

Village of Sackets Harbor Planning Board
June 16, 2021
Regular Meeting
112 N. Broad St.
Sackets Harbor, NY 13685

Board Members present: Tom Dyckes, Dick Stephens, Janet Quinn, and Merle Tousant. Stasse Perkins was absent. A quorum was established. Meeting was called to order at 7:02 pm by Chair Quinn.

Review and Approve minutes

Chair Quinn made a motion to approve the minutes for the May Regular Meeting with revisions, seconded by Merle Tousant. Vote 3 ayes (Dyckes, Quinn, Tousant), 0 nays. Dick Stephens abstained.

Report to Village Board

Chair Quinn gave a copy of the report to the board members presented at the June 8, 2021 Village Board Meeting.

Old Business

#20-29, Sackets Harbor Historical Society, 207 East Main Street, Sackets Harbor. Applicant requests Site Plan review for change in use as well as construction of an ADA-compliant ramp to replace the existing noncompliant ramp. The project is in the Village Residential and Historic Overlay Districts as well as the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. Chair Quinn made a motion to accept the application, seconded by Dick Stephens. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays. It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Chair Quinn seconded by Merle Tousant. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays. Chair Quinn opened a public hearing at 7:16pm, with no comment the public hearing was closed at 7:17pm. Tom Dyckes made a motion that the application is complete, seconded by Dick Stephens. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays. Dick Stephens made a motion to approve the application, seconded by Tom Dyckes. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays.

#21-2, Lawler Realty, 85 Worth Road, Lakeview Estates Subdivision, Madison Barracks, Sackets Harbor. Applicant requests review for Tax Parcel No. 88.77-27.1 to subdivide the 6.32-acre waterfront into 15 lots. The project acreage is in the Historic Overlay and National Register Districts as well as identified as Parcel # 14 in the Madison Barracks PDD. It requires Subdivision Review under the Zoning law of Sackets Harbor. SEQR was completed for this project and a public

hearing was held at the April Planning Board Meeting. Conditional preliminary approval was granted at the May Regular Meeting pending resolution of outstanding issues identified by the Village Engineer who was present at the meeting, pertaining to roadways, sewer and water systems, street lighting, storm water plan, sidewalks, and infrastructure agreement under the advisement of the Village Attorney. The Board continued the review of the details of the project to include the aforementioned issues. No action was taken.

New Business

#21-21, Mike Hoagland, 206 General Smith Drive, Sackets Harbor. Applicant requests Site Plan Review to install a front yard fence. The project is located in the Village Residential and Historic Overlay zoning districts as well as the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. Chair Quinn made a motion to accept the application, seconded by Dick Stephens. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays. It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Chair Quinn seconded by Dick Stephens. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays. Chair Quinn opened a public hearing at 7:49pm, with no comment the public hearing was closed at 7:49pm. Chair Quinn made a motion that the application is complete, seconded by Dick Stephens. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays. Dick Stephens made a motion to approved the application, seconded by Chair Quinn. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays.

#21-22, John Trumbell, 207 East Main Street, Sackets Harbor. Applicant requests Site Plan Review to amend a previously approved residential remodeling project to add architectural features to the front porch and replace a backyard shed. The project is in the Village Residential and the Historic Overlay zoning districts as well as the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. Chair Quinn made a motion to accept the application, seconded by Merle Tousant. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays. It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Chair Quinn seconded by Dick Stephens. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays. Chair Quinn opened a public hearing at 7:54 pm, with no comment the public hearing was closed at 7:54pm. The proposed shed did not meet side setbacks, the Board tabled the shed component for the applicant to amend the application to be in compliance with zoning laws or seek an area variance. Merle Tousant made a motion to approve the porch and porch architectural details, second by Tom Dyckes. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays.

#21-24, Brian Topping, 307 North Broad Street, Sackets Harbor. Applicant requests Site Plan Review to construct a backyard patio with paver blocks. The project is in the Village Residential and the Historic Overlay zoning districts as well as the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Chair Quinn seconded by Tom Dyckes. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant),

0 nays. Chair Quinn made a motion to accept the application materials, seconded by Tom Dyckes. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays. Chair Quinn opened a public hearing at 8:07 pm, with no comment the public hearing was closed at 8:08pm. Dick Stephens made a motion to approve the application, seconded by Merle Tousant. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays.

#21-26, James Jackson, 422 West Main Street, Sackets Harbor. Applicant requests Site Plan Review to construct a pitched roof over the existing flat roof of the residence. The project is in the Village Residential and the Historic Overlay zoning districts as well as the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. The proposed project would place a pitched roof over the existing flat roof on the residence. Chair Quinn made a motion to accept the application materials, seconded by Merle Tousant. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays. It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Chair Quinn seconded by Dick Stephens. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays. Chair Quinn opened a public hearing at 8:11pm, with no comment the public hearing was closed at 8:12pm. Chair Quinn made a motion that the application is complete, seconded by Merle Tousant. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays. Dick Stephens made a motion to approve the application, seconded by Merle Tousant. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays.

21-27 Kristen Bast, 209 East Main Street, Sackets Harbor. Applicant requests Site Plan Review to construct a 16' X 40' addition to the back side of the home, as well as to replace roofing, windows, siding and the front porch. The project is in the Village Residential and the Historic Overlay zoning districts as well as the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Chair Quinn seconded by Merle Tousant. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays. Chair Quinn opened a public hearing at 8:25pm, with no comment the public hearing was closed at 8:25pm. The proposed project does not meet all setbacks, the applicant will revise designs. Dick Stephens made a motion to table the application, seconded by Tom Dyckes. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays.

PDD Amendment for the Madison Barracks Planned Development District Applicant requests an amendment to the Madison Barracks PDD to allow for Lakeview Estates, a 15-Lot Subdivision on parcel "N", Vollum and Pike Roads. The Village Board referred the application to the Planning Board for review and recommendation, as required by the Sackets Harbor Zoning Law. A public hearing is not required. Chair Quinn made a motion of recommendation for the approval to the Village Board for the Madison Barracks PDD amendment allowing a 15-lot residential subdivision on parcel "N", Vollum and Pike Roads making note of the attention needed to the wording:

Section 1: 4-7 B6 should read 4-7 B7

Amending 4-7C and E should read G

Seconded by Dick Stephens. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays.

NEXT MEETING: July 21, 2021

A motion was made at 8:45 pm by to adjourn by Chair Quinn, seconded by Merle Tousant. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays.

Minutes submitted by
Shannon Mason
Planning Board Secretary