

Village of Sackets Harbor Board of Trustees
May 12, 2020
Regular Meeting
112 N. Broad St.
Sackets Harbor, NY 13685

Present: Mayor Eric Constance, Trustee Dan Frechette, Trustee James Bray and Trustee Phillip Fay. Absent: Deputy Mayor Barbara Boulton. Also Present: Jim Yuhas, Treasurer.

The meeting was called to order at 6:30 pm with the Pledge of Allegiance.

REVIEW OF MINUTES

The minutes from the Board of Trustees Meeting on April 14, 2020 were approved as presented in a motion made by Trustee Bray and seconded by Trustee Fay. Vote 4 ayes (Constance, Frechette, Bray and Fay), 0 nays.

MAYOR'S REPORT

As the Can-Am Festival has been cancelled due to the coronavirus there will be no parade to honor the Citizen of the Year and Volunteer of the Year. In a motion made by Trustee Fay and seconded by Trustee Bray those honors were postponed until next year. Vote 4 ayes (Constance, Frechette, Bray and Fay), 0 nays.

The solar project was discussed. Action was tabled until the next meeting.

The personnel list that was part of the budget discussions was approved for the Fiscal Year 2020-2021 in a motion made by Trustee Frechette and seconded by Trustee Bray. Vote 4 ayes (Constance, Frechette, Bray and Fay), 0 nays.

AT&T would like to renegotiate the lease agreement for the cell tower on the water tower. The current one is in effect until 2022 but they would like to reduce the price by 50%. Mayor Constance will try to get more information.

The Year-End meeting was set for May 27, 2020 at 5:30 pm.

NYS has not given permission for the use of their land for the 4th of July fireworks. A motion was made by Trustee Frechette and seconded by Trustee Bray to cancel the planned fireworks. Vote 4 ayes (Constance, Frechette, Bray and Fay), 0 nays.

There will be a prayer service on Memorial Day at Noon at the Market Square Park. People are asked to wear a mask and use social distancing.

The response for the State Comptroller's Audit was reviewed by Treasurer Jim Yuhas and approved by the Board in a motion made by Trustee Frechette and seconded by Trustee Bray. Vote 4 ayes (Constance, Frechette, Bray and Fay), 0 nays.

The YMCA contract for the Summer Recreation Program was approved in a motion made by Trustee Fay and seconded by Trustee Bray, dependent on State approval. Vote 4 ayes (Constance, Frechette, Bray and Fay), 0 nays.

The Governor has announced businesses and offices in different regions will be opening in phases after being closed for the Covid-19 response. Mayor Constance would like to organize a committee to review and collect feedback on re-opening Sackets Harbor. The committee will

include Trustee Fay, Deputy Mayor Boulton, Connie Barrone, Gail Gorgen and Paul Trudeau. The DANC Report was shared with the Board.

The Insurance contract for the Village was approved in a motion made by Trustee Bray and seconded by Trustee Fay. It includes a 4% increase in cost this year. Vote 4 ayes (Constance, Frechette, Bray and Fay), 0 nays.

PUBLIC COMMENT

The meeting was opened for public comment at 7:27 pm. No comments were offered. Public comment was closed in a motion made by Trustee Fay and seconded by Trustee Bray. Vote 4 ayes (Constance, Frechette, Bray and Fay), 0 nays.

NEW BUSINESS

The scope of work has been done for the Market Square Park and the Brown Shores projects. Corey Reid reported that the goal is to get it to the REDI Commission next week. The sheet pile wall at the boat dock was added to the scope of work for the FEMA application due to the damage not being visible until the water receded. The Town of Hounsfield will be doing the labor for the Brown Shore reconstruction project.

The resolution for the Notice of Intent to Declare Lead Agency for both the Market Square Park Project and the Brown Shores Road Project was passed in a resolution introduced by Mayor Constance and seconded by Trustee Frechette. Vote 4 ayes (Constance, Frechette, Bray and Fay), 0 nays.

An application for a Vender/Solicitor permit was received from Strader's Concessions. It was determined that this application would be for use of Village property and this involves property owned by the Historical Society. They will need to send the request to the Planning Board.

