

Village of Sackets Harbor Board of Trustees  
January 9, 2024  
Regular Meeting  
112 N. Broad St.  
Sackets Harbor, NY 13685

Present: Mayor Alex Morgia, Deputy Mayor Ron Mildren, Trustee Kelly Sova, Trustee Gregg Townsend and Trustee Sarah Miletta Also present: Treasurer Shannon Mason.

The meeting was called to order at 6:30 pm with the Pledge of Allegiance.

**MINUTES**

The minutes from the December 19, 2023 meeting were approved in a motion made by Trustee Miletta and seconded by Deputy Mayor Mildren. Vote: 5 ayes (Morgia, Mildren, Sova, Miletta and Townsend), 0 nays.

**TREASURER'S REPORT**

The Treasurer's Report was accepted in a motion made by Trustee Sova and seconded by Trustee Miletta. Vote: 5 ayes (Morgia, Mildren, Sova, Miletta and Townsend), 0 nays. The bills listed on Abstract #8 with vouchers v4000610 through v4000680 were paid in a motion made by Mayor Morgia and seconded by Trustee Townsend. Vote: 4 ayes (Morgia, Mildren, Sova and Townsend), Trustee Miletta abstained, 0 nays.

**DEPARTMENT REPORTS**

**Lynn Martin, DPW Superintendent**, submitted a written report. He reported that the water plan Pall computer system has been installed.

**John Gleason, Police OIC**, submitted a written report.

**Sackets Harbor Fire Department** also gave a written report.

**Dave Altieri, Heritage Area Director**, reported that he still working on the closing out of the LWRP grant documents. He has started to work on a new LWRP II grant contract; Mayor Morgia already signed the contract.

**Kathy Keating, Visitors Center Director**, submitted her report. She and Dave Altieri updated the Visitor Center Assistant position description. It has been posted in the newspaper and on our websites, Indeed, and other online locations. They are already getting resumes. Resumes will be accepted through Feb 2nd.

Kathy wanted to thank the Village DPW, the Chamber of Commerce, Tracey Blair, Heike Brazie, and Donna Collins for decorating the exterior and interior of the building.

**Janet Quinn, Planning Board Chair**, submitted a written report which was reviewed. Janet recommended that the Zoning Rewrite Committee reviews the regulation of temporary uses and structures to develop recommendations for an amendment to the Zoning Law while maintaining the integrity of the historic overlay district. She also mentioned that The Village does not have a current map of the PDD (Plan Development District) with all properties correctly identified in terms of their current or potential use. This map is part of the Village Zoning Law. The board asked Janet to get an estimate from Dave Geurtsen's office for the update of the Zoning Law with an official PDD map.

**#23-65 Brian Krueger/James Miller for property located at 155 Pike Road, Sackets Harbor.** Applicant requested approval to demolish a garage and construct a new garage within the existing building footprint which is in the Historic Overlay District. The Site Plan was approved at the December Planning Board meeting and referred to the Village Board for a final determination regarding the structure's demolition. The village Board members reviewed the application. Trustee Sova made a motion to approve the demolition of the existing garage, seconded by Trustee Townsend. Vote: 5 ayes (Morgia, Mildren, Sova, Miletta and Townsend), 0 nays.

**Jim Corbin, Zoning Enforcement Officer**, submitted a written report.

**Brandon Sparacino, BCA Engineer**, reported on the Market Square Park updates.

**Corey Reid, BCA Engineer**, reported that the Brown Shores Road project is out for bid. The bid opening will take place on January 25 2024 at 2:00PM in the Sackets Village office. The Project includes the following work: replacement of existing pump station with new FRP enclosure and new pumps and all associated work necessary to complete the project in accordance with Plans and Specifications. The Village attorney was contacted to start easement process for an additional easement for the pump station. Cory also mentioned that the WIIA funding applications were finalized and submitted. Awards were announced last week and unfortunately these water and sewer upgrades were not selected.

**Scott Kennett, Chamber of Commerce**, reported that they have been working with Kathy Keating on the updated content for the 2024 Sackets Harbor Visitor guide. Michael Denehy is taking over as the chamber marketing committee chair; he and the village marketing committee have been working on this year's budget.

**Connie Barone, Sackets Harbor Battlefield**, submitted a written report for July 2023 through December 2023.

## **BOARD REPORTS**

**Mayor Morgia** reported that he attended Watertown's regional safety and logistics meeting for the eclipse. The main concerns are communication and traffic. The Army Reserve will have a training scenario in the village on January 21, 2024. They will be in uniform and driving Humvees. This information will be published on the village weekly email and posted on a Public Notice through the Village to avoid any concern.

**Deputy Mayor Mildren** reported for the Joint Rec Committee that the school ski program has started and the ice rink has not been put up yet due to the weather. No update on the LDC property. The Town of Hounsfield has allocated \$12,500.00 for their share of the Joint Rec funding.

**Trustee Sova** reported that The SHFD is establishing a grant committee to apply to the NYS Volunteer Fire Infrastructure & Response Equipment Grant that is due Apr 30, 2024. This grant could provide money for a new training facility, and/or equipment not to include new apparatus. The Ambulance crew has requested assistance from the ARPA funds to replace a broken tablet that EMS personnel uses to complete call reports on. Trustee Sova made a motion to approve using \$1,738.95 from the ARPA funds to purchase a Surface Pro 9 tablet, vehicle mounting system that includes a case, and two quick-release vehicles mounts for the EMS personal, seconded by Deputy Mayor Midren. Vote: 5 ayes (Morgia, Mildren, Sova, Miletta and Townsend), 0 nays. Trustee Sova wanted to thanks Goodfellows and the Whiskey Coop for donating gift cards to our Holiday winners.

**Trustee Townsend,** reported that he sent a letter to Lawler Realty, LLC on January 3, 2024, to formalize the list of items that remain outstanding with respect to completion of the infrastructure conveyance process for Lakeview Estates Subdivision, Madison Barracks. Nothing to report on the Community Organization Liaison.

**Trustee Miletta** had no report. She is waiting for assignment to committees.

## **CORRESPONDENCE**

The Moon Shadow 5K draft event application was reviewed by the board members; a formal application might be submitted in February.

## **OLD BUSINESS**

Mayor Morgia gave an update on the Housing Authority discussion. He received a memorandum from Jim Brurrows, the village attorney, that summarizes some information regarding the Housing Authority. Mayor Morgia forwarded the document to Betsy Regan and the board members.

**PUBLIC COMMENT**

The meeting was opened to the public at 7:48 pm with no comments offered.

The meeting was adjourned at 7:50 pm in a motion made by Deputy Mayor Mildren and seconded by Trustee Townsend. Vote: 5 ayes (Morgia, Mildren, Sova, Townsend and Miletta), 0 nays.

Minutes submitted by

Erika Rauch  
Deputy Clerk