

**Village of Sackets Harbor**  
**Planning Board Regular Meeting**  
**April 20, 2022**

**Call to order**

**Pledge of Allegiance**

**Roll call and establish quorum**

**Review Minutes: March 16, 2022 Regular Meeting**

**Report to Village Board: April 6, 2022**

**Old Business**

**#21-2, Lawler Realty, 85 Worth Road, Lakeview Estates Subdivision, Madison Barracks, Sackets Harbor.** Applicant requests review for a 15-lot subdivision. The project is in the Historic Overlay and National Register Districts as well as identified as Parcel # 14 in the Madison Barracks PDD. It requires Subdivision Review under the Zoning Law of Sackets Harbor. SEQR has been completed, a public hearing was held at the April 21 meeting, at the May 12 meeting conditional preliminary approval was granted, and a second public hearing was held at the July, 2021 meeting. **Final review remains.**

**#21-36, Sackets Harbor Historical Society, 207 East Main Street, Sackets Harbor.** Applicant requests review for a Change in Use Special Permit. The project is in the Village Residential and Historic Overlay Districts as well as the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. **A public hearing was held at the July, 2021 meeting. The project was tabled pending further information regarding plans for meeting parking requirements.**

**#21-51, Jason Burto/Tin Pan Galley, 110 West Main Street, Sackets Harbor.** Applicant requested Site Plan Review to enclose the existing outdoor bar area to match the main building, with an operable glass panel system. The project is in the Village Core and Historic Overlay Zoning Districts as well as the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. **At the February 9 Special Meeting conditional site plan approval was granted. The applicant needs to confirm that the proposed stormwater plan is acceptable to the Village DPW.**

## **New Business**

### **#22-12, Jeffrey Collins, for property located at 201 East Main Street, Sackets Harbor.**

Applicant requests Site Plan Review to construct a pergola for a back yard picnic area. The project is in the Village Residential and Historic Overlay Zoning Districts as well as the National Register District and therefore, requires review under the Zoning Law of the Village of Sackets Harbor. **A public hearing has been scheduled.**

### **#22-13, Ellen Smith, for property located at 307 General Smith Drive, Sackets Harbor.**

Applicant requests Site Plan Review to construct 8' by 60' dock without filling or dredging. The project is in the Village Residential and Historic Overlay Zoning Districts as well as the National Register District and therefore, requires review under the Zoning Law of the Village of Sackets Harbor. **A public hearing has been scheduled.**

### **#22-14, Kelly Clark, for property located at 208 West Main Street, Sackets Harbor.**

Applicant requests Site Plan Review to install new signage associated with a new retail establishment, "Market on Main". The project is in the Village Core and Historic Overlay Zoning Districts as well as the National Register District and therefore, requires review under the Zoning Law of the Village of Sackets Harbor. **A public hearing has been scheduled.**

### **#22-15, Merlin Tousant, for property located at 301 General Smith Drive, Sackets Harbor.**

Applicant requests Site Plan Review to construct 8' by 60' dock without filling or dredging. The project is in the Village Residential and Historic Overlay Zoning Districts as well as the National Register District and therefore, requires review under the Zoning Law of the Village of Sackets Harbor. **A public hearing has been scheduled.**

## **Sketch Plan Conference**

**Larry and Connie Barone, General Smith Drive - Residential landscaping plan**

**- Art gallery workshop**

### **Items for Discussion**

- Correspondence from Joanne Slater regarding stormwater runoff problems at Bayard and Ray Streets
- New application forms to incorporate Historic Review Board determinations and LWRP Coastal Policy reviews
- Acceptable windows and doors for replacement projects within the Historic District
- Creation of Subdivision and Special Permit Application forms
- Draft map of National Register Districts, Historic Overlay District and Jefferson County Planning Department 239-m Review

**NEXT MEETING: May 18, 2021**