

Village of Sackets Harbor Board of Trustees
April 10, 2018
Regular Meeting
112 N. Broad St.
Sackets Harbor, NY 13685

Present: Mayor Molly Reilly, Deputy Mayor Barbara Boulton, Trustee James Bray, Trustee Dan Frechette. Absent: Trustee Eric Constance. Also Present: Treasurer Jim Yuhas
The meeting was called to order with the Pledge of Allegiance at 6:30 pm.

A Public Hearing for the 2018-2019 Village Budget was opened at 6:31 pm with no comments offered. The Public Hearing was closed at 6:32 pm.

The Village Budget for 2018-2019 was adopted in a motion made by Trustee Frechette and seconded by Trustee Bray. Vote 4 ayes (Reilly, Boulton, Frechette and Bray), 0 nays.

REVIEW OF MINUTES

The minutes of the March 13, 2018 Meeting were approved as presented in a motion made by Trustee Bray and seconded by Deputy Mayor Boulton. Vote 4 ayes (Reilly, Boulton, Frechette and Bray), 0 nays. The minutes of the March 19, 2018 Meeting were approved as presented in a motion made by Deputy Mayor Boulton and seconded by Trustee Bray. Vote 4 ayes (Reilly, Boulton, Frechette and Bray), 0 nays.

MAYORS REPORT

The Annual Employee and Volunteer Dinner is scheduled for May 3rd at the Union Hotel.

The FEMA Application for the emergency repairs at Brown Shores has been submitted. The application for the work done at Market Square Park and the hazard mitigation portion is being prepared.

The Polar Plunge took place last Saturday and the total raised stands at \$13,133 so far.

The Citizen Preparedness Corps Training was held on March 27th.

Internships with the Village are being offered to JCC students.

The Bridge on Co Rt 75/Dodge Ave will be closed for replacement from May 1st through August 31st.

Volunteer and Citizen of the year nominations will be made at the May meeting. Forms for nomination are available.

The YMCA is willing to give a 10% discount to all Village employees. Unfortunately the Sackets Harbor YMCA is running at a deficit and would like to see more fund raisers. A letter was received from them requesting the \$2,000.00 that is in the 2017-2018 Village budget to assist in fund raising.

Mayor Reilly reported that she had toured the Agbotics, Inc green house on County Rt 75. They are planning an expansion and will write a support letter for the Village water intake project.

An invitation was received from Assemblywoman Jenne to take part in a Maritime Jobs Workshop on April 11th. Mayor Reilly and Deputy Mayor Boulton will be attending.

A letter was received from the Hay Memorial Library requesting the use of the Municipal Kitchen again for canning classes. These will take place on May 22nd and August 8th.

The DANC report and the NYSDOH Water System monitoring requirements were received.

Village of Sackets Harbor Board of Trustees
Regular Meeting
April 10, 2018
Page 1 of 5

The local Girl Scout Troop 50051 will be honored on April 15th with a Proclamation of “Girl Scouts Impact Day” for being the top cookie sales troop 3 years in a row.

PUBLIC COMMENT

The meeting was opened for public at 7 pm.

Thom Maxon questioned the timing of the bridge repair, wondering if it could be done in the fall after the tourist season.

Public comments closed at 7:04 pm.

OLD BUSINESS

Tom Spencer, Director of the Sons of the American Legion Riders, reported that they would like to continue their work at the Military Cemetery. They plan on cleaning up the fence line, they would like to install roads around the perimeter and divide the new part into sections similar to the old area. Deputy Mayor Boulton will be the contact on the Village Board for the Military Cemetery.

A motion was made at 7:13 pm to go into Executive Session for the purpose of discussions regarding proposed, pending or current litigation related to Buckley Alley by Trustee Frechette and seconded by Deputy Mayor Boulton. Vote 3 ayes (Reilly, Boulton and Frechette), 0 nays. Trustee Bray recused himself.

The regular meeting resumed at 7:37 pm.

NEW BUSINESS

The event application for the July 21, 2018 Can-Am Festival was approved as presented in a motion made by Trustee Frechette and seconded by Trustee Bray. Vote 4 ayes (Reilly, Boulton, Frechette and Bray), 0 nays.

