

Village of Sackets Harbor
Planning Board Regular Meeting
March 16, 2022

Call to order

Pledge of Allegiance

Roll call and establish quorum

Review Minutes: February 2, 2022 Regular Meeting
February 9, 2022 Special Meeting

Report to Village Board: March 8, 2022

Old Business

#21-2, Lawler Realty, 85 Worth Road, Lakeview Estates Subdivision, Madison Barracks, Sackets Harbor. Applicant requests review for a 15-lot subdivision. The project is in the Historic Overlay and National Register Districts as well as identified as Parcel # 14 in the Madison Barracks PDD. It requires Subdivision Review under the Zoning Law of Sackets Harbor. SEQR has been completed, a public hearing was held at the April 21 meeting, at the May 12 meeting conditional preliminary approval was granted, and a second public hearing was held at the July, 2021 meeting. **Final review remains.**

#21-36, Sackets Harbor Historical Society, 207 East Main Street, Sackets Harbor. Applicant requests review for a Change in Use Special Permit. The project is in the Village Residential and Historic Overlay Districts as well as the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. **A public hearing was held at the July, 2021 meeting. The project was tabled pending further information regarding plans for meeting parking requirements.**

#21-51, Jason Burto/Tin Pan Galley, 110 West Main Street, Sackets Harbor. Applicant requested Site Plan Review to enclose the existing outdoor bar area to match the main building, with an operable glass panel system. The project is in the Village Core and Historic Overlay Zoning Districts as well as the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. **At the February 9 Special Meeting conditional site plan approval was granted. The applicant needs to confirm that the proposed stormwater plan is acceptable to the Village DPW.**

#21-53, Gary Piper, 106 Brown Shores Road, Sackets Harbor. Applicant requested Site Plan Review to construct a residence. **At the February 2, 2022 meeting conditional site plan approval was granted. An architectural sketch of the residence and detailed catalogue cuts for exterior building materials are required prior.**

#21-55, Richard Cunha, 103 Ray Street, Sackets Harbor. Applicant requests Site Plan Review to construct a 44' X 26' attached garage. The property is in the Village Core and Historic Overlay zoning districts, as well as the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. **At the December, 2021 meeting SEQR was completed and a public hearing was held. The project was tabled with a request for additional information.**

New Business

#22-3, Paul Curtin/Liberty Sackets Harbor LLC, for property located at 207 General Smith Drive, Sackets Harbor. Applicant requests Site Plan and Special Permit Review for use of existing structures as multi-family dwellings. The project is in the Village Residential and Historic Overlay Zoning Districts as well as the National Register District and therefore, requires review under the Zoning Law of the Village of Sackets Harbor. **A public hearing has been scheduled.**

#22-5, Alex Morgia, for property located at 201 West Main Street, Sackets Harbor. Applicant requests Site Plan Review for a change in use for the first floor of the structure to a wine and liquor retail shop. The project is in the Village Core and Historic Overlay Zoning Districts as well as the National Register District and therefore, requires review under the Zoning Law of the Village of Sackets Harbor. **A public hearing has been scheduled.**

Items for Discussion

- New application forms to incorporate Historic Review Board determinations and LWRP Coastal Policy reviews
- Acceptable windows and doors for replacement projects within the Historic District
- Creation of Subdivision and Special Permit Application forms
- Draft map of National Register Districts, Historic Overlay District
- Draft map for Jefferson County Planning Department 239-m Review

NEXT MEETING: April 20, 2022