

**Village of Sackets Harbor**  
**Planning Board Regular Meeting**  
**February 2, 2022**

**Call to order**

**Pledge of Allegiance**

**Roll call and establish quorum**

**Review Minutes: December 15, 2021 Regular Meeting**

**Report to Village Board: January 11, 2022**

**Old Business**

**#21-2, Lawler Realty, 85 Worth Road, Lakeview Estates Subdivision, Madison Barracks, Sackets Harbor.** Applicant requests review for a 15-lot subdivision. The project is in the Historic Overlay and National Register Districts as well as identified as Parcel # 14 in the Madison Barracks PDD. It requires Subdivision Review under the Zoning Law of Sackets Harbor. SEQR has been completed, a public hearing was held at the April 21 meeting, at the May 12 meeting conditional preliminary approval was granted, and a second public hearing was held at the July, 2021 meeting. **Final review remains.**

**#21-36, Sackets Harbor Historical Society, 207 East Main Street, Sackets Harbor.** Applicant requests review for a Change in Use Special Permit. The project is in the Village Residential and Historic Overlay Districts as well as the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. **A public hearing was held at the July, 2021 meeting, and the project was tabled pending further information from the applicant regarding plans for meeting parking requirements.**

**#21-51, Jason Burto/Tin Pan Galley, 110 West Main Street, Sackets Harbor.** Applicant requests Site Plan Review to enclose the existing outdoor bar area to match the main building, with an operable glass panel system. The project is in the Village Core and Historic Overlay Zoning Districts as well as the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. **At the November, 2021 meeting, approval was granted for the basic design of the proposed addition. Details of**

the design such as windows, doors, lighting, etc. are subject to further review and approval, upon submission of additional information by the applicant.

**#21-53, Gary Piper, 106 Brown Shores Road, Sackets Harbor.** Applicant requests Site Plan Review to construct a residence. The project is in the Village Residential Zoning District and requires Site Plan Review under the Zoning law of the Village of Sackets Harbor. **The application was tabled at the December, 2021 meeting with a request for additional information regarding building materials and project design. A public hearing has been scheduled.**

**#21-55, Richard Cunha, 103 Ray Street, Sackets Harbor.** Applicant requests Site Plan Review to construct a 44' X 26' attached garage. The property is in the Village Core and Historic Overlay zoning districts, as well as the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. **At the December, 2021 meeting SEQR was completed and a public hearing was held. The project was tabled with a request for additional information.**

### New Business

**#21-57, John Patton/Kayla Thomas, 107 West Hamilton Street, Sackets Harbor.** Applicant requests Site Plan Review for exterior renovations in addition to those previously approved. The project is in the Village Residential and Historic Overlay Zoning Districts as well as the National Register and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. **A public hearing has been scheduled.**

### Items for Discussion

- New application forms to incorporate Historic Review Board determinations and LWRP Coastal Policy reviews
- Acceptable windows and doors for replacement projects within the Historic District
- Creation of a Subdivision Application form
- Draft map of National Register Districts, Historic Overlay District
- Draft map for Jefferson County Planning Department 239-m Review

**NEXT MEETING: March 16, 2021**

**#21- , Kristen Bast, 209 East Main Street, Sackets Harbor.** Applicant requests Site Plan Review for installation of a fence. The project is in the Village Residential and Historic Overlay Zoning Districts, the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor.