

Village of Sackets Harbor Planning Board
August 19, 2020
Regular Meeting
112 N. Broad St.
Sackets Harbor, NY 13685

Board Members present: Tom Dyckes, Merle Tousant, and Janet Quinn. Stasse Perkins and Dick Stephens were present via the zoom meeting. A quorum was established. Meeting was called to order at 7:00 pm by Chair Quinn.

Review and Approve minutes

Tom Dyckes made a motion to approve the minutes for the July Regular Meeting, seconded by Merle Tousant. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays.

Report to Village Board

Chair Quinn gave a copy of the report to the board members presented at the August 11, 2020 Village Board Meeting.

Old Business

#20-8 (Previously identified as # 19-15), Gabe Lines/Richard Cunah, GoodFellos Restaurant, West Main Street, Sackets Harbor. No new updates.

#20-11, Dorothy Arnold, 105 Brown Shores West, Sackets Harbor. No new updates.

#20-29, Sackets Harbor Historical Society, 207 East Main Street, Sackets Harbor. No new updates.

New Business

#20-39 Sackets Harbor Historical Society, West Main Street, Sackets Harbor. Applicants request Site Plan Review for repainting the ice cream shop building. The project is in the Village Center Zoning District, the Historic Overlay and National Register Districts and therefore requires Site Plan review under the Zoning Law of the Village of Sackets Harbor. Dave Altieri was present and asked to address the board regarding the project. It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Chair Quinn, seconded by Tom Dyckes. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Chair Quinn made a motion to accept the application, seconded by Tom Dyckes. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Chair Quinn opened the public hearing at 7:10pm. With no comment, the public hearing was closed at 7:10pm. Merle Tousant made a

motion that the application is complete, seconded by Dick Stephens. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Tom Dyckes made a motion to approve the application, seconded by Merle Tousant. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays.

#20-42 AJES Contracting Corp. for Don Matthews, 443 Ambrose Street, Sackets Harbor.

Applicants request Site Plan Review for constructing a 30 x30 addition to the residential property. The project is in the Village Residential Zoning District and requires Site Plan review under the Zoning Law of the Village of Sackets Harbor. John Shelter was present and addressed the board, providing additional information, plans, and catalog cuts for the project. It was determined that the project is an unlisted action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Chair Quinn, seconded by Tom Dyckes. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Chair Quinn made a motion to accept the application, seconded by Tom Dyckes. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Chair Quinn opened the public hearing at 7:25pm. With no comment the public hearing was closed at 7:25pm. Stasse Perkins made a motion that the application is complete, seconded by Dick Stephens. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Stasse made a motion to approve the application as presented, seconded by Merle Tousant. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays.

#20-45 John Trumbell, 207 E. Main Street, Sackets Harbor. Applicant requests Site Plan Review for exterior renovations including residing, roofing, porch reconfiguration, fencing and construction of a garage. The project is in the Village Residential Zoning District as well as the Historic Overlay and National Register Districts and therefore requires Site Plan review under the Zoning Law of the Village of Sackets Harbor. It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Chair Quinn, seconded by Dick Stephens. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Chair Quinn made a motion to accept the application materials, seconded by Tom Dyckes. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Chair Quinn opened the public hearing at 7:42 pm. With no comment, the public hearing was closed at 7:42pm. Tom Dyckes made a motion that the application is complete, seconded by Dick Stephens. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Stasse Perkins made a motion to approve the application, seconded by Merle Tousant. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays.

#20-46 Betsy Regan, 202 North Broad Street, Sackets Harbor. Applicant requests Site Plan Review for constructing a shed in the rear yard. The project is in the Village Residential Zoning District as well as the Historic Overlay and National Register Districts and therefore requires Site Plan review under the Zoning Law of the Village of Sackets Harbor. It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Chair Quinn, seconded by Merle Tousant. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays.

Chair Quinn opened the public hearing at 7:49 pm. With no comment, the public hearing was closed at 7:49pm. Chair Quinn made a motion to accept the application materials, seconded by Merle Tousant. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. The applicant was present and asked for additional information. Chair Quinn made a motion to table until special meeting pending receipt of different shed options, seconded by Merle Tousant. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays.

#20-47 David Haldeman, 206 North Broad Street, Sackets Harbor. Applicant requests Site Plan Review for replacing windows and a door. The project is in the Village Residential Zoning District as well as the Historic Overlay and National Register Districts and therefore requires Site Plan review under the Zoning Law of the Village of Sackets Harbor. It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Chair Quinn, seconded by Merle Tousant. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Chair Quinn made a motion to accept the application materials, seconded by Tom Dyckes. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Chair Quinn opened the public hearing at 8:06pm. With no comment, the public hearing was closed at 8:06 pm. Chair Quinn made a motion that the application is complete, seconded by Stasse Perkins. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Chair Quinn made a motion to approve the application, seconded by Merle Tousant. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays.

#20-50 Andrew Garlock/Chris and Susan Bradley, 101 Bayview, Sackets Harbor. Applicant requests Site Plan Review for constructing a residence. The project is in the Village Residential Zoning District as well as the Historic Overlay and National Register Districts and therefore requires Site Plan review under the Zoning Law of the Village of Sackets Harbor. It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Chair Quinn, seconded by Dick Stephens. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Chair Quinn made a motion to accept the application materials provided, seconded by Tom Dyckes. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Chair Quinn opened the public hearing at 8:22pm. With no comment, the public hearing was closed at 8:22pm. Chair Quinn made a motion to table the project until a special meeting in the near future after applicant provides additional construction material details, seconded by Dick Stephens. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays.

#20-51 United Presbyterian Church, Broad Street, Sackets Harbor. Applicant requests Site Plan Review for construction of a 4' x 8' storage shed to be placed in the southwest corner of the lot. The project is in the Village Residential Zoning District as well as the Historic Overlay and National Register Districts and therefore requires Site Plan review under the Zoning Law of the Village of Sackets Harbor. Dick Stephens recused himself due to conflict of interest at 8:30 pm. It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Chair Quinn, seconded by Stasse Perkins. Vote 4 ayes (Dyckes, Perkins,

Tousant, Quinn), 0 nays. Chair Quinn made a motion to accept the application, seconded by Tom Dyckes. Vote 4 ayes (Dyckes, Perkins, Tousant, Quinn), 0 nays. Chair Quinn opened the public hearing at 8:38 pm. With no comment, the public hearing was closed at 8:39pm. Chair Quinn made a motion that the application is complete, seconded by Tom Dyckes. Vote 4 ayes (Dyckes, Perkins, Tousant, Quinn), 0 nays. Chair Quinn made a motion that the application be referred to the ZBA requesting variance, seconded by Stasse Perkins. Vote 4 ayes (Dyckes, Perkins, Tousant, Quinn), 0 nays. Dick Stephens entered back into the meeting at 8:40pm.

Other Items for Discussion:

- **Review of fees pertaining to Madison Barracks and other projects**

- **Planning Board review and comment on proposed Solar Law for the Village of Sackets Harbor**

- New application forms to incorporate Historic Review Board determinations and LWRP Coastal Policy reviews

- List of acceptable window and doors for replacement projects within the Historic District

- Creation of a Subdivision Application form.
 - Draft map of National Register Districts, Historic Overlay District

- Draft map for Jefferson County Planning Department 239-m Review

NEXT MEETING: Wednesday, September 16, 2020 7:00pm

A motion was made at 8:50 pm by to adjourn by Chair Quinn, seconded by Tom Dyckes Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays.

Minutes submitted by
Shannon Mason
Planning Board Secretary