

Village of Sackets Harbor Planning Board
February 21, 2024
112 N. Broad St. Sackets Harbor, NY 13685

Board Members present: Janet Quinn, Dick Stephens, and Mike Smith were present., Stasee Perkins and Merle Tousant were absent. A quorum was established. Meeting was called to order at 7:00 pm by Chairwoman Janet Quinn.

Review and Approve minutes: Chairwoman Quinn made a motion to approve the minutes as presented for December 20, 2023 Regular Meeting seconded by Mike Smith. Vote 3 ayes (Quinn, Stephens, and Smith), 0 nays. (Perkins and Tousant) absent.

Report to the village Board

Chairwoman Quinn noted the January 9, 2023 monthly report to the Village Board.

Old Business:

#23-5a, Harold Cring/The Boathouse, 214 West Main Street, Sackets Harbor. Applicant requested Site Plan Review to replace deteriorated roof shingles with metal roofing to match the other portion of the structure's roof. Approval was granted in March, 2023. Applicant is requesting an application amendment to use a different roofing material, changing from corrugated metal to a metal shingle, Artic Grey color. The Board agreed the metal shingles is more similar to the deteriorated shingles than the previously approved white corrugated roof. Dick Stephens made a motion to approve the application amendment as presented, seconded by Mike Smith. Vote 3 ayes (Quinn, Stephens and Smith), 0 nays, (Perkins and Tousant) absent.

#23-58 Whiskey Coop, LLC for property located at 214 1/2 West Main Street, Sackets Harbor. Chairwoman Quinn Acknowledged that the statement of Findings for Special Permit approval letter was sent to the applicant and the Village Board.

#23-61 Lawler Commercial Properties, LLC for property located at 10 Backus Road, Sackets. The SEQR review was completed at the 2023 November meeting. The application was tabled at the 2023 December meeting pending further information from the applicant. No new information has been submitted.

#23-62 Society for the Preservation of Madison Barracks for property located at 85 Worth Road, Sackets Harbor. The SEQR review was completed at the 2023 November meeting. The application was tabled at the 2023 December meeting pending further information from the applicant. No new information has been submitted.

#23-65 Brian Krueger/James Miller for property located at 155 Pike Road, Sackets Harbor. The Site Plan was approved at the 2023 December meeting and referred to the Village Board for a final determination regarding the structure's demolition. The Village Board approved the garage demolition at their board meeting on January 9, 2024.

#24-3 Sackets Harbor Historical Society, Broad and Main Streets. Applicant requests Site Plan Review for a sign and new use for a second-floor office space. The project is located within the Village Core and Historic Overlay zoning districts as well as the National Register District.

It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was determined that there would be no significant negative impact on the environment in a motion made by Chair Quinn seconded by Dick Stephens. Vote 3 ayes (Quinn, Stephens, and Smith), 0 nays, (Tousant and Perkins) absent.

Chairwoman Quinn opened a public hearing at 7:21 pm, Dave Altieri was present via Zoom and addressed the board on behalf of the applicant. With no more comment the public hearing was closed at 7:25 pm.

Dick Stephens made a motion that the application is complete, seconded by Mike Smith. Vote 3 ayes (Quinn, Stephens, and Smith), 0 nays, (Tousant and Perkins) absent.

Chairwoman Quinn made a motion to approve the application as presented, for a sign and change in use from office space to retail business; seconded by Mike Smith. Vote 3 ayes (Quinn, Stephens, and Smith), 0 nays, (Tousant and Perkins) absent.

#24-4 Christopher Forte, 144 Bartlett Road, Sackets Harbor. Applicant requests Site Plan Review for construction of a two-family dwelling at the corner of Military Road and Hounsfield Street. The project is located within the Village Residential zoning district and is adjacent to the National Register District. The applicant was present.

It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was determined that there would be no significant negative impact on the environment in a motion made by Chair Quinn seconded by Dick Stephens. Vote 3 ayes (Quinn, Stephens, and Smith), 0 nays, (Tousant and Perkins) absent.

