

Village of Sackets Harbor Planning Board  
June 21, 2023  
112 N. Broad St. Sackets Harbor, NY 13685

Board Member present: Janet Quinn, Stasse Perkins, Mike Smith and Dick Stephens were present. Merle Tousand was absent. A quorum was established. Meeting was called to order at 7:00 pm by Chair Janet Quinn.

### **Review and Approve minutes**

Stasee Perkins made a motion to approve the minutes for May 17, 2023 Regular Meeting seconded by Janet Quinn. Vote 3 ayes (Quinn, Perkins, and Smith), Stephens abstained, 0 nays.

### **Report to the village Board**

Chair Quinn will give a copy of the report to the Village Board at the meeting on May 23, 2023.

### **Old Business**

**#23-5 Harold Cring/Boathouse, for property located at 214 West Main Street, Sackets Harbor.** Applicant requests Site Plan Review to replace roof shingles with a metal roofing material. The project is in the Village Core and Historic Overlay zoning districts as well as the National Register District and therefore, requires review under the Village of Sackets Harbor Zoning Law.

A public hearing was held at the March 15, 2023, SQER has been completed, at the meeting conditional approval was granted.

The applicant submitted the information requested by the Board. They will use white metal roof; the sheets are 3 feet wide. Final approved was granted. Stasse Perkins made the motion to approve the application as submitted, seconded by charwoman Quinn. Vote 4 ayes (Quinn, Perkins, Stephens, and Smith), 0 nays.

**#23-15 Whiskey Coop, 214.5 West Main Street, Sackets Harbor.** Applicant requests Site Plan Review for new fencing between The Whiskey Coop and The Boathouse. The project is located within in the Village Core and Historic Overlay zoning districts, as well as the National Register District and therefore, requires Site Plan Review.

A public hearing was held at the May 17, 2023, SQER has been completed, at the meeting conditional approval was granted.

The applicant submitted the information requested by the Board. The applicant used 6' high panels, and the total length of the fence is 24'. They added end cap so the garbage area is no longer visible from the street and the patio, that runs perpendicular to the fence and the building and is 7' long. The fence will be weathered color. Conditions were met. No action was needed.

**#23-21 Jay Rubin, 105 West Hamilton Street, Sackets Harbor.** Applicant requests Site

Plan Review to add a shed dormer to the rear of the house. The project is in the Village Residential and Historic Overlay zoning districts as well as the National Register District.

Mr. Rubin was present and asked to address the board. He explained the project and showed to the board the roofing and siding material that he will be using on this project.

It was determined to be a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Janet Quinn, seconded by Dick Stephens, Vote 4 ayes (Smith, Perkins, Stephens, Tousant, and Quinn), 0 nays.

A public hearing was opened at 7:20 pm, with no comments made; the public hearing was closed at 7:20 pm.

Stasse Perkins made a motion that the application is complete, seconded by Dick Stephens. Vote 4 ayes (Quinn, Perkins, Stephens, and Smith), 0 nays.

Dick Stephens made the motion to approve the application as submitted, seconded by Stasse Perkins. Vote 4 ayes (Smith, Perkins, Stephens, and Quinn), 0 nays.

**#23-23 James Storrs II, 211 East Main Street, Sackets Harbor.** Applicant requests Site Plan Review to place a shed at the side of the house by the driveway. The project is in the village Residential and Historic Overlay zoning districts as well as the National Register District. It was determined to be a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Janet Quinn, seconded by Stasse Perkins, Vote 4 ayes (Smith, Perkins, Stephens, Tousant, and Quinn), 0 nays.

A public hearing was opened at 7:26 pm, with no comments made; the public hearing was closed at 7:26 pm.

Chairwoman read a letter from the applicant Mr. Storrs II. Kristen Bast, 209 E Main St. wrote a letter in favor of the project, stating that she does not have any concerns or issues with the location of the shed. Quinn also read an email from the Zoning Board of Appeals Chairman Costance that the members of the ZBA unanimous approved the application, stating that the side setback requirements have been met.

Stasse Perkins made a motion that the application is complete, seconded by Dick Stephens. Vote 4 ayes (Quinn, Perkins, Stephens, and Smith), 0 nays.

Stasse Perkins made the motion to approve the application, seconded by Dick Stephens. Vote 4 ayes (Smith, Perkins, Stephens, and Quinn), 0 nays.

**#23-24, Donald and Judy Frisbee, 416 West Main Street, Sackets Harbor.**

Applicants request Site Plan Review to construct a front porch and replace siding. The project is in the Village Residential and Historic Overlay zoning districts as well as the National Register District.

Mr. and Mrs. Frisbee were present via Zoom and asked to address the board.

It was determined to be a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Janet Quinn, seconded by Dick Stephens, Vote 4 ayes (Smith, Perkins, Stephens, Tousant, and Quinn), 0 nays.

A public hearing was opened at 7:39 pm, with no comments made; the public hearing was closed at 7:39 pm.

Stasse Perkins made a motion that the application is complete, seconded by Dick Stephens. Vote 4 ayes (Quinn, Perkins, Stephens, and Smith), 0 nays.

The house does not meet the side yard setback and the proposed porch would be less of an intrusion into the side yard setback, but still not meet the required 7.5 feet. The board discussed the provisions of the law regarding nonconforming structures, enlarging such structures, etc. and concluded that it would be best to have the ZBA make a determination about the acceptability of the applicant's request. The Zoning Board of Appeals will review the project in a public hearing. Stasse Perkins made the motion to grant conditional approval, seconded by Dick Stephens. Vote 4 ayes (Smith, Perkins, Stephens, and Quinn), 0 nays.

**#23-27, United Presbyterian Church of Sackets Harbor, 102 East Main Street, Sackets Harbor.** Applicant requests Special Permit Site Plan Review to display temporary banners for 90 days. The project is in the Village Residential and Historic Overlay zoning districts as well as the National Register District.

It was determined to be a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Janet Quinn, seconded by Stasse Perkins, Vote 4 ayes (Smith, Perkins, Stephens, Tousant, and Quinn), 0 nays.

A public hearing was opened at 7:54 pm, with no comments made; the public hearing was closed at 7:54 pm.

Stasse Perkins made a motion that the application is complete, seconded by Chairwoman Quinn. Vote 4 ayes (Smith, Perkins, Stephens, and Quinn), 0 nays.

Stasse Perkins made the motion to approve the application, seconded by Mike Smith. The church can display the banners for 90 days in a period of 3 years. Vote 4 ayes (Smith, Perkins, Stephens, and Quinn), 0 nays.

Acknowledgement Request by Jeannie I. Brennan Living Trust. Mrs. Brennan requested combine four adjoining lots into one parcel at 107 East Washington Street. The request was reviewed and discussed by the Board. Chairwoman also consulted our Zoning Enforcement Officer; Jim Corbin. It was determined that the consolidation is acceptable in terms of Sackets Harbor's zoning and subdivision regulations.

A letter from Mr. and Mrs. Gibson addressed to the Board members was reviewed and acknowledged. Chairwoman Quinn consulted our Zoning Enforcement Officer; Jim Corbin, he mailed a follow up letter to Mr. and Mrs. Gibson. The Board stated that Mr. and Mrs. Gibson need to submit a zoning application for a site plan review.

**NEXT MEETING: July 26, 2023**

A motion was made at 8:45 pm to adjourn by Chairwoman Quinn, seconded by Dick Stephens (Quinn, Perkins, Stephens, and Smith), 0 nays.

Minutes submitted by Erika Rauch Planning Board Secretary