
10-6200-5600 Golf Course Capital Improve	\$0	\$11,892	\$0	\$13,395	\$4,500	\$0	-\$4,500	-100%
10-6200-6950 Appearance Commission	\$0	\$0	\$0	\$0	\$0	\$0	\$0	#DIV/0!
10-6200-6970 Little League Field	\$2,000	\$2,345	\$2,000	\$2,368	\$2,000	\$2,500	\$500	25%
10-6200-6990 Golf Course	\$20,000	\$19,041	\$20,000	\$18,038	\$20,000	\$22,500	\$2,500	13%
10-6200-7010 Greenways & Trails	\$20,000	\$20,136	\$20,000	\$20,291	\$20,000	\$15,000	-\$5,000	-25%
10-6200-9930 Clubhouse Reserve	\$1,200	\$0	\$1,200	\$790	\$1,200	\$1,200	\$0	0%
<b>6200 RECREATION TOTALS</b>	<b>\$215,024</b>	<b>\$212,775</b>	<b>\$116,950</b>	<b>\$168,855</b>	<b>\$170,116</b>	<b>\$171,250</b>	<b>\$1,134</b>	<b>1%</b>

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# Debt Service

## Description

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Debt Service expenditures serve to make payments on the principal and interest on various financing instruments the Town utilizes to purchase capital assets including land and equipment, and construct capital improvements such as new buildings or facilities.

## Long-Term Debt Payment Summary

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### ○ General Fund

- On September 12, 2012, the Town executed an installment purchase agreement in the amount of \$509,981 for the purchase of a fire truck. This agreement bears interest at 2.08% and calls for monthly principal and interest payments of \$4,711 beginning in October of 2012 through September of 2022.
- On December 19, 2018, the Town executed a lease agreement in the amount of \$485,000 for the purchase of a fire rescue pumper. The agreement bears 3.13% interest and calls for 10 payments of principal of \$48,500 and varying interest paid semiannually in July & January of each year with the first payment in July or 2019 and the final payment in January of 2024.
- On August 23, 2021, the Town executed an installment purchase agreement in the amount of \$331,433 for the purchase of a refuse truck & 3 police vehicles. The agreement bears 1.44% interest and calls for 10 payments of principal and interest of \$34,124 paid semiannually in October & April of each year with the first payment in April of 2022 and the final payment in April of 2026.

### ○ Sewer Fund

- On June 12, 2006, the Town executed a promissory note in the amount of \$591,952 with the State of North Carolina for a loan from the North Carolina Water Pollution Control Revolving Fund to finance the retrofit of the wastewater treatment plant. This note bears interest at 2.195% and calls for semi-annual payments of interest and annual payments of principal in May of each year beginning in May 2009 through May 2026.
- On June 28, 2018 the Town executed a promissory note in the amount of \$146,807 for the construction of the Charlotte Road Pump Station Removal project. The note bears 0% interest and calls for annual payments of \$7,340.35 beginning May of 2019 and ending in May of 2038.
- On June 13, 2018 the Town executed a promissory note in amount of \$1,800,000 for the construction of a new public works facility. Debt is proposed at 20 years with BB&T at 3.45% Interest. Debt Service is proposed to be allocated at 44% to the General Fund and 56% supported by the Sewer Fund, since this dept handles services from both funds. Principal & Interest payments begin December 2018 and end in June of 2038.

### ✓ Proposed Debt

- The Town is looking at a five year installment purchase agreement to purchase a leaf truck and a mini pumper in the General Fund.
- The Town has been approved for a loan in the amount of \$495,497 for a 20 year term bearing no interest for a new sewer line project to serve the new RS Middle School Campus.



## Town Debt Payments

Department	Loan Description	Loan Total	Loan Total	Loan Total	FY 23 Payments
		Principal Amount	Interest Amount		
Admin				\$0	
				\$0	
	Department Total:	\$0	\$0	\$0	\$0
Community Development				\$0	
				\$0	
	Department Total:	\$0	\$0	\$0	\$0
Police	3 Vehicles - \$331,433 - Sept 2021 - 5 yr - 1.44% (29.4%)	\$97,432	3129.21		\$20,065
				\$0	
	Department Total:	\$97,432	\$3,129	\$0	\$20,065
Fire	Fire Truck - \$509,981 - Sept 2012 2.08% -10 Years	\$509,981	\$55,316	\$565,297	\$14,133
	Fire Truck - \$485,000 - Nov 2019 3.13% - 5 years	\$485,000	\$35,243	\$520,243	\$101,800
	Mini Pumper	\$242,535			\$26,026
	Department Total:	\$1,237,516	\$90,559	\$1,085,540	\$141,959
Public Works	Public Works Relocation - \$1.6mil - Jun 2018 3.45% - 20yr (44%)	\$706,186	\$226,453	\$932,639	\$60,551
	2022 Trash Truck - \$331,433 - Sept 2021 - 5 yr - 1.44% (70.6%)	\$234,001	7514.37		\$48,184
	Leaf Truck	\$296,525			\$31,810
	Department Total:	\$706,186	\$226,453	\$932,639	\$140,544
Library				\$0	
				\$0	
	Department Total:	\$0	\$0	\$0	\$0
Parks & Rec.				\$0	
				\$0	
	Department Total:	\$0	\$0	\$0	\$0
Sewer	Charlotte Road Gravity Sewer	\$146,807	\$0	\$146,807	\$7,341
	Retrofit of wastewater plant	\$591,952	\$135,184		\$33,891
	Public Works Relocation - \$1.6mil - Jun 2018 3.458% - 20yr (56%)	\$898,782	\$288,212	\$1,186,995	\$77,064
	Bobcat Track Loader Lease Jul 2021 - 48m				\$12,530
	Bobcat Mini Excavator Lease Dec 2021 - 60m				\$14,275
	**RS Middle Sewer Project - 0% for 20 years	\$495,497			\$24,775
	Department Total:	\$1,637,541	\$423,396	\$1,333,802	\$169,876

