

Village of Sackets Harbor Planning Board
May 15, 2024
112 N. Broad St. Sackets Harbor, NY 13685

Board Members present: Janet Quinn, Dick Stephens, Mike Smith, and Craig Parker (Alternate member) were present. Stasse Perkins and Merle Tousant were absent. Jim Corbin, Zoning Enforcement Officer was present.

A quorum was established. Meeting was called to order at 7:00 pm by Chairwoman Janet Quinn. Dick Stephens made a motion to approve the minutes as corrected for March 20, 2024 Regular Meeting seconded by chairwoman Quinn. Vote 5 ayes (Quinn, Stephens, Parker, and Smith), 0 nays.

Report to the Village Board

Chairwoman Quinn noted the April 09, 2024 monthly report to the Village Board.

Old Business

#24-4 Christopher Forte, 144 Bartlett Road, Sackets Harbor. Review for construction of a two-family dwelling at the corner of Military Road and Hounsfield Street. Conditional approval has been granted, pending submission of minor revision to the site plan.

Jason Burto, from Jason Burto Architecture, was present and asked to address the Board. The applicant submitted revised plans (March 6, 2024) for the exterior design of the house, retaining the previously approved materials.

Chairwoman Quinn made a motion that the application is complete, seconded by Dick Stephens. Vote 4 ayes (Quinn, Stephens, Parker, and Smith), 0 nays.

The board and the ZEO reviewed the new information, it was noted that it included two family dwelling and a detached garage with an accessory apartment. The accessory apartment requires a special permit, therefore a separate application for that will be required.

Chairwoman Quinn made a motion to approve the site plan for the house, which does not include the accessory apartment. Seconded by Dick Stephens. Vote 4 (Quinn, Stephens, Parker, and Smith), 0 nays.

#24-6 Madison Barracks LLC, 215 Washington Street, Watertown, NY. Applicant requests Site Plan Review for various exterior repairs to residential structures within Madison Barracks. The project is in the Madison Barracks PDD and Historic Overlay zoning districts as well as the National Register District. **Conditional approval has been granted pending submission of additional information. No new information was submitted for the May meeting.**

#24-09, Mark Herskind, 112 Ambrose Street/Barn Alley, Sackets Harbor. Applicant requests Special Permit Review to construct a garage with an accessory apartment on Barn Alley. The project is in the Village Residential Zoning District as well as the National Register District. As designed, the project does not meet setback requirements and would also require an area variance. **Application was tabled at the April meeting and referred to the ZBA for an area variance review.**

#24-10, Jason Burto, 14150 Boulder Creek Road, Watertown. Applicant requests Site Plan Review to construct a residence located on Lot # 14 of Lakeview Subdivision within the Madison Barracks PDD, the Historic Overlay District, and the National Register District. Site plan approval was granted in May, with the condition that the applicant submit a revised site plan that incorporates a rain garden, for compliance with the subdivision's stormwater management plan. The applicant discussed their efforts to design a rain garden, and has discussed the requirements with the seller, Lawler Realty. A design for Lot 14 will most likely be submitted by the June meeting.

#24-12, Adam Beshures/Amanda Miller, 118 West Main Street. Site Plan approval was granted in May, with the condition that the applicant submit information for trim paint color selection. Color information has been provided; the color name is Honorable blue HGSW6811, a color from the approved palette of historic colors.

New Business

#24-15 Massey and Greene Development, 119 West Main Street. Site Plan Review requested to repaint the exterior of the structure, replace the existing awning, and install new signage. The project is in the Village Core and Historic Overlay zoning districts as well as the National Register District.

Shawn Massey was present and was asked to address the Board. The applicant explained the project to the board.

It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was determined that there would be no significant negative impact on the environment in a motion made by Chairwoman Quinn seconded by Dick Stephens. Vote 4 (Quinn, Stephens, Parker, and Smith), 0 nays.

Chairwoman Quinn opened a public hearing at 7:47 pm with no more comment the public hearing was closed at 7:47 pm.

Dick Stephens made a motion that the application is complete, seconded by Mike Smith. Vote 4 ayes (Quinn, Stephens, Parker, and Smith), 0 nays.

Dick Stephens made a motion to approve the application as presented, for an exterior painting of the building with the approved colors, replace the signage S for a cone signage, replace fabric awning, and adding two additional awnings one on each side of the building over the windows; seconded by Mike Smith. Vote 4 (Quinn, Stephens, Parker, and Smith), 0 nays.

#24-17 Garrick and Kari Olson, 402 General Smith Drive. Site Plan review requested to replace aluminum flashing with copper flashing. Project is in the Village Residential and Historic Overlay zoning districts as well as the National Register District.

