

Village of Sackets Harbor Board of Trustees  
December 10, 2024  
Annual and Regular Meeting  
112 N. Broad St.  
Sackets Harbor, NY 13685

Present: Mayor Alex Morgia, Trustee Kelly Sova and Trustee Gregg Townsend. Absent: Deputy Mayor Ron Mildren. Also present: Treasurer Dennis Delaney.

The meeting was called to order with the Pledge of Allegiance at 6:30 pm.

## **ANNUAL MEETING**

The following items were presented at the annual Village Board meeting:

- Authorize payment in advance of audit, claims for public utility service, postage, freight, payroll taxes and express fees, medical, dental, life and disability insurance premiums as well as advance registrations for conferences and classes.
- Designate the Regular Open Meeting dates of the Board of Trustees as the second Tuesday of each month to commence at 6:30 PM.
- Designate the Depository Institutions for the Village of Sackets Harbor as: Watertown Savings Bank, Community Bank and NY Class
- Authorize the following check signing procedure, the Treasurer or Mayor may sign checks.
- Designate the official newspaper for the Village of Sackets Harbor as the *Watertown Daily Times*.
- Authorize the mileage rate to be as set by the IRS guidelines.
- Authorize officials and employees to attend meetings, conferences and workshops.
- Authorize Village and Employee co-payment of medical and dental insurance premiums (Village pays 90% of premium, employee pays 10% premium).
- Authorize the Village share of Jim Yuhas's health insurance premium to be paid to the Town of Wilna
- Authorize the use of Zoom for public meetings.
- Authorize the following appointments for the following terms:
  - Deputy Mayor – Ron Mildren
  - Deputy Clerk – Johnny Crossley – one year
  - Deputy Registrar – Johnny Crossley –one year
  - Zoning Enforcement Officer – James Corbin - one year
  - Heritage Area Director – David Altieri - one year
  - Visitor's Center Director – Kathy Keating - one year

- Village Historian –Constance Brennan-Barone - one year
- Village Attorneys – Kendall, Harrienger & Burrows; David Geurtsen - one year
- Village Engineer – Bernier, Carr & Associates - one year
- Village DPW Superintendent – Lynn Martin

### **COIN DEPOSIT POLICY:**

DPW staff is to retrieve coins from the water dispensers, place them in the deposit bags to be provided by the Watertown Savings Bank, lock the bags and return them to the bank to be counted and deposited.

### **INVESTMENT POLICY**

Ratify the Investment Policy

### **ACCEPTANCE OF CREDIT/DEBIT CARD, ACH PAYMENTS FOR VILLAGE TAXES AND WATER/SEWER BILLS**

Ratify the Acceptance of Credit/Debit Card or ACH payment for Village Taxes and water/sewer bills policy

### **PROCUREMENT POLICY**

Ratify the Procurement Policy

### **COMPUTER SYSTEM SECURITY BREACH NOTIFICATION POLICY**

Ratify the Computer System Security Breach Notification Policy

These were authorized in a motion made by Mayor Morgia and seconded by Trustee Townsend. Vote 3 ayes (Morgia, Sova and Townsend), 0 nays.

Appointments

12/10/24

Position	Name	Term End
Deputy Mayor	Ron Mildren	12/02/24
Treasurer		12/09/25
Deputy Treasurer	Jim Yuhas	12/09/25
Village Clerk	Margaret Kelly	12/09/25
Deputy Village Clerk	Johnny Crossley	12/09/25
Planning Board/ZBA Sec'y	Johnny Crossley	12/09/25
DPW Supervisor	Lynn Martin	12/09/25
Zoning Enforcement Officer	James Corbin	12/09/25
Engineer	Bernier, Carr & Associates	12/09/25
Village Registrar	Margaret Kelly	12/09/25
Deputy Village Registrar	Johnny Crossley	12/09/25
Heritage Area Director	David Altieri	12/09/25

Visitor's Center Director	Kathy Keating	12/09/25
Village Historian	Connie Barone	12/09/25

#### Employees

Visitor Center - part time		
DPW - Foreman	Mike VanNess	
DPW - Laborer	Jared Farrington	
DPW - Laborer - Part time		
DPW - Laborer - Part time		
DPW - Laborer - Part time		
DPW - Summer Laborer		
Police OIC - Part time	John Gleason	
Cleaner	Erica Washburn	

#### Elected Village Board

Mayor	Alex Morgia	12/01/25
Trustee	Ron Mildren	12/01/25
Trustee	Kelly Sova	12/01/25
Trustee		
Trustee	Gregg Townsend	12/7/26

#### Planning Board

PB Chair	Janet Quinn	12/15/26
PB Member	Dick Stephens	12/12/28
PB Member	Stasse Perkins	12/09/25
PB Member	Mike Smith	12/10/29
PB Member	Merle Tousant	12/14/27
PB Alternate	Craig Parker	12/10/29

