

Village of Sackets Harbor Board of Trustees  
December 14, 2021  
Regular Meeting  
112 N. Broad St.  
Sackets Harbor, NY 13685

Present: Mayor Alex Morgia, Deputy Mayor Barbara Boulton, Trustee Ronald Mildren, Trustee Mark Pacilio and Trustee Kelly Sova. Also present: Treasurer Jim Yuhas.

The meeting was called to order with the Pledge of Allegiance at 6:30 pm.

The Annual Meeting was opened and the following items were approved in a motion made by Trustee Pacilio and seconded by Deputy Mayor Boulton:

- Authorize payment in advance of audit, claims for public utility service, postage, freight, payroll taxes and express fees, medical, dental, life and disability insurance premiums as well as advance registrations for conferences and classes.
- Designate the Regular Open Meeting dates of the Board of Trustees as the second Tuesday of each month to commence at 6:30 PM.
- Designate the Depository Institutions for the Village of Sackets Harbor as: Watertown Savings Bank and Community Bank.
- Authorize the following bank account signing procedure, the Treasurer or Mayor may sign for all bank accounts.
- Designate the official newspaper for the Village of Sackets Harbor as the *Watertown Daily Times*.
- Authorize the mileage rate to be as set by the IRS guidelines.
- Authorize officials and employees to attend meetings, conferences and workshops.
- Authorize Village and Employee co-payment of medical and dental insurance premiums (Village pays 90% of premium, employee pays 10% premium). For employees hired after June 1, 2010, the Village will pay 75% of premium and employees will pay 25% of premium.
- Authorize the Village share of the Treasurer's health insurance premium to be paid to the Town of Wilna
- Authorize the following appointments for the following terms:
  - Deputy Mayor – Barb Boulton - one year
  - Treasurer- Jim Yuhas – two years
  - Deputy Treasurer – Mary Ann Yuhas – one year

- Clerk- Margaret Kelly – two years
- Registrar- Margaret Kelly – two years
- Deputy Clerk – Shannon Mason – one year
- Deputy Registrar – Shannon Mason –one year
- Zoning Enforcement Officer – James Corbin - one year
- Heritage Area Director – David Altieri - one year
- Visitor’s Center Director –
- Village Historian – Jeannie Brennan & Constance Brennan-Barone - one year
- Village Attorneys – Conboy, McKay, Bachman & Kendall - one year
- Village Engineer – Bernier, Carr & Associates - one year
- Village DPW Superintendent – Lynn Martin

Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays.

The Coin Deposit Policy, the Investment Policy, the Procurement Policy and the Acceptance of Credit/Debit Card or ACH payments for Village taxes and water/sewer bills were approved in a motion made by Trustee Sova and seconded by Deputy Mayor Boulton. Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays.

The annual meeting ended and the regular meeting opened at 6:36 pm.

## **MINUTES**

The minutes from the November 9, 2021 meeting were approved as presented in a motion made by Trustee Pacilio and seconded by Trustee Mildren. Vote 4 ayes (Morgia, Boulton, Mildren and Pacilio), 0 nays. Trustee Sova recused herself.

## **MAYOR’S REPORT**

Mayor Morgia shared the DANC report for the month of November with the Board.

Resolution 17 of 2021 for the extension of the loan agreement with the State for the exhibition of the Bloomfield Cannon located at Market Square Park was passed with an introduction by Deputy Mayor Boulton and seconded by Trustee Mildren. Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays.

Village Engineer, Corey Reid, confirmed that the GDA for the Market Square Park project could be expected from DASNY in two months.

Mayor Morgia plans to have the Trustee Committee appointments at the January 2022 meeting.

He reported that the Whooville event was an enormous success due to the hundreds of volunteer hours. There were an estimated 5,000 visitors to the Village.

## **PUBLIC COMMENT**

The meeting was opened to the public at 6:52 pm.

Briggs McAndrews expressed his appreciation to Eric Constance and the innumerable hours he devoted to the community.

JP Constance also extended thanks to the former mayor.

Public comments were closed at 6:58 pm.

## **NEW BUSINESS**

The Market Square Park project may be going to bid early before the GDA is received. The final permits will probably be in hand around the end of January. In a motion made by Deputy Mayor and seconded by Trustee Mildren, the board approved going to bid as soon as all permits are received. Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays.

The Board is looking at different options for a new website.

## **TRUSTEE REPORTS**

**Deputy Mayor Boulton** reported that the library will be closed for the Christmas and New Year's holidays. She reported the statistics for the Marketing Committee website.

**Trustee Mildren** reported that there were no new updates on the status of the Stone Hospital. The Joint Rec Committee is continuing the work on the new ball fields. They are also looking for someone to maintain the ice rink behind the Municipal Building.

**Trustee Pacilio** reported that the Downtown Revitalization Initiative is moving forward with having stake holder meetings.

The new Visitor Center Coordinator, Kathy Keating, was hired at \$18.00 per hour starting January 1, in a motion made by Trustee Mildren and seconded by Deputy Mayor Boulton. Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays. Trustee Pacilio congratulated Deputy Mayor Boulton and the team that did the decorating for Whooville.

## **TREASURER'S REPORT**

The Treasurer's report was accepted in a motion made by Deputy Mayor Boulton and seconded by Trustee Sova. Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays.

The budget transfers were done in a motion made by Deputy Mayor Boulton and seconded by Trustee Mildren. Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays.

The bills on Abstract 7 with vouchers V2-00442 through V2-00516 were paid in a motion made by Deputy Mayor Boulton and seconded by Trustee Mildren. Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays.

## **DEPARTMENT HEAD REPORTS**

**Lynn Martin, DPW Superintendent**, reported that there had been some vandalism at the public bathroom. The vandals were caught and they will be paying restitution. He would like to have seasonal help for plowing if need arises. He would like to hire Ricky Baker as an alternate.

They are getting estimates on surveys for the back driveway to the treatment plant. **Corey Reid, Village Engineer**, reported that the Archeology study for the Market Square Park project should be complete by next Thursday.

We are asking for another extension from FEMA and he expects it to be granted.

The Brown Shores guard rails will be installed this week.

The preliminary engineering study for the future water/sewer project that would include East Main St found a lot of issues that need to be addressed.

**John Gleason, Police OIC**, reported that Whooville went smoothly.

**Dave Altieri, Heritage Area Director**, is preparing for the new Visitors Center Coordinator.

**Janet Quinn, Planning Board Chair**, submitted their report.

## **PUBLIC COMMENT**

The meeting was opened to the public at 7:48 pm.

Beth Arthur, Town Supervisor Elect, reported a broken window at the Union Hotel.

There was a water workshop the end of November and the water map was re-done.

There will be a new appointee for the Joint Rec Committee soon.

Public comment was closed at 7:54 pm.

The board entered into an Executive Session to go over personnel matters in a motion made by Trustee Pacilio and seconded by Deputy Mayor Boulton at 7:55 pm. Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays.

In a motion made by Deputy Mayor Boulton and seconded by Trustee Mildren, the regular meeting resumed and was adjourned at 8:55 pm. Vote 5 ayes (Morgia, Boulton, Mildren, Pacilio and Sova), 0 nays.

Minutes submitted by

Peggy Kelly  
Village Clerk