

Village of Sackets Harbor Planning Board  
July 21, 2021  
Regular Meeting  
112 N. Broad St.  
Sackets Harbor, NY 13685

Board Members present: Tom Dyckes, Dick Stephens, Janet Quinn, and Merle Tousant. Stasse Perkins was absent. A quorum was established. Meeting was called to order at 7:02 pm by Chair Quinn.

**Review and Approve minutes**

Tom Dyckes made a motion to approve the minutes for the June Regular Meeting with revisions, seconded by Dick Stephens. Vote 3 ayes (Dyckes, Quinn, Stephens), 0 nays.

**Report to Village Board**

Chair Quinn gave a copy of the report to the board members presented at the July 13, 2021 Village Board Meeting.

**Old Business**

**#21-2, Lawler Realty, 85 Worth Road, Lakeview Estates Subdivision, Madison Barracks, Sackets Harbor.** Applicant requests review for Tax Parcel No. 88.77-27.1 to subdivide the 6.32-acre waterfront into 15 lots. The project acreage is in the Historic Overlay and National Register Districts as well as identified as Parcel # 14 in the Madison Barracks PDD. It requires Subdivision Review under the Zoning law of Sackets Harbor. SEQR was completed for this project and a public hearing was held at the April Planning Board Meeting. Conditional preliminary approval was granted at the May Regular Meeting pending resolution of outstanding issues pertaining to roadways, sewer and water systems, street lighting, storm water plan, sidewalks, and infrastructure agreement with the advisement of the Village Attorney and Engineers. The Board continued the review of the details of the project to include the aforementioned issues. Chair Quinn opened the public hearing for the final plat review at 7:34pm. George McCulloch wanted to recognize the work Mike Lawler has done previously around the Village and that he is all in favor of the proposed actions. The public hearing was closed at 7:42pm. With the amount of information yet to be submitted and reviewed, the board took no final action on the project.

**21-27 Kristen Bast, 209 East Main Street, Sackets Harbor.** Applicant requests Site Plan Review to construct a 16' X 40' addition to the back side of the home, as well as to replace roofing, windows, siding and the front porch. The project is in the Village Residential and the Historic Overlay zoning districts as well as the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. It was determined that the project is a Type 1 action under SEQR. SEQR was completed at the June Regular Meeting

and the project discussion was tabled. The applicant resubmitted new designs to the board for the July Regular Meeting. Dick Stephens made a motion to approve the project pending catalog cuts, seconded by Merle Tousant. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays.

### **New Business**

**#20- 36, Sackets Harbor Historical Society, East Main Street, Sackets Harbor.** Applicant requests Site Plan Review for a Change in Use Special Permit. The project is in the Village Residential and Historic Overlay Zoning Districts, the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Chair Quinn seconded by Dick Stephens. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays. Chair Quinn opened the public hearing at 8:09pm. George McCulloch commented that the church has been vacant and should be a public use space in his opinion. Sue Smith was delighted about the church being used again. Cec Perkins was in favor of the church being used, but had concerns about lighting for the parking area. The public hearing was closed at 8:18pm. Dick Stephens made a motion to table the application pending solution for required parking, seconded by Merle Tousant. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays.

### **NEXT MEETING: August 18, 2021**

A motion was made at 8:33 pm by to adjourn by Chair Quinn, seconded by Dick Stephens. Vote 4 ayes (Dyckes, Quinn, Stephens, Tousant), 0 nays.

Minutes submitted by  
Shannon Mason  
Planning Board Secretary