

**Village of Sackets Harbor Planning Board**  
**April 19, 2023**  
**112 N. Broad St.**  
**Sackets Harbor, NY 13685**

Board Member present: Janet Quinn, Stasse Perkins, Dick Stephens, and Mike Smith were present. Merle Tousant was absent. A quorum was established. Meeting was called to order at 7:00 pm by Janet Quinn. Jim Corbin, Zoning Officer was present.

**Review and Approve minutes**

Stasee Perkins made a motion to approve the minutes as corrected for March 15, 2023 Regular Meeting seconded by Dick Stephens. Vote 4 ayes (Quinn, Perkins, Stephens and Smith), 0 nays.

**Report to the village Board**

Chair Quinn will give a copy of the report to the Village Board at the meeting on April 1, 2023.

**Old Business**

**New Business**

#23-13 Jason Burto/Dell'Olio, Watertown, NY. Applicant requests Site Plan Review to construct a residence on Lot # 6, Vollum Road of the Lakeview Subdivision. The project is in the Madison Barracks PDD, the Historic Overlay and the National Register Historic District, and requires review under the Village of Sackets Harbor Zoning Law.

James Burto from Jason Burto Architecture, was present and asked to address the Board. Mrs. Anne Dell'Olio was present via Zoom, she addressed the Board in behalf of the project as well.

Chair Quinn read a letter from the Division for Historic Preservation of the Office of Parks, Recreation and Historic Preservation (OPRHP) as part of the SEQRA process. The OPRHP made the following comments related only to Historic and Cultural resources. The project area is within Madison Barracks which is listed on the State and National Registers of Historic Places. "1) The siting, scale, and massing are appropriate for the surrounding historic district. 2) To create a stronger visual connection with the surrounding historic buildings, we recommend that brick and/or stone are incorporated

into the exterior finishes. The brick and/or stone should closely match the visual characteristics (color & texture) of the historic masonry.”

The applicant agreed to take in consideration the suggestions made from the OPRHP as part of the project.

It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Chair Quinn seconded by Stasse Perkins. Vote 4 ayes (Quinn, Perkins, Stephens, and Smith), 0 nay

Chair Quinn opened the public hearing at 7:34 pm, with no comment, the public hearing was closed at 7:34 pm.

Stasse Perkins made a motion that the application is complete, seconded by Dick Stephens. Vote 4 ayes (Quinn, Perkins, Stephens, and Smith), 0 nays.

Stasse Perkins made a motion to grant conditional approval for the application upon addition to the site plan indicating the newly described setbacks from the 100 yards flood line, the revised elevations, the addendum to the material list including some type of stone structure or brick to the front of the house and a stair walkway. Stone pavers will be used to connect the front porch to the driveway, seconded by Dick Stephens. Vote 4 ayes (Quinn, Perkins, Stephens, and Smith), 0 nays.

### **NEXT MEETING: May 17, 2023**

A motion was made at 8:05 pm to adjourn by Dick Stephens, seconded by Chair Quinn (Quinn, Perkins, Stephens, and Smith) 0 nays.

Minutes submitted by Erika Rauch Planning Board Secretary