

Village of Sackets Harbor Planning Board
August 20, 2025
Regular Meeting Minutes
112 N. Broad St.
Sackets Harbor, NY. 13685

Present: Chair Janet Quinn, Craig Parker, Merle Tousant, and Mike Smith. A quorum was established. Dick Stephens was excused. Jodi and Adam Deans were present via Zoom.

The meeting was called to order at 7:04 pm with Roll Call and the Pledge of Allegiance.

The minutes from the July 16, 2025 meeting were reviewed. Merle Tousant made a motion to approve. Mike Smith seconded the motion. Vote: 4 ayes (Quinn, Parker, Tousant, and Smith), 0 nays.

OLD BUSINESS

#24-79 Lawler Commercial Properties, 85 Worth Road, Sackets Harbor – Communication was received from Michael Campbell regarding the non-conforming door and subsequent violation letter. Michael has asked for more time while a replica of the previous door is constructed. The Board will review the replacement door design once further details are provided by the applicant.

#25-24 David Haldeman, 206 North Broad Street, Sackets Harbor – Upon review of the submitted information as requested, the conditions of approval have been satisfied. Chairperson Janet Quinn made a motion to approve application as complete, seconded by Craig Parker. Vote: 4 ayes (Quinn, Parker, Smith, Tousant), 0 nays.

NEW BUSINESS

#25-28 Jodi and Adam Deans, 120 North Broad Street, Sackets Harbor – An application has been submitted for proposed window replacements, painting of the entire exterior of the home, constructing an uncovered connection between the side porch and back porch, as well as installing a pool with concrete pad surrounding it. SEQR was reviewed and declared to have no significant adverse impact on the environment in a motion made by Chairperson Janet Quinn and seconded by Merle Tousant. Vote: 4 ayes (Quinn, Tousant, Parker, Smith), 0 nays. A public hearing was opened at 7:31 pm with no comments. A motion to approve the application as complete was made by Mike Smith and seconded by Merle Tousant. Vote: 4 ayes (Smith, Tousant, Quinn, Parker), 0 nays.

Discussion was held regarding how to conveniently and accurately maintain a list of acceptable windows, doors, and paint colors. No final decision was made.

The meeting was adjourned at 7:44 pm in a motion made by Merle Tousant and seconded by Craig Parker. Vote: 4 ayes (Tousant, Parker, Quinn, Smith), 0 nays.

Minutes submitted by:
Caroline Baker
Deputy Clerk