

**Village of Sackets Harbor**  
**Planning Board Regular Meeting**  
**May 15, 2024**

**Call to order**

**Roll call and establish quorum**

**Review Minutes: April 10, 2024 Regular Meeting**

**Report to Village Board: May 14, 2024**

**Old Business**

**24-4 Christopher Forte, 144 Bartlett Road, Sackets Harbor.** Applicant requests Site Plan Review for construction of a two-family dwelling at the corner of Military Road and Hounsfield Street. The project is located within the Village Residential zoning district and is adjacent to the National Register District. **Conditional approval has been granted, pending submission of minor revision to the site plan.**

**#24-6 Madison Barracks LLC, 215 Washington Street, Watertown, NY.** Applicant requests Site Plan Review for various exterior repairs to residential structures within Madison Barracks. The project is in the Madison Barracks PDD and Historic Overlay zoning districts as well as the National Register District. **Conditional approval has been granted pending submission of additional information.**

**#24-09, Mark Herskind, 112 Ambrose Street/Barn Alley, Sackets Harbor.** Applicant requests Special Permit Review to construct a garage with an accessory apartment on Barn Alley. The project is in the Village Residential Zoning District as well as the National Register District. As designed, the project does not meet setback requirements and would also require an area variance. **Application was tabled at the April meeting and referred to the ZBA for an area variance review.**

**#24-10, Jason Burto, 14150 Boulder Creek Road, Watertown.** Applicant requests Site Plan Review to construct a residence located on Lot # 14 of Lakeview Subdivision within the Madison Barracks PDD, the Historic Overlay District, and the National Register District. **Site plan approval was granted in May, with the condition that the applicant submit a revised site plan that incorporates a rain garden, for compliance with the subdivision's stormwater management plan.**

**#24-12, Adam Beshures/Amanda Miller, 118 West Main Street.** Site Plan approval was granted in May, with the condition that the applicant submit information for trim paint color selection. Color information has been provided.

### New Business

**#24-15 Massey and Greene Development, 119 West Main Street.** Site Plan Review requested to repaint the exterior of the structure, replace the existing awning, and install new signage. The project is in the Village Core and Historic Overlay zoning districts as well as the National Register District. **A public hearing has been scheduled.**

**#24-17 Garrick and Kari Olson, 402 General Smith Drive.** Site Plan review requested to replace aluminum flashing with copper flashing. Project is in the Village Residential and Historic Overlay zoning districts as well as the National Register District. **A public hearing has been scheduled.**

**#24-18 The Boulton Trust - Gayle M. Boulton, Ambrose Street.** Applicant requests Subdivision Review for a minor "lot line adjustment" subdivision, located in the Village Residential zoning district. **A public hearing has been scheduled.**

**#24-19 Lisa Morgia Graham, 222 E. Morgia Drive.** Applicant requests Subdivision Review for a minor subdivision for property located in the Village Residential zoning district. **A public hearing has been scheduled.**

**#24-20 The Boulton Trust - Gayle M. Boulton, Ambrose Street.** Applicant requests Subdivision Review to subdivide 0.74 acres from an 88 acres parcel located in the Village Residential zoning district. **A public hearing has been scheduled.**

**#24-21 Madison Barracks LLC, 215 Washington Street, Watertown, NY.** Applicant requests Site Plan Review to replace the roof with slate-like shingles on the apartment building located at 117 Vollum Road. The project is located within the Madison Barracks PDD, the Historic Overlay District and the National Register District. **A public hearing has been scheduled.**

## **Ongoing Items for Consideration/Discussion**

- **Lakeview Subdivision: completing infrastructure and compliance with IA**
- Finalize application forms to incorporate Historic Review Board determinations and LWRP Coastal Policy reviews
- Acceptable windows and doors for replacement projects within the Historic District
- Finalize Subdivision and Special Permit Application forms

**NEXT MEETING: June 12, 2024**