

**Village of Sackets Harbor**  
**Planning Board Special Meeting**  
**February 9, 2022**

**Call to order**

**Pledge of Allegiance**

**Roll call and establish quorum**

**Old Business**

**#21-51, Jason Burto/Tin Pan Galley, 110 West Main Street, Sackets Harbor.** Applicant requests Site Plan Review to enclose the existing outdoor bar area to match the main building, with an operable glass panel system. The project is in the Village Core and Historic Overlay Zoning Districts as well as the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. **At the November, 2021 meeting, approval was granted for the basic design of the proposed addition. Details of the design such as windows, doors, lighting, etc. are subject to further review and approval, upon submission of additional information by the applicant.**

**Items for Discussion**

- New application forms to incorporate Historic Review Board determinations and LWRP Coastal Policy reviews
- Acceptable windows and doors for replacement projects within the Historic District
- Creation of a Subdivision Application form
- Draft map of National Register Districts, Historic Overlay District
- Draft map for Jefferson County Planning Department 239-m Review

**NEXT MEETING: March 16, 2022**