

Village of Sackets Harbor Board of Trustees

January 9, 2018

Regular Meeting

112 N. Broad St.

Sackets Harbor, NY 13685

Present: Mayor Molly Reilly, Deputy Mayor Barbara Boulton, Trustee Dan Frechette, Trustee James Bray, Trustee Eric Constance. Also present: Jim Yuhas, Acting Treasurer.

The meeting was called to order at 6:30 pm with the Pledge of Allegiance.

A moment of silence was observed for the late Dennis Whelpley, our late Village Attorney.

REVIEW OF MINUTES

The minutes of the December 12, 2017 meeting were approved as presented in a motion made by Trustee Constance and seconded by Trustee Bray. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

MAYOR'S REPORT

A letter of completion was received from BCA Group for the UV Disinfection project.

The Tug Hill Local Government Conference notice was received. Any official wanting to attend can let the Village office know by March 5th and the registrations will be sent in.

Mayor Reilly reported that she has been working with Lonny Reinhardt and the Village Engineer on the FEMA application for Village damages sustained in the high water event last summer.

The Village Historians Connie Barone and Jeanie Brennan have offered to provide monthly historical information pieces to be published on the sacketsharborny.com web site.

The water department's DANC report was distributed to the Board.

The Village Clerk is following up with the officials who need to be sworn into office.

Mayor Reilly reported that she would like to host a Town Hall for residents to share their views and ideas. She asked for support from the Board for this and it was unanimous.

PUBLIC COMMENT

The meeting was opened to the public at 6:41 pm. No comments were offered.

OLD BUSINESS

Briggs McAndrew and Paul Trudeau were appointed to the Joint Rec Committee in a motion made by Trustee Frechette and seconded by Trustee Bray. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

Marsha Maxon was appointed to the Marketing Committee in a motion made by Deputy Mayor Boulton, seconded by Trustee Constance. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

Lonny Reinhardt was appointed Harbor Master in a motion made by Trustee Frechette and seconded by Trustee Bray. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

Margaret Kelly was appointed Village Registrar in a motion made by Mayor Reilly and seconded by Trustee Constance. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

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The DANC Agreement for License and Easement for a fiber optic communications system was approved in a motion made by Trustee Constance and seconded by Deputy Mayor Boulton. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

After consultation with counsel, it was determined that the Village of Sackets Harbor Military Cemetery does not have a Commission. There is a Committee with an advisory capacity to the Village Board of Trustees. The Committee had made changes to the policies, but the Board voted last September to maintain the previous rules until further notice. Deputy Mayor Boulton volunteered to represent the Board on this committee. The subject was tabled in a motion made by Trustee Bray and seconded by Deputy Mayor Boulton. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

NEW BUSINESS

A draft of the updated Personnel Policy was distributed to the Board by Deputy Mayor Boulton. Action will be taken next month.

Super Sign Up Saturday, a community organization fair to be held March 3, 2018 for non-profits, was proposed by the Mayor. This was supported in a motion made by Deputy Mayor Boulton and seconded by Trustee Frechette. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

The contract with the Fire Department for services in the Village was approved in a motion made by Trustee Frechette and seconded by Deputy Mayor Boulton. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

The contract with the Town of Hounsfield and the Fire Department with funds passing through the Village was approved by a motion made by Trustee Frechette and seconded by Trustee Bray. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

There was a request from the Fire Department for permission to install a Conex box behind the Municipal Building for storage. The request was tabled for more information and alternatives in a motion made by Trustee Constance and Trustee Bray. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

Mayor Reilly was authorized to apply for a grant from the William G Pomeroy Foundation for a roadside marker to honor Mayor Anna MacQuaid Mason in a motion made by Trustee Bray and seconded by Deputy Mayor Boulton. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

A request by Mayor Reilly to go into Executive Session to discuss legal matters was approved in a motion made by Trustee Constance and seconded by Deputy Mayor Boulton at 7:18 pm. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

The regular meeting resumed at 7:26 pm in a motion made by Trustee Frechette and seconded by Trustee Bray. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