**Town Total: \$472,445**



## **Powell Bill Fund**

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- This fund has no employees and is solely for the purpose of tracking the revenues and expenditures of monies used for street and sidewalk construction, maintenance and repair as allocated by the State of North Carolina derived from gasoline tax.

### **Description**

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Street improvements for the Town of Rutherfordton are funded primarily through a state-shared gasoline tax known as “Powell Bill” funds. The Town utilizes these funds to maintain our street resurfacing program, construct new streets, repair existing sidewalks, and improve existing streets and sidewalks.

### **FY 2023 Work Program**

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- ✓ Replace aged and broken sidewalks throughout the Town
- ✓ Proactively monitor the Town street system for issues
- ✓ Begin the implementation of the Pedestrian plan to add sidewalks and improve the walkability of the Town.

### **Major Capital**

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- No Major Capital Items in FY 23

### Powell Bill Revenues

							FY 23 Mgr.
Account Code	Account Name	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	Recommended
90-3451-0000	Powell Bill Revenue	\$132,500	\$131,332	\$132,500	\$121,728	\$132,500	\$132,000
90-3831-0000	Powell Bill Interest-Investments	\$2,850	\$4,741	\$2,850	\$106	\$2,850	\$1,000
90-3991-0000	Powell Bill Fund Balance	\$0	\$0	\$0	\$0	\$0	\$0
<b>Total Powell Bill Revenues:</b>		<b>\$135,350</b>	<b>\$136,073</b>	<b>\$135,350</b>	<b>\$121,834</b>	<b>\$135,350</b>	<b>\$133,000</b>

### Powell Bill Expenditures

							FY 23 Mgr.
Account Code		FY20 Budget	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	Recommended
90-5000-3970	Street Maintenance	\$40,350	\$53,638	\$40,350	\$55,957	\$40,350	\$74,375
90-5000-3971	Sidewalk Maintenance	\$40,000	\$41,292	\$40,000	\$18,255	\$40,000	\$20,000
90-5000-3972	Greenways	\$30,000	\$4,529	\$30,000	\$35,217	\$30,000	\$7,500
90-5000-5500	Capital Outlay	\$25,000	\$0	\$25,000	\$24,577	\$25,000	\$31,125
<b>90-5000 Powell Bill Totals:</b>		<b>\$135,350</b>	<b>\$99,458</b>	<b>\$135,350</b>	<b>\$134,006</b>	<b>\$135,350</b>	<b>\$133,000</b>



# Sewer Enterprise Fund

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- The Sewer Fund has 4 employees: full-time employees as well as two contracted employees for the operation of the Town’s sewer system.

## Description

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The Town of Rutherfordton operates a Sewer Enterprise Fund. The Town provides all collection, system maintenance, and expansion.

## FY 2023 Goals and Objectives

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- ✓ Begin Pre-Treatment Program to include education about new sewer policy and Fats, Oils & Grease
- ✓ Begin an evaluation process of the oldest part of the collection system for planned phased replacement and rehab work
- ✓ Begin Upgrades at the Waste Water Treatment Plant
- ✓ Begin plans for Pump Station Rehab work at John Smith Rd and Waterworks Rd

## FY 23 SEWER FUND SUMMARY

Sewer Expenses 60-7135				Overall Sewer Summary	
	Budget FY22	Mgr. Recommended FY23	Percent Change from FY22 to FY23		
Personnel	\$163,601	\$225,226	37.67%	FY 23 Revenues	\$1,439,625
Operating	\$621,920	\$602,523	-3.12%	FY 23 Expenses	\$1,439,625
Depreciation	\$40,000	\$236,125	490.31%		
Capital	\$65,000	\$205,875	216.73%	Difference	\$0
Debt Service	\$145,479	\$169,876	16.77%		
<b>Total:</b>	<b>\$1,036,000</b>	<b>\$1,439,625</b>	<b>38.96%</b>		