The application for the June 9, 2018 Old Glory Day event was approved in a motion made by Deputy Mayor Boulton, seconded by Trustee Frechette. Vote 4 ayes (Reilly, Boulton, Frechette and Bray), 0 nays.

A motion to lift the open container law for the Old Glory Day event from 4-8 pm on West Main St beginning at the entrance to the Anchor Restaurant and extending to the Johnson’s property line including the parking lot of the Brew Pub and Anchor Restaurant as described in the application was made by Trustee Bray and seconded by Deputy Mayor Boulton. Vote 4 ayes (Reilly, Boulton, Frechette and Bray), 0 nays.

The event application for the 18.12 Challenge was approved in a motion made by Trustee Frechette and seconded by Deputy Mayor Boulton. Vote 4 ayes (Reilly, Boulton, Frechette and Bray), 0 nays. This year’s planned route will begin and end in the Village and have parking in the Sewer Plant area and possibly the LDC property, weather permitting.

There was a request from the owner of 213 W. Main St. to remove one of two existing water meters in his 4 unit building. A motion to deny the request was made by Trustee Bray and seconded by Deputy Mayor

Village of Sackets Harbor Board of Trustees

Regular Meeting

April 10, 2018

Page 2 of 5

Boulton. There was a consensus that the water law should be followed. Vote 4 ayes (Reilly, Boulton, Frechette and Bray), 0 nays. Mayor Reilly will correspond with the owner.

A zoning application was received for a change in use for 336 Brady Rd in Madison Barracks. Because this is in a Planned Development District any change involves a change in the Zoning Law.

Correspondence with counsel was just received regarding the procedures to follow for this. A calendar needs to be set up for action to be taken on this.

TRUSTEE REPORTS

Deputy Mayor Boulton reported that the 18.12 Challenge is all set to go. The Library will be hosting a workshop on Investing for Women. She also reported that the Can-Am Festival is looking for sponsors.

Trustee Bray reported that the Tree Committee will be planting a tree on Arbor Day, April 27, 2018 at 6:00 pm with the location yet to be determined. Kelly Reinhardt will be pursuing a grant that would pay for a tree inventory and tree planting plan. The Pickering Beach Committee toured the cottage which is in rough shape and will need substantial work. They reviewed the Museum's project list, some of which could be done by the DPW. There was no activity with the Article 10 Committee. Trustee Bray also suggested looking into a 2 hour parking rule in the downtown area.

Trustee Frechette reported that LDC member Hale Smith died and the memorial service will be this Saturday. The LDC is still hopeful that they can work something out with the Hi-Lite Corporation for the sale of a portion the available property. He also reported that Jeff Robbins is trying to set up a youth basketball program on Sunday afternoon but is having insurance issues.

TREASURER'S REPORT

The Treasurer's Report was accepted in a motion made by Trustee Frechette and seconded by Trustee Bray. Vote 4 ayes (Reilly, Boulton, Frechette and Bray), 0 nays.

The bills included in Abstract #11 with vouchers #100882 through #100950 were paid in a motion made by Trustee Bray and seconded by Trustee Frechette. Vote 4 ayes (Reilly, Boulton, Frechette and Bray), 0 nays.

Budget transfers were done in a motion made by Trustee Frechette and seconded by Deputy Mayor Boulton. Vote 4 ayes (Reilly, Boulton, Frechette and Bray), 0 nays.

DEPARTMENT HEAD REPORTS

John Madlin, DPW, reported that they had been working on storm clean-up and a plugged sewer main. They are working with the contractor for the church bell coil repair, which is outside of the scope of work on the recent repairs done on the clock. The DPW wants to let the residents know that baby wipes are not sewer friendly and have been causing pump problems.

Gail Gorgen, Visitor's Center Manager, requested Board approval of the 2018 Hours of Operation:

May and June: Wednesday through Saturday 10 am to 4 pm, Sunday Noon to 3 pm,

July to Sept 3: Monday- Saturday 10 am to 5 pm with Sunday 11 am to 4 pm.

