

Village of Sackets Harbor Board of Trustees  
November 12, 2019  
Regular Meeting  
112 N. Broad St.  
Sackets Harbor, NY 13685

Present: Mayor Eric Constance, Deputy Mayor Barbara Boulton, Trustee Dan Frechette, Trustee James Bray and Trustee Phillip Fay. Also present: Jim Yuhas, Treasurer. The meeting was called to order at 6:30 pm with the Pledge of Allegiance.

A Public Hearing was opened at 6:30 pm for comments on changes to the Madison Barracks PDD. The public hearing was adjourned until the December 2019 meeting in a motion made by Trustee Bray and seconded by Deputy Mayor Boulton. Vote 5 ayes (Constance, Boulton, Frechette, Bray and Fay), 0 nays.

A Public Hearing was opened at 6:33 pm for the Harbor Heights Community Development Block Grant (CDBG). Tonight's public hearing is for the purpose of hearing public comments on the Village of Sackets Harbor's community development and housing needs, and to discuss the possible submission of one or more Community Development Block Grant (CDBG) applications for the 2019 funding round. The CDBG program provides funds to local governments for housing, economic development, public facilities, public infrastructure, and planning, with the principal beneficiaries being persons of low or moderate income. The CDBG program is administered by the New York State Office of Community Renewal. The program may also aid in eliminating slums and blight and in addressing urgent needs. This hearing will provide information about and allow for participation in the possible development of the grant application; receive comment on any proposed projects; and receive technical assistance to develop alternate proposals. The hearing is being conducted in compliance with the requirements of the Housing and Community Development Act of 1974, as amended.

There is approximately \$10 million available for Community Development Block Grant funding for housing activities for this funding round and the application is due December 18, 2019. The Village can apply for up to \$500,000 for housing projects that would include replacement of mobile homes; housing rehabilitation, homeownership assistance; and residential water and wastewater systems (such as well and septic system replacement) that primarily benefit low and moderate income persons.

At least 51% of the persons benefiting from the CDBG Program must be low and moderate-income persons, according to the HUD income limits provided in the application. 70% of the NYS CDBG funds expended must benefit low and moderate income persons.

The public was invited to comment.

Cheryl L. Shenkle-O'Neill from Snow Belt would like the Village to consider an application for \$500,000 for the rehabilitation of Sackets Harbor Heights Apartment Complex owned by the Village of Sackets Harbor Housing Authority. The project meets the low and moderate income definition in that the average income of the 24 residents is \$16,647 .60. The average age is 71. Thirteen of the 24 residents are elderly, 6 are elderly and disabled, and 4 are disabled. The project would consist of site infrastructure improvements including site drainage, sidewalk replacement, parking lot improvements, clearing of overgrown trees and other debris from the drainage channels, and installation of a fire service main and

additional fire hydrant to extend fire protection service. In addition, improvements to the building and dwelling units would include replacement of electric baseboard heaters, interior light fixtures, upgrade of the smoke detectors, replacement of exterior doors, and other improvements if funding allows. The focus would be on health and safety issues first. Snow Belt would administer the grant as a sub-recipient of the Village.

The Public Hearing was kept open to accommodate people with further questions.

### **REVIEW OF MINUTES**

The minutes from the October 8, 2019 meeting were approved as presented in a motion made by Trustee Bray and seconded by Deputy Mayor Boulton. Vote 5 ayes (Constance, Boulton, Frechette, Bray and Fay), 0 nays.

### **MAYOR'S REPORT**

A motion was made by Trustee Bray and seconded by Trustee Frechette to go into Executive Session to discuss personnel matters at 6:48 pm. Vote 5 ayes (Constance, Boulton, Frechette, Bray and Fay), 0 nays. The executive session was closed and the regular meeting reopened at 7:24 pm in a motion made by Trustee Bray and seconded by Deputy Mayor Boulton. Vote 5 ayes (Constance, Boulton, Frechette, Bray and Fay), 0 nays.

In the recent election the former Mayor, Molly Reilly, was re-elected but she declined to accept the office. In a motion made by Deputy Mayor Boulton and seconded by Trustee Frechette the Board appointed Eric Constance mayor for one year. Vote 5 ayes (Constance, Boulton, Frechette, Bray and Fay), 0 nays. Mayor Constance reported that the REDI grant will be reviewed by the Village Engineer, Corey Reid. He also shared with the board a letter from SHCSD regarding the Tree Inventory grant support and an email from Stephanie Elliott in appreciation of the DPW efforts on the exterior maintenance of the Municipal Building.

### **PUBLIC COMMENT**

The meeting was opened to the public at 7:33 pm.

Jay Cramer brought the Fort Pike Park sign in that has been repainted.

He also presented information on the Stone Hospital Building and requested that the board declare the Stone Hospital a dangerous building.

Public comment was closed at 7:37 pm.

The public hearing for the CDBG application for Harbor Heights Apartments, having no comments offered, was closed at 7:38 pm in a motion made by Deputy Mayor Boulton and seconded by Trustee Bray. Vote 5 ayes (Constance, Boulton, Frechette, Bray and Fay), 0 nays.

