

ALEX MORGIA
Mayor

MARGARET E. KELLY
Clerk

SHANNON MASON
Treasurer

ERIKA MAITLAND
Deputy Clerk

Village of Sackets Harbor
112 North Broad Street
Sackets Harbor, New York 13685
Tel: 315-646-3548 Fax: 315-646-1201
TDD 1-800-662-1220



RONALD MILDREN
Deputy Mayor

SARAH MILETTA
Trustee

KELLY SOVA
Trustee

GREGG TOWNSEND
Trustee

COMPANY INFORMATION Vendor/Solicitor Application

Company name:

Contact Name/Title:

Phone No.:

NYS Tax Certificate #

DOH PERMIT #

Are you a registered Charity or Not-For-Profit? ☐ YES ☐ NO

Company Address:

Telephone number:

Fax number:

Description of vehicle:

License Plate#:

Number of on-site vendors:

Name and Age of on-site vendors:

Description of merchandise:

DATES REQUESTED TO BE ON SITE:

Do you agree to contact the Village Clerk and The Village Police Department at least 24 hours before you intend to be on site? ☐ YES ☐ NO

CHECKLIST

Have you read and do you accept the requirements and limitations as described in The Village of Sackets Harbor Local Law No. 1 of 1997 known as the Vending and Soliciting Law?

☐ YES ☐ NO

Will you be going door to door? ☐ YES ☐ NO

If yes, for what purpose? _____

Will money be collected at the time of contact? ☐ YES ☐ NO

If yes, will you be providing receipts? ☐ YES ☐ NO

Will you be collecting money in advance of delivery of promised goods? (Bond Required)

☐ YES ☐ NO

How will you ensure receipt of promised goods. _____

Will you be selling newspapers or periodicals? ☐ YES ☐ NO

The Vendor agrees that it will indemnify, defend, save and hold harmless the Village of Sackets Harbor, their officers, agents and employees from any and all claims, suits, losses, or injury to any person of whatsoever kind and nature, whether direct or indirect, arising out of the operation of this permit or the carelessness, negligence, or improper conduct of the Vendor or any servant, agent or employee.

Signature:

Date:

Print -

Bond _____ Copy DOH Permit _____ Copy TAX LICENSE _____

Liability Insurance Certificate _____

"Booth" Photo _____ Village Police Report _____

Village Board Approved Date:

Margaret Kelly
Village Clerk of Sackets Harbor