Sept 5 to Columbus Day: Wednesday – Saturday 10 am to 4 pm with Sundays 12-3 pm

Winter months by appointment only

This was approved in a motion made by Trustee Bray and seconded by Deputy Mayor Boulton. Vote 4 ayes (Reilly, Boulton, Frechette and Bray), 0 nays.

Corey Reid, Village Engineer, reported that the piping will be changed out at the water plant. He reported receiving a proposal for a Marina Market Study from Moffatt and Nichol, a Rochester consultant, for \$21,680.00.

Paul Trudeau, Police OIC, requested permission to hire Joshua Rogers and Jonathan Walker as part time police officers. This was approved in a motion made by Trustee Frechette and seconded by Trustee Bray. Vote 4 ayes (Reilly, Boulton, Frechette and Bray), 0 nays.

He requested permission to order the replacement for car 366. The purchase of the vehicle and its amenities for no more than \$45,000.00 was authorized in a motion made by Deputy Mayor Boulton and seconded by Trustee Frechette. Vote 4 ayes (Reilly, Boulton, Frechette and Bray), 0 nays.

He reported that he would like better communication from the contractor for the bridge reconstruction on County Rt 75.

Dave Altieri, Heritage Area Director, requested the following to update the grants documentation:

A Resolution that Molly Reilly, as Mayor of the Village of Sackets Harbor, is hereby authorized and directed to accept funds from the New York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of Title 9 of the Environmental Protection Act of 1993, in an amount not to exceed \$25,000, and enter into and execute a project agreement with the State for such financial assistance to the Village of Sackets Harbor for improvements to the area in front of the Pickering-Beach Museum to include walkways, paving, landscaping, signage and benches, to be known as Pickering-Beach Park, and if appropriate, a conservation easement/preservation covenant to the deed of the assisted property. Motion to approve was made by Deputy Mayor Boulton, seconded by Trustee Frechette. Vote 4 ayes (Reilly, Boulton, Frechette and Bray), 0 nays.

A Resolution that Molly Reilly, as Mayor of the Village of Sackets Harbor, is hereby authorized and directed to accept funds from the New York State Office of Parks, Recreation and Historic Preservation in accordance with the provisions of Title 9 of the Environmental Protection Act of 1993, in an amount not to exceed \$46,650.00, and enter into and execute a project agreement with the State for such financial assistance to the Village of Sackets Harbor for improvements to Fort Pike to include a walkway, fence/wall, signage, and benches, and for improvements to the Heritage Area Visitor Center to include updated exhibits and signage, and, if appropriate, a conservation easement/preservation covenant to the deeds of the assisted property. Motion to approve made by Trustee Bray, seconded by Deputy Mayor Boulton. Vote 4 ayes (Reilly, Boulton, Frechette and Bray), 0 nays.

A motion was made by Trustee Frechette and seconded by Trustee Bray to authorize the submission of a Sea Grant Small Basin NYS Park Development Grant application. Vote 4 ayes (Reilly, Boulton, Frechette and Bray), 0 nays.

There was a request from the Sackets YMCA for funds from the 2017-2018 Village budget. This was approved in a motion made by Deputy Mayor Boulton and seconded by Trustee Frechette. Vote 4 ayes (Reilly, Boulton, Frechette and Bray), 0 nays.

Paul Trudeau, speaking as the dog warden, wanted to remind residents that even though it is not required by law he highly recommends walking your dogs on a leash.

PUBLIC COMMENT

The meeting was opened to the public at 9:02 pm.

Debbie Morrell thinks residents should be notified by mail about the upcoming bridge closure, or via Newzjunkie.

Tim Scee suggested contacting Marcus Wolfe at the Watertown Times to have the newspaper notify residents of the bridge work.

The meeting was adjourned at 9:06 pm in a motion made by Deputy Mayor Boulton and seconded by Trustee Bray. Vote 4 ayes (Reilly, Boulton, Frechette and Bray), 0 nays.

Minutes submitted by

Peggy Kelly
Acting Village Clerk