### Sewer Fund Revenues

Account	FY 20 Budget	FY 20 Actual	FY 21 Budget	FY 21 Actual	FY 22 Budget	FY 23 Mgr. Recommendation	FY23 vs. FY 22	Budget Change
60-3380-0000 Violation Fines	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
60-3710-5200 Taps & Connections Fees	\$4,000	\$0	\$4,000	\$0	\$4,000	\$4,000	\$0	0%
60-3713-5100 Sewer Use Fees	\$973,660	\$1,029,485	\$924,977	\$924,089	\$1,020,000	\$1,188,000	\$168,000	16%
60-3713-5120 Late Payment Fees	\$6,000	\$0	\$6,000	\$0	\$6,000	\$6,000	\$0	0%
60-3830-0000 Installment Purchase Proceeds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
60-3831-0000 Interest Income	\$1,900	\$3,591	\$1,900	\$58	\$1,000	\$500	-\$500	-50%
60-3839-0000 Miscellaneous Revenue	\$6,000	\$46,897	\$6,000	\$7,223	\$5,000	\$5,000	\$0	0%
60-3842-0000 Grant Revenue	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
60-3984-0000 Transfer In Sewer Cap Reserv	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
60-3991-0000 Fund Balance Appropriated	\$20,000	\$0	\$10,000	\$0	\$0	\$236,125	\$236,125	0%
<b>60 SEWER FUND TOTALS</b>	<b>\$1,011,560</b>	<b>\$1,079,973</b>	<b>\$952,877</b>	<b>\$931,370</b>	<b>\$1,036,000</b>	<b>\$1,439,625</b>	<b>\$403,625</b>	<b>39%</b>

### Sewer Fund Expenditures

Account	FY20 Budget	FY20 Actual	FY21 Budget	FY21 Actual	FY22 Budget	FY 23 Dept Recommendation	FY23 vs. FY 22	Budget Change
60-7135-1150 Professional Services	\$34,000	\$36,736	\$30,000	\$35,739	\$50,000	\$35,000	-\$15,000	-30%
60-7135-1210 Salaries	\$95,027	\$84,507	\$108,470	\$108,505	\$111,592	\$152,415	\$40,823	37%
60-7135-1220 Overtime	\$2,800	\$1,143	\$2,800	\$404	\$2,800	\$2,500	-\$300	-11%
60-7135-1235 401k	\$2,394	\$2,605	\$4,339	\$4,285	\$5,022	\$7,621	\$2,599	52%
60-7135-1240 NC Retire	\$6,122	\$6,751	\$11,107	\$11,106	\$12,755	\$18,564	\$5,809	46%
60-7135-1250 FICA	\$7,365	\$6,126	\$8,406	\$8,449	\$8,648	\$11,812	\$3,164	37%
60-7135-1251 Reim General Fund Salaries	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
60-7135-1260 Dental	\$792	\$372	\$1,152	\$768	\$1,116	\$1,350	\$234	21%
60-7135-1270 Life	\$317	\$317	\$475	\$383	\$475	\$594	\$119	25%
60-7135-1280 BCBS	\$14,000	\$13,812	\$21,498	\$20,778	\$20,915	\$29,988	\$9,073	43%
60-7135-1290 Unemployment Insurance	\$171	\$8	\$271	\$26	\$278	\$381	\$103	37%
60-7135-2510 Gas, Oil, Tires	\$10,000	\$6,589	\$7,000	\$7,786	\$5,000	\$5,500	\$500	10%
60-7135-2990 Department Supplies	\$3,000	\$2,882	\$3,000	\$2,589	\$3,000	\$3,000	\$0	0%
60-7135-3100 Plant Chemicals	\$47,000	\$34,631	\$37,000	\$16,568	\$34,000	\$25,000	-\$9,000	-26%
60-7135-3110 Travel & Training	\$2,500	\$1,785	\$2,500	\$2,589	\$2,500	\$2,000	-\$500	-20%
60-7135-3310 Utilities	\$97,000	\$94,964	\$92,000	\$92,913	\$92,000	\$93,000	\$1,000	1%
60-7135-3350 Billing & Collection Costs	\$16,500	\$16,063	\$16,500	\$15,365	\$16,500	\$16,500	\$0	0%
60-7135-3370 Bad Accounts	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
60-7135-3390 Refunds	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
60-7135-3400 Sludge Disposal	\$40,000	\$39,861	\$40,000	\$42,975	\$40,000	\$40,000	\$0	0%
60-7135-3450 Testing/Monitoring	\$9,000	\$12,163	\$9,000	\$8,433	\$9,000	\$7,500	-\$1,500	-17%
60-7135-3500 Administrative Fees	\$237,500	\$235,414	\$237,500	\$235,664	\$237,500	\$247,400	\$9,900	4%
60-7135-3530 Line Maintenance & Repair	\$59,089	\$56,341	\$60,000	\$68,748	\$66,500	\$60,000	-\$6,500	-10%
60-7135-3531 Plant Maintenance & Repair	\$38,500	\$43,372	\$38,367	\$56,023	\$38,200	\$38,500	\$300	1%
60-7135-3540 Sewer Equip Repair / Replace	\$5,000	\$4,664	\$5,000	\$5,172	\$5,000	\$5,000	\$0	0%
60-7135-4500 Insurance	\$8,750	\$8,578	\$8,750	\$8,646	\$8,720	\$9,000	\$280	3%
60-7135-4640 Grants	\$20,000	\$46,897	\$0	\$0	\$0	\$0	\$0	0%
60-7135-4920 Depreciation Expense	\$0	\$0	\$0	\$0	\$40,000	\$236,125	\$196,125	490%
60-7135-4990 Miscellaneous	\$6,000	\$6,757	\$5,000	\$5,018	\$6,000	\$7,123	\$1,123	19%
60-7135-5000 Capital Project Interest	\$0	\$19	\$0	\$9	\$0	\$0	\$0	0%
60-7135-5010 Vehicle & Equipment Maint	\$8,000	\$7,505	\$8,000	\$7,877	\$8,000	\$8,000	\$0	0%
60-7135-5100 Capital Project Principal	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
60-7135-5500 Capital Outlay	\$102,656	\$101,035	\$62,500	\$62,260	\$65,000	\$205,875	\$140,875	217%
60-7135-5520 Capital Reserve Sewer	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
60-7135-5560 Debt Service	\$138,077	\$135,158	\$132,240	\$132,240	\$145,479	\$169,876	\$24,397	17%
60-7135-5600 Intrafund Transfers	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
60-7135-9000 Capital Project Expense	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
60-7135-9930 For Future Appropriations	\$0	\$0	\$0	\$0	\$0	\$0	\$0	0%
<b>60-7135 Sewer Totals</b>	<b>\$1,011,560</b>	<b>\$1,007,058</b>	<b>\$952,875</b>	<b>\$961,318</b>	<b>\$1,036,000</b>	<b>\$1,439,625</b>	<b>\$403,625</b>	<b>39%</b>

**Rate Schedule For FY 2022-2023**

**Attachment A: FY 23 Budget Ordinance**

*Updated July 2022*

**Clubhouse Rental Fees**

Resident	Weekends and Holidays	\$200	*\$25 Daily Discount for multi-day rentals for residents only
Resident	Monday - Thursday	\$115	
Resident	Cash Desposit (Per Rental)	\$150	
Non-Resident	Weekends and Holidays	\$250	
Non-Resident	Monday - Thursday	\$115	
Non-Resident	Cash Desposit (Per Rental)	\$200	
Police Officer fee if alcohol is on the premises		\$50 / hr.	

**Woodrow Jones Community Hall**

Weekends and Holidays	\$50
Monday - Thursday	\$35

**Park Facilities**

Ball Fields	Daytime	\$10/hr
	Nighttime (After 6pm)	\$20/hr
Crestview Picnic Area		\$10/Hr

**Cemetery Fees:**

Plot	\$450
Deed	\$150
Record	\$28

If a multiplot purchase, no additional costs for the deed and its recording.

**Solid Waste Fees**

**Garbage Collection:**

**Residential \*\***

1 can picked up once per week	\$10.80 per month
Each additional weekly can pickup	\$9.00 per month

**Commercial & Other Non-Residential Customers**

2 cans picked up once per week	Covered by property taxes*
Each additional weekly can pickup	\$9.00 per month

Commercial - Twice weekly pick up	\$9.00 per month
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**Recycle Collection**

**Residential**

Currently subsidized by property taxes (2 bins max)	Covered by property taxes*
Non-subsidizing customers	\$9.00 per bin per month

**Commercial\*\* & Other Non-Residential Customers**

Currently subsidized by property taxes	Covered by property taxes*
Non-subsidizing customers	\$9.00 per bin per month

\* If a customer does not subsidize collection through property taxes, the fee is charged beginning with the first can or bin.

\*\* Each apartment is classified as a separate residence

Trash Receptacle	95 gallon	\$65
	65 gallon	\$43
Recycling Bin		\$10

Bulk Pickup Charge assessed by pickup  
 Brush Pickup One free pickup per month, \$90 per truckload thereafter. Effective 9/1/08

**Copy & Public Records Fees**

Police Reports	\$2.00
Per Page	10¢

A minimum of \$10.00 per personnel hour (or the actual cost if greater), in excess of one hour, for staff time and overhead for the research, retrieval, assembling, and organizing of documents in response to a valid request for copies of public records. This charge is in addition to the basic charge for copying of documents set forth in this schedule of fees and charges.

