

Village of Sackets Harbor Board of Trustees
March 12, 2019
Regular Meeting
112 N. Broad St.
Sackets Harbor, NY 13685

Present: Mayor Molly Reilly, Trustee Dan Frechette, Trustee James Bray and Trustee Eric Constance.
Also present: Treasurer Jim Yuhas. Absent: Deputy Mayor Barbara Boulton.
The meeting was called to order at 6:30 pm with the Pledge of Allegiance.

REVIEW OF MINUTES

The minutes from the January 8, 2019 meeting were approved as presented in a motion made by Trustee Bray and seconded by Trustee Constance. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays.
The minutes from the February 14, 2019 meeting were approved as presented in a motion by Trustee Bray and seconded by Trustee Constance. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays.

MAYORS REPORT

Mayor Reilly reported the receipt of a letter from the NNY Community Foundation confirming the approval of their \$5,000 grant to the Village to help conduct a waterfront development marina market evaluation. The Sackets Harbor LDC has also approved putting \$10,000 toward the study. The Board approved hiring Moffat & Nichol for this Marina Market Study, not to exceed \$21,680, in a motion made by Trustee Constance and seconded by Trustee Bray. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays.

She shared letters received from students at SHCS, and a request from the School District for an inter-municipal agreement for the Village to collect school taxes for them again this year for \$4,000. This was approved in a motion made by Trustee Constance and seconded by Trustee Bray. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays. In a separate motion made by Trustee Bray and seconded by Trustee Constance they named the Village Clerk, Margaret Kelly, as the SHCSD Tax Collector. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays.

A request from the Nature Conservancy was received for their annual Boat Launch Steward program. This was approved in a motion made by Trustee Constance and seconded by Trustee Bray. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays.

Mayor Reilly reported that the search for the new DPW Superintendent went well and there will be an announcement of their decision soon.

An email received from Dale Carpenter expressing appreciation for the DPW and their snow removal work.

The Volunteer and Citizen of the Year nominating committee, comprised of John Deans, Karyn Cordero and Tom Dyckes, was appointed in a motion made by Trustee Constance and seconded by Trustee Bray. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays.

The DEC is monitoring the lake levels, which are high.

The budget meetings will continue on March 18th, and if needed on March 25th.

A letter was received from the State Assembly announcing a SAM Grant to the Village for construction of a recreational facility.

A motion was made by Trustee Constance and seconded by Trustee Frechette to approve the Verizon lease agreement renewal for the antennae space on the water tower. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays.

The January DANC Report was received.

The Village was named a 2018 Tree City USA by the Arbor Day Foundation and invited to a Ceremony and workshop in Albany.

In a motion made by Trustee Constance and seconded by Trustee Bray, the Mayor was authorized to sign the contract with Young Explosives for the 4th of July fireworks. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays.

The funding request from the Hay Memorial Library was received and will be taken up at the budget meeting.

A thank-you letter was received from the Coast Guard for Village support of their personnel during the recent shutdown.

A maintenance agreement proposal was received from Verdin Co for the village clock. The mayor reported that she had approached the Presbyterian Church offering to donate the clock to the Church, which was declined. The maintenance will be addressed during the budget meetings.

A FEMA quarterly report request was received from NYS Homeland Security.

Mayor Reilly offered the floor to Cheryl L. Shenle-O'Neill, the Executive Director of Snow Belt Housing who manages the Sackets Harbor Housing Authorities property Harbor Heights on Woolsey St. The flooding earlier this year caused damages to 9 apartments. They would like the Village to apply for a HUD Community Development Block Grant to make repairs and improvements. The grant application will be out this summer and can be used to apply for up to \$500,000. Snow Belt Housing would administer the grant and be the sub-recipient. They would have to spend some engineering money prior to the application. A motion was made by Trustee Constance and seconded by Trustee Frechette giving conditional approval to the Mayor to sign for the Village to apply for this. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays.

Gabi Matukas, the Summer Rec Assistant Director reported they are making plans for the summer session. The YMCA has also submitted a proposal to host the summer program.

PUBLIC COMMENT

The meeting was opened to the public at 7:14 pm.

Janet Quinn reported that a Community Development Grant generally involves no risk to the Village. She believes there is a drainage problem on East Main St that is a bigger community issue than just Harbor Heights apartments.

Randy Pitkin wanted to know if applying for this grant will prohibit application for other grants.

