

Village of Sackets Harbor Planning Board  
March 21, 2018  
Regular Meeting  
112 N. Broad St.  
Sackets Harbor, NY 13685

The meeting was called to order by Chair Quinn at 7:00 pm with the Pledge of Allegiance. Members present were Tom Dyckes, Merle Tousant and Janet Quinn. Absent were Dick Stephens and Frank Reynolds. A quorum was established.

Tom Dyckes made a motion to accept the February 27, 2018 Regular Meeting minutes as presented, Merle Tousant seconded the motion. Vote 3 ayes (Dyckes, Tousant, Quinn), 0 nays.

Report to Village Board

Chair Quinn presented the report from the February 27, 2018 meeting to the Village Board at their March 13, 2018 meeting.

Old Business

#17-32 Lawler Realty, 85 Worth Road, Madison Barracks. Applicant requests Site Plan Review to construct and install a boat launch. The project is in the Madison Barracks PDD, the Historic Overlay and National Register Districts. There was no new information to report.

#17-47 Chad Johnson, 405 West Main Street. Applicant requests Site Plan approval for door and window replacement, expansion of an existing dormer, and construction of an accent wall by sidewalk. The project is located in the Village Center, the Historic Overlay and the National Register Districts and therefore requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. The SEQR review has been completed, a public hearing has been held and a Temporary Permit was granted for roofing repairs and an extension to the dormer. Mr. Johnson updated the board on the project. He explained the sizes and placement of the windows and that they will be using accent lighting instead of constructing a wall. Chair Quinn made the motion to accept the application materials, Merle Tousant seconded the motion. Vote 3 ayes (Dyckes, Tousant, Quinn), 0 nays. A motion was made by Tom Dyckes to approve the application, seconded by Merle Tousant. Vote 3 ayes (Dyckes, Tousant, Quinn), 0 nays.

## New Business

#18-01 Gordon Jacobs, 113 West Main Street. Applicant proposes building an addition to the existing building to create a one story apartment. The property is located in the Village Center Zoning District, the Historic Overlay and National Register Districts. A public hearing has been scheduled. The board reviewed the application materials and it was noted that the applicant must appear before the Zoning Board of Appeals for an area variance, provided the Planning Board approves the application. Chair Quinn then asked the applicant to explain the project. Gordon Jacobs explained that he would like to build an addition to the existing building. He would also like to build a shed, expand parking and extend the sidewalk. Mr. Jacobs provided part 1 of the SEQR, the board reviewed part 2. Chair Quinn made the motion that there was no significant negative impact on the environment. Tom Dyckes seconded the motion. Vote 3 ayes (Dyckes, Tousant, Quinn), 0 nays. A public hearing was opened at 7:45 pm, there were no comments made, the public hearing was closed at 7:45 pm. Tom Dyckes would like the applicant to amend the original application to cover all aspects of the project as presented. Tom Dyckes made the motion to accept the application as complete, with the exception that the applicant returns with a depiction of the railings he intends to use. Chair Quinn seconded the motion. Vote 3 ayes (Dyckes, Tousant, Quinn), 0 nays. A motion to approve the application was made by Chair Quinn, seconded by Tom Dyckes. Vote 3 ayes (Dyckes, Tousant, Quinn), 0 nays. Chair Quinn will write a letter to the Zoning Board of Appeals that the Planning Board acting as the lead agency, has determined that there was no negative impact and approved the site plan with the condition that when the applicant is ready to build the railing he is to send the material list and design specs to the Planning Board.

#18-04 William Stoodley, 105 Bayview Place. Applicant requests Site Plan approval for Replacement of decking materials and construction of a pergola. The project is in the Madison Barracks PDD, the Historic Overlay and National Register Districts. A public hearing has been scheduled. The board reviewed the application materials presented. Chair Quinn made the motion to accept the application materials, seconded by Merle Tousant. Vote 3 ayes (Dyckes, Tousant, Quinn), 0 nays. The applicant provided part 1 of SEQR, the board reviewed part 2 and found no significant negative impact on the environment. A motion was made by Merle Tousant that the application was complete, seconded by Tom Dyckes. Vote 3 ayes (Dyckes, Tousant, Quinn), 0 nays. A public hearing was opened at 7:58 pm, no comments were made, the public hearing was closed at 7:58 pm. Tom Dyckes made the motion to approve the application, it was seconded by Merle Tousant. Vote 3 ayes (Dyckes, Tousant, Quinn), 0 nays.

#18-05 Eric Constance, 214 West Main Street. Applicant requests Site Plan approval to replace a sign for new restaurant "The Upper Deck". The project is in the Village Center Zoning District, the Historic Overlay and National Register Districts. A public hearing has been scheduled. Upon review of the application the board found that the application was incomplete and cannot hold a public hearing. The board scheduled a special meeting on April 3, 2018 at 7:00 pm. Tom Dyckes made a motion to table the application and revisit on April 3, 2018, Merle Tousant seconded. Vote 3 ayes (Dyckes, Tousant, Quinn), 0 nays.

Other Items for Discussion:

Chair Quinn reported that there is still no real movement on the Liberty Sackets project.

NEXT MEETING: Wednesday, April 18, 2018

A motion to adjourn at 8:20 pm was made by Chair Quinn, seconded by Tom Dyckes. Vote 3 ayes (Dyckes, Tousant, Quinn), 0 nays.

Minutes submitted by

Kelli Ritz  
Planning Board Secretary

Village of Sackets Harbor Planning Board  
Regular Meeting  
March 21, 2018  
Page 3 of 3