

Village of Sackets Harbor Planning Board

September 21, 2022  
112 N. Broad St.  
Sackets Harbor, NY 13685

Board Member present: Merle Tousant, Dick Stephens, Janet Quinn, Tom Dyckes, and Stasse Perkins. A quorum was established. Meeting was called to order at 7:00 pm by Chair Quinn.

**Review and Approve minutes**

Stasse Perkins made a motion to approve the minutes with amendment for the August 17, 2022 Regular Meeting, seconded by Dick Stephens. Vote 5 ayes (Quinn, Dyckes, Tousant, Perkins and Stephens), 0 nays.

**Report to the village Board**

Chair Quinn gave a copy of the report to the board members presented at the September 13, 2022 Village Board meeting.

**Old Business**

**#21-36, Sackets Harbor Historical Society, 207 East Main Street, Sackets Harbor.**

Applicant requests review for a Change in Use Special Permit. The project is in the Village Residential and Historic Overlay Districts as well as the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. A public hearing was held at the July, 2021 meeting. The project was tabled pending further information regarding plans for meeting parking requirements. No additional details were provided.

**#22-14, Kelly Clark, for property located at 208 West Main Street, Sackets Harbor.**

Applicant requests Site Plan Review to install new signage associated with a new retail establishment, "Market on Main". The project is in the Village Core and Historic Overlay Zoning Districts as well as the National Register District. At the April meeting SEQR was completed, a public hearing was held and the project was granted conditional approval, requesting further details about the hanging sign. No additional details were provided.

**#22-43, Paul Curtin/Liberty Sackets LLC, for property located at 207 General Smith Drive, Sackets Harbor.**

Applicant requests Site plan and Special Permit Review for use of existing structures as multi-family dwellings. The project is in the village Residential and Historic Overlay Zoning Districts as well as the National Register district and therefore, requires review under the Zoning Law of the Village of Sackets Harbor. SEQR has been completed. Paul Curtin was present and asked to address the board. The applicant submitted a descriptive narrative identifying how the use of the multi-family dwellings satisfies the zoning law. Chair Quinn opened the public hearing at 7:18pm, with no comment the public hearing was closed at 7:18pm. Stasse Perkin made a motion that the application is complete, seconded by Merle Tousant. Vote 5 ayes (Dyckes, Quinn, Perkins, Stephens, and Tousant), 0 nays. Tom Dyckes made a motion to approve the application, seconded by Merle Tousant, Vote 5 ayes (Dyckes, Quinn, Perkins, Stephens and Tousant), 0 nays.

**New Business:**

**#22-47, William and Helen Couch, for property located at 313 General Smith Drive, Sackets Harbor.** Applicant requests Site Plan Review for repair of existing stone break wall structures, including stairs and landing area. The project is in the Village Residential and Historic Overlay Zoning Districts as well as the National Register district and therefore, requires review under the Zoning Law of the Village of Sackets Harbor. The applicant was asked to address the board. It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Chair Quinn seconded by Dick Stephens. Vote 5 ayes (Dyckes, Quinn, Perkins, Stephens, and Tousant), 0 nays. The application was tabled in a motion by Tom Dyckes, seconded by Dick Stephens. Vote 5 ayes (Dyckes, Quinn, Perkins, Stephens, and Tousant), 0 nays. Pending publication of public notice.

**NEXT MEETING: October 19, 2022**

A motion was made at 7:55pm to adjourn by Janet Quinn, seconded by Merle Tousant. Vote 5 ayes (Dyckes, Quinn, Perkins, Stephens, and Tousant), 0 nays.

Minutes submitted by Erika Rauch Planning Board Secretary