

Village of Sackets Harbor Planning Board
April 21, 2021
Regular Meeting
112 N. Broad St.
Sackets Harbor, NY 13685

Board Members present: Tom Dyckes, Stasse Perkins, Janet Quinn, Dick Stephens and Merle Tousant. A quorum was established. Meeting was called to order at 7:03 pm by Chair Quinn.

Review and Approve minutes

Dick Stephens made a motion to approve the minutes for the March Regular Meeting, seconded by Tom Dyckes. Vote 5 ayes (Dyckes, Perkins, Quinn, Stephens, Tousant), 0 nays.

Report to Village Board

Chair Quinn gave a copy of the report to the board members presented at the April Village Board Meeting.

Old Business

#21-2, Lawler Realty, 85 Worth Road, Lakeview Estates Subdivision, Madison Barracks, Sackets Harbor. Applicant requests review for Tax Parcel No. 81.77-1-27.1 to subdivide the 6.32 acre waterfront into 15 lots. The project acreage is in the Historic Overlay and National Register Districts as well as identified as Parcel # 14 in the Madison Barracks PDD. It requires Subdivision Review under the Zoning Law of Sackets Harbor. It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Tom Dyckes seconded by Stasse Perkins. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Chair Quinn opened the public hearing at 7:34pm. Chair Quinn read a letter received from Wardwell Shore Farm Inc. and entered it into record. With no additional comment, the public hearing was closed at 7:38pm. There was some discussion amongst the Board about the need for sidewalks. There was no additional review of this project at this meeting and the project discussion was put on hold until the May Regular Meeting.

New Business

#21-9, John Trumbell/Nicole Wittbrodt, 207 East Main Street, Sackets Harbor. Applicant requests Site Plan Review for changes to previously approved residential remodeling project. The project is in the Village Residential and the Historic Overlay zoning districts as well as the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the

environment in a motion made by Chair Quinn seconded by Tom Dyckes. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Chair Quinn opened a public hearing at 7:48 pm. With no comment, the public hearing was closed at 7:48pm. Stasse Perkins made a motion that the application is complete, seconded by Merle Tousant. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Dick Stephens made a motion to approve the application as proposed, seconded by Stasse Perkins. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays.

#21-11, Jamie Hubbard/The Sandwich Bar, 113 West Main Street, Sackets Harbor. Applicant requests Site Plan Review to add signage to an existing restaurant. The project is in the Village Core and Historic Overlay zoning districts as well as the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. The applicant addressed the Board with more detail on her plans for the signage as far as the size allowed and what materials would be used. It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Chair Quinn seconded by Dick Stephens. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Chair Quinn made a motion that the application is complete, seconded by Stasse Perkins. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Chair Quinn opened a public hearing at 8:00pm. With no comment, the public hearing was closed at 8:00pm. Dick Stephens made a motion to approve the application, seconded by Tom Dyckes. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays.

#21-12, Gordon Jacobs, 113 West Main Street, Sackets Harbor. Applicant requests Site Plan Review to add a natural stone veneer to the rear foundation, widen a portion of an existing side yard sidewalk, remove a chimney, replace roofing, repaint to match existing roof materials, and install a side wall vent for a replacement water heater. The project is in the Village Core and Historic Overlay zoning districts as well as the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Chair Quinn seconded by Dick Stephens. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Chair Quinn opened a public hearing at 8:08pm. With no comment, the public hearing was closed at 8:08pm. Chair Quinn made a motion that the application is complete, seconded by Tom Dyckes. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Chair Quinn made a motion to approve the application, seconded by Dick Stephens. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays.

#21-14, Mark Pacilio, 111 North Broad Main Street, Sackets Harbor. Applicant requests Site Plan Review to replace a window with French doors in the back of the house. The project is in the Village Residential and Historic Overlay zoning districts as well as the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. The applicant addressed the Board on the project with a few additional details. It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Chair Quinn seconded by Stasse Perkins. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Chair Quinn opened a public hearing at 8:23pm. With no comment, the public hearing was

closed at 8:23pm. Tom Dyckes made a motion that the application is complete, seconded by Dick Stephens. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Stasse Perkins made a motion to approve the application, seconded by Merle Tousant. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays.

#21-15, Amy Kenney, 209 West Main Street, Sackets Harbor. Applicant requests Site Plan Review for a change in use to allow for a real estate office on the first floor of the structure and signage for the business. The project is in the Village Core and Historic Overlay zoning districts as well as the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Chair Quinn seconded by Dick Stephens. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Chair Quinn opened a public hearing at 8:31pm. With no comment, the public hearing was closed at 8:31pm. Dick Stephens made a motion that the application is complete, seconded by Tom Dyckes. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays. Tom Dyckes made a motion to approve the application as presented, seconded by Dick Stephens. Vote 5 ayes (Dyckes, Stephens, Perkins, Tousant, Quinn), 0 nays.

NEXT MEETING: May 12, 2021

A motion was made at 8:42 pm by to adjourn by Dick Stephens, seconded by Stasse Perkins. Vote 5 ayes (Dyckes, Perkins, Quinn, Stephens, Tousant), 0 nays.

Minutes submitted by
Shannon Mason
Planning Board Secretary