

Village of Sackets Harbor Board of Trustees  
November 7, 2022  
Regular Meeting  
112 N. Broad St.  
Sackets Harbor, NY 13685

Present: Mayor Alex Morgia, Deputy Mayor Barbara Boulton, Trustee Ron Mildren, Trustee Mark Pacilio and Trustee Kelly Sova.

The meeting was called to order with the Pledge of Allegiance at 6:30 pm.

### **MINUTES**

The minutes from the October 11, 2022 meeting were approved in a motion made by Trustee Sova and seconded by Trustee Mildren. Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays.

### **MAYOR'S REPORT**

The mayor requested authorization to purchase an Ubiquiti Dream Machine SE in a direct purchase for \$499.00 as a wi-fi base unit to use in the office. This was done in a motion made by Trustee Sova and seconded by Trustee Pacilio. Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays.

A motion was made by Trustee Sova and seconded by Trustee Mildren to allow non-union employees to join the Teamster's Health Insurance. Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays.

A letter was read from Dean, Nicole and Sophia Devito thanking Deputy Mayor Boulton for her service to the community.

### **PUBLIC COMMENT**

The meeting was opened to the public at 6:36 pm with no comments offered.

### **OLD BUSINESS**

The Tree Ordinance/Local Law will be on the December 13<sup>th</sup> agenda with a public hearing.

The updated application with new routes for the 2023 Sackets Harbor Marathon were approved in a motion made by Trustee Sova and seconded by Deputy Mayor Boulton. Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays.

The Personnel Policy updates were approved in a motion made by Trustee Pacilio and seconded by Trustee Sova. Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays by roll call vote.

### **NEW BUSINESS**

A leash law may be introduced next month.

A letter was received from Farley's Law Office requesting a change in the easement at 213 West Main St. The easement is for a driveway access from the new parking lot behind the building to West Main St. The new owner of the property would like to have the access on Barn Alley instead due to potential limited visibility on Main St. Mayor Morgia recused himself from the

discussion as he is the new owner of the property. The matter was tabled until the December 13<sup>th</sup> meeting.

The contract from gWorks, the new owner of the program that is used for the village water billing, was approved for signature by the mayor in a motion made by Trustee Sova and seconded by Trustee Mildren. Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays. Don Matthews, chair of the Military Cemetery Committee, submitted a quote for a sign frame and posts. The purchase was tabled until confirmation of budget balances.

A letter was received from Serena Beach requesting permission to annex her parcels of land, one is in the village and the rest is not. Mayor Morgia will look into the process.

The renewal of the Watertown Savings Bank ATM lease was authorized in a motion made by Trustee Pacilio and seconded by Trustee Sova. Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays.

The event application for the “Run for Garrett” was approved in a motion made by Deputy Mayor Boulton and seconded by Trustee Pacilio. Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays.

### **TRUSTEE REPORTS**

**Deputy Mayor Boulton** reminded the board that the Can-Am Festival usually has a \$7,500 budget. Last year was their anniversary year and more was spent. Today, being the last meeting in her term, the board thanked her for her years of service to the village.

**Trustee Sova** requested authorization for the Marketing Committee to purchase a full-page ad in the TI Guide for \$4,600. This was done in a motion by Trustee Sova and seconded by Deputy Mayor Boulton. Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays.

She also requested authorizing spending a maximum of \$150 for prizes and the purchase of 3 yard signs for a holiday decorating contest. This was done in a motion made by Trustee Sova and seconded by Trustee Mildren. Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays.

**Trustee Mildren** reported that there was no news from the LDC. The Joint Rec committee reports that the basketball program is very popular this year. They will be doing the ski club again this year and Max Mason will be coordinating the ice rink behind the Municipal Building.

**Trustee Pacilio** reported that the Tree Committee bill for the fall planting will be here in December. The budget planning has started and he would like to work on strategic planning as part of the budget process.

### **DEPARTMENT HEAD REPORTS**

**Lynn Martin, DPW Superintendent**, submitted his written report. In a motion made by Trustee Sova and seconded by Deputy Mayor Boulton the installation of 2 furnaces at the water plant by Matt L’Huillier for \$7,100 was authorized. Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays.

**Kathy Keating, Visitors Center Coordinator**, submitted a written report of activities this month. They have been working on the Visitors Guide information.

**Corey Reid, Village Engineer**, reported that Lawman’s contracting will be on-sight tomorrow to begin work at Market Square Park. The turbidity curtain will be installed and the docks and

boat ramps will be closed. The village has received a \$20,000 grant for the I/I study.

**John Gleason, Police OIC**, reported that they had assisted with the school evacuation drill. He requested permission to hire 4 new part-time police officers: Joseph C Lees, Adam Hallett, Humberto Perez and Patrick Howell. This was authorized in a motion made by Deputy Mayor Boulton and seconded by Trustee Pacilio. Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays.

The Fire Department, the Heritage Area Director and the Planning Board Chair all submitted written reports.

### **TREASURER'S REPORT**

The Treasurer's Report was accepted in a motion made by Deputy Mayor Boulton and seconded by Trustee Sova. Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays.

The bills listed on Abstract 6 with vouchers v3000391 through v3000460 were paid in a motion made by Deputy Mayor Boulton and seconded by Mayor Morgia. Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays.

The re-levy list was shared with the board. It was signed for approval by Trustees Pacilio, Sova and Mildren.

### **PUBLIC COMMENT**

The meeting was opened to the public at 7:55 pm.

Todd Farrington extended thanks to Deputy Mayor Boulton for her long-term service.

The meeting was adjourned in a motion made by Trustee Mildren and seconded by Trustee Pacilio. Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays.

Minutes submitted by

Peggy Kelly  
Village Clerk