**Public Works Fees**

<b>Lot Cleaning</b>	
Charge per Working Hour per man	\$25.00
Charge per Dump Truck Hour (minimum of 3 hours)	\$50.00
Charge per backhoe/bobcat hour (minimum of 3 hours)	\$50.00
<b>Lot Mowing</b>	
Charge for tractor/bushhog per hour (minimum of 3 hours)	\$50.00
Charge per Employee Hour (minimum of 3 hours)	\$25.00
Collection of White goods	\$10/each
<b>Signs For Insurance Reimbursement/Replacement</b>	
STOP sign (with 2 hours cost for replacement)	\$85.00
Speed Limit Sign (24x30)	\$60.00
(18x24)	\$45.00
Dead End/No Outlet Sign	\$60.00
Street Name Sign	\$60.00
Misc. Warning Signs	\$60.00
Pole for Signs	\$45.00
Bracket for Poles	\$10.00

**Fire Department Fees**

Inspection Permit Fees	Inside Town Limits	Rutherfordton Fire District
Business/Mercantile	\$10	\$50
Residential Foster Care	\$10	\$50
Rest Home/Child Care	\$20	\$50
Assembly	\$50	\$50
Manufacturing/Institutional	\$100	\$50
Emergency Response Fee:		
Fire Engine, Police Car, or Support Apparatus	\$250.00 hour	\$250.00 hour
Personnel on Scene (per person)	\$30.00 hour	\$30.00 hour
Supplies and Materials	Cost +15%	Cost +15%

**Zoning Fees**

Rezoning Application	\$200
Copy of UDO	\$25
Variance Fee	\$100
Conditional Use Permit	\$100
Special Use Permit	\$100
Zoning Permit requiring inspection	\$25
Zoning Permit not requiring inspection	\$10
Vacant Building Annual Registration	\$50

**Rutherfordton Inside Sewer Rates**

Updated July 2022

Block	Monthly Volume		Rate per 1,000 gallons
	From (gallons)	To (gallons)	
1	Base Rate		\$ 20.90
2	1	500,000	\$ 6.08
3	500,001	1,000,000	\$ 5.29
4	1,000,001	10,000,000	\$ 3.39
5	10,000,001 and over		\$ 1.52

**Rutherfordton Outside Sewer Rates**

Block	Monthly Volume		Rate per 1,000 gallons
	From (gallons)	To (gallons)	
1	Base Rate		\$ 62.70
2	1	500,000	\$ 18.24
3	500,001	1,000,000	\$ 15.87
4	1,000,001	10,000,000	\$ 10.16
5	10,000,001 and over		\$ 4.57

<b>Deposit</b>	All new residents	<b>\$50</b>
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<b>Late Fees</b>	Inside City Limits	<b>\$10</b>
	Outside City Limits by Contract	<b>10%</b>

Tap Fees	Inside	Outside
4" tap	\$800	As Negotiated
6" tap	\$1,000	As Negotiated
8" tap	\$1,500	As Negotiated



**Planning Department**  
**Town Fee Schedule**

<b><u>Subdivision Case</u></b>	<b><u>Fee</u></b>
Conveyance Plat	\$10 per new lot
Exemption/Recombination Plat	\$10
Preliminary Plat Review - less than 24 lots	\$450
Preliminary Plat Review - 24 or more lots	\$1,900 + \$20 per lot over 100
Preliminary Plat-Applicant Appeal	\$100
Preliminary Plat- Minor Revision	\$250
Preliminary Plat- Major Revision	\$450
Final Plat Review- Major Subdivision (If a third submittal is required an additional review fee will be collected)	\$175 per map
Final Plat Review- Minor Subdivision (If a third submittal is required an additional review fee will be collected)	\$50 per map sheet
Letter of Credit Bond/Review (A fee applies to revisions, replacements and partial release requests)	\$100 + Engineers' Cost
Time Extension for Plat Approval	\$150
Sketch Plat Review	\$100
<b><u>Zoning (Text &amp;/or Map) Amendment</u></b>	<b><u>Fees</u></b>
Zoning Amendment (except Conditional Zoning)	\$550 + \$50 advertising cost
Conditional Zoning	\$900 + \$50 advertising cost

<b>Zoning Permit</b>	<b>Fee</b>
Single, Two Family structures and mobile homes	\$50 + \$35for permits subject to design review
Single Family attached/multi- family (condo, apartments, townhomes, etc.)	\$50 + \$5 per unit
Residential Addition/Accessory structures	\$50
Fences	\$0.00
Non-residential	\$50 + zoning site plan review fee if applicable
Temporary Construction Trailers	\$75
Temporary Use Permits	\$75
Home Occupation Permits	\$75
Zoning Verification Letter	\$35
Certificate of Non-Conformity Adjustment	\$50
Special Use Permit Application (whether or not approval is granted)	\$500 + \$50 advertising cost

**Sign Permits (only when obtained separately from primary development permits) Fee**

Permanent Sign	\$100
Outdoor Advertising Sign (Billboard)	\$200
Temporary Sign	\$25

**Zoning Site Plan Review**

	<b>Fee</b>
Sketch Plat Review & Consultation	\$100 per session after initial concept review meeting
Site Plan Review (If a third submittal is required, an additional fee will be collected)	\$225 + \$5 per acre

**Board of Adjustment**

	<b>Fee</b>
Variance Application Residential	\$300 + \$50 advertising costs
Non-Residential & Multi-family	\$300 + \$50 advertising costs
Appeal of Zoning Administrator Decision/ Interpretation Request (refunded if overturned)	\$ 25 + ½ actual advertising costs
Appeals not requiring public notification	\$ 25 (refunded if overturned)

**Double Permit**

Where construction begins without the appropriate permits in place, permit cost shall be doubled.

