

Village of Sackets Harbor Planning Board  
October 27, 2021  
Regular Meeting  
112 N. Broad St.  
Sackets Harbor, NY 13685

Board Members present: Tom Dyckes, Stasse Perkins, Dick Stephens, and Janet Quinn. Merle Tousant was absent. A quorum was established. Meeting was called to order at 7:01 pm by Chair Quinn.

**Review and Approve minutes**

Dick Stephens made a motion to approve the minutes for the September Regular Meeting as amended, seconded by Tom Dyckes. Vote 3 ayes (Dyckes, Quinn, Stephens), 0 nays. Stasse Perkins abstained.

**Report to Village Board**

Chair Quinn gave a copy of the report to the board members presented at the October 12, 2021 Village Board Meeting.

**Old Business**

**#21-2, Lawler Realty, 85 Worth Road, Lakeview Estates Subdivision, Madison Barracks, Sackets Harbor.** Applicant requests review for a 15-lot subdivision. The project is in the Historic Overlay and National Register Districts as well as identified as Parcel # 14 in the Madison Barracks PDD. It requires Subdivision Review under the Zoning Law of Sackets Harbor. SEQR has been completed, a public hearing was held at the April 21 meeting, and at the May 12 meeting conditional preliminary approval was granted and a second public hearing was held at the July meeting. Awaiting submission of final drawings and additional information required for final review.

**New Business**

**#21-47 John Patton/Kayla Thomas, 107 West Hamilton Street, Sackets Harbor.** Applicant requests Site Plan Review to construct an 8' X 12' addition to the residence. The project is in the Village Residential and Historic Overlay Zoning Districts, the National Register District and therefore, requires Site Plan Review under the Zoning Law of the Village of Sackets Harbor. It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Chair Quinn seconded by Tom Dyckes. Vote 4 ayes (Dyckes, Perkins, Quinn, Stephens), 0 nays. Chair Quinn opened the public hearing at 7:16pm, with no comment the public hearing was closed at 7:16pm. Chair Quinn made a motion to accept the application materials, seconded by Stasse Perkins. Vote 4 ayes (Dyckes, Perkins, Quinn, Stephens), 0 nays. Chair Quinn made a motion to table the project pending submission of additional application materials to include catalog cuts for the siding, roofing, door, and window, seconded by Tom Dyckes. Vote 4 ayes (Dyckes, Perkins, Quinn, Stephens), 0 nays. The applicant was contacted via phone for more information regarding the project. Dick Stephens made a motion to take the application off the table, seconded by Tom Dyckes. Vote 4 ayes (Dyckes, Perkins, Quinn, Stephens), 0 nays. Stasse Perkins made a motion that the application is complete upon submission of the catalog cuts and materials proposed, seconded by Chair Quinn. Vote 4 ayes (Dyckes, Perkins, Quinn, Stephens), 0 nays. Tom Dyckes made a motion for conditional approval upon submission of catalog cuts, seconded by Dick Stephens. Vote 4 ayes (Dyckes, Perkins, Quinn, Stephens), 0 nays.

**Sketch Plan Conference**

**Jason Burto – Tin Pan Galley proposed exterior alteration.**

**NEXT MEETING: November 17, 2021**

A motion was made at 7:58 pm by to adjourn by Dick Stephens, seconded by Tom Dyckes. Vote 4 ayes (Dyckes, Perkins, Quinn, Stephens), 0 nays.

Minutes submitted by  
Shannon Mason  
Planning Board Secretary