

Village of Sackets Harbor Board of Trustees
August 10, 2021
Regular Meeting
112 N. Broad St.
Sackets Harbor, NY 13685

Present: Mayor Eric Constance, Deputy Mayor Barbara Boulton, Trustee Phil Fay, Trustee Ron Mildren and Trustee Mark Pacilio. Also present: Jim Yuhas, Treasurer.

The meeting was called to order with the Pledge of Allegiance at 6:30 pm.

REVIEW OF MINUTES

The minutes from the July 13, 2021 meeting were approved in a motion made by Trustee Pacilio and seconded by Trustee Mildren. Vote 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays.

MAYOR'S REPORT

The DANC Report was received.

The Civic Plan was received from the 403D Civil Affairs Battalion in Syracuse to assist in identifying any weaknesses within the Emergency Management Plan.

A letter was received from Attorney David Geurtsen on Opting out of Retail Sales and/or on-site Consumption of Cannabis. The Board will review the letter before the next meeting.

A letter was received from Dan Smith with thanks to the DPW for a speedy response to a request to trim brush away from the road.

A copy of a letter to the Jefferson County Highway Department from Ross Rowland was received requesting a review of the proposal to make the Madison Barracks driveway at the end of Hounsfield Street one-way.

A note was received from Amy Loomis requesting better maintenance of the tot-lot playground and cleaning of the Municipal Building.

A letter was received from Sue Smith regarding Planning Board issues and speeders in the Village.

A thank you letter was received from Briggs McAndrews for his appointment as Citizen of the Year and the celebratory brunch they enjoyed with the Mayor.

A noise complaint was received from Dean DeVito regarding loud outdoor music at Tin Pan Galley.

PUBLIC COMMENT

The meeting was opened to the public at 6:47 pm.

Ross Rowland, representing Hounsfield St concerned citizens, wants the Village to follow through with making the driveway to Madison Barracks a one-way street.

Police OIC John Gleason responded to Mr. Rowland stating that it is on private property and the police cannot legally enforce it.

The regular meeting resumed at 6:51 pm.

OLD BUSINESS

The proposed changes to the Madison Barracks infrastructure agreement were discussed and a motion was made by Trustee Mildren and seconded by Trustee Pacilio to take the next step in the approval process and forward it to the Planning Board. Vote 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays.

The proposed Zoning changes were shared with the Board for their consideration and will be ready for a public hearing at the September meeting.

The Resolution accepting the purchase offer from John Kent with Administrative Management Systems, Inc for the purchase of a portion of the LDC property at 303 Ambrose St. was offered by Mayor Constance and seconded by Deputy Mayor Boulton. The role-call Vote was 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays.

NEW BUSINESS

The Brew York Festival organizers shared their plans for the September 11, 2021 event. No action is required from the Board for an event on private property.

The Quilt Show Event Application was approved in a motion made by Deputy Mayor Boulton and seconded by Trustee Fay. Vote 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays. It will be held October 1st, 2nd and 3rd.

Mayor Constance was given authorization to sign the contract (not to exceed \$15,000) with Davey Resource Group for the Tree Management Plan, contingent upon attorney review of the contract. The motion was made by Deputy Mayor Boulton and seconded by Trustee Pacilio. Vote 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays.

The accepted bid for the Brown Shores Rd project was with Powis for the General Contractor. It was approved to move forward contingent on attorney review of the contract, bonding and insurance in a motion made by Trustee Pacilio and seconded by Deputy Mayor Boulton. Vote 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays.

TRUSTEE REPORTS

Deputy Mayor Boulton reported that the Hay Memorial Library is having a book sale and the Summer School classes are using the library's summer reading program. The Can-Am Festival was a great success in spite of being interrupted by a rainstorm. Next year will be the Can-Am's 50th year.

Trustee Mildren reported that the Joint Rec committee is scheduled to meet next week. The Bocce League is starting up on the 17th. The Sackets Harbor Ballroom is interested in working with the committee for ballroom and line dancing lessons depending on interest. The LDC is meeting with NYS next week to discuss their northern parcel.

Trustee Fay reported that the Visitors Center program DVD is missing and they are working on a replacement. Gail Gorgen will be retiring October 31, 2021. The Marketing Committee website is a work in progress. The Antique Car Show will include fire trucks this year.

Trustee Pacilio stated that the Board will need to plan for the expansion of the role of the Visitors Center personnel.

He reported for Dave Altieri:

The contractor is producing replacement photos for exhibits and should be installing them by September.

The Heritage Area Committee is working with Trustee Fay on the Visitors Center position.

Mr. Altieri is working with the Dept of State on final edits to the LWRP Plan. There will be more to report on this in September.

The Pickering-Beach Museum is open the same hours as previous years.

Mr. Altieri is also working with the NYSEDA representative to have the Village recognized and certified for the Clean Communities certification/grant program.

Trustee Pacilio also reported that he is looking at options for a new Village website.

TREASURER'S REPORT

The Treasurer's report was accepted in a motion made by Deputy Mayor Boulton and seconded by Trustee Mildren. Vote 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays.

Budget Transfers were made in a motion made by Trustee Pacilio and seconded by Trustee Fay. Vote 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays.

The bills listed on Abstract #3 with vouchers V2-00119 to V2-00200 were paid in a motion made by Deputy Mayor Boulton and seconded by Trustee Mildren. Vote 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays.

DEPARTMENT HEAD REPORTS

DPW Superintendent, Lynn Martin, will be getting 3 quotes on replacement doors for the antique firetruck building.

Corey Reid, Village Engineer, said there will be some excess funding from the Brown Shores Road project due to in-house work done. They would like to put it towards the Market Square Park project. The expenses have gone up on the Market Square Park project but will still be manageable. The permit applications have been submitted.

The requested extension was granted for the WIAA grant for the water intake.

John Gleason, Police OIC, responded to the noise complaint raised by Dean DeVito's letter. He will be ordering an ANSI approved decibel meter required by the Noise Ordinance.

PUBLIC COMMENT

The meeting was opened to the public at 8:01 pm.

Jay Cramer continued to lobby for Village resolution of his Stone Hospital concern.

Public comment was closed and a motion to adjourn was made by Deputy Mayor Boulton and seconded by Trustee Mildren at 8:05 pm. Vote 5 ayes (Constance, Boulton, Fay, Mildren and Pacilio), 0 nays.

Minutes submitted by

Peggy Kelly
Village Clerk

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