#### Zoning Board

ZBA Chair	Jon P. Constance	12/14/26
ZBA Member	Frank Reynolds	12/10/29
ZBA Member	John Kenna	12/08/25
ZBA Member	Lawrence Barone	12/14/27
ZBA Member	Floyd Dame	12/12/28

#### Housing Authority

##### Annual Meeting

Chair	Betsy Regan	April, 2026
Vice Chair		
Secretary	Brenda Scordo	April, 2029
Treasurer	Cec Perkins	Feb, 2028
Member	Marsha Gaffney	Nov, 2028
Member	Christine Eggleston	July, 2025
Member	Judy Fiorentino	May, 2028

Joint Rec	Town	Chair	Paul Trudeau	
	Village Board Rep		Ron Mildren	12/2/25
	Town Board Rep		Beth Arthur	
	Village		Max Mason	
	Town		Jared Brown	
	Town		Jeff Robbins	
	At Large		Janelle Bova	
	Village		Christina Best-Thayer	
Military Cemetery	Chair		Don Matthews	12/10/25
	Member		Glenn Shephard	12/10/25
	Member		Richard Stevenson	12/10/25
	Member		Paul Trudeau	12/10/25
	Member		Kevin Oliver	12/10/25
	Member		Tom Sullivan	12/10/25
Can/Am	Chair		Brenda Jock Derouin	
	Village Board Rep			

The Annual Meeting was closed and the regular monthly meeting was opened at 6:34 pm.

## MINUTES

The minutes from the November 12, 2024 meeting were approved in a motion made by Trustee Townsend and seconded by Trustee Sova. Vote 3 ayes (Morgia, Sova and Townsend), 0 nays.

## PUBLIC COMMENT

The meeting was opened to the public at 6:34 pm with no comments offered.

## TREASURER'S REPORT

The bills listed on Abstract #7 and #7P (prepaid) including vouchers V5000470 through V5000532 were paid in a motion made by Mayor Morgia and seconded by Trustee Townsend. Vote 3 ayes (Morgia, Sova and Townsend), 0 nays.

## DEPARTMENT REPORTS

**Lynn Martin, DPW Superintendent**, had nothing to add to his written report.

**John Gleason, Police OIC**, submitted a written report.

The SHFD will be ordering some equipment through the Village but paying for it through their budget.

**Kathy Keating, Visitors Center Director**, reported that the Hometown Heroes program is open again.

**Janet Quinn, Planning Board Chair**, submitted a written report.

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**Brandon Sparacino and Corey Reid, BCA Engineers,** reported that Phase 1 of Market Square Park is complete. They will be nominating the Market Square Park Project for an American Public Works Association award.

**Peggy Kelly, Village Clerk** reported that the water billing is underway.

**Scott Kennet, Chamber of Commerce,** reported that the Yuletide event is Saturday.

## **BOARD REPORTS**

**Mayor Morgia** reported that he has checked with the Town Court and the zoning violation judgements do not accrue fees, the fine is a set amount.

In a motion made by Trustee Townsend and seconded by Mayor Morgia, the rest of the ARPA funds were allocated. \$7,889 will go to upgrading the village owned buildings doors and accessibility and additional cameras. \$15,000 will go to the Housing Authority for work on the sidewalks and paving. Vote 3 ayes (Morgia, Sova and Townsend), 0 nays.

He reported that Dean DeVito and Sarah Miletta had tied on the write in ballot for the election of the empty board seat. Mr. DeVito has stated he's willing to concede and paperwork is being prepared for his affidavit.

Personnel policy changes will be discussed at the next meeting.

We will be interviewing candidates for the Treasurer position.

**Trustee Sova** reported that the holiday decorating contest will be judged by Dan Pecora and his family.

They are the past winners of the contest. There will be 3 gift certificates purchased for prizes.

She reported that the unofficial survey for public input on the options for pedestrian safety on West Main St showed no clear choice. More research will be done.

There is no easy solution to the Recycling Center hours of operation.

**Trustee Townsend** shared draft resolutions with the board on establishing reserve funds. It will be discussed again at the next meeting.

## **CORRESPONDENCE**

The DANC report for October 2024 was received.

## **PUBLIC COMMENT**

The meeting was opened to the public at 7:36 pm.

Janet Quinn inquired about the process for public input for the W Main St. traffic options.

Public comment closed and a motion was made by Mayor Morgia and seconded by Trustee Townsend to adjourn the meeting at 7:39 pm. Vote 3 ayes (Morgia, Sova and Townsend), 0 nays.

Minutes submitted by

Peggy Kelly  
Village Clerk