

**BUILDING DEPARTMENT**  
**VILLAGE OF RYE BROOK**  
**938 KING STREET RYE BROOK, NY 10573**  
**(914) 939-0668**  
[www.ryebrook.org](http://www.ryebrook.org)



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**FOR OFFICE USE ONLY:**

**Approval Date:** \_\_\_\_\_ **Permit #** \_\_\_\_\_

**Approval Signature:** \_\_\_\_\_

**Disapproved:** \_\_\_\_\_

BOT Approval Date: \_\_\_\_\_ Case # \_\_\_\_\_

PB Approval Date: \_\_\_\_\_ Case # \_\_\_\_\_

ZBA Approval Date: \_\_\_\_\_ Case # \_\_\_\_\_

Other: \_\_\_\_\_

**Amendment Fee:** \_\_\_\_\_ **Permit Fee:** \_\_\_\_\_

Application # \_\_\_\_\_

**ARCHITECTURAL REVIEW BOARD:**

Date: \_\_\_\_\_

Chairman: \_\_\_\_\_

Secretary: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

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**APPLICATION TO AMEND APPROVED PLANS**

Application dated: \_\_\_\_\_ is hereby made to the Building Inspector of the Village of Rye Brook, NY, to amend the approved plans associated with an existing open permit, and/or from any prior approvals granted by the approval authority as per detailed statement described below.

1. Job Address: \_\_\_\_\_ Existing Permit #: \_\_\_\_\_

2. Parcel ID#: \_\_\_\_\_ Zone: \_\_\_\_\_ Original Approval Date: \_\_\_\_\_

3. Proposed Amendment (Describe in detail): \_\_\_\_\_

\_\_\_\_\_

4. Property Owner: \_\_\_\_\_

Address: \_\_\_\_\_

Phone # \_\_\_\_\_ Cell # \_\_\_\_\_ e-mail \_\_\_\_\_

Applicant: \_\_\_\_\_

Address: \_\_\_\_\_

Phone # \_\_\_\_\_ Cell # \_\_\_\_\_ e-mail \_\_\_\_\_

Architect/Engineer: \_\_\_\_\_

Address: \_\_\_\_\_

Phone # \_\_\_\_\_ Cell # \_\_\_\_\_ e-mail \_\_\_\_\_

5. Occupancy; (1-Fam., 2-Fam., Comm., etc...) Prior to construction: \_\_\_\_\_ After construction: \_\_\_\_\_

6. Will the proposed amendment require the installation of a new, or an extension/modification to an existing automatic fire suppression system? (Fire Sprinkler, ANSL System, FM-200 System, Type I Hood, etc...) Yes: \_\_\_ No: \_\_\_ (if yes, you must submit a separate Automatic Fire Suppression System Permit application & 2 sets of detailed engineered plans)

7. Will the proposed amendment disturb 400 sq. ft. or more of land, or create 400 sq. ft. or more of impervious coverage requiring a Storm water Management Control Permit as per §217 of Village Code? Yes: \_\_\_ No: \_\_\_ Area: \_\_\_\_\_

8. Will the proposed amendment require a Site Plan Review by the Village Planning Board as per §209 of Village Code? Yes: \_\_\_\_ No: \_\_\_\_ (if yes, you must submit a Site Plan Application, & provide detailed drawings)
9. Will the proposed amendment require a Steep Slopes Permit as per §213 of Village Code Yes: \_\_\_\_ No: \_\_\_\_ (if yes, you must submit a Site Plan Application, & provide a detailed topographical survey)
10. Is the lot located within 100 ft of a Wetland as per §245 of Village Code? Yes: \_\_\_\_ No: \_\_\_\_ (if yes, the area of wetland and the wetland buffer zone must be properly depicted on the survey & site plan)
11. Is the lot or any portion thereof located in a Flood Plane as per the FIRM Map dated 9/28/07? Yes : \_\_\_\_ No: \_\_\_\_ (if yes, the area and elevations of the flood plane must be properly depicted on the survey& site plan)
12. Will the proposed amendment require a Tree Removal Permit as per §235 of Village Code? Yes: \_\_\_\_ No: \_\_\_\_ (if yes, you must submit a Tree Removal Permit Application)
13. Does the proposed amendment involve a Home-Occupation as per §250-38 of Village Code? Yes: \_\_\_\_ No: \_\_\_\_ If yes, indicate: TIER I: \_\_\_\_ TIER II: \_\_\_\_ TIER III: \_\_\_\_ (if yes, a Home Occupation Permit Application is required)
14. Will the proposed amendment result in additional square footage to the building or subject structure, and if so, provide such additional footage here. \_\_\_\_\_  
(Please submit additional Bulk Regulation Application Pages for review)
15. What is the total added cost of the work associated with the amendment: \$ \_\_\_\_\_ (The estimated cost shall include all site improvements, labor, material, scaffolding, fixed equipment, professional fees, including any material and labor which may be donated gratis.)
16. N.Y. State Construction Classification: \_\_\_\_\_ N.Y. State Use Classification: \_\_\_\_\_
17. Estimated date of completion: \_\_\_\_\_

**This application must be properly completed in its entirety by a N.Y. State Registered Architect or N.Y. State Licensed Professional Engineer & signed by those professionals where indicated. It must also include the notarized signature(s) of the legal owner(s) of the subject property, and the applicant of record in the spaces provided. Any application not properly completed in its entirety and/or not properly signed shall be deemed null and void, and will be returned to the applicant. Please note that application fees are non-refundable.**

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STATE OF NEW YORK, COUNTY OF WESTCHESTER ) as:

\_\_\_\_\_, being duly sworn, deposes and states that he/she is the applicant above named,  
(print name of individual signing as the applicant)

and further states that (s)he is the legal owner of the property to which this application pertains, or that (s)he is the \_\_\_\_\_ for the legal owner and is duly authorized to make and file this application.

(indicate architect, contractor, agent, attorney, etc.)

That all statements contained herein are true to the best of his/her knowledge and belief, and that any work performed, or use conducted at the above captioned property will be in conformance with the details as set forth and contained in this application and in any accompanying approved plans and specifications, as well as in accordance with the New York State Uniform Fire Prevention & Building Code, the Code of the Village of Rye Brook and all other applicable laws, ordinances and regulations. By signing this application, the property owner further declares that he/she has inspected the subject property, and that to the best of his/her knowledge there are no roof drains, sump pumps or other prohibited stormwater or groundwater connections or sources of infiltration into the sanitary sewer system on or from the subject property.

Sworn to before me this \_\_\_\_\_

Sworn to before me this \_\_\_\_\_

day of \_\_\_\_\_, 20\_\_\_\_\_

day of \_\_\_\_\_, 20\_\_\_\_\_

\_\_\_\_\_  
Signature of Property Owner

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Print Name of Property Owner

\_\_\_\_\_  
Print Name of Applicant

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Notary Public