A motion was made to authorize Mayor Reilly to sign a letter from a partner from the Conboy, McKay, Bachman & Kendall firm as a retainer for legal services by Trustee Bray and seconded by Trustee Constance. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

A motion was made by Trustee Bray and seconded by Trustee Frechette allowing the \$100.00 change to the sacketsharborny.com website to accommodate the Village Historian's articles. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

TRUSTEE REPORTS

Deputy Mayor Boulton reported that the Hay Memorial Library will be hosting a 6 week “Truth be Told” program starting January 15th. The Arm Chair Traveler program will be January 21st featuring Dr. Josh Canale who will speak on his time in China. The library reports that there has been an increase in book check outs, guests and programs this year.

The CanAm committee will be meeting at the end of January.

Trustee Bray had nothing to report from the Tree Committee or the Pickering Beach Museum. He reported that according to the Watertown Daily Times, Assemblywoman Jenne has a goal to strengthen ties with SUNY Maritime in the Bronx and maritime communities in the north country, and would like to reach out to her and bring the LDC property to her attention. Mayor Reilly was directed to write a letter to her in a motion made by Trustee Bray and seconded by Deputy Mayor Boulton.

Trustee Constance will not be able to make the Visitor’s Center meeting January 31st for the discussion on the displays. The Chamber of Commerce has new board members and will be meeting January 13th. The Marketing Committee had a NYS Troopers ad. Their next meeting is the last Thursday of January. He reported that he would like to meet with the Board or a committee of the Board to look at strategic planning for the Village. There are many future projects that need to be discussed and planned for such as the use of the Stone Hospital in the Barracks, waterfront development, downtown parking, expansion of the trail system, benches for the trail, the use of the Seaway Trail Building, additional grant funding for the water intake project, and more. These projects all begin with a conversation. Mayor Reilly will initiate the scheduling of a public meeting for this purpose. She also asked Trustee Constance to champion the downtown parking situation.

Trustee Frechette reported that there had been no new LDC meetings with Hi-Lite since December. The Rec Committee is looking for a location for the Summer Rec program. They will not be able to use the school this year due to their construction schedule. They are going to talk to the St Andrew’s Parish Center and the YMCA. He also said the Rec Committee is responsible for the trail.

TREASURER’S REPORT

The Treasurer’s report was approved in a motion made by Trustee Frechette and seconded by Trustee Bray. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

The bills listed on Abstract #8 with vouchers #100647 through 100707 were paid in a motion made by Trustee Bray and seconded by Trustee Constance. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

A motion to adjust an incorrect water bill that was given a late charge in error was made by Trustee Frechette and seconded by Deputy Mayor Boulton. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

A motion to pay the insurance of \$1,635.85 per month for the Treasurer’s health insurance was made by Trustee Frechette and seconded by Deputy Mayor Boulton. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

DEPARTMENT HEAD REPORTS

Lonny Reinhardt, DPW Superintendent, reported that they have been replacing frozen meters. The water meter reading system has been picking up leaks around the Village. There have been some disparaging reports regarding snow plowing on social media. From a snow plowing standpoint, he would prefer not having a Conex box behind the Municipal Building.

Gail Gorgen, Visitor's Center Manager, had nothing to add to her report.

Connie Barone submitted their Historian's Report.

Paul Trudeau, Police OIC, was absent but submitted his report.

Dave Altieri, Heritage Area Director, congratulated Gail Gorgen and Connie Barone on a successful First Day Hike.

Tim Scee wanted to express his appreciation on the plowing job the DPW has been doing. He also wanted to congratulate Paul Trudeau for doing a great job, particularly because today is National Law Enforcement Recognition day.

Dave Altieri announced that the Winter Concert Series will begin on Saturday, January 20th.

Lonny Reinhardt would like to have a live web cam looking down to the harbor from the Visitor's Center. He was asked to look into the cost involved and bring it to the Marketing Committee.

The meeting was adjourned in a motion made by Trustee Bray and seconded by Trustee Frechette at 8:06 pm. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

Minutes submitted by

Peggy Kelly
Acting Village Clerk