# Village of Sackets Harbor Planning Board

# November 20, 2024

# Regular Meeting Minutes

# 112 N. Broad St.

# Sackets Harbor, NY, 13685

# Board Members Present: Janet Quinn, Stasse Perkins, Merle Tousant, Mike Smith, and Dick Stephens. A quorum was established. The meeting was called to order at 7:00pm with the Pledge of Allegiance. The Minutes from the October 16th meeting were approved as presented in a motion made by Stasse Perkins and seconded by Merle Tousant. Vote 4 ayes (Quinn, Perkins, Tousant, and Smith) 0 nays, Dick Stephens not present at vote. The Report that was given to the Village Board at their November 12, 2024 meeting was shared.

At 7:06pm Dick Stephens joined the meeting.

# Old Business

**#24-6 Madison Barracks LLC, 215 Washington Street, Watertown, NY.** Conditional approval granted at June 12, 2024 Planning Board Meeting pending submission of additional information pertaining to a previously installed door and color selection for a replacement porch. Pedestrian door with transom window has been installed, and is accepted by the Board. Paint color selection has been submitted and is accepted by the Board. A motion was made by Stasse Perkins, seconded by Janet Quinn, to declare the application complete, 5 ayes (Quinn, Stephens, Smith, Perkins, and Tousant) 0 nays.

**#24-10, Jason Burto, 14150 Boulder Creek Road, Watertown.** Site plan approval was granted at May, 2024 Planning Board meeting with the condition that the applicant submit a revised site plan that incorporates a rain garden, for compliance with the subdivision’s stormwater management plan. Rain garden materials were submitted and accepted.

**#24-57 Adam Beshures, for 106 West Main Street, Sackets Harbor.** Conditional Approval was granted at August 2024 Planning Board meeting, pending submission of roofing material specifications. Roofing material submitted.A motion was made by Stasse Perkins, seconded by Dick Stephens, to declare the application complete, 5 ayes (Quinn, Stephens, Smith, Perkins, and Tousant) 0 nays.

**#24-65, Albany Solar Solutions/Parisi, 204 Funny Cide Drive, Sackets Harbor**. At the October meeting of the Planning Board applicationfor site plan review to install a roof-mounted solar array was tabled due to an incomplete SEQR Part 1 Form. SEQR was completed with a determination that there was no significant negative impact on the environment, motion by Janet Quinn, seconded by Dick Stephens, 5 ayes (Quinn, Stephens, Smith, Perkins, and Tousant) 0 nays. A public hearing was opened at 7:42pm with no comments offered. A motion was made by Stasse Perkins, seconded by Dick Stephens, to declare the application complete. Vote 5 ayes (Quinn, Perkins, Tousant, Smith, and Stephens) 0 nays. A motion was made by Stasse Perkins, seconded by Merle Tousant, to approve the application request, as submitted. Vote 5 ayes (Quinn, Perkins, Tousant, Stephens, and Smith) 0 nays.

**New Business**

**#24-69, Solar Liberty Energy Systems, 206 Funny Cide Drive, Sackets Harbor.** Applicant requests Site Plan Review to install a roof-mounted solar array on the residence located in the Village Residential zoning district. SEQR was completed with a determination that there was no significant negative impact on the environment in a motion by Janet Quinn, seconded by Dick Stephens, 5 ayes (Quinn, Stephens, Smith, Perkins, and Tousant) 0 nays. A public hearing was opened at 7:49pm with no comments offered. A motion was made by Dick Stephens, seconded by Merle Tousant, to declare the application complete. Vote 5 ayes (Quinn, Perkins, Tousant, Smith, and Stephens) 0 nays. A motion was made by Janet Quinn, seconded by Dick Stephens, to approve the application request, as submitted. Vote 5 ayes (Quinn, Perkins, Tousant, Stephens, and Smith) 0 nays.

**#24-70 Adam Beshures, for 118 West Main Street, Sackets Harbor.** Applicant requests Site Plan Review to install a shed at the rear of the building. The project is within the Village Core and Historic Overlay zoning districts as well as the National Register District. SEQR was completed with a determination that there was no significant negative impact on the environment in a motion by Janet Quinn, seconded by Stasse Perkins, 5 ayes (Quinn, Stephens, Smith, Perkins, and Tousant) 0 nays. A public hearing was opened at 7:59pm with no comments offered. A motion was made by Stasse Perkins, seconded by Merle Tousant, to declare the application complete. Vote 5 ayes (Quinn, Perkins, Tousant, Smith, and Stephens) 0 nays. A motion was made by Dick Stephens, seconded by Stasse Perkins, to approve the application request, as submitted. Vote 5 ayes (Quinn, Perkins, Tousant, Stephens, and Smith) 0 nays.

**#24-71 Jason Burto on behalf of Sarah and Jeff Gilbert, for 104 West Main Street, Sackets Harbor.** Applicant requests Site Plan Review to construct an addition to the residence and a detached garage with Chapin Alley access. The project is within the Village Core and Historic Overlay zoning districts as well as the National Register District. SEQR was completed with a determination that there was no significant negative impact on the environment in a motion by Janet Quinn, seconded by Dick Stephens, 5 ayes (Quinn, Stephens, Smith, Perkins, and Tousant) 0 nays. A public hearing was opened at 8:13pm with no comments offered. A motion was made by Dick Stephens, seconded by Stasse Perkins, to declare the application complete. Vote 5 ayes (Quinn, Perkins, Tousant, Smith, and Stephens) 0 nays. A motion was made by Stasse Perkins, seconded by Merle Tousant, to approve the application request, as submitted. Vote 5 ayes (Quinn, Perkins, Tousant, Stephens, and Smith) 0 nays.

**#24-72 Navy Point Marine, Inc. for 102 Navy Point Road, Sackets Harbor.** Applicant requests Special Permit-Site Plan Review for a mobile office building and storage shed within the property as used for office space and storage. SEQR was completed and the application was referred to the ZBA for area variance consideration.

A motion was made by Janet Quinn and seconded by Dick Stephens to adjourn the meeting at 8:34pm. Vote 5 ayes (Quinn, Perkins, Tousant, Parker, and Stephens) 0 nays.

Minutes Submitted by:

Johnny Crossley

Deputy Clerk