

Village of Sackets Harbor Board of Trustees

June 11, 2019

Regular Meeting

112 N. Broad St.

Sackets Harbor, NY 13685

Present: Mayor Molly Reilly, Deputy Mayor Barbara Boulton, Trustee Dan Frechette, Trustee James Bray and Trustee Eric Constance. Also present: Jim Yuhas, Treasurer.

The meeting was called to order at 6:30 with the Pledge of Allegiance.

**REVIEW OF MINUTES**

The minutes of the May 14, 2019 meeting were approved as presented in a motion made by Deputy Mayor Boulton and seconded by Trustee Bray. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

The minutes of the May 30, 2019 year end meeting were approved in a motion made by Trustee Frechette and seconded by Trustee Bray. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

**MAYOR'S REPORT**

Mayor Reilly reported that the lake level has exceeded the high water levels of 2017 and recommended that residents read the IJC's Plan 2014.

The receipt of the SHCSD Board decision to name the Village Clerk, Margaret Kelly, as school tax collector was acknowledged by the Village Board. The School District will pay the Village \$5,000.00. A request was received from John Maxon for credit on his sewer bill for 404-406 W Main St due to the Village shutting down his line due to the high water. The request was declined in a motion made by Trustee Bray and seconded by Trustee Frechette. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

The DANC Report was shared with the board and it was pointed out that the water treatment plant metered 7,720,846 gallons of water in May. But the wastewater treatment facility treated 20,128,430 gallons. The Board reminded residents that it is illegal to empty ground water into the sewer system.

**PUBLIC COMMENT**

The meeting was opened to the public at 7:02 pm.

Jay Cramer reported that he will be cleaning up at Fort Pike Park again this year.

Public comment was closed at 7:03 pm.

**OLD BUSINESS**

A recommendation from the Planning Board was received regarding the Lawler Realty application for the Madison Barracks subdivision, PDD amendment and site plan review for their proposed boat launch.

The Planning Board approved the subdivision with two conditions (1) The survey map and property to be clarified to clearly identify the lot corners of the new parcel, consistent with the Legend symbol noted as "Lot corners to be set upon approval" and (2) the boat launch gravel access road dimensions be noted on the map including the entrance by the Stone Hospital, the road width, and distances from adjacent property lines (Canyonlands LLC and the Stone Hospital).

Regarding the PDD amendment and boat launch site plan review, the Planning Board recommended approving the PDD amendment and the boat launch with two conditions: (1) Documentation that all other required permits and permits and approvals have been granted (DEC, Army Corp, OGS, DOS and SHPO)

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and; (2) the design and placement of all permanent signage pertaining to the boat launch be approved by the Planning Board.

The recommendation from the Planning Board was accepted and the application will be forwarded to the Jefferson County Planning Board in a motion made by Trustee Constance and seconded by Deputy Mayor Boulton. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

### **NEW BUSINESS**

The event application for History Jaunts in Sackets Harbor was approved in a motion made by Trustee Constance and seconded by Trustee Bray. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

### **TRUSTEE REPORTS**

**Deputy Mayor Boulton** reported from the Library that the Storywalk was well attended and plans are underway for the upcoming programs. The Sackets Under Stars program starts June 28<sup>th</sup>.

Can-Am is looking for volunteers.

**Trustee Bray** reported that the zoning re-write committee is working on short-term rentals such as Air BnB.

**Trustee Constance** recommended using Indeed.com to advertise the open positions in the Village. He believes the economic development of the harbor should be a Village priority.

There is still no developer willing to do a solar array in the Village.

**Trustee Frechette** reported that the LDC appointed Karyn Carbone to their board. The summer rec program will be at the YMCA this year due to the construction at the school.

### **TREASURER'S REPORT**

The motion to accept the Treasurer's Report was made by Trustee Frechette and seconded by Trustee Bray. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

The bills listed on Abstract 1 with vouchers 102091 through 102162 were paid in a motion made by Deputy Mayor Boulton and seconded by Trustee Bray. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

A motion to have the Trustees sign the Treasurer's balance sheets was made by Deputy Mayor Boulton and seconded by Trustee Frechette. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

A motion was made by Deputy Mayor Boulton and seconded by Trustee Bray to enter into Executive Session at 7:28 pm to discuss personnel matters. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

A motion was made at 7:36 pm to resume the regular meeting by Trustee Bray and seconded by Trustee Frechette. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

A motion to approve the payroll sheet as presented was made by Trustee Bray and seconded by Deputy Mayor Boulton. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

The annual agreement with the Town of Wilna regarding payment of the Treasurer's health insurance premium was acknowledged in a motion made by Trustee Frechette and seconded by Deputy Mayor Boulton. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

The Mayor was authorized to sign the Notice to Proceed for the NY Power Authority LED lighting proposal in a motion made by Trustee Frechette and seconded by Trustee Bray. Vote 4 ayes (Reilly, Boulton, Frechette, and Bray), 1 nay (Constance).

## **DEPARTMENT HEAD REPORTS**

**DPW Superintendent, Lynn Martin**, requested approval for a canopy for the viewing stand. This was approved in a motion made by Trustee Frechette and seconded by Deputy Mayor Barb Boulton. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays. He also requested approval of a bid from AMP Electric RS, LLC for installation of electric back boards for use at the Visitors Center lawn for events. The motion to approve, contingent on it being the best bid with two other bids, was made by Trustee Bray and seconded by Trustee Constance. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

He shared information on retaining walls as a possible fix for the erosion on Brown Shore Rd.

**Corey Reid, Village Engineer**, reported that Moffett and Nichol missed their deadline for the harbor study but promised it for the end of the month. We have the permits and easement for the Seawall project but will have to wait on setting a bid date given the current water levels. The Wiaa grant applications are not open yet.

**Dave Altieri, Heritage Area Director**, would like to hire Sarah Conley as the Pickering Beach Museum summer employee. This was approved in a motion made by Trustee Bray and seconded by Deputy Mayor Boulton. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays. The Museum will open Thursday June 27<sup>th</sup>.

## **PUBLIC COMMENT**

The meeting was opened to the public at 8:35 pm with no comments offered.

The meeting was adjourned at 8:35 pm in a motion made by Trustee Constance and seconded by Trustee Frechette. Vote 5 ayes (Reilly, Boulton, Frechette, Bray and Constance), 0 nays.

Minutes submitted by

Peggy Kelly  
Village Clerk