The water quality report was received from DANC. Copies will be mailed to Village residents.

TRUSTEE REPORTS

Trustee Bray reported that the Pickering Beach Museum is still closed and the Tree Committee is inactive at this point. The Zoning Re-write Committee is waiting for the lawyer.

Trustee Fay reported the Marketing Committee is looking at scaling back due to the coronavirus.

Trustee Frechette reported that the LDC had approved a couple of micro loans partnered with the JCIDA. The Youth Rec baseball and softball program has been cancelled but they are hoping for an abbreviated program later in the season. They will be meeting next week.

TREASURER'S REPORT

The sales tax for the first quarter was about the same as last year. The Village didn't budget as much this year because of the expected reduction due to the virus restrictions.

A motion was made by Trustee Frechette and seconded by Trustee Bray to accept the Treasurer's Report. Vote 4 ayes (Constance, Frechette, Bray and Fay), 0 nays.

The list of re-levied water and sewer bills was accepted in a motion made by Trustee Bray and seconded by Trustee Frechette. Vote 4 ayes (Constance, Frechette, Bray and Fay), 0 nays.

The bills listed on Abstract 12 with vouchers 102913 through 102964 were paid in a motion made by Trustee Bray and seconded by Trustee Fay. Vote 4 ayes (Constance, Frechette, Bray and Fay), 0 nays.

Budget transfers were done in a motion made by Trustee Frechette and seconded by Trustee Bray. Vote 4 ayes (Constance, Frechette, Bray and Fay), 0 nays.

The Tax Warrant was approved in a motion made by Trustee Fay and seconded by Trustee Bray. Vote 4 ayes (Constance, Frechette, Bray and Fay), 0 nays.

Re-billing the 6 delinquent accounts for Ontario Shores debt accounts was approved in a motion made by Trustee Frechette and seconded by Trustee Bray. Vote 4 ayes (Constance, Frechette, Bray and Fay), 0 nays.

DEPARTMENT HEAD REPORTS

Lynn Martin, DPW Superintendent, discussed the "as-built" drawings for Madison Barracks. Peter Daly was the low bidder on the Main St Landscaping project. It will be completed and billed after June 1st. This was approved in a motion made by Trustee Frechette and seconded by Trustee Bray. Vote 4 ayes (Constance, Frechette, Bray and Fay), 0 nays.

The bathrooms downtown have not been opened due to freezing weather and lack of a plan for disinfecting. They plan to have them open by Memorial Day and will disinfect more than once a day.

They have the plaque from the American Legion that goes with the howitzer at the Military Cemetery. The DPW will build a holder for the plaque.

They will be picking up the hanging flowers next week.

CHIPS money was in the State budget so they would like to arrange for the paving of E. Washington St, Hounsfield St and Woolsey St.

Paul Trudeau, Police OIC, reported that they continue to have problems with the movable speed sign. If it can't be fixed it can be replaced with stationary ones.

There have been issues with yard contractors blocking the roads and not following OSHA regulations. He and Trustee Frechette will develop a flyer for a handout.

Dave Altieri, Heritage Area Director, requested the Board approve the low bid for the paver bricks at Market Square Park from Daly Company. This was done in a motion made by Trustee Bray and seconded by Trustee Frechette. Vote 4 ayes (Constance, Frechette, Bray and Fay), 0 nays.

Janet Quinn, Planning Board Chair, said that the Strader's application would not be submitted in time to make the necessary public hearing notices for this month's meeting. In the mean-time enforcement would fall to the ZEO. The Historical Society as the owner of the property would be the one cited. The ZEO will be sending a Cease and Desist order until approval by the Planning Board.

PUBLIC COMMENT

The meeting was opened to the public at 8:39 pm.

Janet Quinn added that a speed sign is needed on East Main St coming into town.

The meeting was adjourned in a motion made by Trustee Frechette and seconded by Trustee Fay at 8:42 pm. Vote 4 ayes (Constance, Frechette, Bray and Fay), 0 nays.

Minutes submitted by

Peggy Kelly
Village Clerk