

Village of Sackets Harbor Planning Board
October 18, 2023
112 N. Broad St. Sackets Harbor, NY 13685

Board Member present: Janet Quinn, Stasse Perkins, Merle Tousant, and Mike Smith were present. Dick Stephens was absent, also present, Jim Corbin, Zoning Enforcer Officer. A quorum was established. Meeting was called to order at 7:02 pm by Chair Janet Quinn.

Review and Approve minutes

Stasse Perkins made a motion to approve the minutes as corrected for August 30, 2023 Regular Meeting seconded by Merle Tousant. Vote 4 ayes (Quinn, Tousant, Smith, and Perkins), 0 nays.

Report to the village Board

Chair Quinn noted the October 10, 2023 monthly report to the Village Board.

Old Business

#23-42, Sackets Harbor Historical Society, 119 West Main Street, Sackets Harbor. Roofing material information requested by the Planning Board for the amended approval. (Original approval granted August, 2023, amended in September, 2023)

Chairwoman Quinn read an email from Dave Altieri stating that Black Owens-Corning “Duration” shingles were used instead of black GAF “Camelot II” due to apparent supply chain problems, which were not available in time to do the roof replacement this fall. Black Owens-Corning “Duration” shingles were approved by the ZEO for an emergency roof replacement of Calla Lillies building in the summer, 2023.

#23-44, Theresa Sherwood, 201 Brown Shores Road, Sackets Harbor. Chairwoman noted the Planning Board rationale for Special Permit approval granted September 18, 2023 for this application.

#23-48, JoAnn/Merlin Tousant, 301 General Smith Drive, Sackets Harbor. Applicant requested Site Plan Review for a shoreline stabilization project involving construction of a cement wall. Conditional approval granted September 28, 2023.
Mr. Tousant submitted a copy of his DEC permit to the Village office. Final approval was granted.

New Business

#23-51 Brian Krueger, for Stephen and Mary Palin, Bradley Street. Watertown, NY.

Applicant requested Site Plan Review for construction of a residence on Lot # 7 within Lakeview Estates Subdivision, Madison Barracks. The project is located within the Madison Barracks PDD, the Historic Overlay and National Register Districts.

Brian Krueger was present and asked to address the Board. Mr. Krueger described the project to the board members.

It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Chair Quinn seconded by Stasse Perkins. Vote 4 ayes (Quinn, Perkins, Tousant and Smith), 0 nays, (Stephens) absent.

Chairwoman Quinn opened a public hearing at 7:23pm, with no comment the public hearing was closed at 7:23pm.

Chair Quinn read a letter from New York State Historic Preservation Office (SHPO) received on October 13, 2023. The following comment was made:

“Based on this review, it is the opinion of the OPRHP that the proposed building design and materials are generally appropriate to the historic district.”

Stasse Perkins made a motion that the application is complete, seconded by Chairwoman Quinn. Vote 4 ayes (Quinn, Perkins, Tousant and Smith), 0 nays, (Stephens) absent.

Stasse Perkins made the motion to approve the project, seconded by Merle Tousant. Site Plan approval granted for the residential construction project, with the understanding that the applicant is assuming any risk associated with some of the required infrastructure not yet turned over to the Village of Sackets Harbor. Vote 4 ayes (Quinn, Perkins, Tousant and Smith), 0 nays, (Stephens) absent.

#23-54 Solar Liberty Energy Systems, Inc. on behalf of Robert Johnson, 411 West Main Street, Sackets Harbor.

Applicant requested Site Plan Review for a roof-mounted solar array on the residence. The project is in the Village Residential and Historic Overlay zoning districts as well as the National Register District.

Robert Johnson was present and asked to address the Board. Lyndsey Mavissakalian, Associate Project Manager, Solar Liberty was present via Zoom and addressed the Board on behalf of the project as well. Mrs. Mavissakalian stated that panels won't be visible from the street and won't produce any glare.

It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Chair Quinn seconded by Stasse Perkins. Vote 4 ayes (Quinn, Perkins, Tousant and Smith), 0 nays, (Stephens) absent.

Chairwoman Quinn opened a public hearing at 7:43pm, with no comment the public hearing was closed at 7:43pm.

Stasse Perkins made a motion that the application is complete, seconded by Merle Tousant. Vote 4 ayes (Quinn, Perkins, Tousant and Smith), 0 nays, (Stephens) absent.

Stasse Perkins made the motion to approve the project as presented, seconded by Mike Smith. Vote 4 ayes (Quinn, Perkins, Tousant and Smith), 0 nays, (Stephens) absent.

#23-56 Sackets Harbor Historical Society, 100 West Main Street, Sackets Harbor. Applicant requested Site Plan Review for a new sign. The project is in the Village Core and Historic Overlay zoning districts as well as the National Register District.

It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was declared that there is no significant negative impact on the environment in a motion made by Chair Quinn seconded by Stasse Perkins. Vote 4 ayes (Quinn, Perkins, Tousant and Smith), 0 nays, (Stephens) absent.

Chairwoman Quinn opened a public hearing at 7:58pm, with no comment the public hearing was closed at 7:58pm.

Chairwoman Quinn made a motion that the application is complete, seconded by Merle Tousant. Vote 4 ayes (Quinn, Perkins, Tousant and Smith), 0 nays, (Stephens) absent.

Stasse Perkins made the motion to grant Site Plan approval for a new sign identifying location of the Chamber of Commerce office, 12”X42” double sided, wood material seconded by Mike Smith. Vote 4 ayes (Quinn, Perkins, Tousant and Smith), 0 nays, (Stephens) absent.

Gabe Nugent, possible subdivision for a portion of the Sackets Meadows property.

Chairwoman Quinn Acknowledged receipt of a letter from owner Harold Cring, stating his contract with the buyer had been cancelled and inquiring about issues discussed by the planning board that pertain to requiring public access to the property.

NEXT MEETING: November 15, 2023

A motion was made at 8:16 pm to adjourn by Chairwoman Quinn, seconded by Stasse Perkins. Vote 4 ayes (Quinn, Perkins, Tousant and Smith), 0 nays, (Stephens) absent.

Minutes submitted by Erika Rauch Planning Board Secretary