

Village of Sackets Harbor Board of Trustees
July 13, 2021
Regular Meeting
112 N. Broad St.
Sackets Harbor, NY 13685

Present: Mayor Eric Constance, Deputy Mayor Barbara Boulton, Trustee Phil Fay, Trustee Ron Mildren and Trustee Mark Pacilio. Also Present: Jim Yuhas, Treasurer.

The meeting was called to order with the Pledge of Allegiance at 6:30 pm.

REVIEW OF MINUTES

The minutes from the June 8, 2021 meeting were approved as presented in a motion made by Trustee Pacilio and seconded by Deputy Mayor Boulton. Vote 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays.

MAYOR'S REPORT

The DANC Reports for May and June were shared with the Board.

A Letter of Intent for the possible purchase of LDC land was accepted by the Board from John Kent of Administrative Management Systems, Inc in a motion made by Deputy Mayor Boulton and seconded by Trustee Mildren. Vote 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays.

An archeological study on the Bartlett property that the Village plans to lease was authorized in a motion made by Mayor Constance and seconded by Deputy Mayor Boulton. It is expected to cost \$10,000 but be reimbursable with REDI funds. Vote 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays.

Peggy Cleveland was hired as part-time help at the Visitors Center for \$12.50 per hour. This was done in a motion made by Mayor Constance and seconded by Trustee Fay. Vote 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays.

Fireworks will be held on Saturday, July 17, 2021 at the Battlefield.

PUBLIC COMMENT

The meeting was opened to the public at 6:49 pm.

George McCullough offered to donate a sign for Fort Pike Park. This was accepted in a motion made by Deputy Mayor Boulton and seconded by Trustee Mildren. Vote 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays. He would also like to refurbish the historic Guthrie sign on County Rt 75 in the Town of Hounsfield. He reported that the Town is still looking for donations for a new fence at Lakeview Cemetery. The fence on the Dodge Ave side will be repaired and reused and the side next to the Credit Union property will be donated by them. Ross Rowland, representing other neighbors on Hounsfield St, would like the Village to address the speeding problem on their street. Options were discussed.

Manna Doyle from the Chamber of Commerce reported that volunteers are needed for directing traffic for the fireworks. John Gleason, Police OIC, will contact the Fire Police.

OLD BUSINESS

The updated Employee Handbook was distributed to the Board.

Resolution 7 of 2021 was proposed by Mayor Constance and seconded by Trustee Pacilio for the Adoption of the Amendment to Madison Barracks Planned Development District, Parcel "N" under the Village of Sackets Harbor Zoning and Subdivision Law and passed with a roll call vote. Vote 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays.

The discussion on the Zoning Revisions has been tabled until the August meeting.

The Village residents have been offered a sidewalk replacement plan at material cost for damaged sections. Only one resident has expressed interest. DPW Superintendent Lynn Martin will make a list of properties that he recommends replacement and contact the owners.

The Brown Shores Road Project General Contractor bid was awarded to Powis Excavating and Contracting in a motion made by Trustee Pacilio and seconded by Trustee Fay. Vote 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays. The Electrical bid was awarded to Next Era Contracting in a motion made by Deputy Mayor Boulton and seconded by Trustee Pacilio. Vote 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays.

The Market Square Park project may need another SEQR to include the outfall and Pickering Beach. To put another façade on the lift station it could cost another \$100,000 and necessitate another scope change. The permit for the project is being processed by the Army Corp.

A civic emergency plan done by the military is to be presented to the Board on July 23rd.

NEW BUSINESS

The event application for Cruising in the Harbor was approved in a motion made by Trustee Pacilio and seconded by Deputy Mayor Boulton. Vote 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays.

TRUSTEE REPORTS

Deputy Mayor Boulton reported that the Annual Meeting for the Library Association will be July 27th. Story time for Tots and other programs are starting up again.

Arlene Krake was awarded the Senior Citizen of the Year award by the Senior Group.

The Can-Am Festival is ready to go on the July 17th.

Trustee Mildren reported that the YMCA program that the Parks and Rec Committee is sponsoring has 50 participants signed up.

The LDC held its annual meeting. Both the North and South parcels have been appraised.

Trustee Fay reported the part time employee, Peggy Cleveland, started at the Visitors Center.

The Marketing Committee would like permission from National Grid to hang additional banners on power poles.

Trustee Pacilio reported that the Brew New York festival may be moving to the Barracks.

He also reported for Dave Altieri that the Visitors Center replacement photos for the exhibits should be installed by the end of July. Mr. Altieri also said that the Heritage Area Committee is developing a list of grants and is identifying projects for future grants. The Pickering Beach Museum opened June 24th.

Trustee Pacilio also reported the Tree Committee Chair, Kelly Reinhardt, recommend the Davey Resource Group contract for an inventory and management plan. The discussion was tabled until more information is available.

He feels the current Village website through Digital Towpath is awkward and would like to explore options for a new website for next year.

TREASURER'S REPORT

The Treasurer's Report was accepted in a motion made by Deputy Mayor Boulton and seconded by Trustee Mildren. Vote 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays.

Budget transfers were made in a motion made by Deputy Mayor Boulton and seconded by Trustee Mildren. Vote 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays.

The bills listed on Abstract #2 with Vouchers V2-00040 through V2-00118 were paid in a motion made by Trustee Pacilio and seconded by Trustee Fay. Vote 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays.

The Village received notice that we are eligible for \$142,699 in ARPA Coronavirus Local Fiscal Recovery Funding payable over 2 years.

DEPARTMENT HEAD REPORTS

Lynn Martin, DPW Superintendent, requested authorization to spend \$3,000 on generator maintenance. This was authorized in a motion made by Trustee Pacilio and seconded by Trustee Mildren. Vote 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays. He also asked for authorization to rent equipment to pressure test the sewer system on Brown Shores which should be reimbursable through REDI. This was done in a motion made by Trustee Fay and seconded by Trustee Pacilio. Vote 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays. He reported that the "Stop for Pedestrians" signs installed on the corner of Broad and Main seem to be working.

The mayor congratulated the DPW for their work at the Military Cemetery.

Superintendent Martin requested the Board give a raise to Jarred Farrington as he is exceeding expectations and has become certified with his CDL. No action was taken by the Board.

Corey Reid, Village Engineer, reported that the internal review of the water intake project EFC required an extension. He hopes to hear something this week.

John Gleason, Police OIC, submitted his written report.

PUBLIC COMMENT

The meeting was opened to the public at 8:32 pm.

Jay Kramer thanked Trustee Mildren for meeting him at the Stone Hospital and wanted to know if he had any other input.

Alex Morgia supported the DPW Superintendent's request for paying qualified people the market rate.

Public comments were closed and the meeting was adjourned in a motion made by Trustee Mildren and seconded by Deputy Mayor Boulton at 8:36 pm. Vote 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays.

Minutes submitted by

Peggy Kelly
Village Clerk