

Village of Sackets Harbor Planning Board
March 20, 2024
112 N. Broad St. Sackets Harbor, NY 13685

Board Members present: Janet Quinn, Dick Stephens, Mike Smith, Stasee Perkins and Merle Tousant were present. A quorum was established. Meeting was called to order at 7:00 pm by Chairwoman Janet Quinn.

Dick Stephens made a motion to approve the minutes as corrected for February 21, 2024 Regular Meeting seconded by Chairwoman Quinn. Vote 4 ayes (Quinn, Stephens, Tousant and Smith), 0 nays. Stasee Perkins abstain

Report to the Village Board

Chairwoman Quinn noted the March 12, 2024 monthly report to the Village Board.

Old Business:

#23-61 Lawler Commercial Properties, LLC for property located at 10 Backus Road, Sackets Harbor. Applicant requests Site Plan Review to replace roofing. The SEQR review was completed at the November meeting, a public hearing was held at the December meeting and the application was tabled.

Mike Campbell was present via Zoom and addressed the Board on behalf of the project.

Chairwoman Quinn made a motion to approve the roofing material used “Owens Corning Duration Sure Nail” Shingle. If the trim needs replacement, it is ok to use composite material in white with the understanding the rest of the building trim would also be painted to be consistent with the white. This permit would last a year. Seconded by Stasee Perkins. Vote 5 ayes (Quinn, Stephens, Perkins, Tousant and Smith), 0 nays.

#23-62 Society for the Preservation of Madison Barracks for property located at 85 Worth Road, Sackets Harbor. The SEQR review was completed at the 2023 November meeting. The application was tabled at the 2023 December meeting.

Mike Campbell was present via Zoom and addressed the Board in behalf of the project.

Chairwoman Quinn made a motion to approve the slate like shingle. All trim on the building, dormer and cupola would be painted in white. Seconded by Dick Stephens. Vote 5 ayes (Quinn, Stephens, Perkins, Tousant and Smith), 0 nays

#24-4 Christopher Forte, 144 Bartlett Road, Sackets Harbor. Applicant requests Site Plan Review for construction of a two-family dwelling at the corner of Military Road and Hounsfield Street. SEQR was completed and a public hearing was held at the February meeting. Conditional approval was granted, pending submission of specifications for all exterior materials such as siding, windows, doors, roofing, lighting, and colors. No additional information has been submitted.

#24-5 Madison Barracks LLC, 215 Washington Street, Watertown, NY. Applicant requests Site Plan Review to reroof residential structures within Madison Barracks. SEQR was completed and a public hearing was held at the February meeting. Conditional approval was granted in February pending submission of additional information.

The additional information pertaining to the roofing materials used has been submitted, the material name is “TruDefinition Duration” shingles in black.

Chairwoman Quinn made a motion to grant final approval. Seconded by Stasee Perkins. Vote 5 ayes (Quinn, Stephens, Perkins, Tousant and Smith), 0 nays

#24-6 Madison Barracks LLC, 215 Washington Street, Watertown, NY. Applicant requests Site Plan Review for various exterior repairs to residential structures within Madison Barracks. SEQR was completed and a public hearing was held at the February meeting. Conditional approval was granted pending submission of additional information. No additional information has been submitted.

New Business

#24-09, Mark Herskind, 112 Ambrose Street/Barn Alley, Sackets Harbor. Applicant requests Special Permit Review to construct a garage with an accessory apartment on Barn Alley. It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was determined that there would be no significant negative impact on the environment in a motion made by Chair Quinn seconded by Stasee Perkins. Vote 5 ayes (Quinn, Stephens, Perkins, Tousant and Smith), 0 nays

Mark Herskind was present via Zoom and addressed the Board on behalf of the project. A public hearing has been scheduled for the next meeting in April.

No action was taken at the meeting. Dick Stephens made motion to table the application, pending further information from the applicant, regarding the material being used, easements, and the elevation floor plan drawing. Seconded by Chairwoman Quinn. Vote 5 ayes (Quinn, Perkins, Tousant, Stephens and Smith), 0 nays.

#24-10, Jason Burto, 14150 Boulder Creek Road, Watertown. Applicant requests Site Plan Review to construct a residence located at 175 Vollum Road. The project is on Lot # 14 of Lakeview Subdivision within the Madison Barracks PDD, the Historic Overlay District, and the National Register District.

It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was determined that there would be no significant negative impact on the environment in a motion made by Chair Quinn seconded by Stasee Perkins. Vote 5 ayes (Quinn, Stephens, Perkins, Tousant and Smith), 0 nays

James Burto from Jason Burto Architecture, was present and asked to address the Board. A public hearing has been scheduled for the next meeting in April.

No action was taken at the meeting. Dick Stephens made motion to table the application. Seconded by Stasee Perkins. Vote 5 ayes (Quinn, Perkins, Tousant, Stephens and Smith), 0 nays.

NEXT MEETING: April 10, 2024

A motion was made at 8:15 pm to adjourn by Chairwoman Quinn, seconded by Dick Stephens. Vote 5 ayes (Quinn, Stephens, Smith, Tousant and Perkins)

Minutes submitted by Erika Rauch Planning Board Secretary