**Plan Review and Construction Administration Fee Schedule**

<b><u>Plan Review</u></b>	<b><u>Fee</u></b>
Roadway (public and/or private)	\$0.95 per linear foot of street centerline
Parking/Loading Areas (including access)	\$0.04 per square foot
Storm Drainage	\$1.00 per linear foot of street centerline
Water Lines	\$0.75 per linear foot of pipe
Sewer Lines	\$0.75 per linear foot of pipe

If a third revision of plan(s) is required, an additional fee will be collected.

Plan Review Fees shall apply to the extent of any revisions made to plans previously reviewed.

<b><u>Construction Administration</u></b>	<b><u>Fee</u></b>
Roadway (public and/or private)	\$1.05 per linear foot of street centerline
Storm Drainage	\$1.00 per linear foot of street centerline
Water Lines	\$0.75 per linear foot of pipe
Sewer Lines	\$0.75 per linear foot of pipe

## FY2023 Employee Salary and Classification Report

Attachment C:  
FY23 Budget Ordinance

Salary Grade	Classification	FLSA	Minimum	Mid-Point	Maximum
9	Temporary, Seasonal, Part-Time	N	\$17,000	\$21,250	\$26,563
10	Future Use	N	\$28,240	\$35,300	\$44,125
11	Future Use	N	\$29,720	\$37,150	\$46,438
12	Public Works Maintenance Worker	N	\$31,206	\$39,008	\$48,759
13	Youth Services Specialist	N	\$32,766	\$40,958	\$51,197
13	Landscape Maintenance Specialist	N	\$32,766	\$40,958	\$51,197
14	Library Assistant	N	\$34,405	\$43,006	\$53,757
14	Public Works Technician	N	\$34,405	\$43,006	\$53,757
14	Sanitation Equipment Operator	N	\$34,405	\$43,006	\$53,757
15	Future Use	N	\$36,125	\$45,156	\$56,445
16	Future Use	N	\$37,931	\$47,414	\$59,267
17	Public Works Master Technician	N	\$39,828	\$49,785	\$62,231
18	Fire Equipment Operator	N	\$41,819	\$52,274	\$65,342
18	Patrol Officer	N	\$41,819	\$52,274	\$65,342
19	Maintenance Mechanic	N	\$43,910	\$54,887	\$68,609
19	Police Corporal	N	\$43,910	\$54,887	\$68,609
19	Public Works Crew Leader	N	\$43,910	\$54,887	\$68,609
19	Public Works Project Manager	N	\$43,910	\$54,887	\$68,609
19	Utility Maintenance Crew Leader	N	\$43,910	\$54,887	\$68,609
20	Division Chief of Fire Prevention	N	\$46,105	\$57,632	\$72,040
20	Town Clerk	N	\$46,105	\$57,632	\$72,040
20	Library Director	E	\$46,105	\$57,632	\$72,040
20	Community Development Director	E	\$46,105	\$57,632	\$72,040
21	Fire Captain	N	\$48,411	\$60,513	\$75,642
21	Police Sergeant	N	\$48,411	\$60,513	\$75,642
22	Police Master Sergeant	N	\$50,831	\$63,539	\$79,424
22	Police Investigator Sergeant	N	\$50,831	\$63,539	\$79,424
22	Public Works Operations Supervisor	N	\$50,831	\$63,539	\$79,424
23	Police Lieutenant	N	\$53,373	\$66,716	\$83,395
23	Assistant Fire Chief	N	\$53,373	\$66,716	\$83,395
24	Future Use	N	\$56,041	\$70,052	\$87,565
25	Police Captain	N	\$58,844	\$73,554	\$91,943
26	Future Use		\$61,786	\$77,232	\$96,540
27	Future Use		\$64,875	\$81,094	\$101,367
28	Public Works Director	E	\$68,119	\$85,148	\$106,436
28	Finance Director	E	\$68,119	\$85,148	\$106,436
29	Fire Chief	E	\$71,525	\$89,406	\$111,757
29	Police Chief	E	\$71,525	\$89,406	\$111,757
30	Future Use		\$75,101	\$93,876	\$117,345
31	Future Use		\$78,856	\$98,570	\$123,213
32	Future Use		\$82,799	\$103,499	\$129,373
33	Future Use		\$86,939	\$108,673	\$135,842
34	Future Use		\$91,286	\$114,107	\$142,634
35	Future Use		\$95,850	\$119,812	\$149,766
36	Future Use		\$100,642	\$125,803	\$157,254
37	Future Use		\$105,675	\$132,093	\$165,117
38	Town Manager	E	\$110,958	\$138,698	\$173,372
39	Future Use		\$116,506	\$145,633	\$182,041
40	Future Use		\$122,332	\$152,914	\$191,143

