

Village of Sackets Harbor Planning Board  
September 19, 2018  
Regular Meeting  
112 N. Broad St.  
Sackets Harbor, NY 13685

Meeting was called to order at 7:01 pm by Chair Quinn with the Pledge of Allegiance. Members present were Dick Stephens, Tom Dyckes, Merle Tousant and Janet Quinn. Absent was Stasse Perkins. A quorum was established.

**Review and Approve minutes**

Dick Stephens made a motion to accept the August 19, 2018 minutes with a few corrections, seconded by Janet Quinn. Vote 4 ayes (Dyckes, Stephens, Tousant, Quinn), 0 nays.

**Report to Village Board**

Chair Quinn presented the report from the August 29, 2018 regular meeting to the Village Board at their September 11, 2018 meeting.

**Old Business**

There was no old business to report.

**New Business**

#18-48 Cheryl Payne, 118 West Main Street. Applicant requests Site Plan review to repaint the store front and change the color. The property is in the Village Center zoning district, the Historic Overlay and National Register Districts. A public hearing was scheduled.

Chair Quinn reviewed the application materials. Chair Quinn asked the applicant's representative, Don Payne, to explain the project.

The board reviewed Part I of SEQR, provided by the applicant, as a Type I action, the board then completes Parts II & III. Chair Quinn made a motion that there is no significant adverse impact on the environment, seconded by Tom Dyckes. Vote 4 ayes (Dyckes, Stephens, Tousant, Quinn), 0 nays.

Chair Quinn made a motion to accept the application, seconded by Dick Stephens. Vote 4 ayes (Dyckes, Stephens, Tousant, Quinn), 0 nays.

A public hearing was opened at 7:23 pm, with no comments; the public hearing was closed at 7:23 pm.

A motion was made by Tom Dyckes that they have a complete application, seconded by Dick Stephens. Vote 4 ayes (Dyckes, Stephens, Tousant, Quinn), 0 nays.

Tom Dyckes made a motion to approve the application, seconded by Merle Tousant. Vote 4 ayes (Dyckes, Stephens, Tousant, Quinn), 0 nays.

#18-49, Elizabeth Grey, 105 Ray Street. Applicant requests Site Plan review to repaint the residence and change the color. The property is in the Village Residential zoning district, the Historic Overlay and National Register Districts. A public hearing was scheduled.

Chair Quinn reviewed the application materials. Chair Quinn asked the applicant, Elizabeth Grey, to explain the project.

The board reviewed Part I of SEQR, provided by the applicant, and then completes Parts II & III. Tom Dyckes made a motion that there is no significant adverse impact on the environment, seconded by Dick Stephens. Vote 4 ayes (Dyckes, Stephens, Tousant, Quinn), 0 nays.

Chair Quinn made the motion to accept the application, seconded by Dick Stephens. Vote 4 ayes (Dyckes, Stephens, Tousant, Quinn), 0 nays.

A public hearing was opened at 7:30 pm, with no comments; the public hearing was closed at 7:30 pm.

A motion was made by Chair Quinn that they have a complete application, seconded by Tom Dyckes. Vote 4 ayes (Dyckes, Stephens, Tousant, Quinn), 0 nays.

Chair Quinn made the motion to approve the application, seconded by Merle Tousant. Vote 4 ayes (Dyckes, Stephens, Tousant, Quinn), 0 nays.

**Other Items for Discussion:**

Consider recommendations for Village Core parking requirements,  
There were no new recommendations.

Research and recommend acceptable color palettes as stated in our zoning law. Tom Dyckes researched recommendations for historic color palettes, presented various samples for acceptable colors as stated in the Village Zoning Law. The board will review the samples at the next meeting.

Review Historic Structure Review forms as required by the CLG program, no forms were made available for review.

Chair Quinn and Dick Stephens attended the State Environmental Quality Review Act (SEQRA) Basics on September 17, 2018.

**NEXT MEETING: Wednesday, October 17, 2018**

A motion was made at 7:45 pm by Dick Stephens to adjourn, seconded by Tom Dyckes. Vote 4 ayes (Dyckes, Stephens, Tousant, Quinn), 0 nays.

Minutes submitted by

Kelli Ritz  
Planning Board Secretary