Garrick Olson and Kari Olson were present and asked to address the Board.

It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was determined that there would be no significant negative impact on the environment in a motion made by Chairwoman Quinn seconded by Dick Stephens. Vote 4 (Quinn, Stephens, Parker, and Smith), 0 nays.

Chairwoman Quinn opened a public hearing at 7:58 pm with no more comment the public hearing was closed at 7:58 pm.

Chairwoman Quinn made a motion that the application is complete, seconded by Dick Stephens. Vote 4 ayes (Quinn, Stephens, Parker, and Smith), 0 nays.

Dick Stephens made a motion to approve the application as presented; seconded by Craig Parker. Vote 4 (Quinn, Stephens, Parker, and Smith), 0 nays.

#24-18 The Boulton Trust - Gayle M. Boulton, Ambrose Street. Applicant requests Subdivision Review for a minor “lot line adjustment” subdivision, located in the Village Residential zoning district.

Stephen Gracey was present and asked to address the Board.

It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was determined that there would be no significant negative impact on the environment in a motion made by Chairwoman Quinn seconded by Dick Stephens. Vote 4 (Quinn, Stephens, Parker, and Smith), 0 nays.

Chairwoman Quinn opened a public hearing at 8:08 pm with no more comment the public hearing was closed at 8:08 pm.

Dick Stephens made a motion that the application is complete, seconded by Mike Smith. Vote 4 ayes (Quinn, Stephens, Parker, and Smith), 0 nays.

Chairwoman Quinn made a motion to approve the application as presented; seconded by Dick Stephens. Vote 4 (Quinn, Stephens, Parker, and Smith), 0 nays.

#24-19 Lisa Morgia Graham, 222 E. Morgia Drive. Applicant requests Subdivision Review for a minor subdivision for property located in the Village Residential zoning district.

Lisa Margia was present and asked to address the Board.

Chairwoman Quinn opened a public hearing at 8:18 pm with no more comment the public hearing was closed at 8:18 pm.

It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was determined that there would be no significant negative impact on the environment in a motion made by Chairwoman Quinn seconded by Dick Stephens. Vote 4 (Quinn, Stephens, Parker, and Smith), 0 nays.

Chairwoman Quinn made a motion that the application is complete, seconded by Craig Parker. Vote 4 ayes (Quinn, Stephens, Parker, and Smith), 0 nays. Dick Stephens made motion to granted conditional approval pending on the ZBA approval. Vote 4 ayes (Quinn, Stephens, Parker, and Smith), 0 nays.

#24-20 The Boulton Trust - Gayle M. Boulton, Ambrose Street. Applicant requests Subdivision Review to subdivide 0.74 acres from an 88 acres parcel located in the Village Residential zoning district.

Stephen Gracey was present and asked to address the Board.

It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was determined that there would be no significant negative impact on the environment in a motion made by Chairwoman Quinn seconded by Dick Stephens. Vote 4 (Quinn, Stephens, Parker, and Smith), 0 nays.

Chairwoman Quinn opened a public hearing at 8:28 pm with no more comment the public hearing was closed at 8:28 pm.

Mike Smith made a motion that the application is complete, seconded by Dick Stephens. Vote 4 ayes (Quinn, Stephens, Parker, and Smith), 0 nays.

Dick Stephens Chairwoman Quinn made a motion to approve the application as presented; seconded by Chairwoman Quinn. Vote 4 (Quinn, Stephens, Parker, and Smith), 0 nays.

#24-21 Madison Barracks LLC, 215 Washington Street, Watertown, NY. Applicant requests Site Plan Review to replace the roof with slate-like shingles on the apartment building located at 117 Vollum Road. The project is located within the Madison Barracks PDD, the Historic Overlay District and the National Register District.

It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was determined that there would be no significant negative impact on the environment in a motion made by Chairwoman Quinn seconded by Dick Stephens. Vote 4 (Quinn, Stephens, Parker, and Smith), 0 nays.

Chairwoman Quinn opened a public hearing at 8:34 pm with no more comment the public hearing was closed at 8:34 pm.

Dick Stephens made a motion that the application is complete, seconded by Mike Smith. Vote 4 ayes (Quinn, Stephens, Parker, and Smith), 0 nays.

Dick Stephens Chairwoman Quinn made a motion to approve the application as presented; seconded by Chairwoman Quinn. Vote 4 (Quinn, Stephens, Parker, and Smith), 0 nays.

NEXT MEETING: June 12, 2024

A motion was made at 8:40 pm to adjourn by Dick Stephens. Vote 4 (Quinn, Stephens, Parker, and Smith), 0 nays.

Minutes submitted by Erika Rauch Planning Board Secretary