# Demographic Statistics for Rutherfordton & Rutherford County

Using ACS 2019 5-Year

	Rutherfordton	Forest City	Spindale	Rutherford County
Population	4,073	7,155	4,190	67,029
Property Tax Rate	.54	.280	.593	.597
Curbside Collection Fee	\$10.80 Per Month	\$21.91 per Month	\$11.83 per Month	\$142 per Year
Median Household Income	\$47,175	\$42,608	\$32,083	\$44,361
Median Home Value	\$124,000	\$118,300	\$89,000	\$127,700
Home Ownership	54%	42.1%	57%	75.4%
Poverty Level	14.3%	17.9%	12.6%	20.3%
Square Miles	4.2	8.2	5.5	566
Population Density Per Sq Mile	988.7	835	782.2	118.5
Elevation	965	1,047	1,089	
High School Graduation Rate	91%	83.8%	82.2%	87%
Unemployment Rate	7.4%	7.4%	7.4%	7.4%

## **Utilities In Rutherfordton**

Water & Sewer  
High Speed Fiber Internet  
Natural Gas

## **Unique Establishments**

Bechtler House  
KidSenses Children's Museum

## **Education**

### **Public Schools**

Rutherfordton Elementary  
RS Middle School  
RS Central High School

### **Private/Charter Schools**

Trinity School  
Thomas Jefferson Classical Academy  
Lake Lure Classical Academy

## **Outdoor Recreation Opportunities**

Crestview Park  
Cleghorn Golf Club  
Kiwanis Park

Purple Martin Greenway  
Thermal Belt Rail Trail  
South Mountain State Park

Kids In Parks Main St Safari  
Broad River Greenway  
Chimney Rock State Park

## **Rutherfordton Quick Facts**

- Median Age 50
- Top 5 Employers:
  - Rutherford Regional Health System
  - Trelleborg Coated Systems
  - Allied Die Casting
  - Willow Ridge Healthcare
  - Rutherford County
- Cost of Living Index: 82.2
- Average summer temperature: 70.4°F
- Average winter temperature: 48.4°F
- **NC Rural Center Small Town of the Year 2016**

# Capital Improvement Plan

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The capital improvement plan (CIP) outlines the Town's plan for achieving the goals, objectives, and service delivery levels desired by the Mayor and Town Council. The purpose of this plan is to forecast and match projected revenues and major capital needs over a five (5)-year period. Capital planning is an important management tool that strengthens the linkages between community infrastructure needs and the financial capacity of the Town. The Town defines CIP capital expenditures as any expenditure of major value that recurs irregularly, results in the acquisition of a fixed asset, and has a useful life greater than one (1) year. As a rule of thumb, items included in the CIP are those which involve the acquisition, renovation, and/or construction of a single fixed asset greater than \$10,000. The CIP is updated annually to ensure that it addresses new and changing priorities within the Town. The Plan also addresses both the General Fund and Sewer Fund needs over the next five years and for larger future projects.

The CIP addresses concerns related to debt management and the effects on the operating budget. Although it does not fund all requests made by departments, it does include priority needs of the Town and is set to maintain a high level of service for Rutherfordton citizens. If the Town realizes more revenue than projected, Town Council may wish to pursue some future projects during the upcoming fiscal year

## Goals & Objectives

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- ❑ Eliminate hazards and risks to public health and safety
- ❑ Promote economic development
- ❑ Improve service effectiveness and efficiency
- ❑ Maintain financial stability

## FY 2023 Sewer Fund Capital Items

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✓ Pump Station Spare Pump	<b>\$30,000</b>
✓ Right of Way Cutter	<b>\$8,000</b>
✓ 20 Ton Trailer	<b>\$19,875</b>
✓ Manhole & Collections System Rehab	<b>\$20,000</b>
✓ Vehicle Replacements	<b>\$55,000</b>
✓ Spare 20 HP Motors	<b>\$8,000</b>
✓ John Smith Road Pump Station	<b>\$15,000</b>
✓ Wet Well Coatings	<b>\$50,000</b>

## FY 2023 General Fund Capital Items

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✓ Police Department Body Camera Replacements	<b>\$6,500</b>
✓ Police Investigations Vehicle	<b>\$28,000</b>
✓ Library Windows	<b>\$13,280</b>

