

Village of Sackets Harbor Board of Trustees  
July 15, 2025  
Regular Meeting Minutes  
112 N. Broad St.  
Sackets Harbor, NY 13685

Present: Mayor Alex Morgia, Deputy Mayor Kelly Sova, Trustee Sarah Miletta, Trustee Gregg Townsend and Trustee Dean DeVito. Also present: Treasurer Belinda Van der Merwe.

The meeting was called to order with the Pledge of Allegiance at 6:30 pm.

### **MINUTES**

The minutes from the June 10, 2025 meeting were approved in a motion made by Deputy Mayor Sova and seconded by Trustee Miletta. Vote: 4 ayes (Morgia, Sova, Townsend and Miletta), 0 nays.

A resignation letter was received from Deputy Mayor Ron Mildren. Dean DeVito was appointed to fill out the balance of his term of office.

### **PUBLIC COMMENT**

The meeting was opened to the public at 6:32 pm with no comments offered.

### **TREASURER'S REPORT**

In a motion made by Trustee Townsend and seconded by Deputy Mayor Sova a \$900,000 loan was approved from the sewer fund to the water fund at 5% interest for the Seawall Capital Intake Project.

\$1,501,912.63 is currently invested in the NYCLASS account.

A total of \$485,000 was deposited into the WSB account for property taxes collected in June of 2025.

The property tax warrant was amended to reduce the amount from \$531,490 to \$527,923 due to the reduced property assessment for the Navy Point Marine property; The budget transfers were done and the bills on Abstract #2 with vouchers V6000042 through V6000119 were paid in a motion made by Mayor Morgia and seconded by Deputy Mayor Sova. Vote: 5 ayes (Morgia, Sova, Townsend, Devito and Miletta), 0 nays.

### **DEPARTMENT REPORTS**

**Lynn Martin, DPW Superintendent**, reported that Mike VanNess will be greatly missed.

Jared Farrington was promoted to MEO crew chief in a motion made by Deputy Mayor Sova and seconded by Trustee Townsend. Vote: 5 ayes (Morgia, Sova, Townsend, Devito and Miletta), 0 nays.

John Madlin, a seasonal employee, was approved for overtime and given a temporary raise to \$20.00 per hour. Vote: 5 ayes (Morgia, Sova, Townsend, Devito and Miletta), 0 nays.

In a motion made by Trustee Townsend and seconded by Mayor Morgia, Lynn Martin was given the stipend for having a water license. Vote: 5 ayes (Morgia, Sova, Townsend, Miletta and DeVito), 0 nays.

Trustee Sova thanked the DPW crew for the past month, working through the loss of Mike.

**John Gleason, Police OIC**, submitted a written report.

**Dave Altieri, Heritage Area Director**, announced that there will be community forum on a park and trails grant application on July 24<sup>th</sup> from 4 to 7 pm at the Visitors Center.

**Kathy Keating, Visitors Center Director**, reported that the number of Canadian visitors is down this year. August 4<sup>th</sup> is the new date for the start of the façade work at the center.

**Janet Quinn, Planning Board Chair**, reviewed the sign law for the downtown area. Craig Parker is taking the spot on the Planning Board that Stasse Perkins has held. Stasse will be stepping back to the alternate position.

**Brandon Sparacino and Corey Reid, BCA Engineers**, reported that Market Square Park Phase 1 and 2 closeout documents were given to the village. The payment request for \$161,850.00 was received from Marcellus Construction for the Intake Project. The final payment application for the Brown Shores project was submitted to the Village for \$14,325.00 from Powis Contracting. 4 cracked concrete block anchors on the water intake were replaced.

The WIIA Grant application is due September 12<sup>th</sup>, we will need letters of support for the grant. They met with Lawman to review the plans and approach of the proposed trench drain at Madison Barracks. BCA will have someone on site to observe the construction to ensure it is done according the way that it is agreed to.

**Peggy Kelly, Village Clerk**, reported that the water billing still has not been done. The water billing program is still not communicating with the meter program. Both El Dorado and Sensus have been contacted and are supposed to be working on it. Mayor Morgia offered to try to reformat the file for export. A motion was made by Deputy Mayor Sova and seconded by Trustee DeVito to wait until July 25, 2025 to see if it can be done that way, before hiring the Sensus integration team to work on the transition.

The Volunteers of the year were announced: the team from the bank, Stephanie Elliott, Malissa Bower and Jill Doyle. The Citizen of the Year is Patty Stevens. The Grand Marshall for the Can-Am Parade is Jeff Robbins.

**Community Organizations, Chamber of Commerce**, Mike Denehy spoke about future events, Heike Brazie spoke about Hallowneenville.

## **BOARD REPORTS**

**Mayor Morgia** reported he will be getting the new door locks using the ARPA funds.

**Deputy Mayor Sova** will be attending the after-event meeting at the Battlefield regarding the fireworks. She would like them to keep the parking lot open during the fireworks and other village events.

She made a motion to move forward with the Quicksight Notification System. The motion was seconded by Trustee Miletta. It will be \$1,300 per year for 3 years and we will launch it with a mailer. Vote: 5 ayes (Morgia, Sova, Townsend, Devito and Miletta), 0 nays.

**Trustee Townsend** reported that the archeological survey on the southern LDC parcel is being done today.

**Trustee Miletta** confirmed that there will be a pickle ball court and 1 basketball court behind the Municipal Building.

**Trustee DeVito** reported that they had several friends visiting the area and they found the village impressive.

### **OLD BUSINESS**

Resolution 10 of 2025 to adopt the Jefferson County Hazard Mitigation Plan was proposed by Mayor Morgia and seconded by Deputy Mayor Sova. Vote: 5 ayes (Morgia, Sova, Townsend, Devito and Miletta), 0 nays.

### **NEW BUSINESS**

The Quilt Show event application and the 18.12 Marathon event application were both approved in a motion made by Deputy Mayor Sova and seconded by Mayor Morgia. Vote: 5 ayes (Morgia, Sova, Townsend, Devito and Miletta), 0 nays.

Mayor Morgia signed the annual contract for the loan of the British Bloomfield Cannon.

### **PUBLIC COMMENT**

Craig Parker thanked Lynn Martin and the DPW for the condition of the Village, it looks beautiful.

Robert Hutchinson gave the Board the documentation on his blocked sewer problem.

Minutes submitted by

Peggy Kelly  
Village Clerk

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