Chairwoman Quinn opened a public hearing at 7:41 pm, with no comment the public hearing was closed at 7:41 pm.

Dick Stephens made a motion that the application is complete, seconded by Chairwoman Quinn. Vote 3 ayes (Quinn, Stephens, and Smith), 0 nays, (Tousant and Perkins) absent.

Dick Stephens made a motion to grant conditional site plan approval pending submission of detailed product specifications for all exterior colors and materials intended to be used including windows, doors, lighting, siding, trim, roofing, and brick trim; seconded by Mike Smith. Vote 3 ayes (Quinn, Stephens, and Smith), 0 nays, (Tousant and Perkins) absent.

#24-5 Madison Barracks LLC, 215 Washington Street, Watertown, NY. Applicant requests Site Plan Review to reroof residential structures within Madison Barracks. The project is in the Madison Barracks PDD and Historic Overlay zoning districts as well as the National Register District.

It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was determined that there would be no significant negative impact on the environment in a motion made by Chair Quinn seconded by Dick Stephens. Vote 3 ayes (Quinn, Stephens, and Smith), 0 nays, (Tousant and Perkins) absent.

Chairwoman Quinn opened a public hearing at 8:20 pm, with no comment the public hearing was closed at 8:20 pm.

Chairwoman Quinn made a motion to grant conditional site plan approval as follow:

- The roofing for 356-362 Brady Road was granted conditional approval, pending confirmation that the black architectural shingles used are Owens Corning “Tru- Definition Duration Shingles”;
- When the 356-363 Brady Road front roof area needs replacement, the entire roof (front and back) will be roofed with the slate-like material, currently available as GAF Camelot II shingles; and
- All future roofing projects will be completed with planning board approval, for a slate-like product deemed appropriate for that specific structure, whether limestone or brick.
- The roofing for the Old Stone Row structure was approved, using slate-like GAF Camelot II “Royal Slate” shingles;

Seconded by Mike Smith. Vote 3 ayes (Quinn, Stephens, and Smith), 0 nays, (Tousant and Perkins) absent.

#24-6 Madison Barracks LLC, 215 Washington Street, Watertown, NY. Applicant requests Site Plan Review for various exterior repairs to residential structures within Madison Barracks. The project is in the Madison Barracks PDD and Historic Overlay zoning districts as well as the National Register District.

It was determined that the project is a Type 1 action under SEQR. SEQR Parts 2 and 3 were reviewed and it was determined that there is no significant negative impact on the environment in a motion made by Chair Quinn seconded by Dick Stephens. Vote 3 ayes (Quinn, Stephens, and Smith), 0 nays, (Tousant and Perkins) absent.

Chairwoman Quinn opened a public hearing at 9:06 pm, with no comment the public hearing was closed at 9:06 pm.

Individual portions of the Site Plan review request for exterior repairs on residential structures were approved denied and or tabled, Dick Stephens made a motion, seconded by Mike Smith. Vote 3 ayes (Quinn, Stephens, and Smith), 0 nays, (Tousant and Perkins) absent; with the following conditions and restrictions pertaining to specific items with in the application:

- The “Smart Siding” utilized on the La Guardia structures’ dormers was approved; for these specific structures the dormers shall be painted white to be consistent with the rest of the trim on these buildings.
- The existing replacement door requested for 410-434 Brady Road was denied due to its inconsistent architectural design features, installed without planning board approval. Required white replacement door features include windows to match the previous door (9 windows) and an overhead transom window.
- The 129 Vollum Road back porch column design was denied due to inconsistent architectural features. The columns should be round for consistency with the front porch. The replacement porch should be painted to match the rest of the building’s cream-colored trim.

NEXT MEETING: March 20, 2024

A motion was made at 9:17 pm to adjourn by Dick Stephens, seconded by Chairwoman Quinn. Vote 3 ayes (Quinn, Stephens, and Smith), 0 nays, (Tousant and Perkins) absent.

Minutes submitted by Erika Rauch Planning Board Secretary