

**Village of Sackets Harbor Planning Board**  
**December 20, 2023**  
**112 N. Broad St. Sackets Harbor, NY 13685**

Board Members present: Janet Quinn, Stasse Perkins, Merle Tousant, and Mike Smith were present. Dick Stephens was absent, also present, Jim Corbin, Zoning Enforcer Officer. A quorum was established. Meeting was called to order at 7:00 pm by Chairwoman Janet Quinn.

Review and Approve minutes: Stasse Perkins made a motion to approve the minutes as presented for November 15, 2023 Regular Meeting seconded by Merle Tousant. Vote 4 ayes (Quinn, Tousant, Smith, and Perkins), 0 nays.

Report to the village Board

Chairwoman Quinn noted the December 19, 2023 monthly report to the Village Board.

**Old Business:**

**#23-58 Whiskey Coop, LLC for property located at 214 ½ West Main Street, Sackets Harbor.**

Applicant requested Special Permit-Site Plan Review for a patio tent to provide additional seating through the winter season. The project is in the Village Core and Historic Overlay zoning districts as well as the National Register District.

The SEQR review was completed at the November meeting and the application was tabled.

Scott Goodrich was present and addressed the board on behalf of the applicant. He explained the information submitted on December 12, 2023.

The Board discussed Fire and safety considerations as well as aesthetics including heater specifications, tent material specifications, placement of heaters in relation to the tent and other flammable materials, location of propane tanks, as well as the role if any, of Jefferson County Building Codes and the NY Uniform Fire Prevention and Building Codes.

Stasse Perkins made a motion that the application is complete, seconded by Merle Tousant. Vote 4 ayes (Quinn, Perkins, Tousant and Smith), 0 nays, (Stephens) absent.

Stasse Perkins made motion to grant approval with the following conditions; the tent is permitted through April 30, 2024; any future tent usage must be reviewed for consistency with the Historic Overlay District criteria and all provisions of the Zoning Law; The applicant takes full responsibility for assuring compliance with all fire and safety code regulations. Seconded by Merle Tousant. Vote 4 ayes (Quinn, Perkins, Tousant and Smith), 0 nays, (Stephens) absent.

**#23-61 Lawler Commercial Properties, LLC for property located at 10 Backus Road, Sackets Harbor.** Applicant requests Site Plan Review to replace roofing. The project is in the Madison Barracks PDD and Historic Overlay zoning districts as well as the National Register District.

The SEQR review was completed at the November meeting.

Chairwoman Quinn opened a public hearing at 7:20 pm, with no comment the public hearing was closed at 7:20 pm.

No action was taken at the meeting. Stasse Perkins made motion to table the application, pending further information from the applicant regarding the material being used, and if there will be architectural or material design changes as well the color of any painted trim surfaces. Seconded by Chairwoman Quinn. Vote 4 ayes (Quinn, Perkins, Tousant and Smith), 0 nays, (Stephens) absent.

**#23-62 Society for the Preservation of Madison Barracks for property located at 85 Worth Road, Sackets Harbor.** Applicant requests Site Plan Review to replace roofing. The project is in the Madison Barracks PDD and Historic Overlay zoning districts as well as the National Register District.

The SEQR review was completed at the November meeting.

Chairwoman Quinn opened a public hearing at 7:43 pm, with no comment the public hearing was closed at 7:43 pm.

No action was taken at the meeting. Stasse Perkins made motion to table the application, pending further information from the applicant regarding the material being used, and if there will be architectural or material design changes as well the color of any painted trim surfaces. Seconded by Merle Tousant. Vote 4 ayes (Quinn, Perkins, Tousant and Smith), 0 nays, (Stephens) absent.

**New Business:**

**#23-63 Sackets Harbor Historical Society, for property located at 100 W. Main Street, Sackets Harbor.** Applicant requests Site Plan Review to resurface the Broad Street entrance and steps with wood, to match the West Main Street entrance. The project is in the Village Core and Historic Overlay zoning districts as well as the National Register District.

It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was determined that there is no significant negative impact on the environment in a motion made by Chair Quinn seconded by Stasse Perkins. Vote 4 ayes (Quinn, Perkins, Tousant and Smith), 0 nays, (Stephens) absent.

Chairwoman Quinn opened a public hearing at 7:56 pm, with no comment the public hearing was closed at 7:56 pm.

Dave Altieri was present and addressed the board and explained that they intend to resurface the main entrance porch deck and steps with wood for the building entrance facing North Broad St.

Stasse Perkins made a motion that the application is complete, seconded by Merle Tousant. Vote 4 ayes (Quinn, Perkins, Tousant and Smith), 0 nays, (Stephens) absent.

Chairwoman Quinn made a motion to approve the application as presented, seconded by Merle Tousant. Vote 4 ayes (Quinn, Perkins, Tousant and Smith), 0 nays, (Stephens) absent.

**#23-65 Brian Krueger on behalf of James Miller, for property located on 155 Pike Rd, Sackets Harbor.** Applicant requests Site Plan Review to demolish a garage and construct a new garage within the existing building footprint. The project is in the Village Residential and Historic Overlay zoning districts as well as the National Register District.

It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was determined that there is no significant negative impact on the environment in a motion made by Chair Quinn, seconded by Stasse Perkins. Vote 4 ayes (Quinn, Perkins, Tousant and Smith), 0 nays, (Stephens) absent.

Chairwoman Quinn opened a public hearing at 8:13 pm, with no comment the public hearing was closed at 8:13 pm.

Brian Krueger was present and asked to address the Board. Mr. Krueger described the project noting that applicant's intention is to re-build on the same foot print of the existing garage. The board members and Mr. Corbin reviewed and discussed the Site plan submitted.

Stasse Perkins made a motion that the application is complete, seconded by Merle Tousant. Vote 4 ayes (Quinn, Perkins, Tousant and Smith), 0 nays, (Stephens) absent.

Stasse Perkins made motion to grant approval of the Site Plan with the following condition that request to demolish the structure must be approved by the Village Board. Seconded by Mike Smith. Vote 4 ayes (Quinn, Perkins, Tousant and Smith), 0 nays, (Stephens) absent.

NEXT MEETING: January 17, 2023

A motion was made at 8:36 pm to adjourn by Chairwoman Quinn, seconded by Merle Tousant. Vote 4 ayes (Quinn, Perkins, Tousant and Smith), 0 nays, (Stephens) absent.

Minutes submitted by Erika Rauch Planning Board Secretary