### **RESOLUTION NO. 8 of 2019**

### **RESOLUTION TO AUTHORIZE AN APPLICATION FOR 2019 COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM FUNDING**

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Introduced by Eric Constance, Mayor of the Village of Sackets Harbor

WHEREAS, the Village Board of Trustees has heretofore duly advertised and held a public hearing on the 12<sup>th</sup> day of November 2019 and has considered the comments presented thereat regarding housing and community development needs.

NOW, THEREFORE, BE IT RESOLVED, as follows:

Section 1 -- That the Village of Sackets Harbor hereby authorizes the filing of a 2019 Small Cities Community Development Block Grant application to secure funding to renovate Sackets Harbor Heights, a 24 unit elderly/disabled USDA rental housing project in an amount not to exceed \$500,000.

Section 2 – That the Village Mayor is hereby authorized to make, execute, seal and deliver such applications, documents or writing as may be necessary to carry out the terms of this Resolution.

Section 3 – That the within resolution shall take effect immediately.

Moved by Trustee Bray, seconded by Trustee Fay, and adopted. Vote 5 ayes (Constance, Boulton, Frechette, Bray and Fay), 0 nays.

### **OLD BUSINESS**

A letter was received from Stuart McCreary on behalf of Michael Lawler regarding the Stone Hospital Building. Trustee Frechette reported that the LDC is providing a micro loan to the Stone Hospital for roof repair.

### **NEW BUSINESS**

It has been determined that no permit was required from the Village for demolition of the Anchor building.

Mayor Constance reported that the Village has requested dialogue with the State regarding the Village use of the Union Hotel.

### **TRUSTEE REPORTS**

**Deputy Mayor Boulton** reported that the library hosted the quilt show and their reading group wraps up next week. She attended the REDI meeting. The CanAm Committee is looking for volunteers. Whooville is scheduled for the weekend of December 13<sup>th</sup>.

**Trustee Bray** reported that the Zoning re-write committee did not meet this month. Kelly Reinhardt is working on the tree inventory grant for the Tree Committee.

**Trustee Fay** reported that he has had schedule conflicts with the Marketing Committee meetings. The Chamber of Commerce will be meeting next week.

**Trustee Frechette** reported that Corey Lawler had resigned from the Recreation Committee. There was an average of 27 children at the summer rec program.

### **TREASURER'S REPORT**

The Treasurer's Report was accepted in a motion made by Trustee Frechette and seconded by Deputy Mayor Boulton. Vote 5 ayes (Constance, Boulton, Frechette, Bray and Fay), 0 nays.

The bills listed on Abstract #6 with vouchers 102478 through 102548 were paid in a motion made by

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Trustee Bray and seconded by Deputy Mayor Boulton. Vote 5 ayes (Constance, Boulton, Frechette, Bray and Fay), 0 nays.

The unpaid Village taxes were re-levied to the County in a motion made by Trustee Frechette and seconded by Deputy Mayor Boulton. Vote 5 ayes (Constance, Boulton, Frechette, Bray and Fay), 0 nays.

Two budget transfers were done in a motion made by Deputy Mayor Boulton and seconded by Trustee Bray. Vote 5 ayes (Constance, Boulton, Frechette, Bray and Fay), 0 nays.

The Standard work day for employees in the retirement system listed by position was passed in a motion made by Deputy Mayor Boulton and seconded by Trustee Bray. Vote 5 ayes (Constance, Boulton, Frechette, Bray and Fay), 0 nays.

## **DEPARTMENT HEAD REPORTS**

**Lynn Martin, DPW Superintendent**, reported that the air actuator at the sewer plant failed and was replaced with the spare. A new one to have on hand is \$5,000 to \$6,000, they are specific to a manufacturer so it would not be subject to a low bid. He would like to get 2 and is waiting for more information on it.

He reported that private snow plows are plugging the sidewalks that the DPW clears.

He would like to put up temporary no parking signs on one side of General Smith Dr. to allow for plow and emergency vehicle access. Putting up 3 signs from Chapin Alley to West Main on General Smith on the Tin Pan Galley Side of the road was approved in a motion made by Trustee Frechette and seconded by Trustee Bray. Vote 5 ayes (Constance, Boulton, Frechette, Bray and Fay), 0 nays.

**Corey Reid, Village Engineer**, reported that the Village has been allocated \$4.1 million in REDI money. December 2<sup>nd</sup> is the deadline for project engineering reports and application. There is a REDI meeting in Albany on November 20<sup>th</sup>.

There should be a decision on the Wiia application for the Intake project in December.

There is a FEMA meeting on November 21<sup>st</sup>.

**Janet Quinn, Planning Board Chair**, reported they will be meeting on November 13<sup>th</sup>.

## **PUBLIC COMMENT**

The meeting was opened to the public at 8:37 pm.

George McCulloch reported on the Lakeview Cemetery Fence grant possibilities.

Public comment was closed at 8:41 pm.

A motion to adjourn was made at 8:41 pm by Trustee Bray and seconded by Deputy Mayor Boulton. Vote 5 ayes (Constance, Boulton, Frechette, Bray and Fay), 0 nays.

Minutes submitted by

Peggy Kelly  
Village Clerk

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