

BUILDING DEPARTMENT
VILLAGE OF RYE BROOK
938 KING STREET RYE BROOK, NY 10573
(914) 939-0668
www.ryebrookny.gov



FOR OFFICE USE ONLY:

Approval Date: _____ Permit # _____
 Approval Signature: _____
 Disapproved a/c: _____ Date: _____
 B.O.T. Approval: _____
 Resolution Attached: BOT () ; P.B. () ; Other: _____ ()

Application Fee: _____ Date: _____
 Permit Fee: _____ Date: _____
 (Application fees are non-refundable)

HOME OCCUPATION PERMIT APPLICATION

Application dated: _____ is hereby made to the Board of Trustees of the Village of Rye Brook, NY, for the issuance of a Permit to conduct a Tier II or Tier III Home Occupation in accordance with Section 250-38 of the Code of the Village of Rye Brook, as described below. Please note that any construction proposed in conjunction with a Home Occupation Permit must be filed for separately with the Building Department on the appropriate building permit application. Village Code §250-38 contains information vital to the proper completion of this application. Please consult this code section at, www.ryebrookny.gov, before filing.

1. Address: _____
2. Parcel ID #: _____ Zone: _____
3. Property Owner: _____
 Address: _____
 Phone # _____ Cell # _____ email: _____
 Applicant: _____
 Address: _____
 Phone # _____ Cell # _____ email: _____
4. PROPOSED HOME OCCUPATION: check one; Tier II () Tier III () (Full disclosure detailing the exact nature of the proposed home occupation, hours of operation, number of visits per week, number of employees, etc... is required by law.)
 [use additional sheets if necessary]

5. Occupancy (1-family, 2-family, etc...) Prior to improvement: _____ After improvement: _____

Please note that this application must include the notarized signature(s) of the legal owner(s) of the above-mentioned property, in the space provided below. Any application not bearing the legal property owner's notarized signature(s) shall be deemed null and void, and will be returned to the applicant.

STATE OF NEW YORK, COUNTY OF WESTCHESTER) as:

_____, being duly sworn, deposes and states that he/she is the applicant above named,
(print name of individual signing as the applicant)
and further states that (s)he is the legal owner of the property to which this application pertains, or that (s)he is the
_____ for the legal owner and is duly authorized to make and file this application.
(indicate architect, contractor, agent, attorney, etc.)

That all statements contained herein are true to the best of his/her knowledge and belief, and that any work performed, or use conducted at the above captioned property will be in conformance with the details as set forth and contained in this application and in any accompanying approved plans and specifications, as well as in accordance with the New York State Uniform Fire Prevention & Building Code, the Code of the Village of Rye Brook and all other applicable laws, ordinances and regulations.

Sworn to before me this _____
day of _____, 20____

Sworn to before me this _____
day of _____, 20____

Signature of Property Owner

Signature of Applicant

Print Name of Property Owner

Print Name of Applicant

Notary Public

Notary Public