Town of Rutherfordton									
General Fund									
2023-2027 Capital Improvement Plan Summary									
							= Committed		
							= Other Financing		
DEPT	DESCRIPTION	2023	2024	2025	2026	2027	Future	Total	
Police	Body Camera Replacements Contract	6,500	6,500					13,000	
Library	Windows	13,280						13,280	
Police	1 Investigations Vehicle	28,000						28,000	
Fire	Code Enforcement Vehicle (VW Grant)	35,000						35,000	
Fire	Mini Pumper (Debt Service & Grant)	230,000						230,000	
Public Works	Leaf Truck (Debt Service)	270,000						270,000	
Community Development	Woodrow Jones Windows		7,500	7,500				15,000	
Police	Security (Doors)		10,000					10,000	
Police	Body Armor		22,000					22,000	
Administration	Capital Reserve Fund (221 Bypass Project)		30,000					30,000	
Police	Mobile Rugged Computers		30,000					30,000	
Fire	Phase I of Living Quarters Renovation		35,000					35,000	
Public Works	Vehicle Replacement		36,800		36,800			73,600	
Police	VIPER Radios		60,000					60,000	
Parks & Rec	Crestview Park Playground		65,000					65,000	
Fire	Fire Station #1 Renovation & Upgrades		175,000					175,000	
Library	Shelving			9,000				9,000	
Police	High Density Records Storage			10,000				10,000	
Public Works	Lawn Mower			12,000				12,000	
Parks & Rec	Shelter for Batting Cages			27,500				27,500	
Parks & Rec	2nd St Park Improvements			35,000				35,000	
Police	Investigations Vehicle Replacement			35,000				35,000	
Public Works	Small ROW Tractor			43,280				43,280	
Parks & Rec	Pave parking lot at Tennis Court - Crestview			50,000				50,000	
Police	Secure Storage & Locker Rooms			75,000				75,000	
Public Works	Back Hoe			175,000				175,000	
Fire	Tanker 15 Replacement				450,000			450,000	
Parks & Rec	Crestview Fencing & Bathhouse					25,000		25,000	
Library	Building Expansion					250,000		250,000	
Administration	Council Room Expansion						45,000	45,000	
Police	Firearms Range						45,000	45,000	
Administration	Software Upgrade						50,000	50,000	
Fire	VIPER Radios						51,000	51,000	
Community Development	220 North Main St						100,000	100,000	
Public Works	Small Rear Load Trash Truck						260,000	260,000	
Parks & Rec	Purple Martin Greenway						275,000	275,000	
Fire	Station #2						650,000	650,000	
Administration	Town Hall						1,500,000	1,500,000	
Parks & Rec	Norris Recreation Complex Phase 1						1,500,000	1,500,000	
Parks & Rec	Indoor Rec Center						15,000,000	15,000,000	
		<b>582,780</b>	<b>477,800</b>	<b>479,280</b>	<b>486,800</b>	<b>275,000</b>	<b>19,476,000</b>	<b>21,777,660</b>	



**Town of Rutherfordton**  
**Sewer Fund**  
**2023-2027 Capital Improvement Plan Summary**

= Committed

DEPT	DESCRIPTION	2023	2024	2025	2026	2027	Future	Total
Sewer	Right of Way Cutter	8,000						8,000
Sewer	Spare 20 HP Motors	8,000						8,000
Sewer	John Smith Rd Pump Station	15,000	425,000					440,000
Sewer	20 Ton Trailer	19,875						19,875
Sewer	Manhole/Collections System Rehab	20,000	25,000	45,000	55,000	65,000		210,000
Sewer	Pump Station Spare Pump	30,000						30,000
Sewer	Wet Well Coatings	50,000	50,000			50,000		150,000
Sewer	Vehicle Replacements	55,000	36,800			125,000		216,800
Sewer	Water Works Pumps Station		15,000		425,000			440,000
Sewer	Lift Station Pump Replacements		18,500					18,500
Sewer	WWTP Chlorine Chambers		67,000					67,000
Sewer	Backhoe Replacement			120,000				120,000
Sewer	Dump Truck & Trailer			175,000				175,000
Sewer	Jetter / Vac Truck			275,000				275,000
Sewer	Sewer Line Maint. Mower				17,500			17,500
Sewer	ByPass Valve Upgrade				35,000			35,000
Sewer	Track Loader/Excavator					125,000		125,000
Sewer	Aerator Motor						8,500	8,500
Sewer	Basin #2 Aerators (4)						30,000	30,000
Sewer	WWTP Aeration Basin Liner & Fencing						64,000	64,000
Sewer	Equilization Basin Motor Replacement (6)						75,000	75,000
Sewer	Influent Screen Upgrade (1.5MGD)						100,000	100,000
Sewer	WWTP SCADA						120,000	120,000
Sewer	Sludge Holding Tank						250,000	250,000
Sewer	WWTP Headworks						550,000	550,000
Sewer	WWTP Clarifiers						1,200,000	1,200,000
		205,875	637,300	615,000	532,500	365,000	2,397,500	4,753,175

Current to 1 MGD Projects = \$169,000  
 \*FY21 Audited Fund Balance \$962,173

**Rutherfordton**  
 A MINTED ORIGINAL