There was a motion at 7:19 pm to enter into Executive Session to discuss employment matters. The motion was made by Trustee Bray and seconded by Trustee Frechette. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays.

There was a motion to resume the regular meeting at 7:38 made by Trustee Constance and seconded by Trustee Frechette. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays.

There was a motion to hire Karyn Carbone at scale as the Deputy Clerk made by Trustee Frechette and seconded by Trustee Bray. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays.

OLD BUSINESS

There was a solar law research update, the Unified Solar Law that most municipalities have adopted was done by NYSEERDA. The solar array being proposed in the Sackets Meadows area is a small array as opposed to the larger ones being done in the area. BOCES does not do a community array. A motion to refer the Power Purchase Agreement to counsel was made by Trustee Bray and seconded by Trustee Frechette. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays.

NEW BUSINESS

The event application for Sackets Under Stars was approved in a motion made by Trustee Frechette and seconded by Trustee Bray. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays.

The event application for the 17th annual SpokerRide was approved in a motion made by Trustee Frechette and seconded by Trustee Bray. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays.

The event application for the Sackets Harbor Porch Music Fest was given conditional approval, depending on the map submitted closer to the event, in a motion made by Trustee Bray and seconded by Trustee Frechette. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays.

The event application for the Old Glory Day program was approved in a motion made by Trustee Bray and seconded by Trustee Frechette. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays.

The vendor application from the St Andrew Catholic Church Knights of Columbus was approved in a motion made by Trustee Bray and seconded by Trustee Constance. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays.

The Girl Scout's walk event application was given conditional approval, depending on the map to be submitted, in a motion made by Trustee Bray and seconded by Trustee Frechette. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays.

The event application for the 18.12 Challenge was approved in a motion made by Trustee Frechette and seconded by Trustee Bray. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays.

The Madison Barracks PDD Amendment will be taken up when materials are complete.

TRUSTEE REPORTS

Trustee Bray reported that there had been no action by the Tree Committee.

Trustee Constance reported that new displays will be in place at the Visitors Center by Memorial Day. The Marketing Committee is waiting on the new web site.

Trustee Frechette reported that the Rec Committee will be meeting next week.

TREASURER'S REPORT

The Treasurer's Report was accepted in a motion made by Trustee Frechette and seconded by Trustee Bray. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays.

The bills on Abstract #10 with vouchers 101835 through 101909 were paid in a motion made by Trustee Bray and seconded by Trustee Constance. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays.

The Budget transfers were approved in a motion made by Trustee Bray and seconded by Trustee Constance. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays.

There will be public hearings scheduled at the April 9th meeting for the budget and a possible a tax cap over-ride if needed.

DEPARTMENT HEAD REPORTS

John Madlin submitted the written report for the DPW and Gail Gorgen did for the Visitors Center.

Cory Reid, Village Engineer, reported that the seawall project permits have been received. The plans and specs are ready to go out to bid but they are checking property lines. The work will be done in the fall/winter.

The WIIA grant application for the Intake project will be submitted for round 3. They are looking for ways to make the application stronger. Letters of support should be in by May 1. They are also looking at an Empire State Development Grant with the CFA's in July.

The Brown Shores culvert will be getting some borings this week to see if the bedrock could be used as the base for the culvert.

The estimate from Bach & Co for the repair of the Market Square Park sheet piling is \$300,000. We will be submitting an appeal for the FEMA application to include this.

Dave Altieri, Heritage Area Director, requested that the Board declare lead agency status in the SEQR for the Visitors Center Grant. This was done in a motion made by Trustee Bray, seconded by Trustee Frechette. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays. The Mayor was authorized to sign Part 1 of the SEQR in a motion made by Trustee Constance and seconded by Trustee Bray. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays. In the SEQR parts 2 and 3 the project was declared to have no significant impact on the environment in a motion made by Trustee Bray and seconded by Trustee Frechette. Vote 4 ayes (Reilly, Frechette, Bray and Constance), 0 nays.

Janet Quinn, Planning Board Chair, reported that their meeting will be March 27th. They are starting the list of pre-approved siding, windows and doors to be used in the National Historic Register District.

PUBLIC COMMENT

The meeting was opened to the public at 8:37 pm. No comments were offered.

The meeting was adjourned in a motion made by Trustee Frechette and seconded by Trustee Constance at 8:37 pm.

Minutes submitted by

Peggy Kelly

Village Clerk