

Village of Sackets Harbor Planning Board

July 18, 2018

Regular Meeting

112 N. Broad St.

Sackets Harbor, NY 13685

Meeting was called to order at 7:01 pm by Chair Quinn with the Pledge of Allegiance. Members present were Dick Stephens, Tom Dyckes, Stasse Perkins, Merle Tousant and Janet Quinn. A quorum was established.

Review and Approve minutes

At the June 20 meeting the minutes for May 16th, were approved with the following amendment: *“At the May 16, 2018 regular meeting, Mike Campbell mentioned that he would come back with an application to tear down the wall at the Old Stone Hospital. Upon review of the May 16, 2018 regular meeting minutes, “Dick Stephens recollection was that Mike Campbell remarked that if the wall was damaged it would be rebuilt.” Tom Dyckes recalled, and in conjunction with review of the meeting tape, Tom would like it reflected in the minutes of the July 18, 2018 meeting (even though the minutes from the May 16, 2018 meeting were previously approved) that he recalls that Mike Campbell said that he would put up a new wall, not that he would restore the wall.*

With the additional comments made, Chair Quinn made the motion to accept the minutes as prepared, seconded by Merle Tousant. Vote 4 ayes (Dyckes, Perkins Tousant, Quinn) 1 nay (Stephens).

New Business

#18-31 Madison Off-Post, 144 Bartlett Road. Applicant requests Site Plan review for roofing replacement on “Officer’s Row” residential structures. The property is in the Madison Barracks PDD, historic overlay and National Register Districts and therefore requires Site Plan Review. A public hearing was scheduled.

Chair Quinn reviewed the application which includes a letter describing the intent, conditions of the building and the materials that will be used, (that were previously approved on another structure by the applicant), the zoning application, aerial photo showing the structures, details about the buildings and the full environmental assessment form.

The board reviewed Part 1 of SEQR that was provided by the applicant found one minor error, the board then completed Parts II & III of the SEQR form. A motion was made by Merle Tousant that there is no significant adverse impact on the environment, seconded by Dick Stephens. Vote 5 ayes (Stephens, Dyckes, Perkins, Tousant, Quinn) 0 nays.

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Chair Quinn made a motion that the board accepts all application materials, seconded by Dick Stephens. Vote 5 ayes (Stephens, Dyckes, Perkins, Tousant, Quinn) 0 nays.

A public hearing was opened at 7:24 pm, a comment was made by the applicants that they were excited and thanked the board, with no additional comments; the public hearing was closed at 7:24 pm.

A motion was made by Tom Dyckes that they have a complete application, seconded by Merle Tousant. Vote 5 ayes (Stephens, Dyckes, Perkins, Tousant, Quinn) 0 nays.

A motion was made to approve roof replacement on Building 6 by Dick Stephens, seconded by Merle Tousant. Vote 5 ayes (Stephens, Dyckes, Perkins, Tousant, Quinn) 0 nays.

#18-33 Joel Sova, 108-110 East Main Street. Applicant requests Site Plan Review to install a backyard fence. The project is located in the Village Residential, Historic Overlay and National Register Districts and therefore requires Site Plan Review. A public hearing was scheduled. Chair Quinn reviewed the application materials. Chair Quinn asked the applicant Kelly Sova to explain the project. The board reviewed Part I of SEQR that was provided by the applicant.

Chair Quinn made the motion to acknowledge the receipt of the application materials, seconded by Dick Stephens. Vote 5 ayes (Stephens, Dyckes, Perkins, Tousant, Quinn) 0 nays.

The board then completed Parts II & III of the SEQR form. Tom Dyckes made the motion that there is no significant adverse impact on the environment, seconded by Dick Stephens. Vote 5 ayes (Stephens, Dyckes, Perkins, Tousant, Quinn) 0 nays.

Chair Quinn opened the public hearing at 7:29 pm, with no comments made: the public hearing was closed at 7:29 pm.

A motion was made by Dick Stephens that they have a complete application, seconded by Tom Dyckes. Vote 5 ayes (Stephens, Dyckes, Perkins, Tousant, Quinn) 0 nays.

Chair Quinn made a motion to approve the fence as submitted in the application, seconded by Dick Stephens. Vote 5 ayes (Stephens, Dyckes, Perkins, Tousant, Quinn) 0 nays.

Other Items for Discussion:

Chair Quinn discussed with the board to consider some recommendations for Village Core parking requirements to address the parking in the Village, to research and recommend acceptable color palettes as stated in our zoning law and for someone to meet with Dave Altieri to review Historic Structure Review forms, as required by the CLG program.

There was also a discussion about someone checking on the laws regarding Airbnb rentals being set up in the Village.

NEXT MEETING: Wednesday, August 15

A motion was made at 7:54 pm to adjourn by Tom Dyckes, seconded by Dick Stephens. Vote 5 ayes (Stephens, Dyckes, Perkins, Tousant, Quinn) 0 nays.

Minutes submitted by

Kelli Ritz
Planning Board Secretary