

Village of Sackets Harbor
Planning Board Regular Meeting
December 21, 2022

Call to order

Pledge of Allegiance

Roll call and establish quorum

Review Minutes: November 16, 2022 Regular Meeting

Report to Village Board: December 13, 2022

Old Business

#21-36, Sackets Harbor Historical Society, 207 East Main Street, Sackets Harbor.

Applicant requests review for a Change in Use Special Permit. The project is in the Village Residential and Historic Overlay Districts as well as the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. **A public hearing was held at the July, 2021 meeting. The project was tabled pending further information regarding plans for meeting parking requirements.**

#22-14, Kelly Clark, for property located at 208 West Main Street, Sackets Harbor.

Applicant requests Site Plan Review to install new signage associated with a new retail establishment, "Market on Main". The project is in the Village Core and Historic Overlay Zoning Districts as well as the National Register District. At the April meeting SEQR was completed, a public hearing was held and the project was granted conditional approval, requesting further details about the hanging sign.

New Business

#22-55, Erica Feola, 113 Bayview Place, Sackets Harbor. Applicant requests Site Plan Review to install seasonal porch window enclosures on the front of the home. The project is in the Village Residential and Historic Overlay District as well as the National Register District and therefore requires Site Plan Review. **A public hearing has been scheduled.**

#22-57, Madison Barracks, LLC. Watertown, NY. Applicant requests Site Plan Review to replace roofing on four rental apartment buildings located at 101-119 Brady Road and 105-127 La Guardia Place, Madison Barracks. The project is in the Madison Barracks PDD, the Village Historic Overlay District as well as the National Register District and therefore, requires Site Plan Review. **A public hearing has been scheduled.**

#22-58, Larry and Connie Barone, for property located at 408 General Smith Drive, Sackets Harbor. Applicant requests Site Plan Review to reconstruct and enlarge the front porch entry on the existing structure. The project is in the Village Residential and Historic Overlay District as well as the National Register District and therefore requires Site Plan Review. **A public hearing has been scheduled.**

Ongoing Items for Consideration/Discussion

- New application forms to incorporate Historic Review Board determinations and LWRP Coastal Policy reviews
- Acceptable windows and doors for replacement projects within the Historic District
- Creation of Subdivision and Special Permit Application forms
- Draft map of National Register Districts, Historic Overlay District and Jefferson County Planning Department 239-m Review

NEXT MEETING: January 18, 2023

